



**2019
PROPOSED BUDGET**

VILLAGE OF SHOREWOOD, WISCONSIN

November 19, 2018

2019 Budget Workshop Sessions

Updated 9/12/18

Monday	September 17 – 6:00 (Village Board meeting)	Introduction – Village wide & General Fund budget overview, Capital Overview (Village Manager / Finance)
Monday	September 24 - 6:00	General Fund departmental budgets / General Capital Budget / Utilities (Village Manager / Finance / GF Department Heads)
Monday	October 15 - 6:00	Library / Senior Resource Center / Shorewood Today / Debt service / TID's (Village Manager / Finance / Library / SRC)
Monday	October 22 - 6:00	Wrap-Up with Village Board (Village Manager / Finance)
Monday	November 19 – 7:30 (Village Board meeting)	Public Hearing on the 2019 Budget



Introduction:	
Budget Workshop Schedule	2
Table of Contents	3-5
Budget Overview- Executive Summary:	
Transmittal Letter	6-9
Property Taxes by Fund	7
Impact of Property Tax Increase on a \$300,000 Home	8
All Funds Revenues and Expenditures Summary	10
Summary by fund breakout	11-12
Summary by Object	13
Summary of Full-Time Equivalents	14
Department to Fund Relationship	15
General Fund Overview	
General Fund Summary	16
General Fund Summary	17
Revenue & Expenditure Composition charts	18
Revenues by Department	19-21
Expenditures by Department	22
Expenditures by Object	23
Budget Metrics	
Revenues by Source	24
Expenditures by Category summary	25
Salary and Wages breakout	26
Fringe Benefits breakout	27
Other Government payments breakout	28
Contractual payments breakout	29
Professional Fees / Insurance breakout	30
Utility costs breakout	31
Supplies / other breakout	32



General Fund – Department Narratives and Detail Budgets	
General Government	33
Village Board – 1100	34-36
Municipal Court – 1200	37-39
Village Manager’s Office – 1410	40-42
Clerk / Customer Service – 1420	43-47
Finance Department – 1510	48-50
Other General Administration – 1900	51-53
Public Safety	
Police Department – 2100	54-58
Planning and Development Department – 2400	59-61
Other Public Safety	62-64
Public Works – 3000’s	65-76
Other Financing Uses – 9000	77-78
Special Revenue Funds:	79
Library Fund – 200	80-84
Capital Requests	85
Senior Services Funds – 210	86-90
Shorewood Today Fund -230	91-93
Debt Service Fund – 300:	
Overview – List of Debt issues	94-96
Debt Service Fund Budget	97
List of Outstanding Debt – Balances	98-99



Capital Projects Funds:	
General Capital Projects Fund	100-101
General Capital Projects Fund Budget – 400	102-103
General Capital Projects Fund – 2019 Project Listing and Funding Summary	104-106
General Capital Projects Fund – 2018 Project Status Report	107-109
2019 Capital Request Support Document	110-135
TID's	
Tax Increment District (TID) No. 1 – 410	136-138
Tax Increment District (TID) No. 3 – 430	139-141
Tax Increment District (TID) No. 4 – 440	142-143
Tax Increment District (TID) No. 5 – 450	144-145
Enterprise Funds:	
	146
Parking Utility – 600	147-149
Water Utility – 610	150-156
Equipment Requests	157-159
Sewer Utility – 620	160-165
Equipment Requests	166-167
Appendix A-C: Personnel details:	
Personnel Summary – By Home Department	168-170
Personnel Detail – By Department Charged	171-174
Allocated Staff – By Position	175-177
Appendix D-G: Capital Asset / Equipment list:	
Vehicle Inventory	178
Equipment Inventory	179-182
Technology - Office	183-184
Library Equipment / Technology	185



TO: Village President Allison Rozek
Members of the Board of Trustees
And Village of Shorewood Residents

FROM: Mark Emanuelson, Finance Director

DATE: September 17, 2018

SUBJECT: 2019 Annual Budget

Enclosed is a broad overview of the proposed budget for the Fiscal Year beginning January 1, 2019. The annual budget document is the policy document that communicates the financial initiatives of the Village for the next year. The budget is prepared each year with the support and hard work from our departments to assure that we are preparing the leanest budget possible without adverse impact to quality service delivery.

The proposed 2019 budget continues to bring challenges and opportunities. Staff, with the direction of the Village Board has continued to look for ways to “right-size” our local government, in order to provide the right mix of services for our residents while maintaining a sustainable budget and improved infrastructure efforts. In some cases this means contracting with other municipalities for operational efficiencies and cost savings, and in other cases it results in bringing services back in-house to provide excellent customer service. We believe that reviewing how we offer our services and looking for ways to improve our service delivery is an integral part of our everyday jobs.

The 2019 budget process will be an exceptionally challenging discussion on taking a closer look at what services the village provides and how the cost of those services will be paid. The Village Board has already had two meetings to review the Village’s fee schedule and various initial concepts for alternative funding methods and additional revenue sources in order to reduce Village’s reliance on property taxes as part of this year’s budget cycle. The Village Board will also be reviewing numerous changes to service levels that staff has identified as potential opportunities to help control costs. While not all items presented for consideration may be adopted, nor are they necessarily recommended, it is our goal to have an open discussion on the difficult choices that must be made each year if the increased costs of providing services are not to be passed on our residents in the form of increased property taxes.



- **Levy Limits:** The Village’s proposed budget is in compliance with the State Levy Limit requirements.

The table below shows the trend in levy increases since 2010:

Property Tax Levy by Fund	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	% Chg
Tax Levy	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Proposed Budget	Budget '18 to '19
General Fund	\$ 7,521,390	\$ 7,715,996	\$ 7,874,719	\$ 7,985,022	\$ 7,827,198	\$ 7,997,921	\$ 8,113,600	\$ 8,134,779	\$ 8,152,737	\$8,269,260	1.43%
TIF Levy Tax Adjustment	-	-	(1,460,298)	1,460,298	-	-	-	-	-	-	
Net General Fund Levy	7,521,390	7,715,996	6,414,421	9,445,320	7,827,198	7,997,921	8,113,600	8,134,779	8,152,737	8,269,260	1.43%
Debt Service Fund	1,137,994	1,137,994	1,258,424	1,382,006	1,336,030	1,511,274	1,583,492	1,662,666	1,745,799	\$1,833,085	5.00%
Gen. Capital Projects	320,737	406,418	301,303	251,292	539,960	410,406	363,387	443,673	550,486	368,820	-33.00%
Library Fund	784,205	784,205	784,205	784,205	795,984	812,514	829,890	858,805	876,095	905,085	3.31%
Elder Services Fund	84,283	81,246	85,396	86,578	96,481	100,003	105,033	105,499	87,339	107,490	23.07%
Shorewood Today	-	4,500	4,500	4,500	5,100	5,100	5,600	5,600	5,850	2,000	-65.81%
Marketing Fund	30,000	35,000	35,000	35,000	30,000	45,000	45,000	39,000	-	-	0.00%
Total Village Tax Levy	\$ 9,878,609	\$ 10,165,359	\$ 8,883,249	\$ 11,988,901	\$ 10,630,753	\$ 10,882,218	\$ 11,046,002	\$ 11,250,022	\$ 11,418,306	\$ 11,485,740	0.59%
Net Assessed Value * (in \$1,000's)	\$ 1,503,438	\$ 1,489,050	\$ 1,488,713	\$ 1,478,051	\$ 1,481,542	\$ 1,501,627	\$ 1,418,884	\$ 1,430,447	\$ 1,475,175	\$ 1,473,536	-0.11%
Village Only Tax Levy Rate per \$1,000	6.570678	6.826742	5.967066	8.111290	7.175465	7.246951	7.784993	7.864690	7.740306	7.794679	0.70%
Village portion of tax bill for a \$300,000 home									\$ 2,322.09	\$ 2,338.40	\$ 16.31
* Net Assessed Value calculated after 2015 assessment revaluation. Does not include TID improvements.											



Revenue Overview								
Impact of Village Property Tax Increase on a \$300,000 Home								
Notes	Percentage Increase	Total Tax Levy	Tax Levy Increase in Dollars \$\$	Net Assessed Value	Village Mill Rate	Home Assessed Value	Village Portion of Tax Bill	Tax Bill Change
2018 Actual	0.00%	\$ 11,418,768	\$ -	\$ 1,475,175,000	7.74062	300,000	\$ 2,322	\$ -
Proposed	0.59%	11,485,740	66,972	1,473,536,000	7.79468	300,000	2,338	\$ 16
	1.00%	11,532,956	114,188	1,473,536,000	7.82672	300,000	2,348	\$ 26
	1.50%	11,590,046	171,278	1,473,536,000	7.86547	300,000	2,360	\$ 38
	2.00%	11,647,143	228,375	1,473,536,000	7.90421	300,000	2,371	\$ 49
	2.50%	11,704,265	285,497	1,473,536,000	7.94298	300,000	2,383	\$ 61
	3.00%	11,761,331	342,563	1,473,536,000	7.98171	300,000	2,395	\$ 73
	3.50%	11,818,482	399,714	1,473,536,000	8.02049	300,000	2,406	\$ 84
	4.00%	11,875,519	456,751	1,473,536,000	8.05920	300,000	2,418	\$ 96
	4.50%	11,932,613	513,845	1,473,536,000	8.09794	300,000	2,429	\$ 107
	5.00%	11,989,706	570,938	1,473,536,000	8.13669	300,000	2,441	\$ 119
	5.50%	12,046,800	628,032	1,473,536,000	8.17544	300,000	2,453	\$ 131
	6.00%	12,103,894	685,126	1,473,536,000	8.21418	300,000	2,464	\$ 142
	6.40%	12,149,569	730,801	1,473,536,000	8.24518	300,000	2,474	\$ 152
<i>(When the percentage change in net assessed value from the previous year is greater than the percentage change in tax levy, tax rates will actually decrease.)</i>								
* A \$5,000 tax levy increase equates to approximately \$1.00 of property taxes on a \$300,000 home.								



Utilities (Parking, Water, Sewer)

Parking fees for monthly evening and off-street permits are budgeted to remain unchanged in 2019 based on current demand and some additional spaces that have been made available. As such, no fee increases are being proposed for monthly permits in 2019.

In 2017, the Public Service Commission (PSC) approved a rate change which resulted in a 14% revenue increase for the Water utility. As such, no fee increases are being proposed for 2019. While the 2019 budget reflects a positive net change in equity, this amount, plus non-cash depreciation costs will be used to make debt service principal payments of \$331,279 and other capitalized equipment costs in 2019.

The 2019 Sewer Utility budget is also projecting no fee increases in 2019 based on current trends. While the 2019 budget reflects a positive net change in equity, this amount, plus non-cash depreciation costs will be used to make debt service principal payments of \$486,055 and other capitalized equipment costs in 2019.

Due to significant planned sewer and water project over the next several years, additional increases are expected to be needed in future years to fund these substantial improvements recommended in the [Village of Shorewood Long-range sanitary sewer and storm water drainage facility plan](#)

Sincerely,

Mark Emanuelson
Finance Director

2019 Budget



Budget Summary - All Funds
2016 Actual - 2019 Budget

	2016 Actual	2017 Actual	2018 Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19
Revenues							
Property Taxes	\$ 11,010,187	\$ 11,211,025	\$ 11,417,808	\$ 11,418,306	\$ 12,148,727	\$ 11,485,740	6.4%
TID increment	2,358,763	3,626,540	4,084,005	4,200,000	4,567,000	4,567,000	8.7%
PILOT Revenues	175,091	191,920	195,281	181,500	195,000	195,000	7.4%
Intergovernmental	1,869,312	2,022,559	1,764,172	1,705,526	1,731,655	1,643,391	1.5%
Licenses and Permits	517,540	516,802	501,728	517,250	464,950	563,950	-10.1%
Fines, Forfeitures and Penalties	526,148	642,473	626,000	662,000	680,000	680,000	2.7%
Charges for Services	4,586,080	4,984,614	4,884,203	4,939,815	4,984,887	4,889,562	0.9%
Other Revenues	1,066,639	663,845	718,394	670,685	551,652	551,652	-17.7%
Other Financing Sources	13,863,668	3,758,050	9,851,117	12,591,521	6,282,930	6,118,110	-50.1%
Total Revenues	35,973,428	27,617,828	34,042,708	36,886,603	31,606,801	30,694,405	-14.3%
Expenditures by Function							
General Government	1,346,222	1,926,330	1,479,425	1,413,125	1,620,736	1,385,671	14.7%
Public Safety	9,684,226	8,393,848	8,322,380	8,372,525	7,679,655	7,636,124	-8.3%
Public Works	5,618,925	4,977,154	6,317,741	9,967,027	4,656,663	4,304,258	-53.3%
Health	130,981	133,601	135,600	135,000	132,416	132,416	-1.9%
Culture and Recreation	1,222,081	1,319,287	1,293,072	1,276,224	1,351,547	1,331,547	5.9%
Debt	6,407,438	4,742,204	5,371,148	5,292,278	5,424,214	5,346,804	2.5%
Economic Development	3,017,482	540,893	333,890	387,210	221,711	191,711	-42.7%
Parking	255,740	257,915	259,894	270,955	209,530	183,930	-22.7%
Water	1,538,822	1,566,602	1,697,931	1,750,694	1,745,237	1,785,317	-0.3%
Sewer	1,916,934	1,678,217	1,686,025	1,748,427	1,718,722	1,732,797	-1.7%
Other Financing Uses	4,694,401	2,727,339	3,166,246	3,118,555	3,222,815	3,145,405	3.3%
Total Expenditures	35,833,252	28,263,390	30,063,352	33,732,020	27,983,246	27,175,980	-17.0%
Net Change in Equity	140,176	(645,562)	3,979,356	3,154,583	3,623,555	3,518,425	
Beginning Equity	24,566,716	24,706,892	24,061,330	24,061,330	27,003,130	27,003,130	
Less: Surplus Applied	-	-	(82,365)	(551,741)	(1,700,115)	(1,622,705)	
Ending Equity	\$ 24,706,892	\$ 24,061,330	\$ 27,958,321	\$ 26,664,172	\$ 28,926,570	\$ 28,898,850	

2019 Budget



Budget Summary - All Funds
2019 Proposed Budget

(continued)

2019 Budget	General Fund	Library	Elder Services	Marketing	Shorewood Today	Public Art Fund	Debt Service	Capital Projects
Revenues								
Property Taxes	\$ 8,269,260	\$ 905,085	\$ 107,490	\$ -	\$ 2,000	\$ -	\$ 1,833,085	\$ 368,820
TID increment	-	-	-	-	-	-	-	-
PILOT Revenues	193,500	-	-	-	-	-	-	-
Intergovernmental	1,344,236	74,155	-	-	-	-	-	209,000
Licenses and Permits	563,950	-	-	-	-	-	-	-
Fines and Forfeitures	638,000	42,000	-	-	-	-	-	-
Charges for Services	241,310	12,500	30,000	-	80,550	-	-	175,000
Other Revenues	304,100	12,000	58,817	-	-	-	-	-
Other Financing Sources	253,912	-	-	-	-	-	3,195,405	1,351,293
Total Revenues	11,808,268	1,045,740	196,307	-	82,550	-	5,028,490	2,104,113
Expenditures by Function								
General Government	1,268,821	-	-	-	-	-	-	116,850
Public Safety	7,445,529	-	-	-	-	-	-	190,595
Public Works	2,707,590	-	-	-	-	-	-	1,596,668
Health	132,416	-	-	-	-	-	-	-
Culture and Recreation	-	1,045,740	196,307	-	89,500	-	-	-
Debt	-	-	-	-	-	-	5,028,490	-
Economic Development	-	-	-	-	-	-	-	-
Parking	-	-	-	-	-	-	-	-
Water	-	-	-	-	-	-	-	-
Sewer	-	-	-	-	-	-	-	200,000
Other Financing Uses	253,912	-	-	-	-	-	-	-
Total Expenditures	11,808,268	1,045,740	196,307	-	89,500	-	5,028,490	2,104,113
Net Change in Equity	-	-	-	-	(6,950)	-	-	-
Beginning Equity	6,294,263	29,034	38,529	-	16,384	-	87,251	1,425,317
Less: Surplus Applied	(253,912)	-	-	-	-	-	(50,000)	(1,318,793)
Ending Equity	\$ 6,040,351	\$ 29,034	\$ 38,529	\$ -	\$ 9,434	\$ -	\$ 37,251	\$ 106,524

2019 Budget



Budget Summary - All Funds
2019 Proposed Budget

(concluded)

2019 Budget	TID No. 1	TID No. 3	TID No. 4	TID No. 5	Parking Utility	Water Utility	Sewer Utility	Total All Funds
Revenues								
Property Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,485,740
TID increment	1,942,000	789,000	535,000	1,301,000	-	-	-	4,567,000
PILOT Revenues	-	-	-	1,500	-	-	-	195,000
Intergovernmental	15,000	1,000	-	-	-	-	-	1,643,391
Licenses and Permits	-	-	-	-	-	-	-	563,950
Fines and Forfeitures	-	-	-	-	-	-	-	680,000
Charges for Services	-	50,000	-	15,000	166,700	2,037,377	2,081,125	4,889,562
Other Revenues	10,000	2,000	105,412	-	7,573	23,750	28,000	551,652
Other Financing Sources	-	-	-	1,317,500	-	-	-	6,118,110
Total Revenues	1,967,000	842,000	640,412	2,635,000	174,273	2,061,127	2,109,125	30,694,405
Expenditures by Function								
General Government	-	-	-	-	-	-	-	1,385,671
Public Safety	-	-	-	-	-	-	-	7,636,124
Public Works	-	-	-	-	-	-	-	4,304,258
Health	-	-	-	-	-	-	-	132,416
Culture and Recreation	-	-	-	-	-	-	-	1,331,547
Debt	-	-	-	-	-	98,935	219,379	5,346,804
Economic Development	4,132	123,415	27,082	37,082	-	-	-	191,711
Parking	-	-	-	-	183,930	-	-	183,930
Water	-	-	-	-	-	1,785,317	-	1,785,317
Sewer	-	-	-	-	-	-	1,532,797	1,732,797
Other Financing Uses	1,578,855	390,095	502,645	419,898	-	-	-	3,145,405
Total Expenditures	1,582,987	513,510	529,727	456,980	183,930	1,884,252	1,752,176	27,175,980
Net Change in Equity	384,013	328,490	110,685	2,178,020	(9,657)	176,875	356,949	3,518,425
Beginning Equity	850,358	(133,800)	3,760,542	1,134,698	645,013	2,754,595	10,100,946	27,003,130
Less: Surplus Applied	-	-	-	-	-	-	-	(1,622,705)
Ending Equity	\$ 1,234,371	\$ 194,690	\$ 3,871,227	\$ 3,312,718	\$ 635,356	\$ 2,931,470	\$10,457,895	\$ 28,898,850

2019 Budget



Expenditure Overview
Expenditures by Object - All Funds

	2016 Actual	2017 Actual	2018 Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19
Salaries and Wages	\$ 5,006,577	\$ 4,925,450	\$ 5,087,487	\$ 5,250,848	\$ 5,217,554	\$ 5,158,769	-0.6%
Fringe Benefits	2,326,360	2,314,479	2,279,051	2,381,439	2,457,065	2,388,970	3.2%
Other Governments	4,478,066	4,584,930	4,735,458	4,693,761	4,882,351	4,875,220	4.0%
Contractual Payments	1,000,203	1,147,135	1,194,164	1,179,742	1,216,676	1,237,676	3.1%
Professional Fees	399,845	397,953	359,860	394,835	419,224	429,224	6.2%
Insurance	385,894	402,092	473,812	443,899	471,565	444,645	6.2%
Utilities	285,392	307,424	367,875	335,463	341,210	339,810	1.7%
Supplies & Office	221,177	213,609	245,438	260,842	255,374	237,174	-2.1%
Supplies - Maintenance	380,993	505,756	447,551	443,550	446,830	422,280	0.7%
Supplies - Vehicle	226,944	319,427	277,166	285,463	275,539	271,014	-3.5%
Programming	203,540	198,469	223,881	196,763	195,115	195,115	-0.8%
Sub-total Operating	14,914,991	15,316,724	15,691,743	15,866,605	16,178,503	15,999,897	2.0%
Debt Service	6,434,558	4,746,554	5,312,286	5,296,456	5,428,092	5,350,682	2.5%
Capital	7,104,660	5,040,160	5,581,249	9,168,566	3,054,697	2,624,197	-66.7%
Economic Development	2,674,408	477,105	311,821	325,000	150,000	110,000	-53.8%
Other Financing Uses	4,717,601	2,727,339	3,166,246	3,118,555	3,222,815	3,145,405	3.3%
Interdepartmental Exp	(12,966)	(44,492)	7	(43,162)	(50,861)	(54,201)	17.8%
Total Expenditures	\$ 35,833,252	\$ 28,263,390	\$ 30,063,352	\$ 33,732,020	\$ 27,983,246	\$ 27,175,980	-17.0%
Total Salaries and Benefits	\$ 7,332,937	\$ 7,239,929	\$ 7,366,538	\$ 7,632,287	\$ 7,674,619	\$ 7,547,739	0.6%
Salaries and Benefits as a % of Operating	49.2%	47.3%	46.9%	48.1%	47.4%	47.2%	

2019 Budget



Expenditure Overview
Summary of Full Time Equivalent - Positions Authorized

Summary of Full Time Equivalent - Positions Authorized

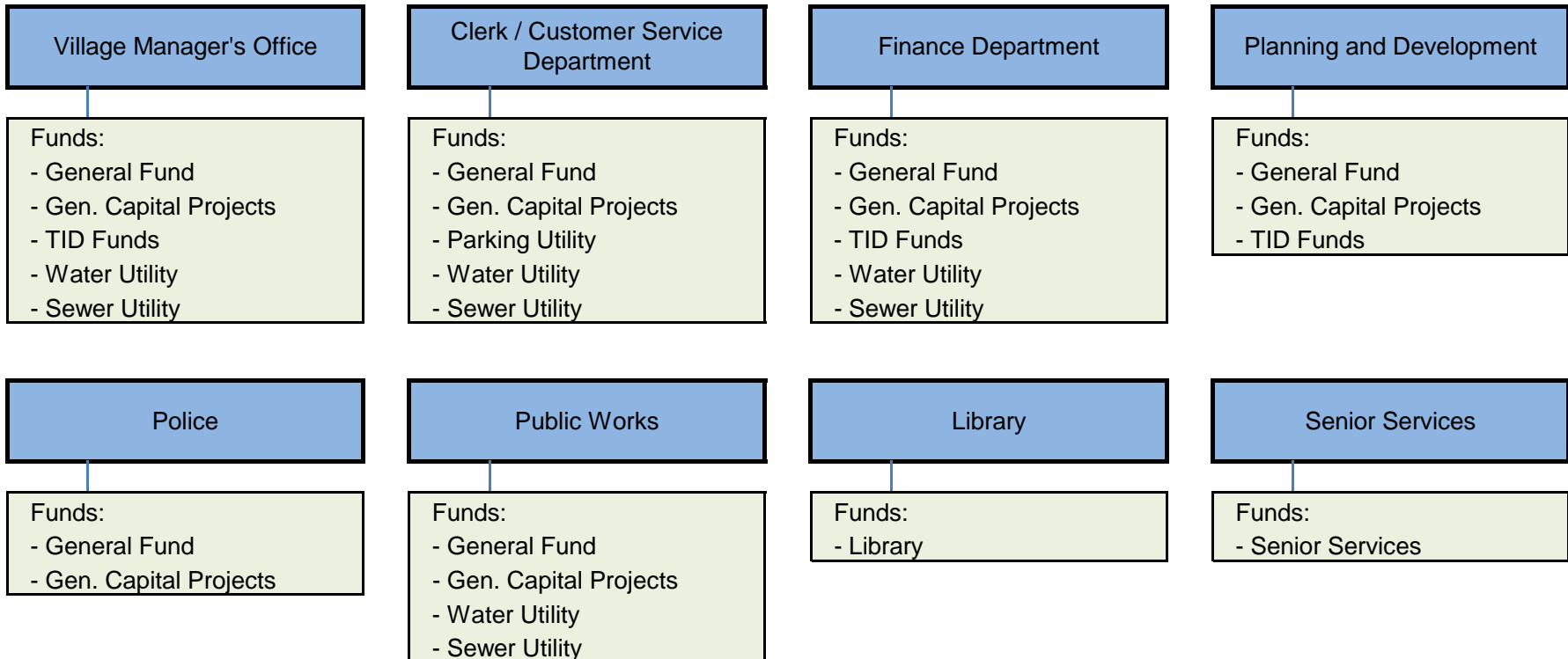
Department	1995	2000	2005	2010	2015	2016	2017	2018	Budgeted Positions 2019
Village Manager	2.50	3.03	2.80	1.50	2.00	3.00	3.00	3.00	3.00
Clerk / Customer Service	5.44	4.00	4.77	5.00	5.00	4.00	4.00	4.00	4.00
Finance	-	-	-	1.94	2.00	2.00	2.00	2.00	2.00
Planning and Development	6.00	5.00	3.50	4.50	5.00	5.00	5.00	5.00	4.00
Municipal Court	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.75	0.75
Police	31.00	33.00	32.50	32.00	31.80	30.00	30.00	29.50	29.50
Health	3.33	3.08	2.59	2.59	-	-	-	-	-
Public Works *	24.50	22.51	22.53	22.39	21.95	21.95	21.95	21.45	20.95
Library	9.88	10.51	11.25	11.50	13.25	13.25	13.40	13.40	13.40
Senior Resource Center	0.75	-	0.90	0.90	1.10	1.20	1.35	1.35	1.35
Total Full Time Equivalents	84.40	82.13	81.84	83.32	83.10	81.40	81.70	80.45	78.95
Change from previous year		(2.27)	(0.29)	1.48	(0.22)	(1.70)	0.30	(1.25)	(1.50)

* Public works summer temporary help is not included in the schedule above.



Department to Fund Relationship

The Village's operational departments do not always line-up exactly in one fund. Some operational departments report costs in more than one fund. The charts below are designed to show the reader which funds each department reports costs within. Each blue box represents an operational department while funds are shown in the green boxes.



2019 Budget

General Fund Summary



The General Fund is the primary operating fund of the Village. This fund accounts for the financial resources of the Village which are not accounted for in any other fund. Principal revenue sources are property tax, utility taxes, licenses, permits and state shared revenues. The General Fund accounts for expenditures related to the general administration of the Village (general government), the protection and safety of people within the Village, including police, fire services and planning (public safety), the general health and welfare of our citizens (health), the maintenance and upkeep of infrastructure within the Village (public works) as well as providing for a sense of community (culture and recreation).

This section of the budget is organized as follows:

1. General Fund Summary – shows revenues grouped by source and expenditures by function.
2. General Fund Revenues by Department – provides revenue totals for each department.
3. General Fund Detailed Revenues Budget – provides revenues by line item, in department order.
4. General Fund Expenditures by Object - shows expenditures for the General Fund grouped by object rather than department.
5. General Fund Expenditure Summary by Department – shows expenditures for each department in the General Fund.
6. General Fund Budget Metrics - Analysis of expenditures by category and significant budgetary issues.

2019 Budget

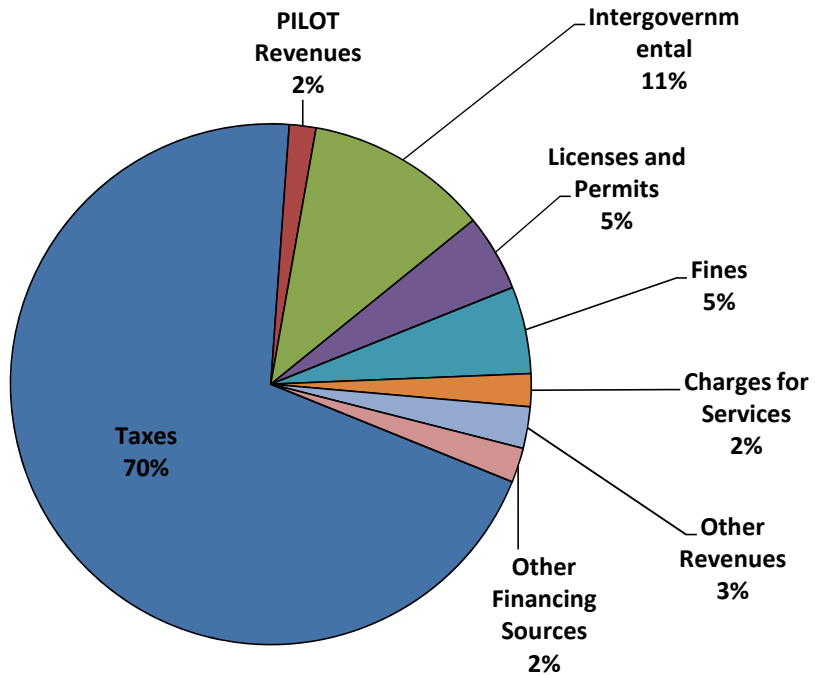
General Fund Summary

General Fund Summary	2016 Actual	2017 Actual	2018 Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19 Prop.
Revenues							
Property Taxes	\$ 8,122,785	\$ 8,134,782	\$ 8,152,239	\$ 8,152,737	\$ 8,509,272	\$ 8,269,260	1.4%
PILOT Revenues	175,091	191,920	193,500	180,000	193,500	193,500	7.5%
Intergovernmental	1,125,981	1,143,851	1,455,629	1,402,470	1,432,500	1,344,236	-4.2%
Licenses and Permits	517,540	516,802	501,728	517,250	464,950	563,950	9.0%
Fines	478,606	595,695	584,000	617,000	638,000	638,000	3.4%
Charges for Services	252,210	239,223	250,551	237,035	232,535	241,310	1.8%
Other Revenues	316,845	270,985	308,008	303,474	304,100	304,100	0.2%
Other Financing Sources	19,375	7,882	15,600	264,376	331,322	253,912	-4.0%
Total Revenues	11,008,433	11,101,140	11,461,255	11,674,342	12,106,179	11,808,268	1.1%
Expenditures							
General Government	1,211,018	1,248,540	1,361,387	1,291,625	1,323,386	1,268,821	-1.8%
Public Safety	6,808,974	7,067,308	7,203,019	7,250,164	7,489,060	7,445,529	2.7%
Public Works	2,680,347	2,644,017	2,763,561	2,733,177	2,829,995	2,707,590	-0.9%
Health	130,981	133,601	135,600	135,000	132,416	132,416	-1.9%
Other Financing Uses	38,000	133,400	264,376	264,376	331,322	253,912	-4.0%
Total Expenditures	10,869,320	11,226,866	11,727,943	11,674,342	12,106,179	11,808,268	1.1%
Net Change in Fund Balance	139,113	(125,726)	(266,688)	0	-	-	
Beginning Fund Balance	6,280,876	6,419,875	6,294,149	6,294,149	6,027,461	6,027,461	
Less: Surplus Applied	-	-	-	(264,376)	(331,322)	(253,912)	
Ending Fund Balance	\$ 6,419,875	\$ 6,294,149	\$ 6,027,461	\$ 6,029,773	\$ 5,696,139	\$ 5,773,549	
Fund Balance Components:							
Assigned for Neighborhood Loan Program	306,370	201,925		200,000		150,000	
Assigned for future retirement costs	74,456	87,243		60,000		45,000	
Assigned for Marketing / Communications	-	20,000		20,000		20,000	
Assigned for next year budget	133,400	264,376		200,000		250,000	
Nonspendable - prepaids and LT receivab	1,473,157	1,259,496		1,100,000		1,000,000	
Estimated Unassigned	4,432,492	4,461,109		4,449,773		4,308,549	
Total Fund Balance	\$ 6,419,875	\$ 6,294,149		\$ 6,029,773		\$ 5,773,549	
Unassigned as a % of CY Revenues	40.34%	40.21%		39.00%		37.29%	

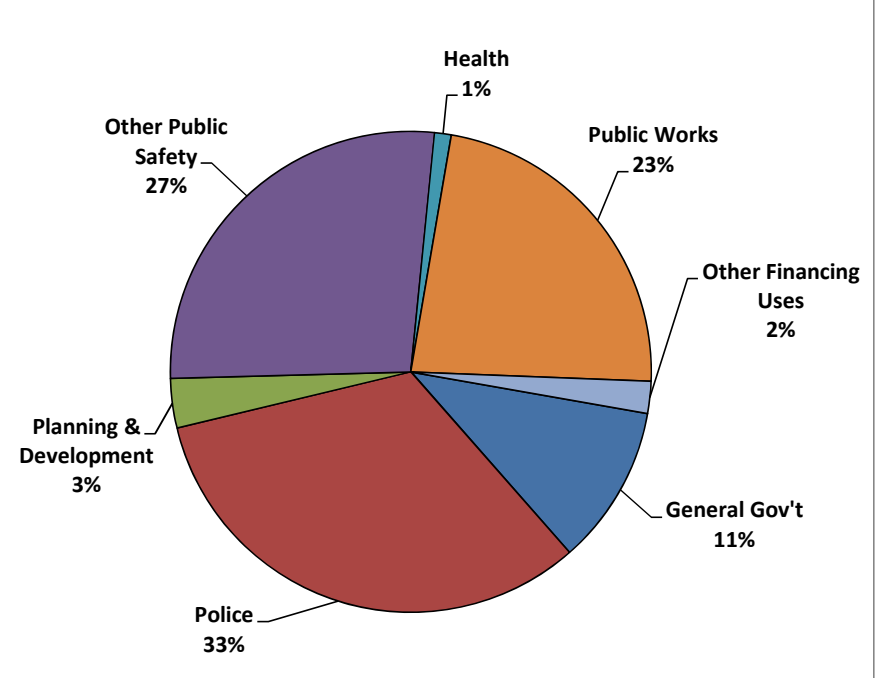
2019 Budget

General Fund Summary Revenue and Expenditure Compositions

2019 Budgeted Revenue Composition



2019 Budgeted Expenditure Composition



2019 Budget

General Fund
Detailed Revenues Budget

Account No.	Account Name	2016 Actual	2017 Actual	2018 Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
1100 - Village Board									
100-1100-41110	Property Taxes	\$ 8,122,785	\$ 8,134,782	\$ 8,152,239	\$ 8,152,737	\$ 8,509,272	\$ 8,269,260	1.4%	Taxes
100-1100-41300	PILOT - Water	138,124	153,570	155,000	145,000	155,000	155,000	6.9%	Taxes
100-1100-41310	PILOT - Parking	36,967	38,350	38,500	35,000	38,500	38,500	10.0%	Taxes
100-1100-43430	Exempt Computer Aid	940	689	699	700	700	700	0.0%	Intergov't
100-1100-48550	Donations - 4th of July event	-	-	23,150	-	-	-	0.0%	Intergov't
Total 1100 - Village Board Revenues		8,298,816	8,327,391	8,369,588	8,333,437	8,703,472	8,463,460	1.6%	
1200 - Court									
100-1200-45120	Court Fines	116,998	102,463	140,000	143,000	154,000	154,000	7.7%	Fines
100-1200-48900	Miscellaneous Revenue	-	-	-	-	-	-	0.0%	Other Rev
Total 1200 - Court Revenues		116,998	102,463	140,000	143,000	154,000	154,000	7.7%	
1410 - Village Manager									
100-1410-43410	State Shared Revenue	\$ 252,639	\$ 254,770	\$ 253,949	\$ 253,949	\$ 250,000	\$ 256,963	1.2%	Intergov't
100-1410-43411	Expenditure Restraint	285,459	289,124	289,312	289,312	300,000	277,717	-4.0%	Intergov't
100-1410-44140	Cable Fees - Time Warner	102,496	96,432	100,000	100,000	100,000	100,000	0.0%	Licenses
100-1410-44141	Cable Fees - AT&T	53,652	49,177	50,000	50,000	50,000	50,000	0.0%	Licenses
100-1410-48150	Insurance Dividend	19,388	27,514	23,803	15,000	20,000	20,000	33.3%	Other Rev
100-1410-48900	Miscellaneous Revenue	700	1,647	500	1,000	500	500	-50.0%	Other Rev
Total 1410 - Village Manager Revenues		714,334	718,664	717,564	709,261	720,500	705,180	-0.6%	
1420 - Clerk / Customer Service									
100-1420-44110	Liquor Licenses (Class)	\$ 26,180	\$ 14,440	\$ 35,228	\$ 15,000	\$ 16,200	\$ 16,200	8.0%	Licenses
100-1420-44111	Operators Licenses	5,880	7,417	5,000	5,000	5,000	5,000	0.0%	Licenses
100-1420-44120	Village Licenses	4,395	4,436	4,500	4,500	4,500	4,500	0.0%	Licenses
100-1420-44130	Weights and Measures	3,248	3,006	3,000	3,250	3,250	3,250	0.0%	Licenses
100-1420-44200	Pet Licenses	5,520	3,224	4,000	4,500	4,000	4,000	-11.1%	Licenses
100-1420-44900	Security Alarm Permits	2,700	2,760	2,500	2,000	2,000	2,000	0.0%	Licenses
100-1420-46330	Oakland Ave - Y	-	-	-	-	-	38,000	0.0%	Charges
100-1420-46331	Wilson - W	-	-	-	-	-	20,000	0.0%	Charges
100-1420-46332	E Capitol Dr - X	-	-	-	-	-	14,000	0.0%	Charges
100-1420-46333	N Oakland Ave - Z	-	-	-	-	-	12,500	0.0%	Charges
100-1420-46334	E Shorewood Blvd	-	-	-	-	-	4,000	0.0%	Charges

