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Title:	Gifts and Gratuities	
Authority:	Shorewood Village Board	

The Village Board is adopting Policy No. 1 for the purpose of establishing guidelines for the acceptance of gifts and gratuities.

No person may offer or give to a Village volunteer, elected or appointed official, or employee, directly or indirectly and no Village volunteer, elected or appointed official, or employee may solicit or accept from any person, directly or indirectly, anything of value if it could reasonably be expected to influence the Village volunteer's, elected or appointed official's, or employee's vote, official actions or judgment, or could reasonably be considered as a reward for any official action or inaction on the part of the Village volunteer, elected or appointed official, or employee.

No Village volunteer, elected or appointed official, or employee may accept or retain any transportation, lodging, meals, food or beverage, or reimbursement therefor, except in accordance with exceptions listed in this policy.

Definitions/Exceptions

"Anything of value" is defined as any money or property, favor, service, payment, advance, forbearance, loan, or promise of future employment, but does not include compensation and expenses paid by the Village, fees and expenses which are permitted and reported, political contributions which are reported, or hospitality extended for a purpose unrelated to Village business by a person other than an organization.

"Gift" is defined as the payment or receipt of anything of value without valuable consideration.

Exceptions:

- A Village volunteer, elected or appointed official, or employee may receive and retain anything of value if the activity or occasion for which it is given is unrelated to the volunteer's or employee's use of the Village's time, facilities, services or supplies not generally available to all citizens of this Village and the volunteer, elected or appointed official, or employee can show that the payment or reimbursement was unrelated to and did not arise from the recipient's holding or having held a Village position and was paid for a purpose unrelated to the recipients Village volunteer, elected or appointed official, or employment activities.

- A Village volunteer, elected or appointed official, or employee may receive and retain from the Village or on behalf of the Village transportation, lodging, meals, food or beverage, or reimbursement therefor or payment or reimbursement of actual and reasonable costs that the volunteer or employee can show were incurred or received on behalf of the Village of Shorewood and primarily for the benefit of the Village and not primarily for the private benefit of the official or any other person.



*Adopted December 2, 1982

*Revised January 8, 2015

*Adopted March 2, 2015