



MINUTES - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
February 3, 2020

1. Call to Order
Tr. Warren called the meeting of the Village Board to order at 7:40 p.m. in the Court Room.
2. Roll Call
Tr. Warren called the roll. Present: Trustees Davida Amenta, Tammy Bockhorst, Jessica Carpenter, Ann McKaig, and Michael Maher. President Rozek was excused

Others Present: Village Manager Rebecca Ewald, Planning Director Bart Griepentrog.
3. Statement of Public Notice
Clerk Bruckman stated that the meeting had been posted and noticed according to law.
4. Special Order of Business
 - a. Proclamation for bench donation in honor Timothy Wick. (7:40 p.m.)
Tr. Warren read the proclamation into the record.
5. Consent Agenda Items (7:42 p.m.)
 - a. Accept presentation of Accounts – February 3, 2020
 - b. Consider Village Board minutes – January 21, 2020
 - c. Consider Temporary Extension of Premise for Thief Wine and Bonobo American Bistro for the Shorewood Shenanigans, Saturday, March 14, 2020.
 - d. Consider Communication Plan Policies: Chapters 4 and 5 on Social Media and Communication in Public Buildings.
 - e. Consider authorization to submit application for Sustain our Great Lakes funding for River District Riparian Land Management Plan Capital Projects.
 - f. Consider Application for Special Privilege for a sunshade and sign projecting over the public right of way at 3575 N. Oakland Ave.

Tr. Bockhorst moved, seconded by Tr. Maher to approve the consent agenda, Tr. Amenta requested removing items 5d and 5f. Motion carried 6-0 with items 5d and 5f removed.

6. Items Removed from the Consent Agenda (7:43 p.m.) –

5d; Consider Communication Plan Policies: Chapter 4 and 5 on Social Media and Communication in Public Buildings.

Tr. Amenta and Mr. Burkart will be meeting to discuss the Communication Plan Policies. This item will be brought back to the February 17, 2020 Village Board Meeting. It was noted changes should be redlined.

Tr. Amenta moved, seconded by Tr. Maher to defer consideration of the Communication Plan Policies: Chapters 4 and 5 on Social Media and Communication in Public Buildings to February 17, 2020.

Tr. Bockhorst moved a friendly amendment to not specify a date.

Motion: defer consideration of the Communication Plan Policies: Chapters 4 and 5 on Social Media and Communication in Public Buildings until staff is able to bring it back. Motion carried 6 – 0.

5f; Consider Application for Special Privilege for a sunshade and sign projecting over the public right of way at 3575 N. Oakland Ave.

Tr. Amenta requested it be pulled to take a vote separately.

Tr. McKaig moved, seconded by Tr. Bockhorst to approve the application for Special Privilege for a sunshade and sign projecting over the public right of way at 3575 N. Oakland Ave. Motion carried 5 – 1 with Tr. Amenta voting nay.

7. Public Hearing(s) (7:50 p.m.) - None

8. Citizens to be heard – This item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings. – (7:50 p.m.) - None

9. New Business

a. Resolution 2020-03 Adopting October 3, 2020 as World Migratory Bird Day. (7:50 p.m.)

Tr. McKaig moved, seconded by Tr. Maher to approve Resolution 2020-03 Adopting October 3, 2020 as World Migratory Bird Day. Motion carried 6 – 0 by a roll call vote.

b. Consider acceptance and next steps for Transportation and Parking Analysis. (7:51 p.m.)

Mr. Griepentrog clarified the Village Board will not be considering acceptance tonight, rather staff is seeking direction on how to proceed with the items within the implementation charts located in packet; one for parking and one for transportation. Mr. Griepentrog and Ms. Ewald identified a level of classification of priority for particular actions identified from the analysis; this will help staff identify future work plans. Mr. Griepentrog explained staff's recommendation is to keep the advisory group as part of the committee.

There was Village Board discussion on the classification of priority on the suggested actions; specifically requests from the school district. There was Village Board discussion about holding a Committee of the Whole to discuss a plan for moving action items forward. There was Village Board discussion at looking at the budgetary items prior to the budget process starting.