2019 Budget

**General Fund
Detailed Revenues Budget**

Account No.	Account Name	2016 Actual	2017 Actual	2018 Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
100-1420-46335	Bumper - H	-	-	-	-	-	10,000	0.0%	Charges
100-1420-46336	W Capitol Dr - T	-	-	-	-	-	3,000	0.0%	Charges
100-1420-46351	RCA daytime	-	-	-	-	-	2,500	0.0%	Charges
100-1420-48900	Miscellaneous Revenue	7,132	3,895	2,500	2,500	2,500	2,500	0.0%	Other Rev
Total 1420 - Clerk / Customer Service Revenues		55,055	39,178	56,728	36,750	37,450	141,450	284.9%	
1510 - Finance									
100-1510-48100	Interest Income	124,011	142,971	125,000	105,000	145,000	145,000	38.1%	Other Rev
100-1510-48101	Market to Market adjustments	(65,536)	(106,905)	-	-	-	-	0.0%	Other Rev
100-1510-48110	Interest on Loans/Advances	35,833	32,318	28,744	28,774	23,900	23,900	-16.9%	Other Rev
100-1510-48120	Interest on Taxes	39,121	33,548	42,361	30,000	25,000	25,000	-16.7%	Other Rev
100-1510-48300	Late Payment Penalty	588	632	750	500	500	500	0.0%	Other Rev
100-1510-48900	Miscellaneous Revenue	3,074	3,547	4,000	4,200	4,200	4,200	0.0%	Other Rev
Total 1510 - Finance Revenues		137,091	106,111	200,855	168,474	198,600	198,600	17.9%	
2100 - Police									
100-2100-45200	Parking Fines	344,755	465,028	420,000	450,000	460,000	460,000	2.2%	Fines
100-2100-45210	Parking Ticket Fee	11,238	19,377	16,000	16,000	16,000	16,000	0.0%	Fines
100-2100-45220	Vehicle Suspension Fee	5,615	8,827	8,000	8,000	8,000	8,000	0.0%	Fines
100-2100-46200	False Alarm Fees	6,405	5,888	5,000	5,000	5,000	5,000	0.0%	Charges
100-2100-43550	Enforcement Grants	11,634	12,510	8,000	-	-	-	0.0%	Intergov't
100-2100-43560	Training Grants	6,603	3,520	-	-	-	-	0.0%	Intergov't
100-2100-43590	Other Grants	22	-	4,000	-	-	-	0.0%	Intergov't
100-2100-48900	Miscellaneous Revenue	24,576	11,254	5,000	2,500	2,500	2,500	0.0%	Other Rev
Total 2100 - Police Revenues		410,848	526,404	466,000	481,500	491,500	491,500	2.1%	
2400 - Planning and Development									
100-2400-44310	Building Permits	\$ 145,071	\$ 194,343	\$ 150,000	\$ 163,000	\$ 145,000	\$ 145,000	-11.0%	Licenses
100-2400-44320	Electrical Permits	66,904	56,787	40,000	65,000	45,000	45,000	-30.8%	Licenses
100-2400-44330	Plumbing Permits	59,559	47,991	40,000	65,000	45,000	45,000	-30.8%	Licenses
100-2400-44340	HVAC Permits	30,295	28,070	25,000	25,000	25,000	25,000	0.0%	Licenses
100-2400-44370	Reinspection Fees (PE)	10,875	7,380	40,000	15,000	20,000	15,000	0.0%	Licenses
100-2400-46435	Delq Prop Maint	765	1,339	2,500	-	-	-	0.0%	Licenses
100-2400-48900	Miscellaneous Revenue	11,109	13,292	15,000	14,000	15,000	15,000	7.1%	Other Rev
Total 2400 - Planning and Development Revenues		324,578	349,202	312,500	347,000	295,000	290,000	-16.4%	

2019 Budget

**General Fund
Detailed Revenues Budget**

Account No.	Account Name	2016 Actual	2017 Actual	2018 Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
2900 - Other Public Safety									
100-2900-43420	Fire Insurance	60,256	66,756	65,895	60,000	60,000	60,000	0.0%	Intergov't
100-2900-48200	Facilities	14,487	16,203	15,500	15,500	15,800	15,800	1.9%	Intergov't
100-2900-48900	Misc Revenue	1,171	9,057	9,500	-	-	-	0.0%	Intergov't
		75,914	92,016	90,895	75,500	75,800	75,800	1.9%	
3000 - Public Works									
100-3100-43530	State Transportation Aids	\$ 442,795	\$ 438,585	\$ 733,009	\$ 733,009	\$ 756,000	\$ 683,056	-6.8%	Intergov't
100-3100-43540	Recycling Grant	49,975	52,637	52,615	50,000	50,000	50,000	0.0%	Intergov't
100-3100-46420	Recycling Rebate	47,958	48,496	3,000	25,000	5,000	5,000	-80.0%	Other Rev
100-3100-46430	Special Collection Fees	16,500	17,512	14,120	15,000	15,000	15,000	0.0%	Charges
100-3100-46431	Disposal Fee	7,988	8,757	6,320	6,000	6,000	9,500	58.3%	Charges
100-3100-46433	Kart Sales	12,710	3,210	327	1,000	500	500	-50.0%	Charges
100-3100-46434	Snow Removal Charges	2,998	202	2,500	-	-	-	0.0%	Charges
100-3100-46435	Delq Prop Maint	-	-	-	-	-	-	0.0%	Charges
100-3100-46436	Damages To Property	7,791	6,077	15,284	-	-	-	0.0%	Charges
100-3100-47300	Charges for Service - School	4,795	5,145	7,000	7,000	7,000	12,275	75.4%	Charges
100-3100-47310	Charges for Service - Whitefish E	189,753	191,065	200,000	199,035	199,035	199,035	0.0%	Charges
100-3100-47330	Charges for Service - NSFD	3,270	1,367	-	4,000	-	-	-100.0%	Charges
100-3100-47440	Equipment Rental Water	6,040	1,266	10,000	15,000	10,000	10,000	-33.3%	Other Rev
100-3100-47450	Equipment Rental Sewer	10,625	2,799	5,000	10,000	5,000	5,000	-50.0%	Other Rev
100-3100-48200	Rental Income	43,670	43,018	37,350	45,000	40,000	40,000	-11.1%	Other Rev
100-3100-48900	Miscellaneous Revenue	8,556	11,693	5,000	5,000	5,000	5,000	0.0%	Other Rev
	Total 3000 - Public Works Revenues	855,424	831,829	1,091,525	1,115,044	1,098,535	1,034,366	-7.2%	
9000 - Other Financing Sources									
100-9000-49200	Transfers from Special Rev.	19,375	7,882	15,600	-	-	-	0.0%	OFS
100-9000-49900	Surplus Applied	-	-	-	264,376	331,322	253,912	-4.0%	OFS
	Total 9000 - Other Financing Sources	19,375	7,882	15,600	264,376	331,322	253,912	-4.0%	
	Total Revenues	\$ 11,008,433	\$ 11,101,140	\$ 11,461,255	\$ 11,674,342	\$ 12,106,179	\$ 11,808,268	1.1%	

2019 Budget

General Fund Expenditure Summary by Department

Department	2016 Actual	2017 Actual	2018 Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19
General Government							
1100 - Village Board	\$ 34,601	\$ 37,007	\$ 92,327	\$ 31,620	\$ 51,535	\$ 34,335	8.6%
1200 - Municipal Court	98,966	114,785	82,876	93,306	82,290	84,525	-9.4%
1410 - Village Manager	253,139	215,562	322,175	338,540	362,625	344,575	1.8%
1420 - Clerk/Customer Service	336,943	306,352	334,882	320,021	326,388	302,618	-5.4%
1510 - Finance	151,900	170,124	198,625	199,160	213,826	216,046	8.5%
1900 - Other General Admin	335,469	404,710	330,502	308,978	286,722	286,722	-7.2%
Total General Government	1,211,018	1,248,540	1,361,387	1,291,625	1,323,386	1,268,821	-1.8%
2000's Public Safety / Other Protective Services							
2100 - Police	3,524,348	3,703,665	3,718,751	3,745,399	3,837,409	3,863,514	3.2%
2400 - Planning and Development	380,584	390,749	394,881	447,974	454,155	391,650	-12.6%
2900 - Other Public Safety	3,035,023	3,106,495	3,224,987	3,191,791	3,329,912	3,322,781	4.1%
Total Public Safety	6,939,955	7,200,909	7,338,619	7,385,164	7,621,476	7,577,945	2.6%
3000's - Public Works							
3100 - Administration	369,153	359,516	449,180	399,060	442,985	434,150	8.8%
3230 - Building Maintenance	248,361	267,828	194,852	223,837	221,592	214,092	-4.4%
3300 - Municipal Garage	279,039	274,974	358,172	349,163	362,785	358,260	2.6%
3410 - Street and Alley	110,345	101,787	173,434	200,881	200,615	199,305	-0.8%
3420 - Street Sweeping	10,793	14,769	-	-	-	-	0.0%
3430 - Street Lighting / Traffic Devices	208,669	221,880	200,000	203,114	197,930	197,930	-2.6%
3460 - Winter Maintenance	124,121	82,312	136,490	138,856	139,656	140,046	0.9%
3510 - Refuse / Recycling Disposal	679,614	692,213	668,504	630,865	655,505	632,292	0.2%
3530 - Yard Waste Leaf Collection	151,488	154,232	134,400	131,580	141,355	138,773	5.5%
3610 - Forestry	271,844	248,268	247,278	254,463	252,076	192,891	-24.2%
3620 - Parks and Beautification	226,920	226,238	201,251	201,358	215,496	199,851	-0.7%
Total Public Works	2,680,347	2,644,017	2,763,561	2,733,177	2,829,995	2,707,590	-0.9%
9000 - Other Financing Uses							
9000 - Other Financing Uses	38,000	133,400	264,376	264,376	331,322	253,912	-4.0%
Total Expenditures	\$ 10,869,320	\$ 11,226,866	\$ 11,727,943	\$ 11,674,342	\$ 12,106,179	\$ 11,808,268	1.1%

2019 Budget

**General Fund
Expenditure Summary by Object**

Object	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19
Salaries and Wages	\$ 3,911,754	\$ 3,840,759	\$ 3,962,996	\$ 4,057,914	\$ 4,086,740	\$ 3,981,890	-1.9%
Fringe Benefits	1,840,470	1,857,840	1,845,522	1,891,752	1,983,444	1,902,454	0.6%
Other Governments	2,923,902	2,999,918	3,088,887	3,066,591	3,193,171	3,186,040	3.9%
Contractual Payments	906,041	1,030,667	1,055,041	1,027,825	1,113,984	1,128,984	9.8%
Professional Fees	270,219	259,126	232,980	200,175	208,800	208,800	4.3%
Insurance	298,722	309,723	364,515	335,434	359,620	337,505	0.6%
Utilities	224,883	243,418	308,125	276,313	281,260	279,860	1.3%
Supplies & Office	138,243	123,497	163,399	173,845	180,740	162,540	-6.5%
Supplies - Maintenance	237,536	253,765	255,117	268,535	252,422	227,872	-15.1%
Supplies - Vehicle	220,519	310,238	263,666	277,963	267,039	262,514	-5.6%
Programming	18,170	18,345	47,842	28,048	24,965	24,965	-11.0%
Other Financing Uses	38,000	133,400	264,376	264,376	331,322	253,912	-4.0%
Interdepartmental Exp	(159,139)	(153,830)	(124,523)	(194,429)	(177,328)	(149,068)	-23.3%
Total Expenditures	<u>\$ 10,869,320</u>	<u>\$ 11,226,866</u>	<u>\$ 11,727,943</u>	<u>\$ 11,674,342</u>	<u>\$ 12,106,179</u>	<u>\$ 11,808,268</u>	<u>1.1%</u>

2019 Budget

General – Budget Metrics



General Fund Revenue by Source

General Fund Summary	2016	2017	2018	2018	2019	2019	% Chg
	Actual	Actual	Projected	Adopted	Proposed	Adopted	Budget 18
				Budget	Budget	Budget	to '19 Prop.
Revenues							
Property Taxes	\$ 8,122,785	\$ 8,134,782	\$ 8,152,239	\$ 8,152,737	\$ 8,509,272	\$ 8,269,260	1.4%
PILOT Revenues	175,091	191,920	193,500	180,000	193,500	193,500	7.5%
Intergovernmental	1,125,981	1,143,851	1,455,629	1,402,470	1,432,500	1,344,236	-4.2%
Licenses and Permits	517,540	516,802	501,728	517,250	464,950	563,950	9.0%
Fines	478,606	595,695	584,000	617,000	638,000	638,000	3.4%
Charges for Services	252,210	239,223	250,551	237,035	232,535	241,310	1.8%
Other Revenues	316,845	270,985	308,008	303,474	304,100	304,100	0.2%
Other Financing Sources	19,375	7,882	15,600	264,376	331,322	253,912	-4.0%
Total Revenues	11,008,433	11,101,140	11,461,255	11,674,342	12,106,179	11,808,268	1.1%

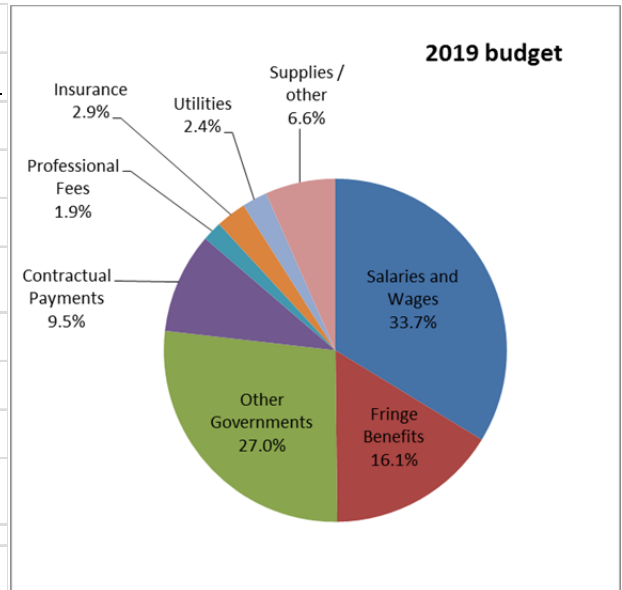
- **Intergovernmental:** The Village receives State aid from four major programs. Transportation aid, Recycling aids, State Shared Revenues and Expenditure restraint program aids. Transportation Aids dropped by about \$75,000 in 2019 due to cyclical timing of the Villages road improvement expenditures.
- **Licenses and Permits:** The Building Inspection revenue budget decreased by \$50,000 compared to the 2018 budget based on a revised analysis of the revenue assumptions used in 2018 related to an updated fee schedule. However \$104,000 of on-street parking permit fees were moved into the general fund as part of a redefinition of the scope of services within the parking utility.
- **Fines:** Parking enforcement fines and court fine revenues have both been projected to increase slightly due to expanded payment options and additional collections processes which are being implemented at the end of 2018. Both of these items are only recognized as revenues on a cash basis when paid.
- **Charges for services:** The 2019 budget for charge remains relatively unchanged based on current trends.
- **Other Financing Sources:** General Fund reserves of \$253,912 are budgeted to support debt service needs for 2019 in order to stabilize the debt service tax levy to a maximum increase of 5% from the previous year.

General – Budget Metrics

General Fund Expenditure by Category

The General Fund budgeted expenditures have been summarized into the eight major categories listed above. The information presented show the comparative amounts budgeted for 2018 and 2019, the dollar amount and percentage change from the previous year, and each categories percentage of the total 2019 General Fund proposed expenditures.

Category	2018 budget	2019 budget	\$ Change	% Change	% of GF Total Expenditures
Salaries and Wages	4,057,914	3,981,890	(76,024)	-1.9%	33.7%
Fringe Benefits	1,891,752	1,902,454	10,702	0.6%	16.1%
Other Governments	3,066,591	3,186,040	119,449	3.9%	27.0%
Contractual Payments	1,027,825	1,118,984	91,159	8.9%	9.5%
Professional Fees	200,175	218,800	18,625	9.3%	1.9%
Insurance	335,434	337,505	2,071	0.6%	2.9%
Utilities	276,313	279,860	3,547	1.3%	2.4%
Supplies / other	818,338	782,735	(35,603)	-4.4%	6.6%
Total Expenditures	11,674,342	11,808,268	133,926	1.1%	100.0%



The 2019 proposed budget has been compiled to maintained existing service levels, programs and projects that are currently in place or have been otherwise approved. There were however a number of other factors that have impacted the preparation of the 2019 budget.

The following pages will provide more detailed information on the composition of each category, and the major factors that have changed from the prior year.

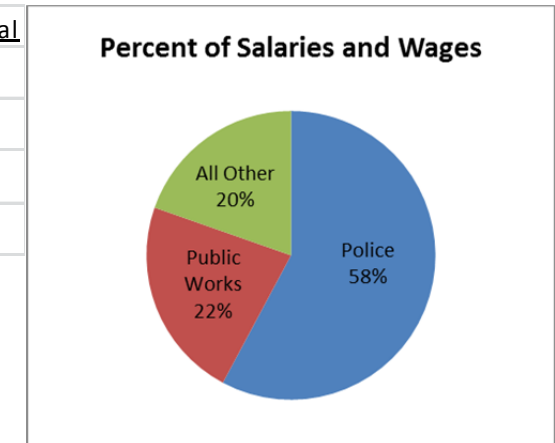
2019 Budget

General – Budget Metrics



Salary and Wages

<u>Category</u>	<u>2018 budget</u>	<u>2019 budget</u>	<u>\$ Change</u>	<u>% Change</u>	<u>% of GF Total</u>
Police	2,292,462	2,302,115	9,653	0.4%	19.5%
Public Works	931,944	898,080	(33,864)	-3.6%	7.6%
All Other	<u>833,508</u>	<u>781,695</u>	<u>(51,813)</u>	-6.2%	<u>6.6%</u>
Salaries and Wages	4,057,914	3,981,890	(76,024)	-1.9%	33.7%



Salary and wages make up over 1/3 of the total General Fund budget. These wages can be summarized into 3 large blocks as illustrated above. This budget includes a base salary COLA increase of 2.0% for most staff in 2019.

The Police Union contract expires at the end of 2018, but for budgeting purposes, union wages have also budgeted using a 2.0% increase for 2019. Due to recent retirements, the budget also reflects a slight shift in wage costs as new officer wages are significantly lower than the retiring officers. This is the primary reason why the police department wages have not increased by the full amount of the COLA increase.

The Police department budget is also programmed using on a collective total of 6 months of officer vacancies that may occur during the new officer recruitment processes as a result of staff turnover and retirements. There are a total of 30 FTE positions in the Police Department.

The DPW salaries budget for general DPW staff is also based on a collective total of 6 months of staff vacancies that may occur during the staff recruitment processes as a result of staff turnover and retirements. Additionally in 2019, the budget also includes another 6 months of staff vacancies whereby the Village Board will intentionally delay the approval to fill any vacant positions that may occur as a cost savings strategy. There are a total of 21 FTE positions in the DPW budget.

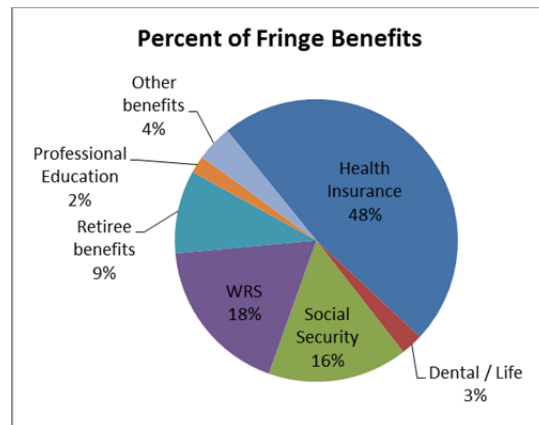
The “All Other” salary category in 2019 reflects a reduction from 14.75 to 13.75 FTE positions, and reflects the elimination of 1 FT inspectors position in 2019.

2019 Budget

General – Budget Metrics



Fringe Benefits



<u>Category</u>	<u>2018 budget</u>	<u>2019 budget</u>	<u>\$ Change</u>	<u>% Change</u>	<u>% of GF Total</u>
Health Insurance	862,600	909,000	46,400	5.4%	7.7%
Dental / Life / Flex	50,498	48,024	(2,474)	-4.9%	0.4%
Social Security	307,367	304,100	(3,267)	-1.1%	2.6%
WRS	352,268	343,910	(8,358)	-2.4%	2.9%
Retiree benefits	199,000	181,000	(18,000)	-9.0%	1.5%
Professional Education	46,190	38,150	(8,040)	-17.4%	0.3%
Other benefits	73,829	78,270	4,441	6.0%	0.7%
Fringe Benefits	1,891,752	1,902,454	10,702	0.6%	16.1%

Fringe Benefits make up another 16.1% of the total General Fund budget. They can be summarized into 7 categories as illustrated above.

Health insurance premiums are currently budgeted at a net increase of 10% in 2019. Since 2014 the Village's health care cost trends have been a 7% increase in 2015, 0% in 2016, 0% in 2017, a 3.6% decrease for 2018, and a projected 10% increase in 2019. While this has been an average increase of less than 3% per year, this does have a significant budget impact of about \$85,000 in the current year.

In addition, there have also been several employee health plan coverage enrollment changes due to staff turnover and the reinstatement of the opt-out stipend for employees hired after 2012. The impact of which was about a \$40,000 offsetting decrease of health care costs.

WRS costs will decrease slightly due to about a 2.0% average decrease in WRS rates. This is an offset to the cost fluctuations that would normally be associated with any changes in salary.

Retiree health care costs will begin to stabilize in 2019 and 2020 as some former employees will start aging out as new retirees are added.

Other Benefits include: Opt out insurance stipends, uniform costs, and auto allowances.

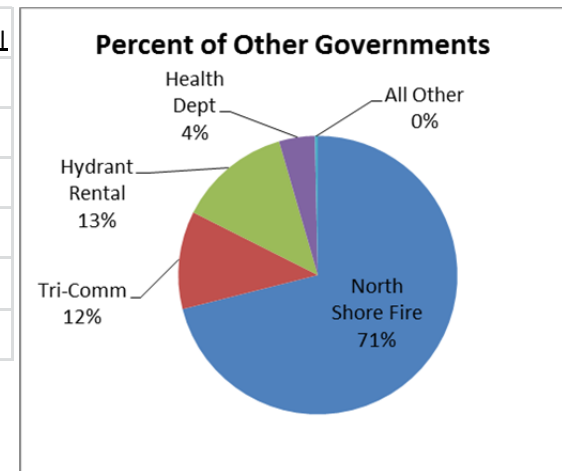
2019 Budget

General – Budget Metrics



Other Government payments

<u>Category</u>	<u>2018 budget</u>	<u>2019 budget</u>	<u>\$ Change</u>	<u>% Change</u>	<u>% of GF Total</u>
North Shore Fire	2,146,679	2,258,497	111,818	5.2%	19.1%
Tri-Comm	356,235	366,750	10,515	3.0%	3.1%
Hydrant Rental	417,377	417,377	-	0.0%	3.5%
Health Dept	135,000	132,416	(2,584)	-1.9%	1.1%
All Other	11,300	11,000	(300)	-2.7%	0.1%
Other Governments	3,066,591	3,186,040	119,449	3.9%	27.0%



Other government payments make up approximately 27% of the total General Fund budget. They can be summarized into categories illustrated above.

Fire and EMS services are provided to the village by the North Shore Fire Department. The cost for these services has been budgeted for a 5.2% increase in 2019. This is the result of 2% increase in the NSFD operating budget and a small increase in the percentage formula that calculates the village's share of those costs, plus the elimination of approximately \$66,250 in prospective rents that would be applied against these costs as the village is in negotiations to sell or renovate the fire department building in the village.

The Tri-Comm dispatch services contract have been budgeted for a 3.0% increase in 2019.

Hydrant rental fees are the cost for public fire protection services which are paid to the water utility. These costs have not increased in 2019.

Health department fees paid to the North Shore Health Department budget decreased by 1.9% in 2019, again due to a cost allocation change in our intergovernmental agreements.

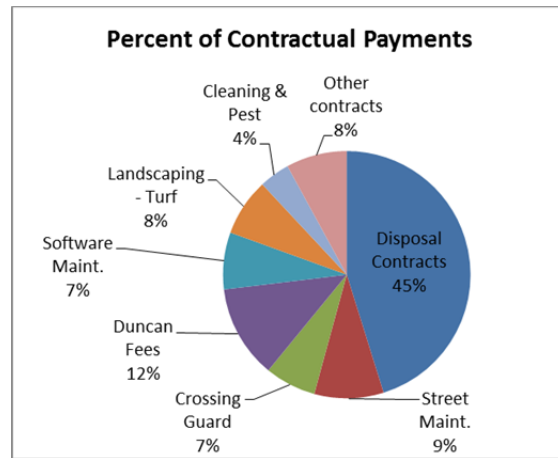
The all other category includes MADACC fees and the vehicle suspension fees paid by the police department to the State of Wisconsin.

2019 Budget

General – Budget Metrics



Contractual Payments



<u>Category</u>	<u>2018 budget</u>	<u>2019 budget</u>	<u>\$ Change</u>	<u>% Change</u>	<u>% of GF Total</u>
Disposal Contracts	499,180	498,777	(403)	-0.1%	4.2%
Street Maintenance	100,000	100,000	-	0.0%	0.8%
Crossing Guards	69,500	73,741	4,241	6.1%	0.6%
Duncan Fees	86,400	134,400	48,000	55.6%	1.1%
Software Maint.	102,285	82,170	(20,115)	-19.7%	0.7%
Landscaping - Turf	72,500	82,996	10,496	14.5%	0.7%
Cleaning & Pest	37,310	44,200	6,890	18.5%	0.4%
Other	60,650	102,700	42,050	69.3%	0.9%
Contractual Payments	1,027,825	1,118,984	91,159	8.9%	9.5%

Contractual Payments make up 9.5% of the total General Fund budget. They can be summarized into 7 categories as illustrated above.

Duncan fees for the police department have increased by \$48,000 as the Village Board recently passed a fee change which will make limited single night overnight parking free as a public service to the community in 2019.

Software maintenance includes the annual BS&A service fees of \$12,750, and various other technology support costs \$14,585, a decrease of about \$5,000 from 2019 as the IT server replacement in 2018 reduced the need for certain service contract fees. The police technology costs of about \$53,000 in 2018 will be \$37,000 in 2019 as a major software cost the RMS server fees are now part of the Bayside Communications agreement.

The “Other” category includes various other smaller contracted services. In 2019 the Planning department added \$40,000 for contracted inspections services due to staffing reductions. Also new in 2019, is a contingency amount of \$10,000 for the Village Board to accommodate necessary but unplanned expenditures that are approved by the Village Board.

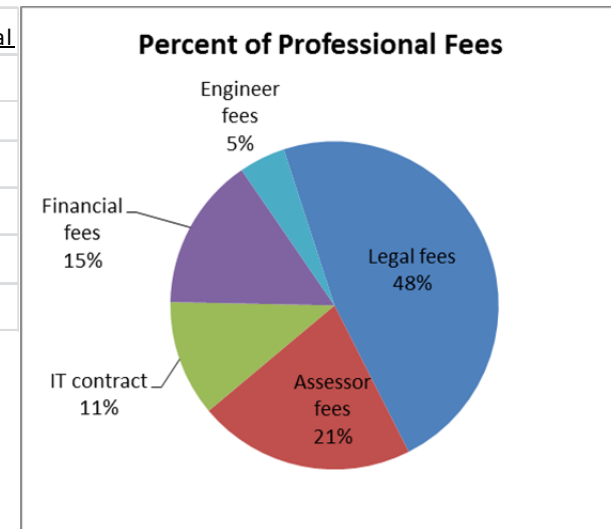
2019 Budget

General – Budget Metrics



Professional Fees

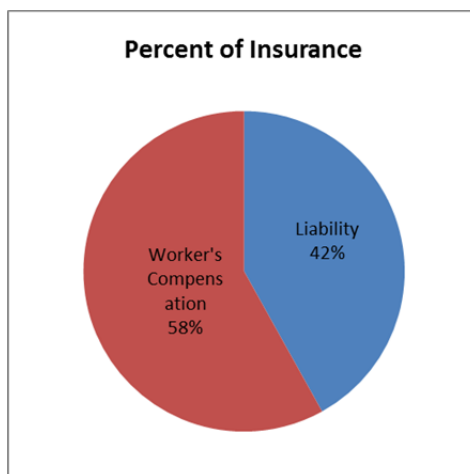
<u>Category</u>	<u>2018 budget</u>	<u>2019 budget</u>	<u>\$ Change</u>	<u>% Change</u>	<u>% of GF Total</u>
Legal fees	95,000	104,000	9,000	9.5%	0.9%
Assessor fees	46,750	46,750	-	0.0%	0.4%
IT contract	25,000	25,000	-	0.0%	0.2%
Financial fees	33,425	33,050	(375)	-1.1%	0.3%
Engineering fees	-	10,000	10,000	100.0%	0.1%
Professional Fees	200,175	218,800	18,625	9.3%	1.9%



Professional fees make up less than 2% of the total General Fund budget. They can be summarized into the 5 categories as illustrated above.

The most significant change is in the addition of general engineering fees to the budget. This reflects the need to consult with our engineer on various general issues that are getting reviewed by the Village Board as a part of ongoing community discussions.

Insurance



<u>Category</u>	<u>2018 budget</u>	<u>2019 budget</u>	<u>\$ Change</u>	<u>% Change</u>	<u>% of GF Total</u>
Liability	139,956	141,500	1,544	1.1%	1.2%
Worker's Comp.	195,478	196,005	527	0.3%	1.7%
Insurance	335,434	337,505	2,071	0.6%	2.9%

Insurance costs make up less than 3.0% of the total General Fund budget.

Liability insurance rates are projected to remain relatively flat in 2019. While Workers Compensation base rates actually decreased slightly again in 2019, the Village's experience modifier in 2018 was increased post-budget, therefore the 2019 budget now accounts for last year's rate adjustment.

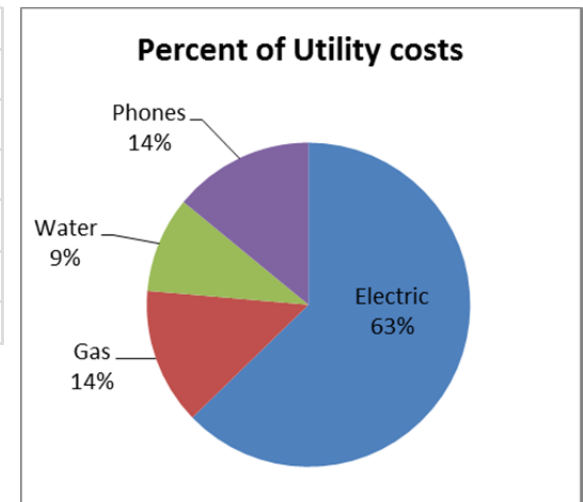
2019 Budget

General – Budget Metrics



Utility costs

<u>Category</u>	<u>2018 budget</u>	<u>2019 budget</u>	<u>\$ Change</u>	<u>% Change</u>	<u>% of GF Total</u>
Electric	173,500	176,500	3,000	1.7%	1.5%
Gas	36,250	38,300	2,050	5.7%	0.3%
Water	29,100	26,900	(2,200)	-7.6%	0.2%
Phones	<u>37,463</u>	<u>38,160</u>	<u>697</u>	1.9%	<u>0.3%</u>
Utilities	276,313	279,860	3,547	1.3%	<u>2.4%</u>
					93.4%



Utility costs make up just over 2% of the total General Fund budget. They can be summarized into the 4 categories as illustrated above.

2019 Budget

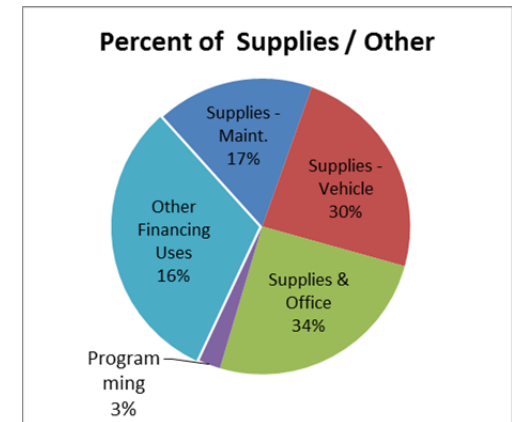


General – Budget Metrics

The remaining 6.6% of the General fund costs relate primarily to supplies and maintenance costs. Many of these costs are cross charged from one department to another which generates a negative value for Interdepartmental expenses as these charges reduce one budget and then apply the appropriate expense to another department's budget, therefor netting against each other.

Supplies / other

<u>Category</u>	<u>2018 budget</u>	<u>2019 budget</u>	<u>\$ Change</u>	<u>% Change</u>	<u>% of GF Total</u>
Supplies & Office	173,845	162,540	(11,305)	-6.5%	1.4%
Supplies - Maintenance	268,535	227,872	(40,663)	-15.1%	1.9%
Supplies - Vehicle	277,963	262,514	(15,449)	-5.6%	2.2%
Programming	28,048	24,965	(3,083)	-11.0%	0.2%
Other Financing Uses	264,376	253,912	(10,464)	-4.0%	2.2%
Interdepartmental Exp	<u>(194,429)</u>	<u>(149,068)</u>	<u>45,361</u>	<u>-23.3%</u>	<u>-1.3%</u>
Supplies / other	818,338	782,735	(35,603)		6.6%



The Supplies & Office category includes subscription, postage, copier costs, and other departmental office supplies.

Supplies – Maintenance are primarily DPW material costs, including \$67,500 for building maintenance, \$51,722 for the salt contract, and various other maintenance costs throughout the DPW budget.

Supplies – Vehicle are for vehicle repairs and operations, including \$118,150 for fuel which was a small decrease from 2018.

Programming costs include MADACC, resident mediation, volunteer committees, awards/recognition, and neighborhood loan program expenses.

Other Financing uses include General Fund reserves of \$253,912 which are budgeted to support debt service needs for 2019 in order to stabilize the increase of the debt service tax levy at 5% in 2019. This is a modest decrease from the previous year.

2019 Budget

General Fund Summary



The General Fund is the primary operating fund of the Village. This fund accounts for the financial resources of the Village which are not accounted for in any other fund. Principal revenue sources are property tax, utility taxes, licenses, permits and state shared revenues. The General Fund accounts for expenditures related to the general administration of the Village (general government), the protection and safety of people within the Village, including police, fire services and planning (public safety), the general health and welfare of our citizens (health), the maintenance and upkeep of infrastructure within the Village (public works) as well as providing for a sense of community (culture and recreation).

This section of the budget is organized as follows:

1. General Fund Summary – shows revenues grouped by source and expenditures by function.
2. General Fund Revenues by Department – provides revenue totals for each department.
3. General Fund Detailed Revenues Budget – provides revenues by line item, in department order.
4. General Fund Expenditures by Object - shows expenditures for the General Fund grouped by object rather than department.
5. General Fund Expenditure Summary by Department – shows expenditures for each department in the General Fund.

Following the summary schedules are each individual departments' narratives, their related revenue and expenditure budgets, as well as a supplemental expenditure detail sheets. The expenditure accounts with additional information on these detail sheets are denoted in the primary expenditure budgets where the account name has been printed in a blue font.

2019 Budget

General Fund Village Board - 1100



Department Description

The Village Board of Trustees is an elected governmental body, made up of one elected Village President and six elected Village Trustees. Each member of the Board is elected to serve a three year term. Every year, two Trustee seats are up for re-election. Every three years the Village President seat is up for re-election. Elections are at-large and nonpartisan. The Board is responsible for appointing the Village Manager, who serves as the chief administrative officer in the Village and oversees the day-to-day operations. The Village Board is responsible to the residents of the Village of Shorewood for the provision of municipal services. To assist and provide recommendations to the Board, citizens are appointed to serve on various volunteer committees of the Board.

Services

- Adopt the annual budget, levy taxes, and appropriate monies for the operation of the Village;
- Adopt policies and strategic planning documents for Village operations;
- Adopt ordinances and resolutions;
- Adopt Village goals and objectives;
- Appoint and evaluate the performance of the Village Manager;
- Approve contracts for Village services and products;
- Appoint board, commission and committee members and statutory employees;
- Chair and serve on Village committees.
- Represent the citizens and businesses of the Village of Shorewood as public officials

Budget Impact

- No budgeted funds for Surveys/Studies & Plans in 2019, staff will be coordinating these activities.

2019 Budget

General Fund Revenues and Expenditures
Village Board - 1100

Account Number	Account Name	2016 Actual	2017 Actual	2018 Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
Revenues									
100-1100-41110	Property Taxes	\$ 8,122,785	\$ 8,134,782	\$ 8,152,239	\$ 8,152,737	\$ 8,509,272	\$ 8,269,260	1.4%	Taxes
100-1100-41300	PILOT - Water	138,124	153,570	155,000	145,000	155,000	155,000	6.9%	Taxes
100-1100-41310	PILOT - Parking	36,967	38,350	38,500	35,000	38,500	38,500	10.0%	Taxes
100-1100-43430	Exempt Computer Aid	940	689	699	700	700	700	0.0%	Intergov't
100-1100-48550	Donations - 4th of July event	-	-	23,150	-	-	-	0.0%	Intergov't
Total Village Board Revenues		<u>\$ 8,298,816</u>	<u>\$ 8,327,391</u>	<u>\$ 8,369,588</u>	<u>\$ 8,333,437</u>	<u>\$ 8,703,472</u>	<u>\$ 8,463,460</u>	<u>1.6%</u>	
Expenditures									
100-1100-51100	Salaries and Wages	\$ 7,328	\$ 7,300	\$ 7,300	\$ 7,300	\$ 7,300	\$ 7,300	0.0%	Salaries
100-1100-51310	Social Security and Medicare	558	580	540	560	560	560	0.0%	Fringe
100-1100-51900	Professional Education *	1,360	937	2,500	3,000	3,000	3,000	0.0%	Fringe
100-1100-52920	Surveys/Studies & Plans *	9,540	16,428	40,000	-	-	-	0.0%	Contractual
100-1100-53100	Office Supplies	97	175	250	250	250	250	0.0%	Supplies & Office
100-1100-53140	Legal Notices & Publications *	9,803	5,290	5,000	7,000	1,500	1,500	-78.6%	Supplies & Office
100-1100-53200	Memberships & Subscriptions *	5,701	5,874	5,645	5,560	6,425	6,425	15.6%	Supplies & Office
100-1100-53900	Miscellaneous Expenses *	30	279	3,250	450	2,500	300	-33.3%	Supplies & Office
100-1100-53990	Contingency	-	-	-	-	25,000	10,000	0.0%	Contractual
100-1100-54110	4th of July Festivities	-	-	27,842	7,500	5,000	5,000	-33.3%	Programming
100-1100-55100	Liability & Property Insurance	184	144	-	-	-	-	0.0%	Insurance
Total Village Board Expenditures		<u>\$ 34,601</u>	<u>\$ 37,007</u>	<u>\$ 92,327</u>	<u>\$ 31,620</u>	<u>\$ 51,535</u>	<u>\$ 34,335</u>	<u>8.6%</u>	

* See also - detail sheets

2019 Budget
Expenditure Request Detail - Village Board

100-1100-51900	Professional Education	
Board conferences		2,000
League of Wisconsin Municipalities convention		<u>1,000</u>
Total for account		<u>3,000</u>

100-1100-53140	Communications/publications	
Legal notices and publications		<u>1,500</u>
Total for account		<u>1,500</u>

100-1100-53200	Memberships & subscriptions	
Wisconsin Municipal League Membership		5,575
Public Policy Forum Membership		500
Intergovernmental Cooperative Council (ICC)		<u>350</u>
Total for account		<u>6,425</u>

100-1100-53900	Miscellaneous expenses	
Board lunches/dinners		300
Bike Race Barricads		<u>0</u>
Total for account		<u>300</u>

2019 Budget

General Fund Municipal Court - 1200



Department Description

The Shorewood Municipal Court has jurisdiction over alleged infractions of the Shorewood Municipal Code. These non-criminal violations are punishable by forfeiture in a presumptive amount set by the State of Wisconsin, or the Shorewood Village Board. Infractions include traffic and parking citations and other non-criminal code violations occurring in Shorewood. It is the mission of the Shorewood Municipal Court to administer justice under the authority of the judicial branch of government interpreting the law fairly, impartially, and effectively, for all citizens.

Services

- Schedule all court appearances;
- Maintain separate files and court appearances for juveniles;
- Submit court dispositions on fingerprint cards to the Criminal Investigative Bureau (CIB);
- Submit court dispositions on driving complaints to Department of Transportation (DOT);
- Prepare case files for Village Attorneys;
- Prepare appeals to Circuit Court;
- Answer questions (in person and via telephone) from the public, defendants and attorneys regarding court appearances, monies owed and general court procedures;
- If warranted, send defendants to the house of corrections, if ordered by the judge;
- Suspend and un-suspend driver's licenses through DOT;
- Apply payments efficiently and with accuracy;
- Maintain records- paper and electronic.

Budget Impact

- 2019 Court Fine revenues are project to increase by 10% from the projected 2018 results due to the implementation of new payment options and additional follow-up collections processes.

2019 Budget

General Fund Revenues and Expenditures
Municipal Court - 1200

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
Revenues									
100-1200-45120	Court Fines	116,998	102,463	140,000	143,000	154,000	154,000	7.7%	Fines
100-1200-48900	Miscellaneous Revenue	-	-	-	-	-	-	0.0%	Other Rev
Total Municipal Court Revenues		<u>\$ 116,998</u>	<u>\$ 102,463</u>	<u>\$ 140,000</u>	<u>\$ 143,000</u>	<u>\$ 154,000</u>	<u>\$ 154,000</u>	<u>7.7%</u>	
Expenditures									
100-1200-51100	Salaries and Wages	\$ 55,639	\$ 70,753	\$ 35,700	\$ 39,317	\$ 36,025	\$ 36,025	-8.4%	Salaries
100-1200-51200	Overtime Wages (baliff's)	517	-	750	2,000	1,000	1,000	-50.0%	Salaries
100-1200-51300	Health Insurance	24,831	25,241	1,500	6,265	-	2,250	-64.1%	Fringe
100-1200-51305	Dental & other benefits	1,010	1,004	500	392	660	660	68.4%	Fringe
100-1200-51310	Social Security and Medicare	3,911	5,220	2,700	3,007	2,750	2,750	-8.5%	Fringe
100-1200-51315	Wisconsin Retirement System	3,328	4,595	2,200	2,299	2,030	2,030	-11.7%	Fringe
100-1200-51900	Professional Education *	1,741	700	2,241	1,950	1,950	1,950	0.0%	Fringe
100-1200-52120	Professional Fees - Court Legal	-	-	30,000	30,000	30,000	30,000	0.0%	Professional
100-1200-52300	Other Intergov'tal pymts	200	-	-	500	-	-	-100.0%	Other Gov't
100-1200-52910	Software Purch/Maint *	5,227	5,384	5,545	5,400	6,000	6,000	11.1%	Contractual
100-1200-52990	Other Service Contracts & Fees *	500	-	-	300	300	300	0.0%	Contractual
100-1200-53100	Office Supplies	163	489	450	400	500	500	25.0%	Supplies & Office
100-1200-53130	Postage	1,199	622	1,000	1,200	800	800	-33.3%	Supplies & Office
100-1200-53200	Memberships & Subscriptions *	100	140	140	140	140	140	0.0%	Supplies & Office
100-1200-55100	Liability & Property Insurance	450	469	-	-	-	-	0.0%	Insurance
100-1200-55110	Workers Comp	150	168	150	136	135	120	-11.8%	Insurance
Total Municipal Court Expenditures		<u>\$ 98,966</u>	<u>\$ 114,785</u>	<u>\$ 82,876</u>	<u>\$ 93,306</u>	<u>\$ 82,290</u>	<u>\$ 84,525</u>	<u>-9.4%</u>	

* See also - detail sheets

**2019 Proposed Budget
Expenditure Request Detail - Municipal Court**

100-1200-51900	Professional Education	
	Professional Judicial Education Cert. Prog (3 days) - Court Clerk	700
	Annual TIPSS user group seminar	150
	Annual Continuing Judicial Education - Judge	700
	Annual Judicial education seminar (3 days) - Judge	<u>400</u>
	Total for account	<u>1,950</u>

100-1200-52910	Software contracts/maint/purchases	
	TIPSS annual support fees	<u>6,000</u>
	Total for account	<u>6,000</u>

100-1200-52990	Other Service Contract fees	
	Sign language @ \$1.45 / minute	100
	English - limited @\$51.75 / 30 minutes	<u>200</u>
	Total for account	<u>300</u>

100-1200-53200	Memberships / subscriptions	
	Wisconsin Municipal Court Clerks Association (WMCCA)	40
	Wisconsin Municipal Judges Association	<u>100</u>
	Total for account	<u>140</u>

2019 Budget

General Fund Village Manager - 1410



Department Description

The mission of the Village Manager's Office is to exercise leadership in planning, coordinating, staffing, developing and controlling the activities of all municipal functions to accomplish Village goals and policies as determined by the Village President and Board of Trustees. The Village Manager assists the Board by facilitating the establishment of goals and proposing alternative strategies for their accomplishment. The Village Manager directs the use of human and fiscal resources toward accomplishment of Village goals and apprises the Board of Trustees regarding results.

Services

- Direct the preparation of the annual budget and capital improvement plan;
- Oversees preparation of the Village Board agenda;
- Provides professional staff services to the Village Board and committee meetings;
- Serves as Personnel Director responsible for negotiation and administration of collectively bargained labor agreements; approves hiring of non-sworn personnel; recommends the appointment of department heads to the Village Board;
- Prepares information, newsletters, web page, letters, memos, and press releases as Public Information Officer;
- Responsible for all general operations of the Village;
- Conducts annual evaluation of department heads;
- Carries out policy directives of the Village Board;
- Establishes administrative policies and procedures for the conduct of Village operations;
- Conducts regular staff meetings and coordinates training opportunities for staff;
- Represents the Village in intergovernmental matters at the federal, state and county level;
- Conducts and oversees efforts to promote overall economic development and Central District revitalization;
- Facilitates the implementation of the Vision 2025 Plan and other planning documents;
- Applies for grants to fund various projects within the Village;
- Advising the Village Board on present and future financial, personnel and program needs.

Budget Impact

- There are no significant budget impact items in the 2019 Village Manager's budget.

2019 Budget

General Fund Revenues and Expenditures
Village Manager - 1410

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
Revenues									
100-1410-43410	State Shared Revenue	\$ 252,639	\$ 254,770	\$ 253,949	\$ 253,949	\$ 250,000	\$ 256,963	1.2%	Intergov't
100-1410-43411	Expenditure Restraint	285,459	289,124	289,312	289,312	300,000	277,717	-4.0%	Intergov't
100-1410-44140	Cable Fees - Time Warner	102,496	96,432	100,000	100,000	100,000	100,000	0.0%	Licenses
100-1410-44141	Cable Fees - AT&T	53,652	49,177	50,000	50,000	50,000	50,000	0.0%	Licenses
100-1410-48150	Insurance Dividend	19,388	27,514	23,803	15,000	20,000	20,000	33.3%	Other Rev
100-1410-48900	Miscellaneous Revenue	700	1,647	500	1,000	500	500	-50.0%	Other Rev
Total Village Manager Revenues		\$ 714,334	\$ 718,664	\$ 717,564	\$ 709,261	\$ 720,500	\$ 705,180	-0.6%	
Expenditures									
100-1410-51100	Salaries and Wages	\$ 135,907	\$ 108,338	\$ 189,000	\$ 189,053	\$ 205,240	\$ 205,240	8.6%	Salaries
100-1410-51140	Auto Allowance	1,500	975	2,100	1,500	2,100	2,100	40.0%	Fringe
100-1410-51300	Health Insurance	20,734	10,124	31,030	31,286	36,080	39,080	24.9%	Fringe
100-1410-51305	Dental & other benefits	2,391	1,819	1,800	2,095	2,245	2,245	7.2%	Fringe
100-1410-51310	Social Security and Medicare	10,302	10,420	14,450	14,463	15,700	15,700	8.6%	Fringe
100-1410-51315	Wisconsin Retirement System	8,995	8,022	12,650	12,667	13,445	13,445	6.1%	Fringe
100-1410-51900	Professional Education *	10,131	2,265	2,500	6,250	5,500	5,500	-12.0%	Fringe
100-1410-52990	Other Service Contracts & Fees *	540	5,407	4,500	4,350	5,100	5,100	17.2%	Contractual
100-1410-53100	Office Supplies	664	1,313	750	500	750	750	50.0%	Supplies & Office
100-1410-53140	Marketing & Communications *			8,000	12,000	12,500	12,500	4.2%	Supplies & Office
100-1410-53200	Memberships & Subscriptions *	1,555	1,656	2,500	3,000	2,735	2,735	-8.8%	Supplies & Office
100-1410-53990	Contingency	-	-	-	10,000	-	-	-100.0%	Salaries
100-1410-54100	Volunteer Committees	1,089	788	1,500	2,000	2,000	2,000	0.0%	Programming
100-1410-54130	Awards / Recognitions	3,943	5,596	4,000	4,000	4,000	4,000	0.0%	Programming
100-1410-55100	Liability & Property Insurance	58,038	59,651	26,360	26,500	26,500	26,500	0.0%	Insurance
100-1410-55110	Workers Comp	395	477	685	656	740	690	5.2%	Insurance
100-1410-56110	Computers / Printers			15,000	15,000	20,000	9,000	-40.0%	Supplies & Office
100-1410-56130	Equipment / Furniture			8,500	9,100	10,000	-	-100.0%	Supplies & Office
100-1410-57900	Expenditure Charged to Others	(3,045)	(1,289)	(3,150)	(5,880)	(2,010)	(2,010)	-65.8%	Interdeptmntl Exp
Total Village Manager Expenditures		\$ 253,139	\$ 215,562	\$ 322,175	\$ 338,540	\$ 362,625	\$ 344,575	1.8%	

* See also - detail sheets

2019 Budget
Expenditure Request Detail - Village Manager's Office

100-1410-51900	Professional education	
	ICMA (Mgr. or Ast. Mgr.)	2,000
	WCMA or Equivalent (Mgr. & Ast. Mgr.)	2,750
	Misc. Seminars / Conferences	<u>750</u>
	Total for account	<u>5,500</u>
100-1410-52990	Other service contracts & fees	
	Manager's Memo e-newsletter and archive hosting	600
	Resident Mediation services	500
	EAP Program (CompPsych)	2,000
	Wellnes reporting (Horton Group)	<u>2,000</u>
	Total for account	<u>5,100</u>
100-1410-53200	Memberships / Subscriptions	
	International City/County Management Association (ICMA) (2)	1,560
	Milwaukee Business Journal	145
	Other resource journal/information	200
	Wisconsin City/County Management Association (WCMA) (2)	300
	MEA - South Eastern Wisconsin (MEA-SEW) - Burkhart	30
	Other Memberships	<u>500</u>
	Total for account	<u>2,735</u>
100-1410-53140		
	Contracted writing (Jennifer Anderson)	4,000
	Mass Mailings - Printing / Postage (3)	6,500
	Other Marketing and Communication Publications	<u>2,000</u>
	Total for account	<u>12,500</u>

2019 Budget

General Fund Clerk/Customer Service – 1420



Department Description

The mission of the Clerk's office is to fulfill the statutory requirements of election administration; legal notice dissemination; license and permit issuance; and the preparation and preservation of all official minutes, documents and records of the Village.

- Election administration incorporates funding, staffing, election inspector training, and adherence to all election laws of the State of Wisconsin and the Federal government.
- The Clerk collects information from applicants; sends yearly renewal packets to current license and permit holders; conducts background checks where applicable; provides the Village Board with information to make informed decisions when acting upon license applications; creates and issues licenses.
- The document imaging system is a process for the Village, in which all contracts, minutes, ordinances and resolutions are scanned into the system for easy retrieval. Easements and Deeds will be added as time permits.

The Shorewood Customer Service Center commits to provide an extraordinary customer service experience to Shorewood citizens - every customer, every time.

The Customer Service Center commits to this high level of customer service by:

- Delivering consistent excellent customer service to all our customers, both external and internal. Consistently performing beyond customer expectations;
- Being sensitive to the needs and concerns of all our citizens and to be especially alert to those with special needs;
- Consciously listening to our customer's requests in order to correctly identify their needs;
- Representing the Village of Shorewood in a professional manner and in a way that earns the respect of our customers and peers;
- Making every interaction between our customers and ourselves a positive one;
- Treating every individual with respect and as the most important person in our day;
- Providing resources and assistance for other departments in carrying out excellent customer service.

2019 Budget

General Fund Clerk/Customer Service – 1420



Services – Clerk

- Prepare and maintain Village records, to include the document imaging process;
- Respond to informational requests from the general public, including open records requests according to Statutes;
- Administer elections and coordinate all poll workers, polling locations;
- Prepare and publish legal notices to the public;
- Issue licenses and permits;
- Act as secretary to the Village Board, Board of Appeals and Board of Review. Prepare and maintain minutes of meetings.

Services – Customer Service

- Answer virtually all incoming phone calls and respond to resident inquiries;
- Function as the primary cash collection point at the Village for all general receipts, utility bills, permits and tax payments;
- Function as the primary point-of-sale for all overnight and daytime parking permits.
- Maintain accurate information in parking permit system to communicate purchased night parking permits to the police department;
- Function as the primary intake point for all voter registration and absentee voting;
- Primary input for all voter information into Statewide Voter Registration System (SVRS) now WisVote
- Provide backup and support for many other departments in the Village;
- Process all incoming and outgoing mail, assist other departments with mass mailings.
- Process requests for dog/cat licenses
- Assist with collection of documentation for business licenses

Budget Impact

- Elections related costs reflect 2 elections in “odd” numbered calendar years, and 4 elections in “even” numbered calendar years.

2019 Budget

General Fund Revenues and Expenditures
Clerk / Customer Service - 1420

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
Revenues									
100-1420-44110	Liquor Licenses (Class)	\$ 26,180	\$ 14,440	\$ 35,228	\$ 15,000	\$ 16,200	\$ 16,200	8.0%	Licenses
100-1420-44111	Operators Licenses	5,880	7,417	5,000	5,000	5,000	5,000	0.0%	Licenses
100-1420-44120	Village Licenses	4,395	4,436	4,500	4,500	4,500	4,500	0.0%	Licenses
100-1420-44130	Weights and Measures	3,248	3,006	3,000	3,250	3,250	3,250	0.0%	Licenses
100-1420-44200	Pet Licenses	5,520	3,224	4,000	4,500	4,000	4,000	-11.1%	Licenses
100-1420-44900	Security Alarm Permits	2,700	2,760	2,500	2,000	2,000	2,000	0.0%	Licenses
100-1420-46330	Oakland Ave - Y						38,000	0.0%	Charges
100-1420-46331	Wilson - W						20,000	0.0%	Charges
100-1420-46332	E Capitol Dr - X						14,000	0.0%	Charges
100-1420-46333	N Oakland Ave - Z						12,500	0.0%	Charges
100-1420-46334	E Shorewood Blvd						4,000	0.0%	Charges
100-1420-46335	Bumper - H						10,000	0.0%	Charges
100-1420-46336	W Capitol Dr - T						3,000	0.0%	Charges
100-1420-46351	RCA daytime						2,500	0.0%	Charges
100-1420-48900	Miscellaneous Revenue	7,132	3,895	2,500	2,500	2,500	2,500	0.0%	Other Rev
Total Clerk/Treasurer Revenues		<u>\$ 55,055</u>	<u>\$ 39,178</u>	<u>\$ 56,728</u>	<u>\$ 36,750</u>	<u>\$ 37,450</u>	<u>\$ 141,450</u>	<u>284.9%</u>	

2019 Budget

General Fund Revenues and Expenditures
Clerk / Customer Service - 1420

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
Expenditures									
100-1420-51100	Salaries and Wages	\$ 180,992	\$ 172,991	\$ 172,000	\$ 174,965	\$ 175,175	\$ 175,175	0.1%	Salaries
100-1420-51120	Poll Worker Stipends	28,476	8,310	27,000	27,000	12,000	12,000	-55.6%	Contractual
100-1420-51300	Health Insurance	55,783	58,787	66,800	49,174	73,670	49,945	1.6%	Fringe
100-1420-51305	Dental & other benefits	2,508	2,577	2,800	2,710	3,125	3,125	15.3%	Fringe
100-1420-51310	Social Security and Medicare	12,827	12,932	13,000	13,386	13,475	13,475	0.7%	Fringe
100-1420-51315	Wisconsin Retirement System	11,882	11,982	11,500	11,724	11,540	11,540	-1.6%	Fringe
100-1420-51900	Professional Education *	3,754	4,458	3,500	4,800	2,875	2,875	-40.1%	Fringe
100-1420-52300	Other Intergov'tal pymts	2,800	2,800	2,800	2,800	3,000	3,000	7.1%	Other Gov't
100-1420-52910	Software Purch/Maint *	7,433	7,270	6,500	6,200	6,200	6,200	0.0%	Contractual
100-1420-52930	Credit Card Fees	2,870	4,066	4,000	4,200	4,000	4,000	-4.8%	Contractual
100-1420-53100	Office Supplies	2,967	3,107	4,275	4,275	4,000	4,000	-6.4%	Supplies & Office
100-1420-53130	Postage/mailings *	5,719	3,744	3,500	4,000	3,000	3,000	0.0%	Supplies & Office
100-1420-53200	Memberships & Subscriptions *	215	245	285	285	290	290	1.8%	Supplies & Office
100-1420-53300	Voting Equipment Costs *	2,752	1,312	2,000	1,980	2,775	2,775	40.2%	Supplies & Office
100-1420-53500	Voting Supplies *	5,517	2,760	5,500	5,500	2,500	2,500	-54.5%	Supplies & Office
100-1420-53900	Miscellaneous Expenses	-	-	-	-	-	-	0.0%	Supplies & Office
100-1420-54000	Programming (MADAC)	11,278	10,909	13,500	13,568	12,965	12,965	-4.4%	Programming
100-1420-55100	Liability & Property Insurance	1,742	1,620	-	-	-	-	0.0%	Insurance
100-1420-55110	Workers Comp	541	609	630	604	630	585	-3.1%	Insurance
100-1420-57900	Expenditures Charged to Others	(3,113)	(4,127)	(4,708)	(7,150)	(4,832)	(4,832)	-32.4%	Interdeptmntl Exp
Total Clerk/Treasurer's Office Expenditures		\$ 336,943	\$ 306,352	\$ 334,882	\$ 320,021	\$ 326,388	\$ 302,618	-5.4%	

* See also - detail sheets

2019 Proposed Budget
Expenditure Request Detail - Clerk/Customer Service

100-1420-51900	Professional education		100-1420-53200	Memberships / Subscriptions	
	Annual Clerk's Conference (1)	1,100		Wisconsin Muni Clerks Assoc (2)	130
	Clerk District Mtgs (2)	300		Metro Clerk's Association (2)	60
	Metro Clerks Mtgs - (2)	150		National Customer Service Association	<u>100</u>
	UW-GB Master Academy (1)	400		Total for account	<u>290</u>
	MRA - Customer Service Roundtable	325			
	Miscellaneous Training	600			
	Total for account	<u>2,875</u>	100-1421-53300	Voting Equipment Costs	
				Machine Maintenance - 3 AutoMark machines @ \$177.50	550
100-1420-52910	Software contracts/maint/purchases			Machine Maintenance - 3 DS-200 machines @ \$125	375
	Agenda Management Software - new for 2020	-		Firmware License - 3 AutoMark machines @ \$325	975
	General Code E360	1,000		Firmware License - 3 DS-200 machines @ \$75	225
	General Code Laserfiche maintenance	1,500		Village's Costs for Milwaukee County Spare Machines	250
	General Code - Code Book Updates	3,000		Programming and Coding (4 elections)	<u>400</u>
	BS&A business license support	<u>700</u>		Total for account	<u>2,775</u>
	Total for account	<u>6,200</u>			
100-1420-53130	Postage/mailings		100-1421-53500	Dept / Program supplies - Voting	
	Elections Mailing costs (2)	1,500		Ballots (4 elections)	1,000
	Licensing - initial packets, reminders, licenses	200		Publications (Dymo Labels) (4 elections)	1,000
	General postage	1,200		Absentee Envelopes (6,000)	1,000
	Certified mail (BOA, claims, misc.)	<u>100</u>		Other election and machine supplies, water, snacks	<u>500</u>
	Total for account	<u>3,000</u>		Total for account	<u>3,500</u>

2019 Budget

General Fund Finance Department - 1510



Department Description

The mission of the Finance Department is to provide quantitative and trend analysis, including the current, relevant financial data needed to make informed decisions about the effective use of our resources, to ensure the safety of Village resources through efficient use of internal controls, and to satisfy applicable accounting and financial regulations. As part of fulfilling our mission we are responsible for all of the accounting and financial reporting of Village operations.

Services

- Financial transaction processing such as utility billing, accounts receivable billing, accounts payable and backup payroll processing;
- Financial impact analysis of salary and benefit changes for represented and non-represented employee groups;
- Review and recommendation of revenue rate adjustments;
- Cash management and investment of Village funds;
- Oversight of all financial transactions and processes to ensure compliance with Federal, State and local regulations;
- Monitor procurement practices in conjunction with accounts payable;
- Spearhead the Village's long range financial planning process;
- Coordination of the Village's annual budget process and continued monitoring of budget to actual results;
- Responsible for ensuring Village accounting records are prepared in accordance with generally accepted accounting principles as applicable to governments;
- Preparation of the Village's financial statements;
- Administration of the annual financial statement audit and any compliance audits;
- Preparation of financial reports and analysis for other departments, the Village Manager, elected officials, the State of Wisconsin and various other agencies.

Budget Impact

The Finance Department's budget request for 2019 is similar to the 2018 request in nature. However, due to reduced TID and Utility allocations for certain staff costs, the salary and benefit line items have increase by approximately 8.0% due to these changes.

2019 Budget

General Fund Revenues and Expenditures
Finance Department - 1510

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
Revenues									
100-1510-48100	Interest Income	124,011	142,971	125,000	105,000	145,000	145,000	38.1%	Other Rev
100-1510-48101	Market to Market adjustments	(65,536)	(106,905)		-	-	-	0.0%	Other Rev
100-1510-48110	Interest on Loans/Advances	35,833	32,318	28,744	28,774	23,900	23,900	-16.9%	Other Rev
100-1510-48120	Interest on Taxes	39,121	33,548	42,361	30,000	25,000	25,000	-16.7%	Other Rev
100-1510-48300	Late Payment Penalty	588	632	750	500	500	500	0.0%	Other Rev
100-1510-48900	Miscellaneous Revenue	3,074	3,547	4,000	4,200	4,200	4,200	0.0%	Other Rev
Total Finance Revenues		<u>\$ 137,091</u>	<u>\$ 106,111</u>	<u>\$ 200,855</u>	<u>\$ 168,474</u>	<u>\$ 198,600</u>	<u>\$ 198,600</u>	<u>17.9%</u>	
Expenditures									
100-1510-51100	Salaries and Wages	\$ 81,827	\$ 95,233	\$ 107,750	\$ 106,981	\$ 116,985	\$ 116,985	9.4%	Salaries
100-1510-51300	Health Insurance	20,934	20,352	19,200	18,531	22,720	24,970	34.7%	Fringe
100-1510-51305	Dental & other benefits	1,555	1,461	1,280	1,119	1,825	1,825	63.1%	Fringe
100-1510-51310	Social Security and Medicare	6,104	7,651	8,200	8,184	8,950	8,950	9.4%	Fringe
100-1510-51315	Wisconsin Retirement System	5,469	6,762	7,200	7,168	7,660	7,660	6.9%	Fringe
100-1510-51900	Professional Education *	3,912	2,348	2,500	5,415	2,950	2,950	-45.5%	Fringe
100-1510-52130	Professional Fees Financial *	23,802	20,537	33,870	33,425	33,050	33,050	-1.1%	Professional
100-1510-52910	Software Purch/Maint *	9,760	12,043	12,296	12,500	12,750	12,750	2.0%	Contractual
100-1510-52990	Other Service Contracts & Fees	541	990	1,250	1,500	1,500	1,500	0.0%	Contractual
100-1510-53100	Office Supplies	1,958	1,932	1,600	1,550	1,650	1,650	6.5%	Supplies & Office
100-1510-53130	Postage/mailings *	80	793	4,500	4,500	4,500	4,500	0.0%	Supplies & Office
100-1510-53200	Memberships & Subscriptions *	325	315	450	505	485	485	-4.0%	Supplies & Office
100-1510-53900	Misc Exp/Uncollectible Debt	2,500	5,079	2,204	2,000	2,000	2,000	0.0%	Supplies & Office
100-1510-55100	Liability & Property Insurance	675	727		-	-	-	0.0%	Insurance
100-1510-55110	Workers Comp	251	294	410	371	420	390	5.1%	Insurance
100-1510-57900	Expenditures Charged to Others	(7,793)	(6,393)	(4,085)	(4,589)	(3,619)	(3,619)	-21.1%	Interdeptmntl Exp
Total Finance Expenditures		<u>\$ 151,900</u>	<u>\$ 170,124</u>	<u>\$ 198,625</u>	<u>\$ 199,160</u>	<u>\$ 213,826</u>	<u>\$ 216,046</u>	<u>8.5%</u>	

* See also - detail sheets

**2019 Budget
Expenditure Request Detail - Finance Department**

100-1510-51900	Professional education		100-1510-53100	Office supplies	
	GFOA Annual Conference - Finance Director (CPE credits 20)	2,000		Budget covers, tabs and binding	100
	GFOA - National Committee on Economic Development and Capital Planning meetings - Finance Director	-		Budget / Award program fee	300
	WGFOA Conference March or Sept. (CPE credits 6)	350		Financial statements / Award program fee	450
	Wisconsin Municipal Treasurer's Conf's	350		AP / Payroll checks	300
	Other Conference / training	<u>250</u>		Employee / Vendor tax forms	150
	Total for account	<u>2,950</u>		Storage boxes, file folders, Toner, misc office, etc.	<u>350</u>
				Total for account	<u>1,650</u>

100-1510-52130	Professional Fees Financial		100-1420-53130	Postage/mailings	
	Audit Fees (Sikich)	22,750		Tax bills, tax bill reminders	3,000
	Consulting - LRP (Ehlers)	1,500		A/P checks, MR invoices, misc	<u>1,500</u>
	Continuing Financial Disclosure (Ehlers)	3,800		Total for account	<u>4,500</u>
	Investment custodial services (US Bank)	5,000			
	OPEB actuarial evaluation (\$4,500 even years)	<u>-</u>			
	Total for account	<u>33,050</u>			

100-1510-52910	Software Purchase / Maintenance		100-1510-53200	Memberships & subscriptions	
	BS&A support			GFOA - Village membership	200
	General ledger, Accounts Payable / Misc. Receivables			WGFOA - Finance Director and AFD	75
	Cash receipting, Human Resources, Payroll, Timesheets	9,950		Municipal Treasurer's Association of Wisconsin	60
	Internet Service interactive (online payments)	<u>2,750</u>		GFOA - publications / other resources	<u>150</u>
	Total for account	<u>12,700</u>		Total for account	<u>485</u>

2019 Budget

General Fund Other General Administration - 1900



Department Description

This department reports costs for the Village's attorney, contracted IT administrative support, the Village's third party assessor, and other general administrative costs.