Mr. Griepentrog explained he is looking at procedurally fitting in the high priority task items into staff's work plan. Ms. Ewald explained part of this action is to keep the Transportation Advisory Group (TAG) as a recommending group to the Village Board. The TAG represents all the committees and stakeholder groups working on the transportation and parking project.

There was Village Board agreement to hold a Committee of the Whole.

c. Consider RFP for Comprehensive Planning Services (8:20 p.m.)

Mr. Griepentrog explained the Plan Commission recommended the version in the packet. The Plan Commission is recommending an update of three specific required elements instead of doing a full re-write. Mr. Griepentrog clarified we are still in compliance with just an update.

The Village Board questioned if this will update the zoning code. Mr. Griepentrog explained that's a separate item.

Tr. Bockhorst moved, seconded by Tr. Maher to approve the RFP for Comprehensive Planning Services up to \$30,000. Motion carried 6 – 0.

Tr. Bockhorst moved, seconded by Tr. Warren to suspend the rules and moved item 9d to after item 11. Motion carried 6 – 0. (8:25)

- d. Consider firm for village attorney and prosecutor services and possible ordinance amendments. (8:40 p.m.)

Ms. Ewald explained the Village received one response for both village attorney and persecutor services and one response for only persecutor services to the RFP. A collective group met to review the proposals and the recommendation is to proceed with Crivello Carlson.

There was Village Board discussion on why only one proposal was received. Ms. Ewald explained the RFP was sent to all the firms in the area; one response was it is a significant load of work and it is typical that there are only a few attorneys who can do village attorney services. Ms. Ewald sent it out to anyone who provides services in the North Shore communities and some municipalities surrounding us.

Geoffrey Davidian, 4101 N. Prospect Ave., Shorewood, 53211; stated his comment is not about the selection of the Village Attorney but the role the Village Attorney plays in the municipality. He believes there is a misuse of the village attorney to give advice to public officials. There should be an ethical framework for the village attorney to give advice.

One Village Trustee clarified the Attorney General's guidance for elected officials are that the elected official is supposed to contact the Village attorney for ethical or financial conflict.

Geoffrey Davidian, 4101 N. Prospect Ave., Shorewood, 53211; stated if an elected official has question on his conduct, they should contact their own attorney.

Tr. Bockhorst moved to call to question, seconded by Tr. Maher. Call to question carries 5 – 1 with Tr. Amenta voting nay.

Tr. Maher moved, seconded by Tr. Bockhorst to approve Crivello Carlson for Village Attorney and Village Prosecutor Services. Motion carried 5 – 1 with Tr. Amenta voting nay.

Village Municipal Code 109.4 needs to be updated to reflect current language. There was Village Board agreement to have the Public Safety Committee to review and revise.

10. Reports of Village Officials (8:26 p.m.)

- a. Village President – None
- b. Village Trustees –

Tr. Warren – Attended, along with Tr. Amenta, a potluck gathering of Shorewood Moving Forward where they discussed the Black Lives Matter movement.

Tr. Maher – Dorothy Hoffman passed away.

c. Village Manager – The Village closed on the Fire Station sale Monday, February 3, 2020.

11. Items for future consideration (8:28 p.m.) –

a. Consider implementation of security cameras in Public Works, Village Hall and Village Center – Tr. Amenta. Tr. Amenta would like to move forward with cameras at DPW. Ms. Ewald clarified this is currently on the list to be addressed.

12. Closed Session – The Village Board will adjourn into closed session pursuant to 19.85(1)(c) to discuss the annual performance evaluation of the village manager.

Tr. Amenta moved, seconded by Tr. McKaig to adjourn into closed session pursuant to 19.85(1)(c) to discuss the annual performance evaluation of the village manager at 8:56 p.m. Motion carried 6 – 0 by a roll call vote.

Tr. McKaig moved, seconded by Tr. Bockhorst to adjourn back into open session at 9:17 p.m. Motion carried by a roll call vote.

13. Adjournment.

Tr. Carpenter moved, seconded by Tr. Bockhorst to adjourn at 9:18 p.m. Motion carried 6 - 0.

Respectfully submitted,

Sara Bruckman, CMC/WCMC
Village Clerk