Services

- The Village Attorney provides legal opinions, drafts ordinances, reviews bankruptcy filings and other various legal services. The Village Attorney attends each Board meeting and provides legal guidance through the meeting and on an as needed basis. The attorney category includes legal services for labor negotiations and other similar specialized services.
- The Village also contracts for IT support services for all network services and staff IT needs. This includes management of all network equipment, software, and maintenance support services. This contract also includes IT related support for department level systems, equipment, and software needs.
- The Village Assessor provides all legally required assessment functions through the development and implementation of practices and procedures that are in accordance with: Wisconsin Statutory law, Department of Revenue regulations, and current professional standards.
- Several other general costs are also reported in this department, such as general administrative fees, Village Hall and Village Center operating costs, general IT system licensing and maintenance contract fees, employee recruitment costs, as well as liability and property insurance costs related to the Village Hall site and departmental activities.

Budget Impact

The significant changes to this budget in 2019 are: additional funding has been planned for non-village attorney legal costs, retiree health insurance costs have decreased significantly in this area, and there was a slight decrease in anticipated network service contract fees.

2019 Budget

General Fund Revenues and Expenditures
Other General Administration - 1900

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
Expenditures									
100-1900-52120	Professional Fees - General Legal	\$ 146,207	\$ 147,439	\$ 95,000	\$ 65,000	\$ 74,000	\$ 74,000	13.8%	Professional
100-1900-52140	Professional Fees - IT services	30,710	21,650	27,360	25,000	25,000	25,000	0.0%	Professional
100-1900-52150	Professional Fees - Assessor	69,500	69,500	46,750	46,750	46,750	46,750	0.0%	Professional
100-1900-51325	Flex Administrative Fees	-	-	4,000	3,600	3,600	3,600	0.0%	Fringe
100-1900-51340	Retiree Health Insurance	-	18,166	20,200	39,000	11,000	11,000	-71.8%	Fringe
100-1900-52200.	Electric - Village Hall	13,466	12,091	10,000	14,000	10,000	10,000	-28.6%	Utilities
100-1900-52200.	Electric - Village Center	7,653	3,257	12,000	10,000	12,000	12,000	20.0%	Utilities
100-1900-52210.	Gas - Village Hall	5,588	5,997	8,500	8,500	8,500	8,500	0.0%	Utilities
100-1900-52210.	Gas - Village Center	1,316	613	2,500	2,500	2,500	2,500	0.0%	Utilities
100-1900-52220.	Water - Village Hall	2,843	2,748	2,500	2,500	2,500	2,500	0.0%	Utilities
100-1900-52220.	Water - Village Center	496	191	750	600	400	400	-33.3%	Utilities
100-1900-52230.	Phone / Internet - Village Hall	4,629	6,500	9,000	8,000	9,000	9,000	12.5%	Utilities
100-1900-52230.	Phone / Internet - Village Center	3,807	153	2,250	2,100	2,400	2,400	14.3%	Utilities
100-1900-52330	Health Dept. - Abatement	-	-	2,500	-	2,500	2,500	0.0%	Contractual
100-1900-52900.	Cleaning and Pest Control - VH	10,155	13,704	15,000	15,000	16,000	16,000	6.7%	Contractual
100-1900-52900.	Cleaning and Pest Control - VC	6,023	1,309	8,000	10,000	8,000	8,000	-20.0%	Contractual
100-1900-52990	Network Service Contract fees *	15,942	10,629	21,500	19,500	14,585	14,585	-25.2%	Contractual
100-1900-53100.	Bldg. maint. / supplies - VH	9,398	12,367	5,000	10,000	5,000	5,000	-50.0%	Supplies & Office
100-1900-53100.	Bldg. maint. / supplies - VC	966	2,612	2,000	2,000	2,000	2,000	0.0%	Supplies & Office
100-1900-53120	Copier costs - Village Hall	6,551	4,147	8,000	8,000	10,000	10,000	25.0%	Supplies & Office
100-1900-53130	Postage meter costs - VH	2,349	3,227	5,800	3,600	6,000	6,000	66.7%	Supplies & Office
100-1900-53150	Job Posting/Testing/Hiring	11,281	75,633	12,000	3,000	3,000	3,000	0.0%	Contractual
100-1900-55100	General liab. & prop. insurance	2,698	954	23,798	24,521	25,000	25,000	2.0%	Insurance
100-1900-57900	Expenditure Charged to Others	(16,109)	(8,177)	(13,906)	(14,193)	(13,013)	(13,013)	-8.3%	Interdeptmntl Exp
Total Other Gen Admin Expenditures		\$ 335,469	\$ 404,710	\$ 330,502	\$ 308,978	\$ 286,722	\$ 286,722	-7.2%	

* See also - detail sheets

2019 Proposed Budget
Expenditure Request Detail - Other General Administration

100-1900-52120	Professional Fees Legal		
	Village attorney - General services	\$ 64,000	400 hours per year
	Other Misc Legal	<u>10,000</u>	
	Total for account	<u>74,000</u>	
100-1900-52140	Professional Fees - IT services		
	General IT services - DigiCorp	\$ 20,000	
	Other	<u>5,000</u>	
	Total for account	<u>25,000</u>	
100-1900-52150	Professional Fees Assessment		
	Ongoing assessment operations	<u>46,750</u>	
	Total for account	<u>46,750</u>	
100-1900-52990	Other Service Contract fees		
	Web hosting fees - Civic Plus - annual	4,750	
	Room Reservation software - VC	500	
	NEC software (2) - phones	1,000	
	Village Hall Server #1 (paid through 2020)	-	
	Symantec Antivirus - annual	2,500	
	Apriver email filtering - annual	1,210	
	Village Hall Server #2 (paid through 2020)	-	
	Unitrends Cloud - annual	2,300	
	Fortigate firewall - (2) annual	1,725	
	Police Server #3 (paid through 2020)	-	
	Malwarebytes (Police) - annual	<u>600</u>	
	Total for account	<u>14,585</u>	

2019 Budget

General Fund Police Department - 2100



Department Description

Mission Statement:

The Shorewood Police Department recognizes that a pro-active approach to crime prevention and crime reduction is the highest priority. To obtain this the Shorewood Police Department will partner with the community to preserve peace, reduce fear, and make Shorewood a safe place to live, work, shop and play. The Shorewood Police Department is committed to working with the community to solving problems and achieving positive outcomes.

Approach:

The Shorewood Police Department is led by Chief Peter A. Nimmer. The department consists of 25 sworn law enforcement officers that provide 24 hour/7 days a week police coverage. Supported by a non-sworn civilian staff of nine, the Shorewood Police Department uses both “Problem Oriented Policing” and “Community Oriented Policing” philosophies to get to identify problems, deter crime, solve crimes and reduce the fear of crime. Officers receive at least 24 hours of training each year to prepare them to give the best service to the community as possible.

Services

- 24-hour/7-day patrol services;
- Detection, apprehension, and prosecution of violators and offenders of local, state and federal laws;
- Conduct complex criminal investigation;
- Directed patrol on pedestrian and speed issues;
- Accident Investigation;
- Make recommendations to the Village Board on matters concerning public safety issues;
- Crime Prevention:
- Continue to work with other departments to make Shorewood a safer community;
- Handle the safety for all Special Events;
- Provide alerts for major crimes or other issues;

Budget Impact

Parking fine revenues are anticipated to increase by 10% in 2019 over 2018 projected actual results due to additional collections efforts..

Due to staff turnover, salaries remained effectively unchanged, and additional health insurance opt out participation has also helped reduce health care costs in this area. Duncan service contract fees were increased by \$48,000 due to a policy shift that made limited single night parking permissions a public service instead of a fee for service activity of the parking utility.

2019 Budget

General Fund Revenues and Expenditures
Police Department - 2100

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
Revenues									
100-2100-45200	Parking Fines	\$ 344,755	\$ 465,028	\$ 420,000	\$ 450,000	\$ 460,000	\$ 460,000	2.2%	Fines
100-2100-45210	Parking Ticket Fee	11,238	19,377	16,000	16,000	16,000	16,000	0.0%	Fines
100-2100-45220	Vehicle Suspension Fee	5,615	8,827	8,000	8,000	8,000	8,000	0.0%	Fines
100-2100-46200	False Alarm Fees	6,405	5,888	5,000	5,000	5,000	5,000	0.0%	Charges
100-2100-43550	Enforcement Grants	11,634	12,510	8,000	-	-	-	0.0%	Intergov't
100-2100-43560	Training Grants	6,603	3,520	-	-	-	-	0.0%	Intergov't
100-2100-43590	Other Grants	22	-	4,000	-	-	-	0.0%	Intergov't
100-2100-48900	Miscellaneous Revenue	24,576	11,254	5,000	2,500	2,500	2,500	0.0%	Other Rev
Total Police Revenues		<u>\$ 410,848</u>	<u>\$ 526,404</u>	<u>\$ 466,000</u>	<u>\$ 481,500</u>	<u>\$ 491,500</u>	<u>\$ 491,500</u>	<u>2.1%</u>	
Expenditures									
100-2100-51100	Salaries and Wages	\$ 1,803,868	\$ 1,893,186	\$ 1,875,000	\$ 1,958,611	\$ 1,963,525	\$ 1,963,525	0.3%	Salaries
100-2100-51110	Civilian Salaries	150,275	116,105	173,800	170,393	177,590	177,590	4.2%	Salaries
100-2100-51130	Holiday Pay	65,095	54,321	60,000	62,458	60,000	60,000	-3.9%	Salaries
100-2100-51160	Opt Out Ins	23,105	21,508	18,000	15,000	21,000	21,000	40.0%	Fringe
100-2100-51200	Overtime Wages	150,408	108,616	120,000	100,000	100,000	100,000	0.0%	Salaries
100-2100-51210	Special Enforcement OT	-	8,677	8,000	-	-	-	0.0%	Salaries
100-2100-51220	Civilian OT	737	536	1,000	1,000	1,000	1,000	0.0%	Salaries
100-2100-51300	Health Insurance	486,513	490,534	450,000	478,633	501,950	501,950	4.9%	Fringe
100-2100-51305	Dental & other benefits	24,553	25,243	23,000	26,935	25,315	25,315	-6.0%	Fringe
100-2100-51310	Social Security and Medicare	160,668	167,642	165,000	173,731	174,650	174,650	0.5%	Fringe
100-2100-51315	Wisconsin Retirement System	196,721	242,712	230,000	240,930	237,265	237,265	-1.5%	Fringe
100-2100-51330	Uniform Expense *	33,849	13,775	17,500	19,875	19,925	19,925	0.3%	Fringe
100-2100-51335	Insurance Trust	2,352	2,388	2,200	2,500	2,500	2,500	0.0%	Fringe
100-2100-51340	Retiree Health Contribution	76,425	60,598	67,000	50,000	50,000	50,000	0.0%	Fringe
100-2100-51350	Education Reimb	3,400	-	2,000	3,000	3,000	3,000	0.0%	Fringe
100-2100-51355	Other Benefits	6,037	6,037	6,036	6,000	6,000	6,000	0.0%	Fringe
100-2100-51900	Professional Education *	12,336	11,627	12,000	15,875	15,875	15,875	0.0%	Fringe

2019 Budget

General Fund Revenues and Expenditures
Police Department - 2100

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
100-2100-52200	Electric	10,130	31,790	50,000	20,000	25,000	25,000	25.0%	Utilities
100-2100-52210	Gas	5,389	14,026	20,000	10,000	12,000	12,000	20.0%	Utilities
100-2100-52220	Water	1,050	1,114	2,000	1,000	1,000	1,000	0.0%	Utilities
100-2100-52230	Phone and Internet *	10,939	9,074	14,600	15,563	15,460	15,460	-0.7%	Utilities
100-2100-52300	Other Intergov'tal pymts	7,900	12,050	8,000	8,000	8,000	8,000	0.0%	Other Gov't
100-2100-52900	Cleaning and Pest Control *	12,711	14,835	17,500	12,310	17,700	17,700	43.8%	Contractual
100-2100-52910	Software Purch/Maint *	33,656	35,622	35,000	53,085	37,035	37,035	-30.2%	Contractual
100-2100-52990	Duncan Service contracts / fees *	60,304	86,896	86,400	86,400	134,400	134,400	55.6%	Contractual
100-2100-53100	Bldg. / Office Supplies	11,174	13,840	13,625	13,625	8,000	13,000	-4.6%	Supplies & Office
100-2100-53120	Copy & Print Costs	5,038	4,897	4,750	4,500	4,800	4,800	6.7%	Supplies & Office
100-2100-53130	Postage Costs	4,333	1,136	750	2,000	1,000	1,000	-50.0%	Supplies & Office
100-2100-53200	Memberships & Subscriptions *	1,503	1,900	1,555	1,555	1,535	1,535	-1.3%	Supplies & Office
100-2100-53300	Repairs and Maintenance	-	-	2,500	2,500	2,500	2,500	0.0%	Supplies & Office
100-2100-53400	Vehicle Maintenance	18,338	21,240	20,000	20,000	20,000	20,000	0.0%	Supplies - Vehicle
100-2100-53410	Fuel and Oil *	23,890	29,330	30,000	37,125	33,000	33,000	-11.1%	Supplies - Vehicle
100-2100-53420	Radio Expense *	5,730	88,434	5,000	7,888	9,364	9,364	18.7%	Supplies - Vehicle
100-2100-53500	Dept/Program Supplies *	35,137	28,336	28,000	28,800	23,200	23,200	-19.4%	Supplies & Office
100-2100-55100	Liability & Property Insurance	43,152	44,276	48,510	49,672	50,000	50,000	0.7%	Insurance
100-2100-55110	Workers Comp	83,637	94,874	113,642	102,717	107,380	100,225	-2.4%	Insurance
100-2100-55120	Unemployment	8,869	1,480	11,783	-	-	-	0.0%	Insurance
100-2100-56130	Officer Equipment / repair	-	-	-	-	20,100	20,100	0.0%	Supplies & Office
100-2100-57900	Expenditures Charged to Others	(54,874)	(54,990)	(25,400)	(56,282)	(53,660)	(25,400)	-54.9%	Interdeptmntl Exp
Total Police Department Expenditures		<u>\$ 3,524,348</u>	<u>\$ 3,703,665</u>	<u>\$ 3,718,751</u>	<u>\$ 3,745,399</u>	<u>\$ 3,837,409</u>	<u>\$ 3,863,514</u>	<u>3.2%</u>	

* See also - detail sheets

**2019 Budget
Expenditure Request Detail - Police Department**

(continued)

100-2100-51330	Uniforms		100-2100-52900	Cleaning contracts	
	Replacement Uniform parts	1,000		Building pest management fees	500
	Detectives/plain clothes 5@\$625	3,125		Floor / mat maintenance	1,300
	Officers 20@\$575	11,500		Per contract agreement (\$1,200 / month)	14,400
	New Officers 2@\$1,500	3,000		Quarterly jail sanitation	<u>1,500</u>
	Clerks and bike uniforms	<u>1,300</u>		Total for account	<u>17,700</u>
	Total for account	<u>19,925</u>			

100-2100-51900	Professional education		100-2100-52910	Software contracts/maint/purchases	
	WCPA - Winter/Summer Conference	1,000		Lexis Nexus - Accurint contract fee	1,200
	Wisconsin Safety Conferences	325		General repairs- L3/Axon cameras	5,000
	Field Training Conferences (or equiv.)	300		Deer Creek Training	500
	Leadership training	1,750		Livescan - Annual Maintenance	3,650
	Cultural diversity trainings	1,000		Phone Warranty/Fire Alarm	2,000
	Investigative Trainings	-		TIME System - DOJ Quarterly support/billing	1,750
	24 hour mandated re-certification (25@\$300)	7,500		Body Camera software (Axon)	15,275
	IACP conference - Chief	2,000		Workloud Scheduling software	3,960
	Other conferences as needed/required including mileage	<u>2,000</u>		Lexipol Policy Manual	<u>3,700</u>
	Total for account	<u>15,875</u>		Total for account	<u>37,035</u>

100-2100-52230	Phone and internet		100-2100-52990	Other Service Contract fees	
	Cellular phones in squad cars / air cards	5,760		Duncan - Single night parking (4,000 x \$1.00 x 12)	48,000
	Land Line / internet costs	7,200		Duncan - Ticket fees (1,400 x \$5.00 x 12)	84,000
	Data transmission lines @ P.D.	1,500		Duncan - Customer Notices (800 x \$.25 x 12)	<u>2,400</u>
	Misc. phone repairs expected/replace damaged cell phone	<u>1,000</u>		Total for account	<u>134,400</u>
	Total for account	<u>15,460</u>			

2019 Budget
Expenditure Request Detail - Police Department

100-2100-53200	Memberships / subscriptions		100-2100-53500	Dept/Program supplies	
	FBI-LEEDA (2)	100		Citations / office paper	2,500
	IACP (1)	120		Ammo, targets, and range supplies; taser cartridges	8,000
	MCLEEA (1)	135		Biohazard handling supplies	600
	WI Assn. for Identification (2)	100		Evidence Handling/Processing Supplies	3,500
	WCPA (4)	500		Jail Blankets/Prisoner meals	550
	FBI-NA (1)	120		Police supplies: nitrile gloves, intoximeter tubes, etc.	3,000
	WI. Traffic Safety Officer's Association (2)	60		Misc. other exp.: tow bills, traffic cones, batteries, etc.	1,500
	Other subscriptions	<u>400</u>		National Night Out - all handouts/items	1,300
	Total for account	<u>1,535</u>		Pamphlets	750
				Miscellaneous crime prevention alert materials	500
100-2100-53410	Fuel cost			Ped-safety signs	750
	12,000 gallons @ \$2.75/gal	<u>33,000</u>		Volunteer supplies	<u>250</u>
	Total for account	<u>33,000</u>		Total for account	<u>23,200</u>
100-2100-53420	Radio expense		100-2100-56130	Officer Equipment / repair	
	Misc. repairs to existing radios	1,000		Ballistic Vests 6@800	4,800
	Milw. Co. radio Fee \$17 per (41 radios)	<u>8,364</u>		Narcans	800
	Total for account	<u>9,364</u>		Equipment Replacement/Repairs	4,000
				Tasers	<u>10,500</u>
				Total for account	<u>20,100</u>
Finance Estimates					
100-2100-57900	Expenditures Charged to others				
	Parking Utility (.25 FTE police officer)	-			
	Parking Utility (.5 FTE police civilian)	<u>25,000</u>			
	Total for account	<u>25,000</u>			

2019 Budget

General Fund

Planning and Development Department - 2400



Department Description

The mission of the Planning and Development Department is to promote maintenance of property values and quality of physical environment throughout the Village through the development and administration of comprehensive zoning, building and related codes, land use planning and the provision of technical assistance to elected and appointed boards.

Services

- Approve and inspect permits and licenses related to building, occupancies, and land use; perform plan exam and site plan reviews;
- Enforce village codes related to zoning, housing, and building, including nuisance items;
- Oversee various boards and commissions meeting schedules, materials, and required public notices;
- Inform and assist new businesses occupancies;
- Perform long-range planning including the preparation of neighborhood plans and special planning studies;
- Maintain and archive property records, maps and miscellaneous project files.

Budget Impact

The 2018 permit revenues were forecast based on a comprehensive fees schedule review and update. After 6 months of activity in 2018, actual results are trending significantly lower than expected. As such the 2019 revenue forecast has been comparatively scaled back. These fees were generally developed to recover the costs of services for the Village's permitting and inspections related activities.

Salary and benefit costs are currently under review as part of a staffing level discussion concurrent with the current budget process..

2019 Budget

General Fund Revenues and Expenditures
Planning and Development Department - 2400

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
Revenues									
100-2400-44310	Building Permits	\$ 145,071	\$ 194,343	\$ 150,000	\$ 163,000	\$ 145,000	\$ 145,000	-11.0%	Licenses
100-2400-44320	Electrical Permits	66,904	56,787	40,000	65,000	45,000	45,000	-30.8%	Licenses
100-2400-44330	Plumbing Permits	59,559	47,991	40,000	65,000	45,000	45,000	-30.8%	Licenses
100-2400-44340	HVAC Permits	30,295	28,070	25,000	25,000	25,000	25,000	0.0%	Licenses
100-2400-44370	Reinspection Fees (PE)	10,875	7,380	40,000	15,000	20,000	15,000	0.0%	Licenses
100-2400-46435	Delq Prop Maint	765	1,339	2,500	-	-	-	0.0%	Licenses
100-2400-48900	Miscellaneous Revenue	11,109	13,292	15,000	14,000	15,000	15,000	7.1%	Other Rev
Total Planning and Development Revenues		<u>\$ 324,578</u>	<u>\$ 349,202</u>	<u>\$ 312,500</u>	<u>\$ 347,000</u>	<u>\$ 295,000</u>	<u>\$ 290,000</u>	<u>-16.4%</u>	
Expenditures									
100-2400-51100	Salaries and Wages	\$ 268,019	\$ 269,173	\$ 265,000	\$ 303,892	\$ 289,410	\$ 239,970	-21.0%	Salaries
100-2400-51140	Auto Allowance	1,500	1,000	-	1,500	-	-	-100.0%	Fringe
100-2400-51160	Opt Out Ins	8,500	10,570	7,500	9,000	6,000	6,000	-33.3%	Fringe
100-2400-51300	Health Insurance	25,008	25,471	32,000	46,929	62,745	36,020	-23.2%	Fringe
100-2400-51305	Dental & other benefits	5,403	4,551	4,100	4,698	4,295	3,360	-28.5%	Fringe
100-2400-51310	Social Security and Medicare	20,917	21,884	20,300	23,247	22,140	18,355	-21.0%	Fringe
100-2400-51315	Wisconsin Retirement System	17,735	18,834	17,750	20,360	18,955	15,720	-22.8%	Fringe
100-2400-51900	Professional Education *	1,819	2,296	5,900	5,900	5,000	4,000	-32.2%	Fringe
100-2400-52230	Phone and Internet *	2,319	2,488	2,500	3,400	3,400	2,000	-41.2%	Utilities
100-2400-52910	Software Purch/Maint *	1,540	3,740	3,600	3,600	3,600	3,600	0.0%	Contractual
100-2400-52930	Credit Card Fees	-	-	1,000	1,000	1,000	1,000	0.0%	Contractual
100-2400-52990	Other service contract fees	79	3,339	5,000	500	10,000	40,000	7900.0%	Contractual
100-2400-53100	Office Supplies	2,259	1,749	1,200	1,850	1,500	1,500	-18.9%	Supplies & Office
100-2400-53120	Copy & Print Costs	1,762	573	500	930	500	500	-46.2%	Supplies & Office
100-2400-53130	Postage / Mailing Costs	3,675	4,011	2,500	3,000	3,000	3,000	0.0%	Supplies & Office
100-2400-53200	Memberships & Subscriptions *	998	1,212	1,300	1,325	1,080	1,080	-18.5%	Supplies & Office
100-2400-53400	Vehicle Maintenance	47	658	1,800	500	500	500	0.0%	Supplies - Vehicle
100-2400-53410	Fuel & Oil *	984	1,152	1,000	1,500	1,500	1,500	0.0%	Supplies - Vehicle
100-2400-53900	Misc Exp./ Uncollectible fines	1,144	63	200	125	250	250	100.0%	Supplies & Office
100-2400-54620	Loan Program Expenses	1,860	1,052	1,000	980	1,000	1,000	2.0%	Programming
100-2400-55100	Liability & Property Insurance	1,788	1,857	-	-	-	-	0.0%	Insurance
100-2400-55110	Workers Comp	13,228	15,076	20,731	18,738	18,280	12,295	-34.4%	Insurance
100-2400-57900	Expenditures Charged to Others	-	-	-	(5,000)	-	-	-100.0%	Interdeptmntl Exp
Total Planning and Dev. Expenditures		<u>\$ 380,584</u>	<u>\$ 390,749</u>	<u>\$ 394,881</u>	<u>\$ 447,974</u>	<u>\$ 454,155</u>	<u>\$ 391,650</u>	<u>-12.6%</u>	

* See also - detail sheets

2019 Budget
Expenditure Request Detail - Planning and Development Department

100-2400-51900	Professional education		100-2400-52990	Other service contract fees	
	Inspector Continuing education	400		Contracted inspections services	40,000
	National Planning Conference- Administrator	2,500		Property Enforcement - Grass Cutting	-
	Building Inspection Conference	600		Total for account	40,000
	Misc. 1 Day workshops	500			
	Code Enforcement Conference	-			
		-	100-2400-53200	Memberships / subscriptions	
	Total for account	4,000		Misc Codes/Manuals	250
				American Planning Association/Wis. Chptr	440
				Congress for the New Urbanism	125
100-2400-52230	Phone and internet			International Commercial Code Membership	135
	wireless tUSCELL (2 data, 1 ph)	-		Building Inspector Association(\$50, \$40, \$40)	130
	wireless ATT-data (2)	1,520		Total for account	1,080
	inspector cell phone reimbursements (2)	480			
	Total for account	2,000			
100-2400-52910	Software contracts / maint		100-2400-53410	Fuel and Oil	
	BS&A buildings license annual support	1,600		545 gallons h @ \$2.75 per gallon	1,500
	25% GIS annual maintenance / support	2,000		Total for account	1,500
	Total for account	3,600			

2019 Budget

General Fund Other Public Safety - 2900



Department Description

The Other Public Safety Department at the Village includes costs for Police and Fire dispatch, North Shore Fire and ambulance, North Shore Health, school crossing guard and Atwater beach safety expenditures. The Village contracts with third parties or participates in joint service districts for these services. This department also includes the municipal hydrant rental fees for Public Fire Protection.

Fire and ambulance services are provided by the North Shore Fire Department (NSFD). The NSFD was formed on January 1, 1995 by a cooperative agreement between seven North Shore communities, Brown Deer, Bayside, Fox Point, Glendale, River Hills, Shorewood, and Whitefish Bay. The NSFD's Board is comprised of one representative from each of the seven member communities. The role of the Board of Directors is to set policy, approve the budget, assist in long range planning and negotiate labor and management contracts. The goal of the NSFD is to operate more economically by sharing staff, equipment, and resources than each community would be able to achieve individually. NSFD operates five fire stations, one of which is physically located within the Village of Shorewood. As part of the agreement the Village must also continue to pay retiree costs for the fire department retirees who retired prior to the merger.

The Other Public Safety Department costs also include joint dispatch center costs. The Village participates in the North Shore Public Safety Communications Commission (NSPSCC). The Commission was formed in 1991 and handles the dispatching services for the Villages of Shorewood, Whitefish Bay and the City of Glendale. The Village of Whitefish Bay is the fiscal agent for this Commission. During 2011, the North Shore Public Safety Communications Commission contracted with the Village of Bayside to purchase dispatching services. The Village of Bayside began providing dispatch services in 2012.

The Village contracts out for crossing guard services. Crossing guards are present at 9 intersections on regular school days in both the morning and the afternoon. One intersection retains crossing guards during the summer when school and programming are in session.

Hydrant rental fees are paid by the Village to the Water Utility for the costs of providing public fire protection services through the use of the Water Utility's fire hydrants. These fees are set by the Public Service Commission of Wisconsin.

Budget impact

The 2019 North Shore Fire costs have increased due to the anticipated elimination of rental fees, which were applied as operating cost offsets, as the village is currently negotiating the potential sale of the facility to the North Shore Fire Department. Lifeguard service costs increased from 2018 as a new service contract was implemented during 2018.

2019 Budget

General Fund Revenues and Expenditures
Other Public Safety - 2900

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
Revenues									
100-2900-43420	Fire Insurance	\$ 60,256	\$ 66,756	\$ 65,895	\$ 60,000	\$ 60,000	\$ 60,000	0.0%	Intergov't
100-2900-48200	Facilities	14,487	16,203	15,500	15,500	15,800	15,800	1.9%	Intergov't
100-2900-48900	Misc Revenue	1,171	9,057	9,500	-	-	-	0.0%	Intergov't
Total Other Public Safety Revenues		<u>\$ 75,914</u>	<u>\$ 92,016</u>	<u>\$ 90,895</u>	<u>\$ 75,500</u>	<u>\$ 75,800</u>	<u>\$ 75,800</u>	<u>0.4%</u>	
Expenditures									
100-2900-51355	Other Benefits (retiree's)	\$ 49,904	\$ 49,908	\$ 49,900	\$ 50,000	\$ 50,000	\$ 50,000	0.0%	Fringe
100-2900-52300	Dispatch Services	330,129	328,114	356,235	356,235	363,104	366,750	3.0%	Other Gov't
100-2900-52310	North Shore Fire *	2,077,220	2,111,315	2,168,875	2,146,679	2,269,274	2,258,497	5.2%	Other Gov't
100-2900-52330	Health Department *	130,981	133,601	135,600	135,000	132,416	132,416	-1.9%	Other Gov't
100-2900-52990	Crossing Guards *	58,752	67,529	69,500	69,500	73,741	73,741	6.1%	Contractual
100-2900-52995	Atwater Beach Lifeguards	13,365	3,990	27,500	17,000	24,000	24,000	41.2%	Contractual
100-2900-54730	Hydrant Rental	374,672	412,038	417,377	417,377	417,377	417,377	0.0%	Other Gov't
Total Other Public Safety Expenditures		<u>\$ 3,035,023</u>	<u>\$ 3,106,495</u>	<u>\$ 3,224,987</u>	<u>\$ 3,191,791</u>	<u>\$ 3,329,912</u>	<u>\$ 3,322,781</u>	<u>4.1%</u>	

* See also - detail sheets

2019 Budget
Expenditure Request Detail - Other Public Safety

	<u>2019</u>	<u>2018</u>
100-2900-51355 - Other Benefits		
3.5 Retirees charged by WRS \$4,159 / month	\$ 50,000	\$ 50,000

100-2900-52300 - Bayside Communications		
Total Budget	2,292,188	2,251,633
Municipal share	<u>16.00%</u>	<u>15.82%</u>
Municipal cost	366,750	356,208
		2018 includes RMS pro-phoenix software and 1/7th Administrator

100-2900-52310 - North Shore Fire Department		
Total Budget	12,548,500	12,302,450
Municipal share	<u>17.52%</u>	<u>17.50%</u>
Municipal cost	2,198,497	2,152,929
rent credit	-	(66,250)
Fire dues	<u>60,000</u>	<u>60,000</u>
Total for account	<u>2,258,497</u>	<u>2,146,679</u>

100-2900-52990 - Other service contracts & fees		
<u>Crossing guards</u>		
10 guards for 2 hours each for 175 school days	69,755	65,845 per contract
1 guard for 5 hours each for 40 days summer	<u>3,986</u>	<u>3,656</u>
Total for account	<u>73,741</u>	<u>69,500</u>

2019 Budget

General Fund Department of Public Works – 3000's



Department Description

The vision of the Shorewood Department of Public Works is to ensure and enhance the quality of life in the Village of Shorewood.

The mission of the Department of Public Works is to provide the highest level of public service possible to Shorewood residents and to keep all Village property, pertinent infrastructure and vehicles in proper maintenance and repair. This mission is accomplished through the judicious use of department personnel and equipment.

The Shorewood DPW provides a diverse and varied assortment of services to the community ranging from collections and street maintenance to maintenance of the Village's parks and urban forest, its buildings and vehicle fleet. The Department of Public Works includes the Shorewood Water Works and the Shorewood Sewer Utility. DPW staff also administers contracts for all public construction programs and the annual provision of recycling, pest control services, lawn maintenance, Capitol Drive landscape maintenance, street maintenance (crack fill and large area patching) and construction services to the Village.

Services

The DPW is comprised of three separate divisions:

- The Services Division provides services including refuse collection; yard waste, brush and leaf collection; Saturday drop off and recycling; street maintenance; street sweeping; winter maintenance; forestry, plantings, park and beach maintenance; streetscape maintenance and beautification efforts;
- The Fleet & Facilities Division provides services including building maintenance, streetlight system maintenance, traffic control system maintenance, sign maintenance, and all DPW, PDD and Police Department equipment and vehicle maintenance;
- The Utilities Division provides all water and sewer-related services, including meter reading and replacement, water system maintenance and repair, drinking water sampling, sanitary and storm sewer system maintenance, cleaning and repair.

Budget Impact

In aggregate, the 2019 DPW general fund budget reflects a 3.5% or \$96,800 increase in costs. This is largely due to increases in health and worker's compensation insurance costs within the divisions. All DPW wage and benefit costs are estimated based on multiyear averages and other known or anticipated trends across both the General Fund divisions and the Utility divisions of the DPW as the same staff can work in multiple areas.

2019 Budget

**Summary of All General Fund - Public Works
By Object**

Category	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19
Revenues	\$ 855,424	\$ 831,829	\$ 1,091,525	\$ 1,115,044	\$ 1,098,535	\$ 1,034,366	-7.2%
Expenditures							
Salaries Total	\$ 1,011,142	\$ 935,530	\$ 947,696	\$ 931,944	\$ 953,490	\$ 898,080	-3.6%
Fringe Total	468,205	461,884	478,445	447,094	507,419	478,334	7.0%
Contractual Total	617,346	653,543	649,450	675,480	695,573	695,573	3.0%
Supplies & Office Total	10,611	8,302	10,920	10,840	10,975	10,975	1.2%
Supplies - Maint. Total	237,536	253,765	255,117	268,535	252,422	227,872	-15.1%
Supplies - Vehicle Total	171,530	169,424	205,866	210,950	202,675	198,150	-6.1%
Utilities Total	155,258	153,376	171,525	178,150	177,100	177,100	-0.6%
Insurance Total	82,924	87,047	117,816	111,519	130,535	121,700	9.1%
Interdeptmntl Exp Total	(74,205)	(78,854)	(73,274)	(101,335)	(100,194)	(100,194)	-1.1%
Grand Total	\$ 2,680,347	\$ 2,644,017	\$ 2,763,561	\$ 2,733,177	\$ 2,829,995	\$ 2,707,590	-0.9%

2019 Budget

General Fund Revenues and Expenditures
Department of Public Works - 3000's

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
Revenues									
100-3100-43530	State Transportation Aids	\$ 442,795	\$ 438,585	\$ 733,009	\$ 733,009	\$ 756,000	\$ 683,056	-6.8%	Intergov't
100-3100-43540	Recycling Grant	49,975	52,637	52,615	50,000	50,000	50,000	0.0%	Intergov't
100-3100-46420	Recycling Rebate	47,958	48,496	3,000	25,000	5,000	5,000	-80.0%	Other Rev
100-3100-46430	Special Collection Fees	16,500	17,512	14,120	15,000	15,000	15,000	0.0%	Charges
100-3100-46431	Disposal Fee	7,988	8,757	6,320	6,000	6,000	9,500	58.3%	Charges
100-3100-46433	Kart Sales	12,710	3,210	327	1,000	500	500	-50.0%	Charges
100-3100-46434	Snow Removal Charges	2,998	202	2,500	-	-	-	0.0%	Charges
100-3100-46436	Damages To Property	7,791	6,077	15,284	-	-	-	0.0%	Charges
100-3100-47300	Charges for Service - School	4,795	5,145	7,000	7,000	7,000	12,275	75.4%	Charges
100-3100-47310	Charges for Service - Whitefish Bay	189,753	191,065	200,000	199,035	199,035	199,035	0.0%	Charges
100-3100-47330	Charges for Service - NSFD	3,270	1,367		4,000	-	-	-100.0%	Charges
100-3100-47440	Equipment Rental Water	6,040	1,266	10,000	15,000	10,000	10,000	-33.3%	Other Rev
100-3100-47450	Equipment Rental Sewer	10,625	2,799	5,000	10,000	5,000	5,000	-50.0%	Other Rev
100-3100-48200	Rental Income	43,670	43,018	37,350	45,000	40,000	40,000	-11.1%	Other Rev
100-3100-48900	Miscellaneous Revenue	8,556	11,693	5,000	5,000	5,000	5,000	0.0%	Other Rev
Total Public Works Revenues		<u>\$ 855,424</u>	<u>\$ 831,829</u>	<u>\$ 1,091,525</u>	<u>\$ 1,115,044</u>	<u>\$ 1,098,535</u>	<u>\$ 1,034,366</u>	<u>-7.2%</u>	
Expenditures									
<i>Administration</i>									
100-3100-51100	Salaries and Wages	\$ 134,274	\$ 125,597	\$ 128,000	\$ 129,209	\$ 132,615	\$ 132,615	2.6%	Salaries
100-3100-51140	Auto Allowance	1,800	1,800	1,800	1,800	1,800	1,800	0.0%	Fringe
100-3100-51160	Opt Out Ins	4,050	1,800	1,800	1,500	1,500	1,500	0.0%	Fringe
100-3100-51200	Overtime Wages	-	-	-	-	-	-	0.0%	Salaries
100-3100-51300	Health Insurance	36,610	34,758	32,900	32,730	36,350	36,350	11.1%	Fringe
100-3100-51305	Dental & other benefits	2,266	2,148	2,050	1,661	1,675	1,675	0.8%	Fringe
100-3100-51310	Social Security and Medicare	9,569	9,679	9,520	9,844	10,145	10,145	3.1%	Fringe
100-3100-51315	Wisconsin Retirement System	8,460	8,937	8,650	8,657	8,690	8,690	0.4%	Fringe
100-3100-51330	Uniform Expense *	5,786	5,384	5,400	5,400	5,400	5,400	0.0%	Fringe
100-3100-51340	Retiree Health Contribution	52,980	52,017	89,000	60,000	70,000	70,000	16.7%	Fringe

2019 Budget

General Fund Revenues and Expenditures
Department of Public Works - 3000's

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
100-3100-51900	Professional Education *	1,595	1,245	2,000	3,000	2,000	2,000	-33.3%	Fringe
100-3100-52110	Professional Fees - Eng. Misc.	-	-	5,000	-	10,000	10,000	0.0%	Contractual
100-3100-52230	Phone and Internet *	7,399	2,278	9,250	8,400	9,300	9,300	10.7%	Utilities
100-3100-52910	Software Purch/Maint	-	-	1,250	2,000	2,000	2,000	0.0%	Contractual
100-3100-52990	Delq. Property - Snow Removal	4,950	438	2,500	-	-	-	0.0%	Contractual
100-3100-53100	Office / Bldg Supplies	2,276	1,655	2,800	2,875	2,875	2,875	0.0%	Supplies & Office
100-3100-53120	Copy & Print Costs	972	720	700	700	700	700	0.0%	Supplies & Office
100-3100-53130	Postage / Mailing Costs	1,070	1,351	750	500	500	500	0.0%	Supplies & Office
100-3100-53200	Memberships & Subscriptions *	905	835	720	815	950	950	16.6%	Supplies & Office
100-3100-54150	Safety Expenses *	5,388	3,741	5,950	5,950	5,950	5,950	0.0%	Supplies & Office
100-3100-54450	Property Damages - reimbursable	5,879	18,086	8,824	-	-	-	0.0%	Supplies - Maint.
100-3100-55100	Liability & Property Insurance	23,098	25,861	37,875	39,263	40,000	40,000	1.9%	Insurance
100-3100-55110	Workers Comp	59,826	61,186	79,941	72,256	90,535	81,700	13.1%	Insurance
100-3100-56130	Tools / equipment	-	-	12,500	12,500	10,000	10,000	-20.0%	Supplies - Maint.
Total Administration Expenditures		369,153	359,516	449,180	399,060	442,985	434,150	8.8%	
<i>Building Maintenance</i>									
100-3230-51100	Salaries and Wages	118,863	118,356	85,000	91,750	92,460	92,460	0.8%	Salaries
100-3230-51160	Opt Out Ins	-	-	-	-	-	-	0.0%	Fringe
100-3230-51200	Overtime Wages	6,726	8,076	5,000	5,000	5,000	5,000	0.0%	Salaries
100-3230-51300	Health Insurance	47,057	46,628	27,500	42,116	46,775	46,775	11.1%	Fringe
100-3230-51305	Dental & other benefits	2,582	2,284	1,500	1,973	1,345	1,345	-31.8%	Fringe
100-3230-51310	Social Security and Medicare	9,048	10,721	7,200	7,370	7,425	7,425	0.7%	Fringe
100-3230-51315	Wisconsin Retirement System	8,117	8,400	5,500	6,455	6,360	6,360	-1.5%	Fringe
100-3230-53500	Dept/Program Supplies *	71,142	86,006	74,522	79,200	75,000	67,500	-14.8%	Supplies - Maint.
100-3230-54160	Hubbard Lodge/ River Club *	3,569	5,212	2,500	5,000	2,000	2,000	-60.0%	Supplies - Maint.
100-3230-57900	Expenditures Charged to Others *	(18,743)	(17,855)	(13,870)	(15,027)	(14,773)	(14,773)	-1.7%	Interdeptmntl Exp
Total Building Maintenance Expenditures		248,361	267,828	194,852	223,837	221,592	214,092	-4.4%	

2019 Budget

General Fund Revenues and Expenditures
Department of Public Works - 3000's

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
<i>Municipal Garage</i>									
100-3300-51100	Salaries and Wages	98,478	93,642	110,000	116,334	118,915	118,915	2.2%	Salaries
100-3300-51160	Opt Out Ins	2,897	1,920	-	-	-	-	0.0%	Fringe
100-3300-51170	Tool Allowance	1,800	1,946	1,800	2,420	1,800	1,800	-25.6%	Salaries
100-3300-51200	Overtime Wages	772	-	2,000	5,000	5,000	5,000	0.0%	Salaries
100-3300-51300	Health Insurance	10,832	23,760	38,000	32,419	53,455	53,455	64.9%	Fringe
100-3300-51305	Dental & other benefits	776	1,029	1,350	1,487	1,410	1,410	-5.2%	Fringe
100-3300-51310	Social Security and Medicare	7,582	7,424	9,300	9,344	9,550	9,550	2.2%	Fringe
100-3300-51315	Wisconsin Retirement System	6,436	6,501	8,150	8,184	8,180	8,180	0.0%	Fringe
100-3300-52200	Electric	17,799	18,180	20,000	22,000	22,000	22,000	0.0%	Utilities
100-3300-52210	Gas	6,063	6,583	12,000	15,000	15,000	15,000	0.0%	Utilities
100-3300-52220	Water	3,004	1,343	2,000	5,000	3,000	3,000	-40.0%	Utilities
100-3300-53400	Vehicle Maintenance *	85,497	77,466	100,000	80,000	80,000	80,000	0.0%	Supplies - Vehicle
100-3300-53410	Fuel and Oil *	86,033	91,958	105,866	130,950	122,675	118,150	-9.8%	Supplies - Vehicle
100-3300-57900	Exp. Charged To Others - Fuel *	(23,753)	(30,715)	(32,244)	(48,475)	(44,200)	(44,200)	-8.8%	Interdeptmntl Exp
100-3300-57910	Exp. Charged To Others - Parts *	(16,411)	(16,023)	(6,550)	(20,000)	(20,000)	(20,000)	0.0%	Interdeptmntl Exp
100-3300-57920	Exp. Charged To Others - Utilities *	(8,766)	(10,040)	(13,500)	(10,500)	(14,000)	(14,000)	33.3%	Interdeptmntl Exp
Total Municipal Garage Expenditures		279,039	274,974	358,172	349,163	362,785	358,260	2.6%	
<i>Street & Alley</i>									
100-3410-51100	Salaries and Wages	47,117	30,855	45,000	44,334	42,880	42,880	-3.3%	Salaries
100-3410-51120	Community Event Wages	16,398	13,400	11,896	10,762	12,000	12,000	11.5%	Salaries
100-3410-51160	Opt Out Ins	157	-	-	318	380	755	137.4%	Fringe
100-3410-51200	Overtime Wages	80	2,191	2,000	2,000	2,500	2,500	25.0%	Salaries
100-3410-51300	Health Insurance	26,472	32,501	18,000	12,586	15,520	13,835	9.9%	Fringe
100-3410-51305	Dental & other benefits	1,232	1,604	1,000	889	840	840	-5.5%	Fringe
100-3410-51310	Social Security and Medicare	4,238	3,363	4,375	4,357	4,400	4,400	1.0%	Fringe
100-3410-51315	Wisconsin Retirement System	3,932	3,269	3,650	3,635	3,595	3,595	-1.1%	Fringe
100-3410-53500	Supplies - Street / Alley *	7,191	7,703	12,113	14,000	12,000	12,000	-14.3%	Supplies - Maint.
100-3410-53510	Supplies - Signage *	3,528	6,901	5,000	8,000	6,500	6,500	-18.8%	Supplies - Maint.
100-3410-53540	Contracted Street Maintenance	-	-	38,000	80,000	65,000	65,000	-18.8%	Contractual
100-3410-53550	Contracted Street Marking	-	-	32,400	20,000	35,000	35,000	75.0%	Contractual
Total Street & Alley Expenditures		110,345	101,787	173,434	200,881	200,615	199,305	-0.8%	

2019 Budget

General Fund Revenues and Expenditures
Department of Public Works - 3000's

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
<i>Street Lighting / Traffic Devices</i>									
100-3430-51100	Salaries and Wages	58,772	59,593	50,000	50,462	47,990	47,990	-4.9%	Salaries
100-3430-51160	Opt Out Ins	-	-	-	-	-	-	0.0%	Fringe
100-3430-51200	Overtime Wages	2,240	2,864	2,000	2,000	2,000	2,000	0.0%	Salaries
100-3430-51300	Health Insurance	20,257	22,779	17,050	17,178	16,535	16,535	-3.7%	Fringe
100-3430-51305	Dental & other benefits	795	914	900	884	670	670	-24.2%	Fringe
100-3430-51310	Social Security and Medicare	4,317	4,691	4,000	4,042	3,850	3,850	-4.8%	Fringe
100-3430-51315	Wisconsin Retirement System	3,893	4,425	3,350	3,348	3,185	3,185	-4.9%	Fringe
100-3430-52200.(Electric -street lighting (01-00)	81,014	83,233	85,000	85,000	85,000	85,000	0.0%	Utilities
100-3430-52200.(Electric - traffic devices (02-00)	15,320	15,517	16,000	16,000	16,000	16,000	0.0%	Utilities
100-3430-53500	Supplies - street lighting *	16,719	25,365	19,200	19,200	19,200	19,200	0.0%	Supplies - Maint.
100-3430-53510	Supplies - traffic devices *	5,342	2,499	2,500	5,000	3,500	3,500	-30.0%	Supplies - Maint.
Total Street Lighting Expenditures		208,669	221,880	200,000	203,114	197,930	197,930	-2.6%	
<i>Winter Maintenance</i>									
100-3460-51100	Salaries and Wages	42,855	22,971	45,000	44,334	45,300	45,300	2.2%	Salaries
100-3460-51160	Opt Out Ins	645	300	-	318	-	685	115.4%	Fringe
100-3460-51200	Overtime Wages	21,130	7,846	25,000	20,000	20,000	20,000	0.0%	Salaries
100-3460-51300	Health Insurance	13,930	6,470	15,000	12,586	12,810	12,515	-0.6%	Fringe
100-3460-51305	Dental & other benefits	752	369	800	749	695	695	-7.2%	Fringe
100-3460-51310	Social Security and Medicare	4,252	3,310	5,500	5,253	5,400	5,400	2.8%	Fringe
100-3460-51315	Wisconsin Retirement System	3,863	3,017	4,500	4,364	4,500	4,500	3.1%	Fringe
100-3460-52990	Other Service contracts / fees *	1,800	1,800	1,800	1,800	1,800	1,800	0.0%	Contractual
100-3460-53500	Dept/Program Supplies *	4,158	3,895	6,000	4,600	4,600	4,600	0.0%	Supplies - Maint.
100-3460-53520	Salt Contract *	37,268	36,555	40,000	52,185	51,772	51,772	-0.8%	Supplies - Maint.
100-3460-57900	Expenditures Charged To Others *	(6,532)	(4,221)	(7,110)	(7,333)	(7,221)	(7,221)	-1.5%	Interdeptmntl Exp
Total Winter Maintenance Expenditures		124,121	82,312	136,490	138,856	139,656	140,046	0.9%	

2019 Budget

General Fund Revenues and Expenditures
Department of Public Works - 3000's

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
<i>Refuse / Recycling Disposal</i>									
100-3510-51100	Salaries and Wages	110,625	113,904	125,000	100,379	120,215	105,350	5.0%	Salaries
100-3510-51120	Special Collections & Sat Recycle	4,250	4,487	4,000	5,000	3,000	3,000	-40.0%	Salaries
100-3510-51160	Opt Out Ins	2,211	-	-	720	825	1,525	111.8%	Fringe
100-3510-51200	Overtime Wages	330	315	500	1,000	500	500	-50.0%	Salaries
100-3510-51300	Health Insurance	36,259	34,409	35,000	28,497	33,995	27,890	-2.1%	Fringe
100-3510-51305	Dental & other benefits	1,743	2,057	1,900	1,694	1,843	1,700	0.4%	Fringe
100-3510-51310	Social Security and Medicare	8,418	9,010	9,500	8,044	9,635	8,465	5.2%	Fringe
100-3510-51315	Wisconsin Retirement System	7,459	8,197	8,000	6,711	7,875	7,245	8.0%	Fringe
100-3510-52950.(Disposal Contracts - refuse (03-00) *	311,836	320,710	320,000	313,420	313,420	313,420	0.0%	Contractual
100-3510-52950.(Disposal Contracts - recycling (04-00)	173,617	182,802	140,000	148,800	148,397	148,397	-0.3%	Contractual
100-3510-53500	Supplies - Refuse *	8,537	7,527	16,604	8,300	7,500	7,500	-9.6%	Supplies - Maint.
100-3510-53510	Supplies - Recycling *	14,329	8,795	8,000	8,300	8,300	7,300	-12.0%	Supplies - Maint.
Total Refuse / Recycling Disposal Expenditures		679,614	692,213	668,504	630,865	655,505	632,292	0.2%	
<i>Yard Waste/Leaf Collection</i>									
100-3530-51100	Salaries and Wages	69,946	65,136	60,000	62,699	59,690	59,690	-4.8%	Salaries
100-3530-51120	Contracted Labor (leaf)	11,700	7,300	10,000	3,000	10,000	10,000	233.3%	Salaries
100-3530-51160	Opt Out Ins	739	-	-	400	480	915	128.8%	Fringe
100-3530-51200	Overtime Wages	3,498	2,296	2,500	2,500	2,500	2,500	0.0%	Salaries
100-3530-51300	Health Insurance	18,353	17,670	15,000	14,961	19,707	16,690	11.6%	Fringe
100-3530-51305	Dental & other benefits	976	1,044	900	889	1,069	1,069	20.2%	Fringe
100-3530-51310	Social Security and Medicare	5,478	4,874	5,000	4,973	5,585	5,585	12.3%	Fringe
100-3530-51315	Wisconsin Retirement System	4,875	4,293	4,200	4,198	4,564	4,564	8.7%	Fringe
100-3530-52950.(Disposal Contracts - Yard Waste (05-0	33,481	50,560	36,000	36,960	36,960	36,960	0.0%	Contractual
100-3530-53500	Dept/Program Supplies	2,442	1,059	800	1,000	800	800	-20.0%	Supplies - Maint.
Total Yard Waste/Leaf Collection Expenditures		151,488	154,232	134,400	131,580	141,355	138,773	5.5%	

2019 Budget

General Fund Revenues and Expenditures
Department of Public Works - 3000's

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
<i>Forestry</i>									
100-3610-51100	Salaries and Wages	161,883	152,384	145,000	144,064	140,250	112,205	-22.1%	Salaries
100-3610-51160	Opt Out Ins	358	3,840	3,000	918	965	965	5.1%	Fringe
100-3610-51200	Overtime Wages	714	1,530	1,000	2,000	1,500	1,500	-25.0%	Salaries
100-3610-51300	Health Insurance	32,987	21,706	30,000	36,334	39,660	27,275	-24.9%	Fringe
100-3610-51305	Dental & other benefits	2,167	1,419	2,000	2,160	2,150	1,725	-20.1%	Fringe
100-3610-51310	Social Security and Medicare	11,490	13,697	11,100	11,006	11,240	8,995	-18.3%	Fringe
100-3610-51315	Wisconsin Retirement System	9,795	10,206	9,300	9,231	9,185	7,350	-20.4%	Fringe
100-3610-52940	Landscaping Contracts (Medians)	29,152	29,891	25,000	25,000	23,376	23,376	-6.5%	Contractual
100-3610-53500	Dept/Program Supplies *	10,915	8,108	9,500	9,500	9,500	9,500	0.0%	Supplies - Maint.
100-3610-53515	Forestry Plantings (Trees) *	12,383	5,487	11,378	14,250	14,250	-	-100.0%	Supplies - Maint.
Total Forestry Expenditures		271,844	248,268	247,278	254,463	252,076	192,891	-24.2%	
<i>Parks & Beautification</i>									
100-3620-51100	Salaries and Wages	90,134	88,870	85,000	85,697	85,375	72,875	-15.0%	Salaries
100-3620-51160	Opt Out Ins	1,769	-	-	480	560	600	25.0%	Fringe
100-3620-51200	Overtime Wages	1,874	2,804	2,000	2,000	2,000	2,000	0.0%	Salaries
100-3620-51300	Health Insurance	1,124	2,167	4,500	2,375	3,850	3,465	45.9%	Fringe
100-3620-51305	Dental & other benefits	930	353	300	163	365	365	123.9%	Fringe
100-3620-51310	Social Security and Medicare	7,191	6,796	6,500	6,556	6,845	5,845	-10.8%	Fringe
100-3620-51315	Wisconsin Retirement System	3,095	2,254	2,500	2,337	2,581	2,581	10.4%	Fringe
100-3620-52200	Electric	4,165	7,868	7,000	6,500	6,500	6,500	0.0%	Utilities
100-3620-52210	Gas	217	218	275	250	300	300	20.0%	Utilities
100-3620-52220	Water	20,277	18,156	20,000	20,000	20,000	20,000	0.0%	Utilities
100-3620-52940	Landscaping Contracts (Turf)	62,510	67,342	47,500	47,500	59,620	59,620	25.5%	Contractual
100-3620-53300	Repairs and Maintenance	5,491	5,228	5,176	4,000	4,000	4,000	0.0%	Supplies - Maint.
100-3620-53500	Dept/Program Supplies *	7,620	4,884	6,000	6,000	6,000	6,000	0.0%	Supplies - Maint.
100-3620-53510	Landscaping / Plantings *	20,523	19,298	14,500	17,500	17,500	15,700	-10.3%	Supplies - Maint.
Total Parks & Beautification Expenditures		226,920	226,238	201,251	201,358	215,496	199,851	-0.7%	
Total Public Works Expenditures		\$ 2,680,347	\$ 2,644,017	\$ 2,763,561	\$ 2,733,177	\$ 2,829,995	\$ 2,707,590	-0.9%	

* See also - detail sheets

2019 Budget

Expenditure Request Detail - Department of Public Works

(continued)

Administration

100-3100-51330	Uniform expenses		100-3100-53200	Memberships & subscriptions	
	Contract: 13 DPW emp @ \$400	5,200		Group APWA membership:	680
	Summer help reimbursements	<u>200</u>		ISA Membership	<u>270</u>
	Total for account	<u>5,400</u>		Total for account	<u>950</u>
100-3100-51900	Professional education		100-3100-54150	Safety expenses	
	APWA National Conference: Butschlick	-		WisDOT CDL Drug Testing (DPW only)	1,300
	State Forestry Conference: Mueller, Dondlinger, Kaiser	750		APWA Supervisory Academy	400
	Various other seminars	<u>1,250</u>		Safety Training	2,500
	Total for account	<u>2,000</u>		Safety Awards	550
				CDL Reimbursements (DPW only)	450
100-3100-52230	Phone and internet			Medical cabinet and safety items	<u>750</u>
	Land Line allocation (25%)	6,000		Total for account	<u>5,950</u>
	Ghost Train data costs	350			
	Cell phone (DPW only)	2,800			
	Pager Fees (DPW share)	<u>150</u>			
	Total for account	<u>9,300</u>			
100-3100-52910	Software contract fees				
	25% GIS annual maintenance / support	<u>2,000</u>			
	Total for account	<u>2,000</u>			

2019 Budget

Expenditure Request Detail - Department of Public Works

(continued)

Building Maintenance

100-3230-53500	Dept/Program supplies	
DPW cleaning supplies	2,000	
DPW paper supplies	3,250	
All other buildings supplies	8,300	
Repairs & maintenance supplies	15,000	
Miscellaneous other supplies: all departments	4,000	
Building maintenance tools	600	
HVAC maintenance	15,000	
Bi-annual carpet cleaning: Hall, Village Center	7,200	
Elevator maintenance	6,000	
Fire protection: all buildings	3,000	
Alarm system maintenance	750	
Pest control contract - DPW & Village Hall	<u>2,400</u>	
Total for account	<u>67,500</u>	

Municipal Garage

100-3300-53400	Vehicle maintenance	
Vehicle parts / misc supplies	66,500	
Tires	11,000	
Welding gasses	<u>2,500</u>	
Total for account	<u>80,000</u>	
100-3300-53410	Fuel and oil	
DPW Diesel fuel 14,000 gal @ \$2.90/gal	40,600	
DPW Unleaded fuel: 6,000 gal @ \$2.75/gal	16,500	
Police Unleaded fuel 12,000 gal @ \$2.75/gal	33,000	
PDD Fuel 545 gal @ \$2.75/gal	1,500	
Utility Fuel 1,000 unleaded / 2,000 diesel	9,700	
School Fuel 2,400 unleaded / 160 diesel	3,850	
NSFD Fuel	-	
Automotive oil & transmissison fluid	<u>13,000</u>	
Total for account	<u>118,150</u>	

100-3230-54160	Hubbard Lodge/ River Club	
Extermination services monthly charges	-	
misc. supplies / repairs	<u>2,000</u>	
Total for account	<u>2,000</u>	

100-3300-579xx	Expenditures charged to others	
Fuel charged to Police (57900)	(33,000)	
Fuel charged to PDD (57900)	(1,500)	
Fuel charged to Utilities (57900)	(9,700)	

Finance Estimates

100-3230-57900	Expenditures to Others	
Building Maintenance costs (1/16) charged to Utilities	<u>(14,773)</u>	
Total for account	<u>(14,773)</u>	

Police / PDD vehicle labor (57910)	(20,000)	
Utility charges water/sewer (57920)	<u>(14,000)</u>	
Total for account	<u>(78,200)</u>	

2019 Budget

Expenditure Request Detail - Department of Public Works

(continued)

<u>Street / Alley</u>		<u>Winter Maintenance</u>	
100-3410-53500	Dept. supplies - Street & Alley	100-3460-52990	Other service contract fees
asphalt: cold patch/hot mix	12,000	Green Team - Snow Patrol fees	1,800
Total for account	<u>12,000</u>	Total for account	<u>1,800</u>

100-3410-53500	Dept. supplies - Signage	100-3460-53500	Dept/Program supplies
Sign material: blanks, sheeting, etc	2,500	Sidewalk snow program	3,500
custom signs	1,000	Parts/maintenance snow blowers	800
other traffic control: barricades, flashers, etc.	<u>3,000</u>	Coffee/food plowing operations	<u>300</u>
Total for account	<u>6,500</u>	Total for account	<u>4,600</u>

<u>Street lighting / Traffic Devices</u>		<u>Finance Estimates</u>	
100-3430-53500	Dept. supplies - Street Lighting	100-3460-53520	Salt contract
Replacement poles	\$ 12,000	annual road salt contract: 720 tons @ \$58.59	42,185
Digger Hotline	3,200	salt contingency / vendor reserve	<u>9,587</u>
Cable, misc parts	<u>4,000</u>	Total for account	<u>51,772</u>
Total for account	<u>19,200</u>		

100-3430-53500	Dept. supplies - Traffic Devices	100-3460-57900	Expenditures to Others
signal timing adjustments: contract work	2,500	Parking lots Winter Maintenance	<u>(7,221)</u>
lenses, parts, etc.	<u>1,000</u>	Total for account	<u>(7,221)</u>
Total for account	<u>3,500</u>		

2019 Budget

Expenditure Request Detail - Department of Public Works

(concluded)

Refuse / Recycling Disposal

100-3510-52950.03-00	Refuse Disposal contracts	
Disposal fees: 2500 tons @ \$32.00/ton		80,000
Tipping fees: 2500 tons @ \$13.00/ton		32,500
WFB disposal: 4115 tons @ \$45.00/ton		185,175
Organics Subsidy (300 participants) (100 tons equivalent)		<u>4,500</u>
Municipal bldg. / School refuse - \$937 monthly fee		<u>11,245</u>
Total for account		<u>313,420</u>

Yard Waste

100-3530-52950	Disposal contracts	
Yard waste contract: 1,100 tons @ \$21.00/ton		23,100
WFB yard disposal: 660 tons @ 21.00/ton		<u>13,860</u>
Total for account		<u>36,960</u>

Forestry

100-3610-53500	Dept/Program supplies	
Topsoil / Seed		8,000
Chainsaw maintenance: blades, sharpening, etc.		700
Supplies: gloves, pruners, rakes, etc.		<u>800</u>
Total for account		<u>9,500</u>
100-3610-53515	Forestry plantings	
Plant 95 street trees @ \$150/tree (skipped in 2019)		-
Total for account		<u>-</u>

100-3510-52950.05-00	Recycling Disposal contracts	
Curbside contract 4,160 units @ \$2.69 per unit/month		134,285
Recycling drop off center - \$413 / month		4,956
Street side & Park cans - 37 cans @ \$8/can/ month		3,552
Municipal Bldg. / Schools recycling - \$467 monthly fee		<u>5,604</u>
Total for account		<u>148,397</u>

100-3510-53500	Refuse Dept/Program supplies	
Scale tickets / billing forms		-
Tire/appliance disposal		-
Licenses		100
Replacement Garbage Karts		<u>7,400</u>
Total for account		<u>7,500</u>

Parks & Beautification

100-3620-53500	Dept/Program supplies	
Mulch, topsoil, seed		5,000
Hand tools, yard waste bags, misc. supplies		<u>1,000</u>
Total for account		<u>6,000</u>

100-3510-53510	Recycling Dept/Program supplies	
Annual recycling calendar - printing / delivery		300
Electronics recycling fees		<u>7,000</u>
Total for account		<u>7,300</u>

100-3620-53510	Landscape/forestry plantings	
Annuals		3,200
Perennial replacements		2,500
contracted Atwater bluff planting		<u>10,000</u>
Total for account		<u>15,700</u>

2019 Budget

General Fund

Other Financing Sources / (Uses) - 9000



Department Description

Other Financing Sources and Uses represent non-annual items which are similar to expenditures, but for accounting purposes are segregated due to their special nature. Typical General Fund transactions classified as Other Financing Sources and Uses for the Village include transfers to other funds.

Budget Impact

The 2019 budget includes increased funding for debt service stabilization. This amount reflects the level of funding that will be needed to manage the rate of increase of the current year tax levy funding for debt service needs to 5% per year. These funds come from general fund reserves that have accumulated as a result of budgetary savings and unanticipated or one-time revenues over many years.

2019 Budget

General Fund Revenues and Expenditures
Other Financing Sources and Uses - 9000

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
Other Financing Sources									
100-9000-49200	Transfers from Special Rev.	\$ 19,375	\$ 7,882	\$ 15,600	\$ -		\$ -	0.0%	OFS
100-9000-49200	Transfers from Special Rev.	-					-	0.0%	OFS
100-9000-49800	Proceeds of Long-Term Debt	-					-	0.0%	OFS
100-9000-49900	Surplus Applied	-	-	-	264,376	331,322	253,912	-4.0%	OFS
Total Other Financing Sources		<u>\$ 19,375</u>	<u>\$ 7,882</u>	<u>\$ 15,600</u>	<u>\$ 264,376</u>	<u>\$ 331,322</u>	<u>\$ 253,912</u>	<u>-4.0%</u>	
Other Financing Uses									
100-9000-59200	Transfers to Special Rev.				\$ -		\$ -	0.0%	OFU
100-9000-59200	Transfers to Special Rev.						-	0.0%	OFU
100-9000-59300	Transfers to Debt Service		36,800	264,376	264,376	331,322	253,912	-4.0%	OFU
100-9000-59400	Transfers to Capital Projects	38,000	96,600				-	0.0%	OFU
100-9000-59500	Transfers to Utilities	-	-	-	-	-	-	0.0%	OFU
Total Other Financing Uses Expenditures		<u>\$ 38,000</u>	<u>\$ 133,400</u>	<u>\$ 264,376</u>	<u>\$ 264,376</u>	<u>\$ 331,322</u>	<u>\$ 253,912</u>	<u>-4.0%</u>	

2019 Budget

Special Revenue Funds



Special Revenue Funds are used to account for the proceeds of specific revenue sources that are designated or legally restricted to expenditure for specified purposes. Special revenue funds utilized by the Village include the following:

Library Fund (200)

This fund contains accounts for the operation of the Shorewood Public Library. The accounts are segregated from the General Fund because a significant portion of the Village Library revenues are derived from the Milwaukee County Federated Library System's reciprocal borrowing payment and the statutory authority of the Library Board over its expenditures.

Senior Services Fund (210)

This fund accounts for revenues restricted for spending on senior programming such as Community Development Block Grants and donations from the Benjamin Fund. The Village has also directed some property tax levy funds to this fund in order to help support the administration of these programs. Other revenues collected for this purpose include committed fees charged for senior activities.

Shorewood Today Fund (230):

This fund provides for the receipt and disbursement of funds generated for producing the Shorewood Today magazine, including committed tax levy and magazine advertising revenues.

2019 Budget

Special Revenue Funds Library - 200



Department Description

The mission of the Shorewood Public Library is to serve persons of all ages who seek a variety of materials, information and programs to meet personal, recreational, educational, and professional needs. Our library is committed to providing professionally managed library services meeting the needs and preferences of our community.

The Shorewood Public Library Board of Trustees sets library policy, hires and manages the Director, and has exclusive control over all funds collected, donated or appropriated for library services. The Board consists of seven members; six are appointed by the Village President with Village Board approval and the other member is the Superintendent of the Shorewood School District or his/her representative. One of the seven members may be currently serving on the Village Board.

Services

- Provide a collection of library materials in a variety of formats, for all ages, that educate, entertain, and inform per Collection Development Policy.
- Provide professional librarian services every hour the library is open to answer questions and guide research.
- Provide access to as many services as possible 24/7 through a robust website and remote access to digital content.
- Provide a variety of educational and engaging programs for all ages, from infants to seniors.
- Provide support to all Shorewood schools through class visits, communication with teachers, and limited purchase of curriculum supportive materials.
- Provide onsite technology via strong wifi, desktop computers, laptops for in-building use, and a photocopier/scanner.
- Provide Shorewood residents with access to the collections of 18 different library collections and services through membership in the Milwaukee County Federated Library System (MCFLS.)
- Provide Shorewood materials and services to non-residents as required through participation in MCFLS.
- Provide an accurate and efficient means of maintaining an inventory of both library materials and library card holders.
- Provide access for residents to print and online subscription resources to support both formal education and life-long learning.
- Provide efficient operations by supporting the technology needs of all staff.

Budget Impact

- Some staff costs have increased due to anticipated changes in 2019
- Capital requests will allow us to meet identified initiatives relating to improved efficiencies and services for patrons and staff.

2019 Budget

Library Fund - 200

Dept/Account No.	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
Revenues									
200-5110-41110	Property Taxes	\$ 829,890	\$ 858,805	\$ 876,095	\$ 876,095	\$ 925,085	\$ 905,085	3.3%	Taxes
200-5110-43720	Local Library Aids	86,615	75,152	69,385	66,806	74,155	74,155	11.0%	Intergov't
200-5110-46710	Library Fines	47,542	46,778	42,000	45,000	42,000	42,000	-6.7%	Fines
200-5110-46720	Printing Fees	-	3,842	12,500	10,000	12,500	12,500	25.0%	Charges
200-5110-48500	General Donations	12,528	3,574	2,200	-	-	-	0.0%	Other Rev
200-5110-48510	Friends Donations	9,376	9,405	12,000	10,500	12,000	12,000	14.3%	Other Rev
200-9000-49900	Surplus Applied	-	-	-	-	-	-	0.0%	OFS
Total Operating Revenue		985,951	997,556	1,014,180	1,008,401	1,065,740	1,045,740	3.7%	
200-5110-48515	Grants / Bequests	-	21,000	-	-	-	-	0.0%	Other Rev
Total Non-Operating Revenue		-	21,000	-	-	-	-	0.0%	
Total Library Revenue		985,951	1,018,556	1,014,180	1,008,401	1,065,740	1,045,740	3.7%	
Expenditures									
200-5110-51100	Salaries and Wages	497,775	519,475	532,000	535,938	550,290	550,290	2.7%	Salaries
200-5110-51300	Health Insurance	89,723	93,571	81,000	88,802	101,775	101,775	14.6%	Fringe
200-5110-51305	Dental & other benefits	6,514	6,536	6,100	6,897	6,535	6,535	-5.2%	Fringe
200-5110-51310	Social Security and Medicare	36,593	39,981	39,650	40,998	42,100	42,100	2.7%	Fringe
200-5110-51315	Wisconsin Retirement System	29,012	32,234	31,000	32,719	30,780	30,780	-5.9%	Fringe
200-5110-51340	Retiree Health Contribution	8,505	9,854	9,855	9,854	9,855	9,855	0.0%	Fringe
200-5110-51900	Professional Education *	4,736	2,470	3,500	3,000	3,000	3,000	0.0%	Fringe
200-5110-52100	Professional Fees	418	-	9,000	9,000	1,000	1,000	-88.9%	Professional
200-5110-52200	Electric	40,364	41,802	40,000	40,000	40,000	40,000	0.0%	Utilities
200-5110-52210	Gas	6,939	7,866	9,500	10,000	9,500	9,500	-5.0%	Utilities
200-5110-52220	Water	2,617	2,462	2,500	2,400	2,500	2,500	4.2%	Utilities
200-5110-52230	Phone / internet (village)	4,292	4,518	5,800	5,000	6,000	6,000	20.0%	Utilities
200-5110-52300	Other Intergov'tal pymts *	22,271	31,587	33,000	33,170	31,680	31,680	-4.5%	Other Gov't
200-5110-52900	Cleaning and Pest Control *	19,246	22,168	24,000	26,890	28,000	28,000	4.1%	Contractual
200-5110-52910	Software Purch/Maint *	6,583	8,170	6,800	6,870	10,240	10,240	49.1%	Contractual
200-5110-52930	Credit Card Fees	-	-	500	-	500	500	0.0%	Contractual
200-5110-52990	Other Service Contracts & Fees *	4,228	2,929	2,200	2,400	4,860	4,860	102.5%	Contractual
200-5110-53100	Office Supplies	2,983	2,905	3,000	3,250	3,250	3,250	0.0%	Supplies & Office
200-5110-53101	Building Supplies	4,292	6,000	4,000	4,000	4,000	4,000	0.0%	Supplies & Office
200-5110-53120	Copy & Print Costs *	7,258	6,734	4,600	4,600	1,480	1,480	-67.8%	Supplies & Office
200-5110-53130	Postage/Mailings	736	717	500	500	500	500	0.0%	Supplies & Office
200-5110-53200	Memberships & Subscriptions *	1,534	932	1,275	1,275	1,275	1,275	0.0%	Supplies & Office
200-5110-53300	Repairs and Maintenance	-	-	1,550	2,000	2,000	2,000	0.0%	Supplies - Maint

2019 Budget

Library Fund - 200

Dept/Account No.	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
200-5110-53500	Processing Supplies *	6,009	6,286	6,000	6,250	6,250	6,250	0.0%	Supplies - Maint
200-5110-53710	Reference Continuations *	5,589	4,750	2,000	2,020	650	650	-67.8%	Programming
200-5110-53720	Periodicals *	8,788	6,822	6,600	6,617	6,260	6,260	-5.4%	Programming
200-5110-53760	ebooks / Digital Materials	4,319	6,084	11,549	10,883	12,920	12,920	18.7%	Programming
200-5110-54000	Programming *	5,903	6,210	9,000	8,300	8,450	8,450	1.8%	Programming
200-5110-55100	Liability & Property Insurance	12,341	13,583	12,725	13,063	13,000	13,000	-0.5%	Insurance
200-5110-55110	Workers Comp	1,454	2,148	2,600	2,350	2,100	2,100	-10.6%	Insurance
200-5110-55120	Unemployment	-	-	70	-	-	-	0.0%	Insurance
Adult Materials									
200-5111-53730	Materials	28,647	32,308	28,000	25,000	25,500	25,500	2.0%	Programming
200-5111-53740	DVD's	8,895	8,647	8,000	8,000	8,000	8,000	0.0%	Programming
200-5111-53750	Audiobooks	3,292	3,359	3,250	3,250	3,000	3,000	-7.7%	Programming
200-5111-53760	Lucky Day materials	-	-	4,000	4,000	4,000	4,000	0.0%	Programming
200-5111-53770	Music	5,794	5,474	5,000	5,000	4,500	4,500	-10.0%	Programming
Childrens Materials									
200-5112-53730	Materials	20,831	20,592	19,000	19,000	19,000	19,000	0.0%	Programming
200-5112-53740	DVD's	2,094	1,814	2,000	2,000	2,000	2,000	0.0%	Programming
200-5112-53750	Audiobooks / Music	1,170	1,603	1,250	1,250	1,250	1,250	0.0%	Programming
200-5112-53780	Early Learning Center	-	1,061	1,000	1,000	1,000	1,000	0.0%	Programming
Young Adult Materials									
200-5113-53730	Materials	8,136	7,291	7,000	8,000	7,500	7,500	-6.3%	Programming
200-5113-53730	Audiobooks	-	-	-	-	-	-	0.0%	Programming
Total Operating Expenditures		919,881	970,943	980,374	995,546	1,016,500	1,016,500	2.1%	
Non-Operating Expenditures									
200-5110-54510	Auermilller Expenses	12,207	8,343	4,398	-	-	-	0.0%	Programming
200-5110-54900	Onufrock Expenses	23,519	6,491	5,180	-	-	-	0.0%	Programming
200-9000-59100	Transfers to General Fund	19,375	7,882	15,603	-	-	-	0.0%	OFU
Total Non-Operating Expenditures		55,101	22,716	25,181	-	-	-	0.0%	
Capital Expenditures									
200-5110-56130	Equipment/Furniture	10,857	50,138	28,840	12,855	49,240	29,240	127.5%	Capital
Total Library Expenditures		985,839	1,043,797	1,034,395	1,008,401	1,065,740	1,045,740	3.7%	
Net Change in Fund Balance		112	(25,241)	(20,215)	-	-	-	0.0%	
Beginning Fund Balance		74,378	74,490	49,249	49,249	29,034	29,034		* See also - detail sheets
Less: Budgeted Surplus Applied		-	-	-	-	-	-		
Ending Fund Balance		\$ 74,490	\$ 49,249	\$ 29,034	\$ 29,034	\$ 29,034	\$ 29,034		

**2019 Budget
Expenditure Request Detail - Library Fund**

(continued)

200-5110-51900 Professional education		200-5110-52910 Software contracts/maint/purchases	
WLA/WAPL - 2 staff	\$ 1,000	Misc equipment: headphones, mice, batteries	500
ALA/PLA - 1 staff	1,500	Go Daddy - domain name	45
Other workshops / classes	<u>500</u>	TBS - licenses, hardware, software (Public PC management)	2,863
Total for account - Professional education	<u>3,000</u>	MCFLS - TBS server host fee	180
		Wifi license renewal (Meraki - every 3 years-2019, 2022)	650
200-5110-52300 Intergovernmental contracts/pymts		MCFLS - Shoutbomb texting service	402
MCFLS - III Software	7,998	MCFLS - CountyCat Mobile app service	400
MCFLS - Additional III Software	1,805	Gimlet	240
MCFLS - OCLC costs (cataloging)	6,067	MS Office license (\$1,650 odd years)	1,650
MCFLS - MPL shared cataloging costs	8,143	Byte Studios - web hosting, and maintenance	600
MCFLS - Internet line	1,200	MK - self-check machines	1,630
MCFLS - TNS	67	Constant Contact	<u>1,080</u>
MCFLS - Postage / Forms	1,200	Total for account - Software Contracts	<u>10,240</u>
MCFLS - Supplies & Forms	1,400		
MCFLS - IT consultation services	3,000	200-5110-52990 Other Service Contracts & Fees	
MCFLS - Ecommerce Fees	<u>800</u>	Office Copying Equipment LTD - print management - all printers	2,160
Total for account - Intergovernment contracts	<u>31,680</u>	Great America Financial Service lease - 2 copiers/printers	<u>2,700</u>
		Total for account - Other Service Contracts & Fees	<u>4,860</u>
200-5110-52900 Cleaning contracts			
Batzner Pest Control, shared allocation	300	200-5110-53120 Copy & print costs	
Furniture / Upholstry cleaning	510	Shorewood Press - hours bookmarks, misc	500
Magikist mat service	600	Printing Paper (20 boxes white plus annual subscription)	680
Cleaning Company 5 days/week shared allocation	24,000	Letterhead/Envelopes/Misc	<u>300</u>
Weekend cleaning - Library only	<u>2,590</u>	Total for account - Copy & Print Costs	<u>1,480</u>
Total for account - Cleaning Contracts	<u>28,000</u>		

2019 Budget

Expenditure Request Detail - Library Fund

(concluded)

200-5110-53200 Memberships & subscriptions		200-5110-53760 - ebooks / Digital materials	
Wisconsin Library Association - 5 memberships	850	Overdrive	5,159
American Library Association - 2 memberships	<u>425</u>	Ancestry	932
Total for account - Memberships & Subscriptions	<u>1,275</u>	Hoopla	2,733
		Mango Language	1,192
200-5110-53500 Processing supplies		RB Digital (previously named Zinio online magazines)	
RFID 12,000 tags at .15 ea	1,850	Gale Courses	<u>854</u>
Audio-visual and book processing supplies from various	<u>4,400</u>	Total for account - ebooks	<u>12,920</u>
Total for account - Dept/Program Supplies	<u>6,250</u>		
200-5110-53710 Reference continuations		200-5110-54000 Programming	
T3 Silver - Baker & Taylor	400	Summer Celebration - funded by FOSL	2,250
World Book - even years	-	Shorewood Reads - even years	-
Continuations B&T	250	Summer Reading Program - youth - funded by FOSL	2,100
Value Line print	<u>-</u>	Multi-age programs - Halloween, school breaks, etc.	700
Total for account - Reference Continuations	<u>650</u>	Children's programs - class visits, story times, etc.	600
		Misc. craft supplies - displays, etc.	500
200-5110-53720 - Periodicals		Promotional bookmarks, posters	
W.T. Cox - subscription service for approximately 140 periodicals/magazines; including USA Today.	3,570	Teen programs	500
Barons'	250	Summer Reading Program - teen - funded by FOSL	800
New York Times newspaper	1,015	Adult programs - book clubs, author visits, outreach, etc.	<u>500</u>
Milwaukee Journal Sentinel	525	Total for account - Programming	<u>8,450</u>
Chicago Tribune	375		
SHS Ripples	25		
Wall Street Journal	<u>500</u>		
Total for account - Periodicals	<u>6,260</u>		

2019 Budget

Capital Projects Fund Capital Purchase Supporting Document



Department: Library
Item Name: Technology and Furniture requests
Estimated Cost: \$29,240
Cost Based On: Multiple quotes from multiple vendors
Estimated Useful Life: Technology 3-5 years; Furniture 15 years
Account Number: 200-5110-56130

Detailed description and justification for purchase:

The library relies on a variety of technologies to deliver expected and quality services to the public. We strategically stagger these replacements, upgrades and renewals to reduce the fiscal impact. The lounge seating in the children's area is thread-bare, worn and over 16 years old. These chairs are the last soft seats that need to be replaced from the original opening of the library in 2002.

Upgrade all computers to Windows 10	\$6,240
Replace library server	\$3,500
Replace children's public computers (6)	\$7,500
Lounge chairs-Children's area (9)	\$12,000

Operating budget impact:

Reduced repair costs

Funding Sources:

Tax Levy

2019 Budget

Special Revenue Funds Senior Resource Center - 210



Department Description

The mission of the Senior Resource Center (SRC): to promote safe, healthy and enriching lifestyles for Shorewood residents age 60 and older.

Services

- Acts as a central source of information and referrals to programs and services for older adults, including educational, social, healthcare and other support services;
- Advocates for the needs of older adults in the community;
- Works cooperatively with other service organizations and groups throughout Shorewood, Milwaukee County and the State of Wisconsin to ensure that Shorewood residents have a comprehensive knowledge of resources available;
- Addresses the needs of vulnerable older adults by working in partnership with the North Shore Health Department, Shoreline Interfaith and Shorewood Police department;
- Provides support and follow-up to successfully link individuals to appropriate services and resources;
- Supports and helps supervise the Shorewood Connects initiative;
- Conducts programs, workshops and outings that focus on health, education, socialization and recreation to promote the overall wellness of older adults in the community;
- Publishes and distributes a monthly calendar of SRC programming, special events and trips;
- Maximizes services for older adults by cooperating with other organizations to increase opportunities and avoid duplication of services;
- Maintains and makes improvements to lower level Village Center equipment and furnishings as needed;
- Manages, with Village Center staff, the Village Center Meeting Rooms;
- Recruits and trains volunteers to provide support for SRC programs, special events and for community outreach;
- Collaborates with the Shorewood School District and the Village to recruit volunteers for snow removal and yard work;
- Helps support the mission of Shoreline Interfaith by recruiting volunteers to their organization;
- Administers, does marketing for, and supervises the Home Sweet Home Safety Assessment Program;
- Teams up with North Shore Fire Department to provide safety assessments for Shorewood residents;

Budget Impact

- The overall SRC municipally funded expenditures are relatively unchanged; however the use of fund balance in 2018 does require additional tax levy funding to cover that gap in 2019.
- The Village receives funding from the Benjamin Fund equal to expenditures for: professional education, professional fees, other service contracts and fees, office supplies, shared office, copy and postage costs, memberships, dept./program supplies and programming (less the amount received in program fees.)

2019 Budget

Senior Services Fund - 210

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
<u>Administration Activities</u>									
Revenues									
210-4600-41110	Property Taxes	\$ 105,033	\$ 105,499	\$ 87,339	\$ 87,339	\$ 107,490	\$ 107,490	23.1%	Taxes
210-4600-48515	Programming Grants	2,180	4,300	5,039	1,600	1,000	1,000	-37.5%	Other Rev
210-9000-49900	Surplus Applied	-	-	-	15,000	-	-	-100.0%	OFS
Total Administration Revenues		107,213	109,799	92,378	103,939	108,490	108,490	4.4%	
Expenditures									
210-4600-51100	Salaries and Wages	58,399	62,588	63,891	63,891	63,995	63,995	0.2%	Salaries
210-4600-51300	Health Insurance	22,507	22,924	21,660	21,660	24,055	24,055	11.1%	Fringe
210-4600-51305	Dental & other benefits	1,137	1,170	1,083	1,083	1,070	1,070	-1.2%	Fringe
210-4600-51310	Social Security and Medicare	3,846	4,568	4,888	4,888	4,895	4,895	0.1%	Fringe
210-4600-51315	Wisconsin Retirement System	3,161	3,447	3,340	3,340	3,345	3,345	0.1%	Fringe
210-4600-54140	Shorewood Connects *	5,555	6,390	6,390	6,390	6,390	6,390	0.0%	Programming
210-4600-54900	Other Programming	1,733	4,939	4,389	1,600	1,000	1,000	-37.5%	Programming
210-4600-55100	Liability & Property Insurance	3,084	3,495	3,462	3,462	3,500	3,500	1.1%	Insurance
210-4600-55110	Workers Comp	174	197	240	225	240	240	6.7%	Insurance
Total Administration Expenditures		99,596	109,718	109,343	106,539	108,490	108,490	1.8%	
Net Change Administration		7,617	81	(16,965)	(2,600)	-	-	-100.0%	

2019 Budget

Senior Services Fund - 210

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
<u>Programming Activities</u>									
Revenues									
210-4600-46600	Senior Programming Fees	31,828	30,647	30,000	31,828	30,000	30,000	-5.7%	Charges
210-4600-48500	Participant Donations	1,657	2,943	2,000	2,000	2,000	2,000	0.0%	Other Rev
210-4600-48520	Benjamin Fund Contributions	24,921	65,589	37,937	35,056	55,817	55,817	59.2%	Other Rev
Total Programming Revenues		76,411	99,179	69,937	68,884	87,817	87,817	27.5%	
Expenditures									
210-4600-51900	Professional Education *	1,158	2,691	2,642	4,295	4,295	4,295	0.0%	Fringe
210-4600-52100	Professional Fees *	9,226	11,280	13,088	16,615	19,429	19,429	16.9%	Professional
210-4600-52180	Consultants	6,087	2,125	1,500	1,500	1,500	1,500	0.0%	Professional
210-4600-52910	Software Purch/Maint *	-	-	720	-	1,020	1,020	0.0%	Contractual
210-4600-52990	Other Service Contracts & Fees *	13,818	11,449	12,903	13,257	13,072	13,072	-1.4%	Contractual
210-4600-53100	Office Supplies	344	743	500	500	712	712	42.4%	Supplies & Office
210-4600-53120	Printing Costs *	2,196	2,545	3,012	3,012	3,012	3,012	0.0%	Supplies & Office
210-4600-53121	Copy Costs	297	311	300	300	300	300	0.0%	Supplies & Office
210-4600-53130	Postage Costs	3,048	3,774	2,500	2,500	2,500	2,500	0.0%	Supplies & Office
210-4600-53200	Memberships & Subscriptions *	210	424	620	745	745	745	0.0%	Supplies & Office
210-4600-53500	Dept/Program Supplies *	4,031	4,447	3,534	3,015	5,058	5,058	67.8%	Supplies - Maint
210-4600-54000	SRC Programming *	17,187	17,741	19,658	20,045	27,830	27,830	38.8%	Programming
210-4600-56130	Equipment / Furniture *	527	14,889	8,960	500	8,344	8,344	1568.8%	Capital
Total Programming Expenditures		66,974	82,824	69,937	66,284	87,817	87,817	32.5%	
Net Change Programming		9,437	16,355	-	2,600	-	-	-100.0%	
<hr/>									
Total Revenue		183,624	208,978	162,315	172,823	196,307	196,307	13.6%	
Total Expenditures		166,570	192,542	179,280	172,823	196,307	196,307	13.6%	
Net Change in Fund Balance		17,054	16,436	(16,965)	-	-	-	0.0%	
Beginning Fund Balance		22,004	39,058	55,494	55,494	38,529	38,529		
Less: Surplus Applied		-	-	-	-	-	-		* See also - detail sheets
Ending Fund Balance		\$ 39,058	\$ 55,494	\$ 38,529	\$ 55,494	\$ 38,529	\$ 38,529		

2019 Budget
Expenditure Request Detail - Senior Services Fund

(continued)

210-4600-54140	Shorewood Connects		210-4600-52910	Software maint. / fees	
Consultants		5,400	Scheduling software - annual fees		720
Neighborhood of the Year signs		250	Processing fees		<u>300</u>
Supplies & Brochures		<u>730</u>	Total for account		<u>1,020</u>
Total for account		<u>6,380</u>			
			210-4600-52990	Other service contracts & fees	
210-4600-51900	Professional education		9 Soup / Sandwich Luncheons (190 x 9)		\$ 1,710
National Council on Aging/American Society on Aging		\$ 3,300	7 Monthly Luncheons (40 x 15 x 7)		4,200
WI Association of Senior Centers		570	Coffee & Refreshments		1,140
Other Continuing Education		-	Essay Contest Recognition & Judges Lunch		650
Program Assistant trainings		<u>425</u>	Age Ffriendly Breakfast		400
Total for account		<u>4,295</u>	Pizza Party		500
			Holiday, Floral Arranging, Volunteer & Anniversary		3,277
			Fat Tuesday		120
210-4600-52100	Professional fees		Cast Party		275
Engstrom Psychotherapy Programs		\$ 120	Meal Program Supplies/Paper Products		<u>800</u>
Carolyn Curran Youg@Heart Players Direction		2,000	Total for account		<u>13,072</u>
Monthly Piano Performance		420			
Olga Volodarskya - SRC Players Musical Director & Singing Group		2,000	210-4600-53120	Print costs	
Piano Tuning		180	Monthly Calendar (292 x 12) for 950 copies		\$ 2,412
Gentle Yoga 49 x \$45 x 2		4,410	Bike Safety		200
Dietitian		300	Brochures & Marketing		<u>400</u>
Professional photography		200	Total for account		<u>3,012</u>
Elizabeth Lewis Relaxation, Hearth Math & Mindfulness		1,520			
Mindful Art and Activities		2,500	210-4600-53200	Memberships & subscriptions	
qigong/fitness		2,500	American Society on Aging		\$ 225
Holistic Health		675	WI Association of Senior Centers		75
Women Writers		600	Generations United		225
Memory Café Program Coordination		<u>2,004</u>	National Council on Aging		145
Total for account		19,429	Osher Lifelong Learning Institute		50
			Ripples		<u>25</u>
			Total for account		<u>745</u>

2019 Budget
Expenditure Request Detail - Senior Services Fund

(concluded)

210-4600-53500	Dept/Program supplies	210-4600-54000	Programming
Day Planners	\$ 400	History	600
Essay Contest Certificates & Holders	30	Art History with Martha Bolles	360
Bridge & Mah Jongg Supplies	100	Tech Tutor 50 x 3 x 12	1,800
Essay Contest Awards	80	Art Instruction (300), Summer Series (300), Book Binding (120)	720
Gift Cards - Volunteer, Anniversary & Holiday	900	Interfaith Grant	5,000
Milkweed	180	Men's Morning Programs	600
Five Wishes Forms	33	Local Tours (Summer 1980 & China Lights 850)	2,830
Shoebox for Seniors Gift cards	1,250	Yard Clean-up Day Facilitator & Event	2,200
Prizes 25 events x \$5 x 2	250	Musical Programs	2,000
Brass Bell	200	Wall Set-up	1,560
Batteries	100	Spring Trip	2,300
City Market GC's	250	Historic Milwaukee Tour	2,000
Greeting Cards & Party Favors (40 + 90)	130	Fall Trip	2,300
Flowers for monthly luncheon	330	Brewers Game	1,060
Book Binding kits, Mindful Art Supplies (600 + 225)	<u>825</u>	Card Stamping	600
Total for account	<u>5,058</u>	Program Collaborations	1,200
		Retirement Series	400
		Carolyn Sweer Meditation	<u>300</u>
		Total for account	<u>27,830</u>
		210-4600-56130	ESAB Equipment / Furniture
		Lobby Replacement Furnishings	4,659
		Lateral File for SRC office	760
		Two Office Desk Chairs for SRC office	800
		Storage Unit for AV Room	825
		Two iPads (Online Registration Support)	800
		AV Sequential Power Panel for AV System	<u>500</u>
		Total for account	<u>8,344</u>

2019 Budget

Special Revenue Funds Shorewood Today - 230



Department Description

Shorewood Today is a high-quality full-color magazine that celebrates the Shorewood lifestyle and provides useful information about the Village of Shorewood and also offers news and feature stories about the people, places and things that make Shorewood special. It is jointly created by the Village of Shorewood, the Shorewood School District and the Shorewood Business Improvement District (BID), and the Shorewood Marketing Communications (SMC) Program.

Funding for Shorewood Today magazine comes from paid advertising and sponsorship from the four stakeholder groups. All expenses are covered from this funding source. In 2016 a modest increase was made to the advertising rates resulting in a net increase of approximately 5% when all discounts were applied.

A magazine advisory committee comprised of representatives from each stakeholder group meets before production begins on each issue. This committee suggests story ideas, reviews ad guidelines and pricing. All copywriting for the magazine is handled and underwritten by the individual stakeholders who submit the content and photo suggestions for each issue.

The magazine is mailed to every Shorewood household, every Shorewood business and all non-Shorewood families within the School District. Extra copies of the magazine are distributed through high-traffic locations within the Village (Library, Village Hall, coffee shops, restaurants, salons, etc.) at advertiser locations and through all local realtors. The magazine has become a useful tool for selling Shorewood and the Shorewood lifestyle to prospective residents and businesses.

2019 Budget

Shorewood Today Fund - 230

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
Revenues									
230-1910-41110	Property Taxes	\$ 5,600	\$ 5,600	\$ 5,850	\$ 5,850	\$ 4,475	\$ 2,000	-65.8%	Taxes
230-1910-46120	Advertising Fees	65,318	68,207	73,000	71,600	71,600	71,600	0.0%	Charges
230-1910-47300	Charges for Service - School	5,600	5,600	5,850	5,850	4,475	4,475	-23.5%	Charges
230-1910-47320	Charges for Service - BID	5,100	5,600	5,850	5,850	4,475	4,475	-23.5%	Charges
230-1910-47350	Charges for Service - CDA			5,850	5,850	4,475	4,475	-23.5%	Charges
230-9000-49200	Transfers from Marketing	5,600	5,600		-		-	0.0%	OFS
230-9000-49900	Surplus Applied	-	-	-	-	-	-	0.0%	OFS
Total Revenue		<u>87,218</u>	<u>90,607</u>	<u>96,400</u>	<u>95,000</u>	<u>89,500</u>	<u>87,025</u>	<u>-8.4%</u>	
Expenditures									
230-1910-52100	Professional Fees	48,270	50,000	51,000	51,000	51,000	51,000	0.0%	Professional Fees
230-1910-53120	Copy & Print Costs	32,605	33,305	36,000	36,000	30,000	30,000	-16.7%	Supplies & Office
230-1910-53130	Postage/Mailings	<u>8,172</u>	<u>7,525</u>	<u>8,000</u>	<u>8,000</u>	<u>8,500</u>	<u>8,500</u>	<u>6.3%</u>	<u>Supplies & Office</u>
Total Expenditures		<u>89,047</u>	<u>90,830</u>	<u>95,000</u>	<u>95,000</u>	<u>89,500</u>	<u>89,500</u>	<u>-5.8%</u>	
Net Change in Fund Balance		(1,829)	(223)	1,400	-	-	(2,475)	<u>0.0%</u>	
Beginning Fund Balance		17,036	15,207	14,984	14,984	16,384	16,384		
Less: Surplus Applied		-	-	-	-	-	-		
Ending Fund Balance		<u>\$ 15,207</u>	<u>\$ 14,984</u>	<u>\$ 16,384</u>	<u>\$ 14,984</u>	<u>\$ 16,384</u>	<u>\$ 13,909</u>		

2019 Budget
Expenditure Request Detail - Shorewood Today Fund

230-1910-52100	Professional Fees	
	Design/production/project coordination	<u>51,000</u>
	Total for account	<u>51,000</u>

230-1910-53120	Copy & print costs	
	Spring issue (44 pages)	7,500
	Summer issue (44 pages)	7,500
	Fall issue (44 pages)	7,500
	Winter issue (44 pages)	<u>7,500</u>
	Total for account	<u>30,000</u>

230-1910-53130	Postage/mailings	
	Spring issue (44 pages)	2,125
	Summer issue (44 pages)	2,125
	Fall issue (44 pages)	2,125
	Winter issue (44 pages)	<u>2,125</u>
	Total for account -	<u>8,500</u>

2019 Budget

Debt Service Fund - 300 Overview

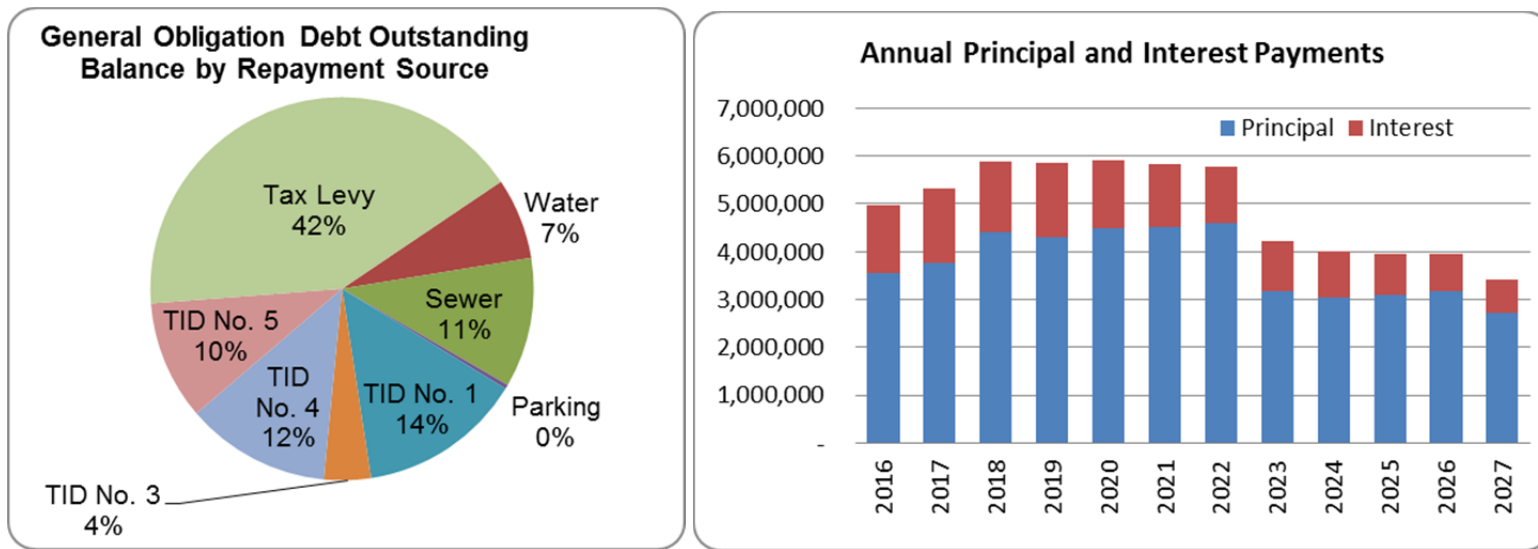


Department Description

The Debt Service Fund is used to account for all principal and interest payments on debt taken out for general capital purposes. Payments for principal and interest are funded through the annual tax levy. Debt issued for TID No. 1, 3, 4 or 5 projects is reported as expenditures within the Debt Service Fund and a transfer is reported from the applicable TID Fund.

Debt issued for Utility projects is reported within the applicable fund (Parking, Water or Sewer). Even though the expenses for debt service for Enterprise funds are reported in those funds, the repayment schedules included in the section show all of the Village's general obligation bonds. This section of the budget includes the following schedules:

- Overall Debt Service Fund Budget;
- List of Outstanding Debt: shows all long-term bonds, notes and loans of the Village. This schedule also shows the 2018 payments and ending balances by funding source (Tax levy, TID's, or Utility);
- Debt Repayment Schedules – By Debt Issue: this schedule shows the repayment plan for each outstanding obligation, including the funding source. The totals for this schedule include totals by each repayment source.



2019 Budget

Debt Service Fund - 300 Overview



The purpose for each obligation is summarized below, the funding sources, and amounts outstanding are presented on the List of Outstanding Debt:

General Obligation WFB NSFD Bonds - 2002 - \$5,015,000

These bonds reflect the Village's portion of debt service related to this bond issue as part of the creation of the North Shore Fire Department.

State Trust Fund Loan - 2004 - \$129,000

This loan was issued to replace water mains. This debt can be prepaid at any time, bears interest of 3.75% and has a maturity date in 2019.

Taxable General Obligation Corporate Purpose Bonds – 2010 - \$4,720,000

Approximately \$1.8 million of these bonds were issued to refinance in State Trust Fund Loans issued in 2005 for payment of the Village's outstanding pension liability. The remainder of the issuance was done to finance TID No. 1 economic development costs including the Village's large façade program and development incentive payments. These bonds are callable in 2017, bear interest of 1.0-5.2% and have a final maturity date in 2025.

General Obligation Corporate Purpose Bonds – 2011 - \$8,565,000

Approximately \$2.5 million of these bonds were issued to refinance portions of the 2002 GO Refunding Bonds. The remainder of the issuance was done to finance the 2011 road program, significant park improvements, water projects, sanitary sewer engineering and dispatch and fire equipment. These bonds are callable in 2019, bear interest of 2.0-3.5% and have a final maturity date in 2026.

General Obligation Bayside NSFD Bonds - 2012 - \$2,530,000

These bonds reflect the Village's portion of debt service related to this bond issue as part of the creation of the North Shore Fire Department which was originally issued in 2003 and refinanced in 2012.

General Obligation Community Development Bonds – 2012A - \$6,165,000

These bonds were issued to finance a developer grant and other development activities within TID No. 4. These bonds bear an interest rate of 2.0-3.25% and have a final maturity date in 2031.

General Obligation Community Development Bonds – 2012B - \$1,900,000

These bonds were primarily issued to finance the developer loan within TID No. 4. These bonds bear an interest rate of 2.0-3.5% and have a final maturity date in 2028.

General Obligation Corporate Purpose Bonds – 2012C - \$9,465,000

These bonds were issued for general government infrastructure needs, sewer improvements and other capital projects. These bonds bear an interest rate of 2.0-3.0% and have a final maturity date in 2032.

2019 Budget

Debt Service Fund - 300 Overview



General Obligation Corporate Purpose Bonds – 2013 - \$5,290,000

These bonds were issued for the refunding of the balances of the \$1,700,000 2005B bonds issued for TID No. 1 and the balances of the \$3,885,000 2010A Build America Bonds issued for TID No. 1 and TID No. 3 activities. These bonds bear an interest rate of 1.35-4.85% with a maturity date in 2022.

General Obligation Community Development Bonds – 2014A - \$6,060,000

These bonds were issued to finance various infrastructure projects including significant roads, water, and sewer work done in 2014. These bonds bear an interest rate of 2.0-3.0% and have a final maturity date in 2034.

Taxable General Obligation Corporate Purpose Bonds – 2015A - \$8,050,000

Approximately \$1.8 million of these bonds were issued to finance TID No. 3 developer subsidies and improvements. The remainder of the issuance was done to finance TID No. 5 land acquisition costs. These bonds are callable in 2022, bear interest of 0.8-4.0% and have a final maturity date in 2034.

General Obligation Corporate Purpose Bonds – 2016A - \$9,625,000

These bonds were issued for general government infrastructure needs, water improvements and other capital projects including a new police facility. A portion of these bonds were also used to refund the remaining 2008B bonds that were issued to finance Oakland Avenue and Capitol Drive street reconstruction within TID No. 1. These bonds bear an interest rate of 2.0-4.0% and have a final maturity date in 2036.

Sewer Utility Revenue Bonds – 2016B - \$2,285,000

These bonds were issued for sewer infrastructure improvements and bear interest of 2.0-3.0% and have a final maturity date in 2036.

General Obligation Note – 2017 - \$985,000

These notes were issued for the purchase of refuse equipment and bear interest of 2.25% and have a final maturity date in 2027.

General Obligation Corporate Purpose Bonds – 2018A - \$6,360,000

These bonds were issued for general government infrastructure needs, water improvements and other capital projects including ongoing police facility renovations. These bonds bear an interest rate of 3.0-3.5% and have a final maturity date in 2038.

2019 Budget

Debt Service Fund - 300

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
Revenues									
300-8000-41110	Property Taxes	\$ 1,583,492	\$ 1,662,666	\$ 1,745,799	\$ 1,745,799	\$ 1,833,085	\$ 1,833,085	5.0%	Taxes
300-9000-49400	Transfers from Capital Projects	235,229		-	-		-	0.0%	OFS
300-9000-49401	Transfers from TID No. 1	3,435,198	1,524,341	1,538,125	1,538,125	1,578,855	1,578,855	2.6%	OFS
300-9000-49403	Transfers from TID No. 3	257,755	323,674	394,112	394,112	390,095	390,095	-1.0%	OFS
300-9000-49404	Transfers from TID No. 4	509,744	488,944	498,444	498,444	502,645	502,645	0.8%	OFS
300-9000-49405	Transfers from TID No. 5	199,098	249,098	423,498	423,498	419,898	419,898	-0.9%	OFS
300-9000-49900	Surplus Applied	-		82,365	82,365	50,000	50,000	-39.3%	OFS
300-9000-49100	General Fund Reserves	-	36,800	264,376	264,376	331,322	331,322	25.3%	OFS
	Total Revenue	<u>6,220,516</u>	<u>4,285,523</u>	<u>4,946,719</u>	<u>4,946,719</u>	<u>5,105,900</u>	<u>5,105,900</u>	<u>3.2%</u>	
Expenditures									
300-8000-58100	Principal	4,831,724	3,101,331	3,717,561	3,717,561	3,793,139	3,793,139	2.0%	Debt
300-8000-58200	Interest	1,160,563	1,280,556	1,227,158	1,227,158	1,310,761	1,310,761	6.8%	Debt
300-8000-58900	Other Finance Charges	700	1,050	1,500	2,000	2,000	2,000	0.0%	Debt
	Total Expenditures	<u>5,992,987</u>	<u>4,382,937</u>	<u>4,946,219</u>	<u>4,946,719</u>	<u>5,105,900</u>	<u>5,105,900</u>	<u>3.2%</u>	
	Net Change in Fund Balance	227,529	(97,414)	500	-	-	-	0.0%	
	Beginning Fund Balance	4,061	231,590	134,176	134,176	52,311	52,311		
	Surplus Applied	-	-	(82,365)	(82,365)	(50,000)	(50,000)		
	Ending Fund Balance	<u>\$ 231,590</u>	<u>\$ 134,176</u>	<u>\$ 52,311</u>	<u>\$ 51,811</u>	<u>\$ 2,311</u>	<u>\$ 2,311</u>		

2019 Budget

Debt Service Fund

List of Outstanding Debt - as of December 31, 2018

Name of Debt	Issue Date	Final Maturity	Interest Rates	Original Amount	Funding Source	Expected Balance 12/31/2017	Add's	2017 Payment Principal	Interest	Expected Balance 12/31/2018
Clean Water Fund Loan	6/15/1998	5/1/2018	2.64%	\$ 988,737	Sewer	\$ 94,708	\$ -	\$ 94,708	\$ 1,250	\$ 0
GO Refunding Bonds	3/1/2002	9/1/2018	2.125-4.75%	7,335,000	Village	110,000	-	110,000	2,613	-
WFB NSFD Bonds	4/1/2002	4/1/2022	n/a	875,118	Village	288,798	-	55,125	6,996	233,673
State Trust Fund Loan	4/22/2004	3/15/2019	3.75%	129,000	Water	22,697	-	11,085	1,078	11,612
GO Promissory Notes				1,740,000	Village	245,000	-	245,000	10,535	-
GO Promissory Notes				305,000	Water	50,000	-	50,000	2,150	-
GO Promissory Notes				290,000	Sewer	55,000	-	55,000	2,365	-
Total GO Promissory Notes	11/18/2008	10/1/2018	3.00-4.30%	2,335,000		350,000	-	350,000	15,050	-
Taxable GO Corp Purp Bonds				1,679,329	Village	1,068,573	-	105,936	49,126	962,637
Taxable GO Corp Purp Bonds				2,897,225	TID No. 1	1,875,000	-	300,000	78,163	1,575,000
Taxable GO Corp Purp Bonds				70,788	Water	45,117	-	4,473	2,074	40,644
Taxable GO Corp Purp Bonds				72,658	Sewer	46,310	-	4,591	2,129	41,719
Total Taxable GO Corp Purp Bonds	5/11/2010	5/1/2025	1.00-5.20%	4,720,000		3,035,000	-	415,000	131,492	2,620,000
GO Corp Purp Bonds				6,390,000	Village	3,635,000	-	590,000	103,719	3,045,000
GO Corp Purp Bonds				560,000	Water	490,000	-	30,000	15,125	460,000
GO Corp Purp Bonds				1,615,000	Sewer	1,175,000	-	100,000	35,369	1,075,000
Total GO Corp Purp Bonds	8/25/2011	8/1/2026	.085 - 3.90%	8,565,000		5,300,000	-	720,000	154,213	4,580,000
GO Community Dev Bonds 2012A	3/8/2012	12/1/2031	2.0-3.25%	6,165,000	TID No. 4	5,525,000	-	215,000	153,406	5,310,000
Taxable GO Com Dev Bonds 2012B	3/8/2012	12/1/2028	2.0-3.50%	1,990,000	TID No. 4	1,715,000	-	75,000	55,038	1,640,000
GO Corp Purp Bonds				3,055,000	Village	2,585,000	-	120,000	54,295	2,465,000
GO Corp Purp Bonds				1,010,000	TID No. 1	510,000	-	100,000	10,200	410,000
GO Corp Purp Bonds				4,415,000	Sewer	3,735,000	-	155,000	90,320	3,580,000
GO Corp Purp Bonds				705,000	Water	555,000	-	35,000	11,670	520,000
GO Corp Purp Bonds				280,000	Parking	200,000	-	15,000	4,178	185,000
Total GO Corp Purp Bonds 2012C	8/7/2012	8/1/2032	2.0-3.0%	9,465,000		7,585,000	-	425,000	170,663	7,160,000
Bayside NSFD Bonds	3/1/2012	8/1/2023	n/a	441,485	Village	168,393	-	28,000	3,184	140,393
Taxable GO Corp Purp Bonds				4,849,800	TID No. 1	3,291,240	-	618,840	72,122	2,672,400
Taxable GO Corp Purp Bonds				440,200	TID No. 3	298,760	-	56,160	6,545	242,600
Total Taxable GO Bonds 2013A	12/31/2013	5/1/2022	1.35-4.85%	5,290,000		3,590,000	-	675,000	78,667	2,915,000

2019 Budget
Debt Service Fund
List of Outstanding Debt - as of December 31, 2018

Name of Debt	Issue Date	Final Maturity	Interest Rates	Original Amount	Funding Source	Expected	Add's	2017 Payment		Expected
						Balance 12/31/2017		Principal	Interest	Balance 12/31/2018
GO Corp Purp Bonds				1,676,554	Village	3,350,000	-	120,000	91,962	3,230,000
GO Corp Purp Bonds				2,900,000	TID No. 3	290,000	-	40,000	7,256	250,000
GO Corp Purp Bonds				70,788	Water	785,000	-	40,000	21,319	745,000
GO Corp Purp Bonds				72,658	Sewer	970,000	-	45,000	26,525	925,000
Total GO Corp Purp Bonds 2014A	10/23/2014	4/1/2034	2.0-3.0%	4,720,000		5,395,000	-	245,000	147,062	5,150,000
Taxable GO Corp Purp Bonds				1,860,000	TID No. 3	1,570,000	-	250,000	34,150	1,320,000
Taxable GO Corp Purp Bonds				6,190,000	TID No. 5	6,140,000	-	225,000	198,498	5,915,000
Total Taxable GO Bonds 2015A	1/22/2015	7/1/2034	0.8-4.0%	8,050,000		7,710,000	-	475,000	232,648	7,235,000
GO Corp Purp Bonds				6,775,000	Village	6,775,000	-	70,000	203,450	6,705,000
GO Corp Purp Bonds				1,865,000	TID No. 1	1,810,000	-	55,000	38,431	1,755,000
GO Corp Purp Bonds				1,280,000	Water	1,010,000	-	295,000	63,800	715,000
Total GO Corp Purp Bonds 2016A	8/10/2016	7/1/2036	2.0-3.0%	9,920,000		9,595,000	-	420,000	305,681	9,175,000
GO Corp Purp Bonds				985,000	Village	985,000	-	95,000	61,938	890,000
Total GO Corp Purp Notess 2017	9/8/2017	9/1/2027	2.25%	985,000		985,000	-	95,000	61,938	890,000
GO Corp Purp Bonds				5,275,000	Village	-	5,275,000	-	-	5,275,000
GO Corp Purp Bonds				245,000	Sewer	-	245,000	-	-	245,000
GO Corp Purp Bonds				840,000	Water	-	840,000	-	-	840,000
Total GO Corp Purp Bonds 2018A	8/23/2018	8/1/1938	3.0-3.5%	6,360,000		9,595,000	6,360,000	-	-	6,360,000
Grand Total						\$ 61,064,597	\$ 6,360,000	\$ 4,408,918	\$ 1,520,979	\$ 53,420,679
Total Water						\$ 2,957,814	\$ 840,000	\$ 465,558	\$ 117,216	\$ 3,332,256
Total Sewer						6,076,018	245,000	454,299	157,958	5,866,719
Total Parking						200,000	-	15,000	4,178	185,000
Total Business-Type Activities						9,233,832	1,085,000	934,857	279,352	9,383,976
Total TID No. 1						7,486,240	-	1,073,840	198,916	6,412,400
Total TID No. 3						2,158,760	-	346,160	47,951	1,812,600
Total TID No. 4						7,240,000	-	290,000	208,444	6,950,000
Total TID No. 5						6,140,000	-	225,000	198,498	5,915,000
Debt Service Fund						19,210,764	5,275,000	1,539,061	587,818	22,946,703
Total Governmental Activities						42,235,764	5,275,000	3,474,061	1,241,627	44,036,703
Grand Total						\$ 51,469,596	\$ 6,360,000	\$ 4,408,918	\$ 1,520,979	\$ 53,420,679

Municipal Debt Limit: *In accordance with Wisconsin Statutes, the total general obligation indebtedness of the village may not exceed five percent of the total equalized value of the taxable property within the village's jurisdiction. Based on this calculation, the debt limit for the village as of December 31, 2018 was \$85,707,995. The total general obligation debt outstanding at year end was \$53,420,679 or 3.12% of equalized value.*

Capital Projects Funds

Capital Project funds are used to account for the Village's major capital acquisitions and construction activities. Capital grants, shared revenues for capital acquisition and borrowed funds for capital projects, other than those associated with enterprise funds are accounting for in the capital projects funds. Capital Projects funds also include the Village's Tax Incremental Financing Districts. The Village operates the following Capital Projects funds:

General Capital Projects:

This fund primarily accounts for the Village's various construction projects and capital equipment purchases which are not otherwise accounted for within the TID's or enterprise funds. Revenue sources include property tax levy, special assessments, and various grants and other charges.

Tax Increment District (TID) No. 1:

Revenues and expenditures related to economic development and construction within the specific boundaries of the TIF are accounted for within this fund. Revenues are generated through a tax increment which support economic development and debt service payments on debt issued for specific projects within the TIF boundaries.

Tax Increment District (TID) No. 3:

Revenues and expenditures related to economic development and construction within the specific boundaries of the TIF are accounted for within this fund. Revenues are generated through a tax increment which support economic development and debt service payments on debt issued for specific projects within the TIF boundaries.

Tax Increment District (TID) No. 4:

Revenues and expenditures related to economic development and construction within the specific boundaries of the TIF are accounted for within this fund. Revenues are generated through a tax increment which support economic development and debt service payments on debt issued for specific projects within the TIF boundaries.

Tax Increment District (TID) No. 5:

Revenues and expenditures related to economic development and construction within the specific boundaries of the TIF are accounted for within this fund. Revenues are generated through a tax increment which support economic development and debt service payments on debt issued for specific projects within the TIF boundaries.

2019 Budget

General Capital Projects Fund - 400



Department Description

The General Capital Project Fund accounts for various construction projects and equipment purchases, or certain other one-time expenditures which are financed through the tax levy, grants, special assessments or the issuance of debt. The Village capitalizes equipment purchases over \$5,000 (\$20,000 for infrastructure) with an estimated useful life greater than 1 year.

In preparation of the annual Capital Budget the Village begins by updating the Long Range Financial Plan for the next 10 years. This process includes evaluating capital needs within the context of the budget as a whole. This includes not only capital needs, but also state imposed levy limits, debt capacity, and other operational needs.

A copy of the current Long Range Financial Plan has been included as an appendix to this budget.

The General capital budget section includes the following:

- General Capital Project Fund Budget – showing revenues by line item and expenditures by account;
- Capital Purchase Funding matrix – these pages detail how each purchase is financed in the budget;
- Capital Request Support Document – provides the details of each of the projects requested

2019 Budget

General Capital Projects Fund - 400

Dept	Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
Revenues										
Capital Related	400-5700-41110	Property Taxes	\$ 363,387	\$ 443,673	\$ 550,486	\$ 550,486	\$ 769,320	368,820	-33.0%	Taxes
Capital Related	400-5700-42000	Special Assmts	8,945	166,041	-	-	175,000	175,000	0.0%	Charges
Capital Related	400-5700-43530	State Transportation Aids	350,795	353,776	119,900	120,000	94,000	94,000	-21.7%	Intergov't
Capital Related	400-5700-43590	Other State Grants	52,650	323,617	-	-	15,000	15,000	0.0%	Intergov't
Capital Related	400-5700-43730	Local Sanitation Aids	204,693	100,500	95,000	100,000	100,000	100,000	0.0%	Intergov't
Capital Related	400-5700-48900	Miscellaneous Revenue	352,842	72,633	12,205	-	-	-	0.0%	Other Rev
Other Financing Sources/Uses	400-9000-49100	Transfers from General Fund	38,000	96,600	-	-	-	-	0.0%	OFS
Other Financing Sources/Uses	400-9000-49700	Property Sales	22,316	40,111	25,000	24,000	42,500	32,500	35.4%	OFS
Other Financing Sources/Uses	400-9000-49800	Proceeds of Long-Term Debt	6,775,000	985,000	5,275,000	7,678,225	-	-	-100.0%	OFS
Other Financing Sources/Uses	400-9000-49810	Premiums on Long-Term Debt	306,948	-	71,928	-	-	-	0.0%	OFS
Other Financing Sources/Uses	400-9000-49900	Surplus Applied	-	-	-	205,000	1,318,793	1,318,793	543.3%	OFS
Total Revenue			8,475,576	2,581,951	6,149,519	8,677,711	2,514,613	2,104,113	-75.8%	
Expenditures										
General Government										
Board	400-1100-56360	Village Wide Initiatives	40,258	181,791	38,972	34,500	195,000	67,500	95.7%	Capital
Board	400-1100-56360	Bike Share project	16,886	452,434	-	-	-	-	0.0%	Capital
Manager	400-1410-56120	Technology / IT systems	38,692	43,565	79,066	87,000	93,350	49,350	-43.3%	Capital
Manager	400-1410-56130	VH Equipment / Furniture	39,368	-	-	-	9,000	-	0.0%	Capital
Total General Government			135,204	677,790	118,038	121,500	297,350	116,850	-3.8%	
Public Safety										
Police	400-2100-56130	Police Equipment / Furniture	31,089	-	-	-	-	-	0.0%	Capital
Police	400-2100-56200	Building Improvements	2,545,057	990,177	865,000	865,000	-	-	-100.0%	Capital
Police	400-2100-56400	Vehicles	86,389	111,326	126,137	129,000	55,000	55,000	-57.4%	Capital
Other Public Safety	400-2900-52300	Other Intergov'tal pymts	16,739	27,198	22,777	22,777	25,175	25,175	10.5%	Capital
Other Public Safety	400-2900-52310	North Shore Fire	195,978	197,839	105,447	105,584	110,420	110,420	4.6%	Capital
Total Public Safety			2,875,252	1,326,540	1,119,361	1,122,361	190,595	190,595	-83.0%	
Public Works										
Public Works Admin.	400-3100-56130	DPW Equipment / Furniture	98,725	118,673	212,330	-	80,000	60,000	0.0%	Capital
Public Works Admin.	400-3100-56400	Vehicles	-	1,085,766	66,316	240,000	440,000	270,000	12.5%	Capital
Bldg Maint - Village Hall	400-3210-56200	Building Improvements	9,734	23,240	42,545	46,000	-	-	-100.0%	Capital
Bldg Maint - Police	400-3220-56200	Building Improvements	-	-	3,325	-	-	-	0.0%	Capital

2019 Budget

General Capital Projects Fund - 400

Dept	Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
Bldg Maint - Public Works	400-3230-56200	Building Improvements	15,000	-	-	242,350	-	-	-100.0%	Capital
Bldg Maint - Village Center	400-3240-56200	Building Improvements	24,288	9,400	76,927	78,000	10,000	10,000	-87.2%	Capital
Street and Alley	400-3410-56310	Regular Maintenance	101,601	221,433	26,294	20,000	100,000	100,000	400.0%	Capital
Street and Alley	400-3410-56320	Large Construction Projects	1,996,406	465,151	3,055,000	3,950,000	810,000	770,000	-80.5%	Capital
Street and Alley	400-3410-56321	Professional Fees Construction	73,594	123,332	31,860	100,000	26,668	26,668	-73.3%	Capital
Sidewalks	400-3470-56310	Regular Maintenance	3,695	211,399	-	-	200,000	200,000	0.0%	Capital
Parks / Forestry	400-3620-56500	Land Improvements / EAB	615,535	74,743	39,583	157,500	160,000	160,000	1.6%	Capital
Total Public Works			2,938,578	2,333,137	3,554,180	4,833,850	1,826,668	1,596,668	-67.0%	
Sewer - Storm Maintenance	400-3830-56600	Utility Infrastructure	404,154	223,351	200,000	200,000	200,000	200,000	0.0%	Capital
Other Capital Related	400-5700-56900	Anticipated Bonded Projects	-	-	-	2,400,000	-	-	-100.0%	Capital
Debt Service	400-8000-58300	Debt Issuance Costs	114,865	-	79,370	-	-	-	0.0%	Capital
Other Financing Sources/Uses	400-9000-59300	Transfers to Debt Service	235,229	-	34,940	-	-	-	0.0%	Capital
Total Expenditures			6,703,282	4,560,818	5,105,889	8,677,711	2,514,613	2,104,113	-75.8%	
Net Change in Fund Balance			1,772,294	(1,978,867)	1,043,630	0	-	-		
Beginning Fund Balance			588,260	2,360,554	381,687	381,687	1,425,317	1,425,317		
Surplus Applied			-	-	-	(205,000)	(1,318,793)	(1,318,793)		
Ending Fund Balance			\$ 2,360,554	\$ 381,687	\$ 1,425,317	\$ 176,687	\$ 106,524	\$ 106,524		
Restricted Fund Balances (Debt Proceeds)				<u>2017 for 2018</u>	<u>2018 for 2019</u>					
DPW Salt Shed				200,000	-					
Other				61,813	-					
NSFD Capital				-	82,125					
Street Light Boxes				-	100,000					
2019 Alley Program				-	750,000					
2020 roads engineering				-	26,668					
Atwater Park Stairs (from 2018)				-	110,000					
2019 PPII project				-	100,000					
Total Restricted Fund Balance				261,813	1,168,793					
Fund Balance Assigned for future purposes:				<u>2017 for 2018</u>	<u>2018 for 2019</u>					
Next year roads engineering				-	-					
Parking planning / consulting				5,000	-					
Truck #54 (from 2018 budget)				-	150,000					
Total Assigned Fund Balance				5,000	150,000					
Remaining Unassigned Fund Balance				114,874	106,524					

2019 Budget

General Capital Projects Fund - 400
2019 Project Listing and Funding Summary

Dept	Account Number	Account Name / Project Name	Tax Levy	State Aids	Assessments Grants and Other	Bond Proceeds / Reserves	Capital Project Reserves	2019 Total Budget
Board	400-1100-56360	Village Wide Initiatives						
		Organizational Review	-	-	-	-	-	-
		Transportation / Parking Study	50,000	-	-	-	-	50,000
		River Trail Plan	-	-	-	-	-	-
		Police Building completion options	17,500	-	-	-	-	17,500
		Total Village wide	67,500	-	-	-	-	67,500
Manager	400-1410-56120	Technology / IT						
		Voting - ePoll books	19,850	-	-	-	-	19,850
		Agenda Management Software	6,000	-	-	-	-	6,000
		IT System maintenance (VH)	23,500	-	-	-	-	23,500
		IT System maintenance (Police)	-	-	-	-	-	-
		Total Technology / IT	49,350	-	-	-	-	49,350
Manager	400-1410-56130	Equipment / Furniture						
		Boardroom - Trustee Microphones	-	-	-	-	-	-
		Boardroom - Trustee Chairs	-	-	-	-	-	-
		Total Equipment / Furniture	-	-	-	-	-	-
Police	400-2100-56400	Police Vehicles						
		Squad 4 replacement (deferred to 2020)	-	-	-	-	-	-
		Squad 10 replacement	51,500	-	3,500	-	-	55,000
		Total Police Vehicles	51,500	-	3,500	-	-	55,000
Other Public Safety	400-2900-52300	Other Intergov'tal pymts						
		Bayside Communications	25,175	-	-	-	-	25,175
		Total Other Intergov'tal Pymnts	25,175	-	-	-	-	25,175
Other Public Safety	400-2900-52310	North Shore Fire						
		NSF capital equipment	28,295	-	-	-	-	28,295
		New Capital	-	-	-	82,125	-	82,125
		Total North Shore Fire Capital	28,295	-	-	82,125	-	110,420

2019 Budget

General Capital Projects Fund - 400
2019 Project Listing and Funding Summary

Dept	Account Number	Account Name / Project Name	Tax Levy	State Aids	Assessments Grants and Other	Bond Proceeds / Reserves	Capital Project Reserves	2019 Total Budget
Public Works Admin.	400-3100-56130	DPW Equipment						
		Organics Karts (\$60 each)	12,000	-	-	-	-	12,000
		Seasonal Decorations (snowflakes)	-	-	-	-	-	-
		Rosco Roller	28,000	-	2,000	-	-	30,000
		Plow replacement (P-3)	10,000	-	1,000	-	-	11,000
		Welder	7,000	-	-	-	-	7,000
		Total DPW Equipment	57,000	-	3,000	-	-	60,000
Public Works Admin.	400-3100-56400	DPW Vehicles						
		Truck #54 replacement (from 2018)	-	-	10,000	-	150,000	160,000
		Truck #45 replacement	-	48,000	12,000	-	-	60,000
		Truck #39 replacement	-	46,000	4,000	-	-	50,000
		Truck #55 replacement	-	-	-	-	-	-
		Total DPW Vehicles	-	94,000	26,000	-	150,000	270,000
Facilities								
Village Hall	400-3210-56200	Building Improvements						
		Fire Supression	-	-	-	-	-	-
		None	-	-	-	-	-	-
		Total Village Hall	-	-	-	-	-	-
Police Facility	400-3220-56200	Building Improvements						
		None	-	-	-	-	-	-
		None	-	-	-	-	-	-
		Total Police Facilities	-	-	-	-	-	-
Public Works	400-3230-56200	Building Improvements						
		None	-	-	-	-	-	-
		None	-	-	-	-	-	-
		Total DPW Facilities	-	-	-	-	-	-
Village Center	400-3240-56200	Building Improvements						
		None	-	-	-	-	-	-
		Door Security - Access system	10,000	-	-	-	-	10,000
		Total Village Center	10,000	-	-	-	-	10,000

2019 Budget

General Capital Projects Fund - 400
2019 Project Listing and Funding Summary

Dept	Account Number	Account Name / Project Name	Tax Levy	State Aids	Assessments Grants and Other	Bond Proceeds / Reserves	Capital Project Reserves	2019 Total Budget
Street and Alley	400-3410-56310	Regular Maintenance						
		Streetlight Control boxes	-	-	-	100,000	-	100,000
		None	-	-	-	-	-	-
		Total Maintenance	-	-	-	100,000	-	100,000
Street and Alley	400-3410-56320	Large Construction projects						
		Local Road Program	-	-	-	-	-	-
		Wilson Drive Street Furniture	20,000	-	-	-	-	20,000
	19-01	Alley program	-	-	-	750,000	-	750,000
		Total large construction projects	20,000	-	-	750,000	-	770,000
Street and Alley	400-3410-56321	Professional Fees Construction						
		2020 Local Road Program	-	-	-	26,668	-	26,668
		Alley program	-	-	-	-	-	-
		Total Professional fees construction	-	-	-	26,668	-	26,668
Sidewalks	400-3470-56310	Regular Maintenance						
		Sidewalk Replacement	25,000	-	175,000	-	-	200,000
		Total Sidewalks	25,000	-	175,000	-	-	200,000
Parks / Forestry	400-3620-56500	Land Improvements						
		EAB treatments	20,000	-	-	-	-	20,000
		Tree Inventory Update	15,000	-	15,000	-	-	30,000
	18-09	Atwater Stair replacement	-	-	-	110,000	-	110,000
		Total Land Improvements	35,000	-	15,000	110,000	-	160,000
Sewer Maintenance	400-3830-56600	Utility Infrastructure						
		Lateral Replacements PPII	-	-	100,000	100,000	-	200,000
		Total Utility infrastrure	-	-	100,000	100,000	-	200,000
Capital Related	400-5700-56900	Other Capital Related						
		none	-	-	-	-	-	-
		Total Utility infrastrure	-	-	-	-	-	-
		Total	\$ 368,820	\$ 94,000	\$ 322,500	\$ 1,168,793	\$ 150,000	\$ 2,104,113

2018 Budget

General Capital Projects Fund - 400
2018 Project Listing and Funding Summary

Dept	Account Number	Account Name / Project Name	Funding Source	2018 Total Budget	10/30/2018 YTD processed	2018 projected	Remaining Balance
Board	400-1100-56360	Village Wide Initiatives					
		Village Wide Signage - Entrance / Parks	Taxes	27,000	18,306	18,306	8,694
		Village Wide Signage - Wayfinding		-	5,122	5,122	(5,122)
		Safe Kids Grant		-	10,109	10,109	(10,109)
		Bike Share		-	2,735	2,735	(2,735)
		Village parking plan review / consulting	Reserves	5,000	-	-	5,000
		Organics collection pilot program	Taxes	2,500	2,700	2,700	(200)
		Total Village wide		34,500	38,972	38,972	(4,472)
Manager	400-1410-56120	Technology / IT					
		18-07 IT System maintenance (VH)	Taxes	69,500	47,145	62,145	7,355
		18-08 IT System maintenance (Police)	Taxes	17,500	6,921	16,921	579
		Total Technology / IT		87,000	54,066	79,066	7,934
Manager	400-1410-56130	Equipment / Furniture					
		Capital requests - none		-	-	-	-
		Total Equipment / Furniture		-	-	-	-
Police	400-2100-56200	Building Improvements					
		Phase 2 Facility Improvements	Bonds	865,000	829,869	865,000	-
		Total Public Safety Building Imp.		865,000	829,869	865,000	-
Police	400-2100-56400	Police Vehicles					
		Squad 1 replacement	Taxes	38,500	38,168	38,168	333
		Squad 5 replacement	Taxes	52,000	46,894	50,894	1,106
		Squad 9 replacement	Taxes	38,500	37,076	37,076	1,424
		Total Police Vehicles		129,000	122,137	126,137	2,863
Other Public Safety	400-2900-52300	Other Intergov'tal pymts					
		Tri-Comm Capital	Taxes	22,777	22,777	22,777	-
		Total Other Intergov'tal Pymnts		22,777	22,777	22,777	-
Other Public Safety	400-2900-52310	North Shore Fire					
		NSF capital equipment	Taxes	27,709	27,572	27,572	137
		New Capital	Bonds	77,875	77,875	77,875	-
		Total North Shore Fire Capital		105,584	105,447	105,447	137

2018 Budget

General Capital Projects Fund - 400
2018 Project Listing and Funding Summary

Dept	Account Number	Account Name / Project Name	Funding Source	2018 Total Budget	10/30/2018 YTD processed	2018 projected	Remaining Balance
Public Works Admin.	400-3100-56130	DPW Equipment					
		Recycling Karts	none	-	212,330	212,330	(212,330)
		Total DPW Equipment		-	212,330	212,330	(212,330)
Public Works Admin.	400-3100-56400	DPW Vehicles					
		Truck #45 replacement		-			-
		Truck #54 replacement	Taxes / Aids	160,000			160,000
		JCB Loader Backhoe #90	Taxes	80,000	-	66,316	13,684
		Total DPW Vehicles	Taxes	240,000	-	66,316	173,684
Facilities							
Village Hall	400-3210-56200	Building Improvements					
		Masonry / windows	Taxes	20,000	-	23,795	(3,795)
		Village Hall elevator	Taxes	8,000	-	8,025	(25)
		Village Hall east doors	Taxes	18,000	-	10,725	7,275
		Total Village Hall		46,000	-	42,545	3,455
Police Facility	400-3220-56200	Building Improvements					
		Boiler Maintenance		-	3,325	3,325	(3,325)
		Total Police Facilities		-	3,325	3,325	(3,325)
Public Works	400-3230-56200	Building Improvements					
		Salt Shed replacement	Bond reserves	235,350	-	-	235,350
		Overhead garage doors	Taxes	7,000	-	-	7,000
		Total DPW Facilities	Taxes	242,350	-	-	242,350
Village Center	400-3240-56200	Building Improvements					
		HVAC system rehab	Bonds	40,000	-	50,000	(10,000)
		Roof repair	Taxes	13,000	-	12,560	440
		Recessed floor mats	Taxes	12,000	5,940	5,940	6,060
		Bike Racks	Taxes	7,000	-	5,385	1,615
		Village Center Faucets	Taxes	6,000	3,042	3,042	2,958
		Total Village Center		78,000	8,982	76,927	1,073

2018 Budget

General Capital Projects Fund - 400
2018 Project Listing and Funding Summary

Dept	Account Number	Account Name / Project Name	Funding Source	2018 Total Budget	10/30/2018 YTD processed	2018 projected	Remaining Balance
Street and Alley	400-3410-56310	Regular Maintenance					
		Streetlight Control boxes		-	6,294	6,294	(6,294)
		Morris - street improvements	Taxes	20,000	2,055	20,000	-
		<u>Total Maintenance</u>		<u>20,000</u>	<u>8,349</u>	<u>26,294</u>	<u>(6,294)</u>
Street and Alley	400-3410-56320	Large Construction projects					
		Local Road Program		-	-	-	-
	18-02	Wilson Drive	Bonds	3,500,000	3,029,290	2,675,000	825,000
	18-03	Lake Drive	Bonds	450,000	23,308	380,000	70,000
		Alley program		-	-	-	-
		<u>Total large construction projects</u>		<u>3,950,000</u>	<u>3,052,598</u>	<u>3,055,000</u>	<u>895,000</u>
Street and Alley	400-3410-56321	Professional Fees Construction					
		Local Road Program		-	-	-	-
	19-01	Alley program	Bonds	100,000	15,313	31,860	68,140
		<u>Total Professional fees construction</u>		<u>100,000</u>	<u>15,313</u>	<u>31,860</u>	<u>68,140</u>
Sidewalks	400-3470-56310	Regular Maintenance					
		Sidewalk Replacement		-	-	-	-
		<u>Total Sidewalks</u>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Parks / Forestry	400-3620-56500	Land Improvements					
		EAB treatments	Taxes	35,000	8,978	28,978	6,022
		Atwater Park Benches	Taxes	8,000	8,245	8,245	(245)
		Atwater Beach House	Taxes	4,500	2,490	2,490	2,010
	18-09	Atwater Stair replacement	Bonds	110,000	-	-	110,000
		<u>Total Land Improvements</u>		<u>157,500</u>	<u>19,713</u>	<u>39,713</u>	<u>117,787</u>
Sewer Maintenance	400-3830-56600	Utility Infrastructure					
	18-04	Lateral Replacements PPII	Bonds / Grant	200,000	26,815	200,000	-
		<u>Total Utility infrastructure</u>		<u>200,000</u>	<u>26,815</u>	<u>200,000</u>	<u>-</u>
Capital Related	400-5700-56900	Other Capital Related					
		Anticipated 2019 project bonding	Bonds	2,400,000	-	-	2,400,000
		<u>Total Utility infrastructure</u>		<u>2,400,000</u>	<u>-</u>	<u>-</u>	<u>2,400,000</u>
		<u>Total</u>		<u>\$ 8,677,711</u>	<u>\$ 4,520,693</u>	<u>\$ 4,991,709</u>	<u>\$ 3,686,002</u>



Department: Village Board / Planning & Development
Item Name: Transportation and Parking Study
Estimated Cost: \$90,000 (\$50,000 tax levy)
Cost Based On: Estimates
Estimated Useful Life: 5 years
Account Number: 400-1100-56360

Detailed description and justification for purchase:

Within the Village's prioritization exercises, the need for a comprehensive traffic and parking study was discussed. This study would help elected officials and staff to comprehensively identify and plan for future improvements. The scope of that analysis would be fully addressed within a formal Request for Proposals, but the following topics have been put forth for consideration:

- Street classification and circulation patterns
- Parking inventories
- Traffic calming and controls
- Bike, pedestrian and transit accommodations
- Road/infrastructure condition and maintenance
- Green infrastructure
- A process to respond to resident requests

Approximately \$75,000 is expected for this phase of the project.

Additionally, the Village of Shorewood receives numerous citizen concerns and requests to change existing on-street and off-street public parking regulations. These concerns affect both public and private parking facilities. The existing Village parking codes are extensive and a comprehensive review and potential modifications are warranted.

Continued



Transportation and Parking Study (page 2)

The following areas would be proposed for review:

- Existing parking regulations in Village Municipal Code
 - Residential on-street
 - Public lots
 - Commercial corridor
- Village-issued parking permits
 - On-street
 - Public lots
 - Overnight on private lots
- Regulations and permits within private parking ramps
- Existing parking districts
- Special on-street parking regulations
 - ADA
 - Loading zones
- Seasonal parking at Atwater Park and at Village school areas
- Winter parking regulations
- Develop a formal parking change request process
- Revenue review and implications of proposed modifications

Approximately \$15,000 is expected for this phase of the project.

Operating budget impact:

The comprehensive traffic study will help positively guide improvements and citizen requests, making decisions defensible and transparent. Depending on chosen implementation, increased project costs could be realized within street improvement budgets to align with the Village's vision. Changes would also likely modify parking revenues, possibly with both positive and negative outcomes, depending on the chosen actions identified within the parking study.

Funding Sources:

\$50,000 Tax Levy, Other sources TBD



Department: Police
Item Name: Phase 2B Construction Design Fees
Estimated Cost: \$17,500
Cost Based On: Estimate
Estimated Useful Life: N/A
Account Number: 400-2100-56200

Detailed description and justification for purchase:

At the Village Board Meeting on June 25, 2018 the village board discussed the "anticipated 2019 bonded projects" which included Phase 2B of the police department renovation. As a result of the discussions it was indicated the village board desired to have more detailed information on the design options to better estimate the various costs for each of these options in the Phase 2B Renovation.

Operating budget impact:

N/A

Funding Sources:

Tax Levy

Department: Clerk/Customer Service
Item Name: Badger Books (E-Poll Books)
Estimated Cost: \$19,850
Cost Based On: Actual
Estimated Useful Life: 8 Years
Account Number: 400-1410-56120



Detailed description and justification for purchase:

The Badger Books (E-Poll Books) are electronic option for the voter to sign in or register to vote on the day of the election. It reduces the chances for human error to occur during voter check-in or potential missed information during registration. All municipalities in Milwaukee County are starting to budget and implement within 2018 and 2019.

Operating budget impact:

Saves two to three full days of manual data entry after the Election and printing costs of paper poll books.

Funding Source:

Tax Levy



Department: Village Clerk
Item Name: Agenda Management Software
Estimated Cost: \$6,000
Cost Based On: iCompass Estimate
Estimated Useful Life: unlimited
Account Number: 400-1410-56120

Detailed description and justification for purchase:

With the transition to more electronic distribution and storage of official Village Agenda packets, these electronic files can become large and difficult to manage. The purchase of agenda management software will facilitate a more effective and efficient preparation and distribution process. The software will provide for automated workflows for submittal and approval of materials, an automatic OCR process that will make all materials word-searchable, automated posting of the agenda packet to the website, including the event calendar and e-mail notifications, and will provide an easy process for last minute additions.

Budget estimates were received from two different software vendors, IQM2/Accela and iCompass. IQM2 provided a budget estimate of \$540 per month. iCompass provided an estimate of \$6,000 per year.

Operating budget impact:

Contract service fees will increase by \$6,000 year over year.

Funding Source:

Tax Levy



Department: Village Manager – IT system servers
Item Name: SQL / Exchange Updates
Estimated Cost: \$23,500
Cost Based On: Estimate
Estimated Useful Life: 5 years
Account Number: 400-1410-56120

Detailed description and justification for purchase:

The Village IT infrastructure has several aging servers and operating system upgrades that are being proposed in 2019.

This project involves upgrades to the Village's SQL and Exchange servers. This is required to keep these operating system components reasonably current and fully supported by the vendor. It also facilitates updates to other village software systems which may run on newer versions of these products than the village is currently running.

Operating budget impact:

Reduce the need to have to off load data to external hard drives and lower our IT fees.

Funding Source:

Tax Levy



Department: Police
Item Name: Vehicle Replacement Squad 10
Estimated Cost: \$52,000
Cost Based On: Estimate
Estimated Useful Life: 4 years
Account Number: 400-2100-56400

Detailed description and justification for purchase:

This vehicle is in the Master Capitol Asset list to be replaced this year. Squad 10 is a 2014 Chevy Tahoe and has served as the supervisor vehicle for the past five years. It is becoming less reliable. We are requesting that Squad 10 be replaced with a 2019 Ford Explorer. As the vehicles age they become more costly to maintain and are out of service longer. By replacing these vehicles on a consistent cycle prevents costly repairs and out of service time. More importantly the vehicles performance is reduced and they do not perform as well in emergency driving situations.

Squad car	\$ 33,000
Change over	\$ 3,000
Command Post Cabinet	\$5,000
Panasonic Tough Book	\$ 3,500
Console & controls	\$ 7,500
Emergency lights	<u>\$ 1,500</u>
TOTAL COST	\$53,500

Operating budget impact:

Reduced maintenance costs, and improved gas mileage will reduce fuel costs.

Funding Sources:

Tax Levy / Property Sales. This squad will be sent to auction or traded in with an approximate value of \$3,500.



Department: Other Public Safety
Item Name: Communications Capital reserves
Estimated Cost: \$25,175
Cost Based On: Contract with Bayside
Estimated Useful Life: N/A
Account Number: 400-2900-52300

Detailed description and justification for purchase:

With the new seven communities joint dispatch center was formed, a joint Computer Aid Dispatch (CAD), mobile and record management system. These payments are for capital purchase costs, and future system upgrades per the contract signed.

Operating budget impact:

Allows us to continue to provide 24/7 service to the community with reliable Computer Aided Dispatch, mobile data terminals and record management system.

Funding Source:

Tax Levy



Department: Other Public Safety
Item Name: North Shore Fire Service agreements
Estimated Cost: \$110,420
Cost Based On: Service agreements
Estimated Useful Life: n/a
Account Number: 400-2900-52310

Detailed description and justification for purchase:

With the seven member communities of the North Shore Fire Department, the Village of Shorewood will contribute 17.52% of the department's capital debt service costs, new operating capital equipment needs, and contribution for the purchase of a new ladder truck and two ambulances to serve the member communities.

Operating budget impact:

Allows us to continue to provide 24/7 Fire and EMS service to the community

Funding Source:

Tax Levy / Bond proceeds



Department: Public Works – Facilities Division
Item Name: Organics Collections Carts
Estimated Cost: \$12,000
Cost Based On: vendor estimate
Estimated Useful Life: 8 years
Account Number: 400-3100-56130

Detailed description and justification for purchase:

With the approved expansion of the Village's organics collection program, the purchase of collections carts to service an additional 200 customers will be needed. These are 32 gallon carts which are specifically designed for this purpose. The estimated cost per cart is approximately \$60.00 each.

Operating budget impact:

None

Funding Source:

Tax Levy

Department: Public Works – Fleet Division
Item Name: Asphalt Roller Replacement
Estimated Cost: \$30,000
Cost Based On: Vendor Estimates
Estimated Useful Life: 15 years
Account Number: 400-3100-56400

Detailed description and justification for purchase:

The current asphalt roller is a model year 1989. This asphalt roller is under sized for the type of asphalt work currently being required by DPW staff. The roller and the trailer utilized to haul the roller are showing signs of age and necessary repairs.



Operating budget impact:

This new asphalt roller will reduce maintain costs and increase operational efficiencies.

Funding Sources:

Tax Levy / Property Sales. This vehicle may have a resale value of up to \$2,000.

Department: Public Works – Fleet Division
Item Name: Plow Blade P-3
Estimated Cost: \$11,000
Cost Based On: Vendor Estimates
Estimated Useful Life: 15 years
Account Number: 400-3100-56400

Detailed description and justification for purchase:

This plow blade is a 2003 model year. 15 years old is well beyond normal anticipated life. Maintenance cost of these older plow blades can become substantial, replacing hydraulic components often when you're in the middle of winter plowing operations.

Operating budget impact:

This new plow blade will reduce ongoing maintain costs.

Funding Sources:

Tax Levy / This piece of equipment should have resale value of \$1,000



Department: Public Works – Fleet Division
Item Name: Wire Welder Replacement
Estimated Cost: \$7,000
Cost Based On: Vendor Estimates
Estimated Useful Life: 15 years
Account Number: 400-3100-56400

Detailed description and justification for purchase:

The DPW fleet maintenance shop utilizes its current wire welder to make repairs on vehicles and equipment. The current unit is 29 years old and not performing as it once was due to its age.

Operating budget impact:

This new unit will reduce ongoing maintenance cost.

Funding Sources:

Tax Levy



Department: Public Works – Fleet Division
Item Name: #54 dump truck replacement
Estimated Cost: \$160,000
Cost Based On: Vendor estimate
Estimated Useful Life: 15 years
Account Number: 400-3100-56400



Detailed description and justification for purchase:

Truck 54 is a 2000 GMC 33,000 GVW dump truck used for multiple tasks supporting all divisions, including:

- Salting and plowing winter operations support
- Hauling dirt, stone and spoil supporting utility work
- Hauling asphalt and cold patch supporting street work

This vehicle is included in the Village's Vehicle Acquisition and Replacement Plan (VARP) in 2018.

Due to delays in delivery, this 2018 item will not be delivered until 2019.

Operating budget impact:

Reduced maintenance and fuel costs.

Funding Source:

Reserves / Property sales. This vehicle will have a trade-in or sale value of approximately \$10,000

Department: Public Works – Fleet Division
Item Name: Truck #45 Replacement
Estimated Cost: \$60,000
Cost Based On: Vendor Estimates
Estimated Useful Life: 15 years
Account Number: 400-3100-56400

Detailed description and justification for purchase:

Truck #45 is a 2000 GMC 23,000 GVW Lo-Pro dump truck currently utilized primarily by street maintenance crews. It is outfitted with a dump body and tows the Village’s asphalt hot box trailer. The vehicle is included in the Village’s Vehicle Acquisition and Replacement Program (VARP) for 2019.



Operating budget impact:

This vehicle will be replaced with a smaller more fuel efficient vehicle.

Funding Sources:

State Aids / Property Sales. This vehicle will have a resale value of \$12,000.

Department: Public Works – Fleet Division
Item Name: Truck #39 Replacement
Estimated Cost: \$50,000
Cost Based On: Vendor Estimates
Estimated Useful Life: 15 years
Account Number: 400-3100-56400

Detailed description and justification for purchase:

Truck #39 is a 2001 F350 outfitted with a utility body utilized specifically for the building maintenance staff. This vehicle acts as the mobile tool box for all building maintenance activities. The vehicle has exhibited on going mechanical issues in conjunction with the stress cracking and rusting of the utility body. The vehicle is included in the Village’s Vehicle Acquisition and Replacement Program (VARP) for 2019.



Operating budget impact:

Reduced maintenance cost

Funding Sources:

State Aids / Property Sales. This vehicle is anticipated to have a resale value of \$4,000.



Department: Village Manager's Office
Item Name: Door Security for Village Center
Estimated Cost: \$10,000
Cost Based On: Estimate
Estimated Useful Life: 20 years
Account Number: 400-1410-56120

Detailed description and justification for purchase:

In 2016, the Village installed door security infrastructure and software for its front and back entrance doors as well as the Clerk and Customer Service door on the first floor. This system allows staff to program the doors on a daily basis based on when night meetings are scheduled. Village employees and officials have door access cards to get into the building. The Village Manager's Office programs the doors and permissions to access the buildings. Village Center would be programmed appropriately for the Library, Senior Resource Center and Health Department staff. Installing the infrastructure and software over at the Village Center will improve the building's security, especially considering the night programming that occurs in the building.

Operating budget impact:

The operating budget may need to allocate additional funds in the future for software upgrades, door access cards and other routine maintenance for the door security system.

Funding Sources:

Tax Levy

Department: Public Works
Item Name: Streetlight control cabinet
Estimated Cost: \$100,000
Cost Based On: consultant estimate
Estimated Useful Life: 40 years
Account Number: 400-3410-56310



Detailed description and justification for purchase:

The Village's street lighting system has a series of control cabinets in various locations. All cabinets are nearing the end of their useful life and are in need of replacement. This request is the second in a series of biennial replacements and is anticipated to include two units.

Operating budget impact:

Cabinet failures would increase labor and maintenance costs.

Funding Source:

Bond Reserves

Department: Public Works – Facilities Division
Item Name: Wilson Drive street furniture
Estimated Cost: \$20,000
Cost Based On: Vendor Estimate
Estimated Useful Life: 15 years
Account Number: 400-3410-56320

Detailed description and justification for purchase:

This request would fund benches, refuse and recycling containers for the newly reconstructed Wilson Drive. Older style wooden and concrete benches which currently exist at all bus stops will be replaced. Containers would be added to the Congress and Kensington locations.

Operating budget impact:

Twice weekly collection of additional refuse cans will slightly increase collection labor hours. Recycling costs will increase by \$8 per month per can, a total of \$192.

Funding Source:

Tax Levy



Department: Public Works
 Item Name: Alley maintenance program
 Estimated Cost: \$750,000
 Cost Based On: Pavement Management Program
 Estimated Useful Life: 20 Years
 Account Number: 400-3410-56320-19.01

Detailed description and justification for purchase:

In 2019, the Village's Alley Program identifies for reconstruction alleys serving the following:

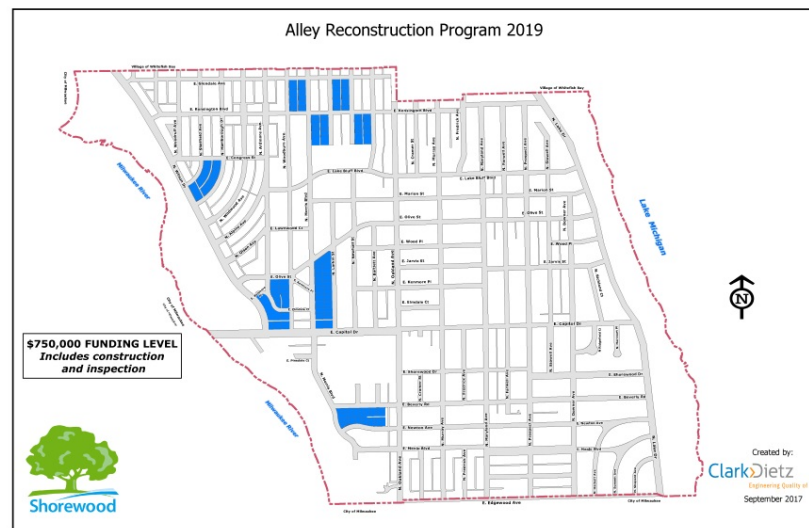
- 1500-1700 blocks E. Beverly Road/ E. Newton Avenue
- 4000 block N. Wilson Drive/ N. Woodburn Avenue
- 4000 block of N. Morris Boulevard/ N. Larkin Street
- 4300 block N. Sheffield Avenue /N. Marlborough Drive
- 4400 block N. Morris Boulevard/ N. Larkin Street
- 4400 block N. Newhall Street/ N. Bartlett Avenue
- 4500 block N. Woodburn Street/ N. Morris Boulevard
- 4500 block N. Larkin Street/ N. Newhall Street

Operating budget impact:

Operating budget impact is anticipated to be minimal.

Funding Source:

Bond Reserves





Department: Public Works
Item Name: 2020 Roads Engineering
Estimated Cost: 26,668
Cost Based On: Staff estimate
Estimated Useful Life: 20 years
Account Number: 400-3410-56321

Detailed description and justification for purchase:

This request will fund final engineering for the proposed 2020 road reconstruction program.

Operating budget impact:

Reduced patching labor hours and materials upon reconstruction.

Funding Source:

Bond proceeds reserves





Department: Public Works
Item Name: Sidewalk Replacement Program
Estimated Cost: \$200,000 (net \$25,000)
Cost Based On: Staff estimates
Estimated Useful Life: 30 years
Account Number: 400-3470-56310

Detailed description and justification for purchase:

Biennial sidewalk replacement program. The 2019 program will address damaged or defective public sidewalk in the north west area of the Village. Staff proposes that the program incorporate sidewalk grinding to address liability trip hazards. Replacement will occur in cases of damage, poor condition or excessive settling and/or heaving.

Operating budget impact:

None.

Funding Sources:

Special assessments / Tax levy.





Department: Public Works – Forestry
Item Name: EAB program
Estimated Cost: \$20,000
Cost Based On: Annual program
Estimated Useful Life: 3-100 years
Account Number: 400-3620-56500

Detailed description and justification for purchase:

This request would fund product for application of larger diameter trees (>14 DBH) by staff and/or private contractor.

Operating budget impact:

This program began in 2009 with the goal of delaying the impacts of an EAB infestation, allowing manageable removals and replacements over an extended time period. While the pest has been confirmed in communities surrounding Shorewood since that time, it was first confirmed in several private trees in Shorewood in the summer of 2016.

Funding Source:

Tax Levy

Department: Public Works – Forestry
 Item Name: Tree inventory update
 Estimated Cost: \$30,000
 Cost Based On: Vendor Estimate
 Estimated Useful Life: 15 years
 Account Number: 400-3620-56500

Detailed description and justification for purchase:

This request would allow the comprehensive update of the Village's street tree inventory. This tool is used on a daily basis to maintain records related to tree species and location, planting date, pruning and pest/disease treatments. The records are also available to the general public via the Village's website.

Operating budget impact:

None

Revenue support for purchase:

Tax Levy / Grant

An application will be submitted for a WDNR urban forestry grant for this project. WDNR UF program awards competitive, cost-share grants. If awarded, a grant would cover 50% of the project cost, an estimated \$15,000.



Department: Public Works – Parks / Forestry
Item Name: Atwater stair replacement
Estimated Cost: \$110,000
Cost Based On: Staff/consultant estimate
Estimated Useful Life: 15 years
Account Number: 400-3620-56500-18.09

Detailed description and justification for purchase:

The area beneath the Atwater Beach stairs was damaged in the 2010 flooding. The original washout areas continue to erode and require repair as further erosion may compromise the stair structure. Following this work, staff proposes the pressure treated lumber stair treads be replaced with the more weather resistant ipe wood, identical to that used on the boardwalks. The handrail system will also be completely repainted.

Due to implementation delays, this 2018 item will not be addressed until 2019.

Operating budget impact:

Labor and materials related to the as-needed annual replacement of stair treads and spot repainting will significantly decrease.

Funding Source:

Bond Proceeds Reserves





Department: DPW
Item Name: Private Property Inflow/Infiltration program – lateral rehab
Estimated Cost: \$200,000
Cost Based On: Staff Estimate
Estimated Useful Life: 50 years
Account Number: 400-3830-56600

Detailed description and justification for purchase:

The annual private lateral rehabilitation program, as recommended in the 2011 Capacity Plan, was implemented in 2013. To date, 257 laterals have been rehabbed with another 27 anticipated in the 2018 program.

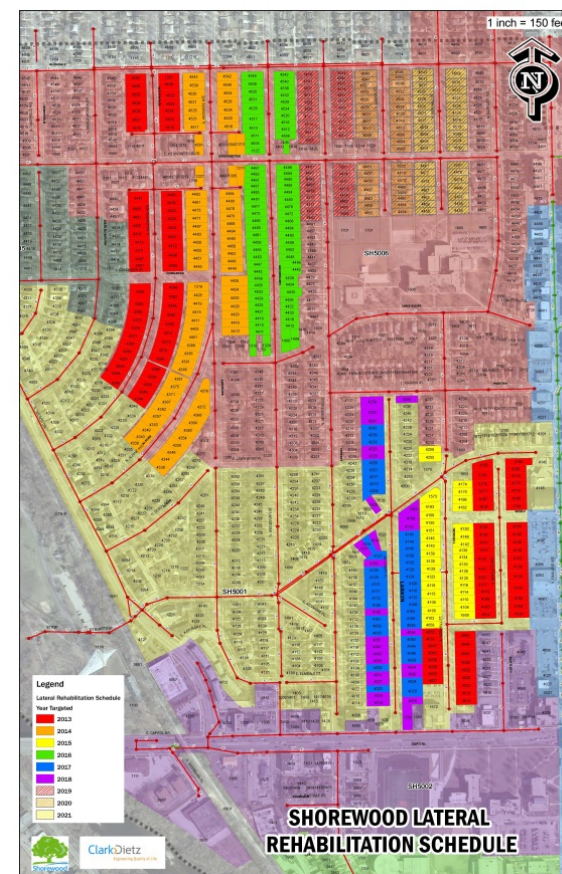
The identified 2019 program area includes 38 eligible properties in the Basin 6 area. At current unit prices, staff anticipates the above funding level would rehabilitate approximately 27 laterals.

Operating budget impact:

None

Revenue support for purchase:

Bond Proceeds / MMSD grants



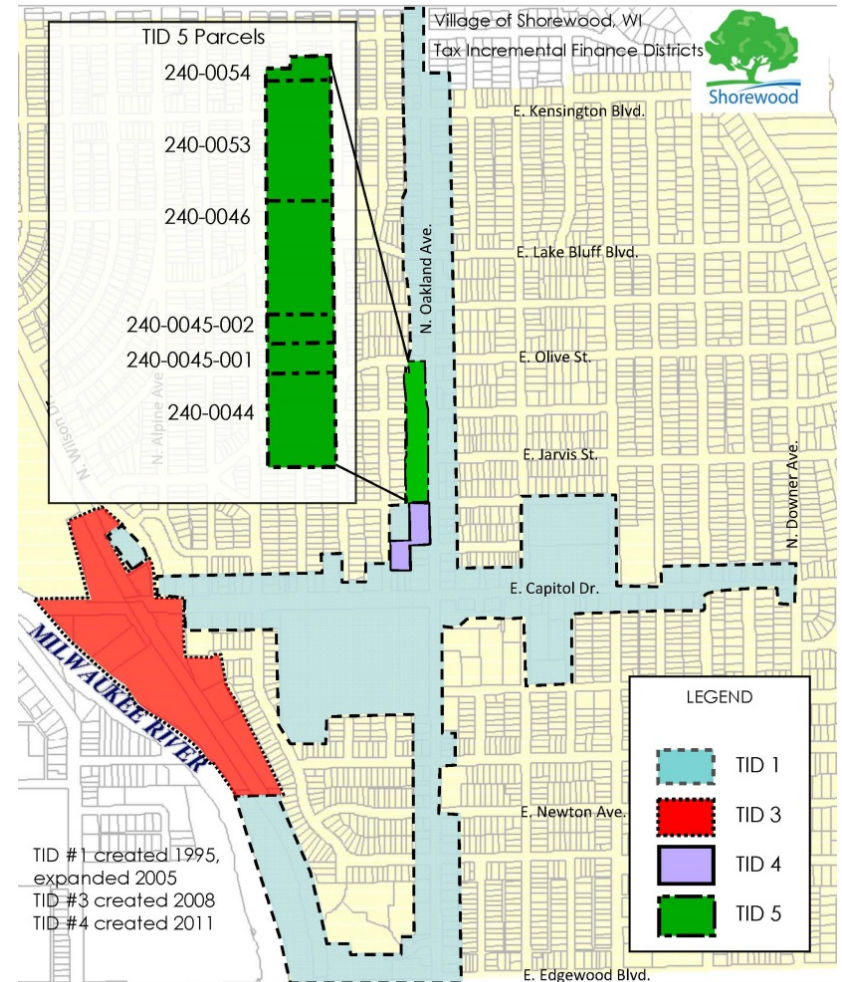


Department Description

Tax Incremental Financing District (TID) No. 1 includes lands primarily located within the Village of Shorewood along the Oakland Avenue and Capitol Drive. The TID was created in 1995 and will terminate in 2021 or earlier. The purpose of creating a TID is to provide a financing mechanism for fueling economic development and revitalization. Revenues are generated by taking the tax increment (difference between the current equalized value and the equalized value when created) times the tax rates for the Village, School District, Milwaukee County, Milwaukee Metropolitan Sewerage District (MMSD) and Milwaukee Area Technical College (MATC). This revenue is then retained for the TID rather than being distributed out to each of these taxing units. The revenues generated within a TID can be used directly for projects or for debt service incurred to finance projects. When created, the base value of the property within TID No. 1 was \$138,964,600.

In past years the Village created two new Districts, TID No. 3 and No. 4, removing parcels from TID No. 1 boundaries. In 2014 the Village also created TID No. 5 from within the TID No. 1 area. All three TID boundaries are shown on the map below.

Active Tax Incremental Financing Districts (TID's) in Shorewood. >>>



2019 Budget

TID No. 1 Fund - 410

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
Revenues									
410-6600-41120	TID Increment	\$ 1,712,365	\$ 1,874,766	\$ 1,729,051	\$ 1,850,000	\$ 1,942,000	\$ 1,942,000	5.0%	Other Taxes
410-6600-43430	Exempt Computer Aid	28,182	22,914	23,250	15,000	15,000	15,000	0.0%	Intergov't
410-6600-48100	Interest Income	20,722	12,408	15,000	12,000	10,000	10,000	-16.7%	Other Rev
410-6600-48110	Loan Interest Income	12,482	-	-	-	-	-	0.0%	Other Rev
410-6600-48900	Miscellaneous Revenue	92,098	600	-	-	-	-	0.0%	Other Rev
410-9000-49800	Proceeds of Long-Term Debt	1,865,000	-	-	-	-	-	0.0%	OFS
410-9000-49810	Premiums on Long-Term Debt	194,405	-	-	-	-	-	0.0%	OFS
410-9000-49900	Surplus Applied	-	-	-	-	-	-	0.0%	OFS
	Total Revenue	<u>3,925,254</u>	<u>1,910,688</u>	<u>1,767,301</u>	<u>1,877,000</u>	<u>1,967,000</u>	<u>1,967,000</u>	<u>4.8%</u>	
Expenditures									
TID Administration									
410-6600-51100	Salaries and Wages	23,685	5,275	1,000	1,895	920	920	-51.5%	Salaries
410-6600-51300	Health Insurance	2,702	1,059	300	262	270	270	3.1%	Fringe
410-6600-51305	Dental & Other benefits	616	40	10	35	13	13	-62.9%	Fringe
410-6600-51310	Social Security and Medicare	1,825	447	68	68	70	70	2.9%	Fringe
410-6600-51315	Wisconsin Retirement System	1,591	365	60	60	59	59	-1.7%	Fringe
410-6600-52130	Professional Fees Financial	2,790	4,784	1,750	2,500	2,500	2,500	0.0%	Professional
410-6600-53900	Miscellaneous Expenses	191	150	300	300	300	300	0.0%	Supplies
410-6600-55100	Liability & Property Insurance	1,079	884	-	-	-	-	0.0%	Insurance
410-6600-55110	Workers Comp	116	23	-	-	-	-	0.0%	Insurance
TID General Activities									
410-6600-52100	Professional Fees	12,207	-	-	-	-	-	0.0%	Professional
410-6600-52920	Surveys/Studies & Plans	-	-	-	-	-	-	0.0%	Professional
410-6600-53140	Communications/Publications	84	-	-	-	-	-	0.0%	Supplies & Office
410-6600-54620	Loan Program Expenses	599,642	-	-	-	-	-	0.0%	Econ Dev
410-6600-54650	Business Recruitment	1,258	-	-	-	-	-	0.0%	Econ Dev
410-6600-54660	Developer Recruitment	300	-	-	-	-	-	0.0%	Econ Dev

2019 Budget

TID No. 1 Fund - 410

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
TID Projects							-		
410-6650-52160	Professional Fees Specific Dev.	1,396	-	-	-	-	-	0.0%	Econ Dev
410-6650-54610	Developer Subsidies / CDA	368,500	-	-	-	-	-	0.0%	Econ Dev
410-6650-54630	Façade Program	459,342	-	-	-	-	-	0.0%	Econ Dev
410-6650-56360	Streetscape (Lights, Signs, Bench	195,657	-	-	-	-	-	0.0%	Capital
Other Financing Sources/Uses							-		
410-8000-58300	Debt Issuance Costs	32,858	-	-	-	-	-	0.0%	Debt
410-8000-58900	Other Finance Charges		-	-	-	-	-	0.0%	Debt
410-9000-59200	Transfers to Marketing	23,200	-	-	-	-	-	0.0%	OFU
410-9000-59300	Transfers to Debt Service	<u>3,435,200</u>	<u>1,524,341</u>	<u>1,538,125</u>	<u>1,538,125</u>	<u>1,578,855</u>	<u>1,578,855</u>	2.6%	OFU
Total Expenditures		<u>5,164,239</u>	<u>1,537,368</u>	<u>1,541,613</u>	<u>1,543,245</u>	<u>1,582,987</u>	<u>1,582,987</u>	<u>2.6%</u>	
Net Change in Fund Balance		(1,238,985)	373,320	225,688	333,755	384,013	384,013		
Beginning Fund Balance		<u>1,490,335</u>	<u>251,350</u>	<u>624,670</u>	<u>624,670</u>	<u>850,358</u>	<u>850,358</u>		
Ending Fund Balance		<u>\$ 251,350</u>	<u>\$ 624,670</u>	<u>\$ 850,358</u>	<u>\$ 958,425</u>	<u>\$ 1,234,371</u>	<u>\$ 1,234,371</u>		

2019 Budget

Capital Funds

Tax Increment District (TID) No. 3 - 430



Department Description

Tax Incremental Financing District (TID) No. 3 includes lands located along the western boundary of the Village, primarily south of Capitol Drive, however two parcels North of Capitol Drive also fall within the TID boundaries. This TID was created in 2009 and will terminate in 2036 or earlier. The purpose of creating a TID is to provide a financing mechanism for fueling economic development and revitalization. Revenues are generated by taking the tax increment (difference between the current equalized value and the value when created) times the tax rates for the Village, School District, Milwaukee County, Milwaukee Metropolitan Sewerage District (MMSD) and Milwaukee Area Technical College (MATC). This revenue is then retained for the TID rather than being distributed out to each of these taxing units. The revenues generated within a TID can be used directly for projects or for debt service incurred to finance projects.

When created in 2009, the base value of the property within TID No. 3 was \$12,420,100. In 2014 a new State Law provided for the ability to reset the base value of distressed TID districts. Due to the declining property values in the post 2008 market and a significant property transaction within the district, TID No. 3 qualified for this special treatment, and the State of Wisconsin has now reset the base value of this district to \$7,748,400 as of 2015.

Since then, the Village entered into two major development agreements for this district.

The Harbor Shorewood Development created a project with a 4 story, 59 unit assisted Living building with underground parking, and a 35 unit memory care building with a 2 story commons area attaching the structures. Overall square footage, including underground parking is estimated at 113,542 square feet. The total project budget is approximately \$25,600,000 and was completed in 2016.

The Shorewood Senior Apartments project creates 3 story, 100 market rate apartment complex for active senior living with underground parking, totaling approximately \$21,875,000. The Village will provide a 20 year \$5,500,000 tax incremental revenue bond for the project upon substantial completion of the project and a final reconciliation of project costs. The project is currently under construction and is anticipated to be completed in 2018.

A map of TID No. 3 boundaries is included in the preceding section on the TID No. 1 map.

2019 Budget

TID No. 3 Fund - 430

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
Revenues									
430-6600-41120	TID Increment	\$ 152,370	\$ 556,963	\$ 545,567	\$ 550,000	\$ 679,000	\$ 679,000	23.5%	Other Taxes
430-6600-41125	Shortfall Payments	-	114,001	112,034	100,000	110,000	110,000	10.0%	Other Taxes
430-6600-43430	Exempt Computer Aid	48	994	1,008	750	1,000	1,000	33.3%	Intergov't
430-6600-43590	Other State Grants	-	-	150,000	150,000	-	-	-100.0%	Other Rev
430-6600-46900	Other Charges for Service	-	-	85,000	-	50,000	50,000	0.0%	Charges
430-6600-48100	Interest Income	8,071	1,445	2,000	1,500	2,000	2,000	33.3%	Other Rev
430-9000-49800	Proceeds of Long-Term Debt	-	-	-	-	-	-	0.0%	OFS
400-9000-49810	Premiums on Long-Term Debt	-	-	-	-	-	-	0.0%	OFS
430-9000-49900	Surplus Applied	-	-	-	-	-	-	0.0%	OFS
Total Revenue		160,489	673,403	895,609	802,250	842,000	842,000	5.0%	
Expenditures									
TID Administration									
430-6600-51100	Salaries and Wages	10,736	10,873	6,500	6,591	1,840	1,840	-72.1%	Salaries
430-6600-51300	Health Insurance	1,229	953	1,150	2,097	540	540	-74.2%	Fringe
430-6600-51305	Dental & Other benefits	254	76	45	91	25	25	-72.5%	Fringe
430-6600-51310	Social Security and Medicare	799	817	480	504	140	140	-72.2%	Fringe
430-6600-51315	Wisconsin Retirement System	702	698	430	442	120	120	-72.9%	Fringe
430-6600-52130	Professional Fees Financial	3,947	3,004	1,750	2,000	2,500	2,500	25.0%	Professional
430-6600-53900	Miscellaneous Expenses	150	207	250	250	250	250	0.0%	Supplies & Office
430-6600-55100	Liability & Property Insurance	1,115	1,244	1,000	1,000	-	-	-100.0%	Insurance
430-6600-55110	Workers Comp	149	173	-	-	-	-	0.0%	Insurance
TID General Activities									
430-6600-52100	Professional Fees	-	-	-	-	-	-	0.0%	Professional
430-6600-52920	Surveys/Studies & Plans	1,520	-	-	5,000	5,000	15,000	200.0%	Professional
430-6600-53140	Communications/Publications	-	-	-	1,000	1,000	1,000	0.0%	Supplies & Office
430-6600-54650	Business Recruitment	-	-	-	2,000	2,000	2,000	0.0%	Econ Dev
430-6600-54660	Developer Recruitment	489	-	-	-	-	-	0.0%	Econ Dev

2019 Budget

TID No. 3 Fund - 430

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
TID Projects									
430-6650-52110	Professional Fees Engineering	-	-	-	-	-	-	0.0%	Econ Dev
430-6650-52120	Professional Fees Legal	4,112	-	-	5,000	5,000	5,000	0.0%	Econ Dev
430-6650-52160	Professional Fees (HRA / Sherman)	30,279	15,083	5,000	20,000	5,000	5,000	-75.0%	Econ Dev
430-6650-54610	Developer Subsidies	1,100,491	395,507	-	-	90,000	90,000	0.0%	Econ Dev
430-6650-54630	Façade Program / Admin	-	-	-	-	-	-	0.0%	Econ Dev
430-6650-56320	Large Construction Projects	-	-	-	-	-	-	0.0%	Econ Dev
430-6650-56360	Streetscape (Lights, Signs, Benches)	2,893	-	-	-	-	-	0.0%	Econ Dev
430-6650-56500	Land Improvements	39,350	62,854	306,821	300,000	-	-	-100.0%	Econ Dev
Other Financing Sources/Uses									
430-8000-58300	Debt Issuance Costs	-	-	-	-	-	-	0.0%	Debt
430-8000-58900	Other Finance Charges	-	-	-	-	-	-	0.0%	Debt
430-9000-59300	Transfers to Debt Service	257,755	323,674	391,260	394,112	390,095	390,095	-1.0%	OFU
430-9000-59500	Transfers to Utilities	-	-	-	-	-	-	0.0%	OFU
Total Expenditures		<u>1,455,970</u>	<u>815,163</u>	<u>714,686</u>	<u>740,087</u>	<u>503,510</u>	<u>513,510</u>	<u>-30.6%</u>	
Net Change in Fund Balance		(1,295,481)	(141,760)	180,923	62,163	338,490	328,490		
Beginning Fund Balance		<u>1,122,518</u>	<u>(172,963)</u>	<u>(314,723)</u>	<u>(314,723)</u>	<u>(133,800)</u>	<u>(133,800)</u>		
Ending Fund Balance		<u>\$ (172,963)</u>	<u>\$ (314,723)</u>	<u>\$ (133,800)</u>	<u>\$ (252,560)</u>	<u>\$ 204,690</u>	<u>\$ 194,690</u>		

2019 Budget

Capital Funds

Tax Increment District (TID) No. 4 – 440



Department Description

During 2011 the Village created Tax Incremental Financing District (TID) No. 4 from three parcels located along Oakland Avenue that had been within the TID No. 1 boundaries. The Village chose to create a new TID in order to take advantage of the long debt repayment life that would exist for a new TID compared to the remaining life of TID No. 1.

TID No. 4 Projects:

- This district was designed to be a single site district. Shortly after its creation, the Village entered into a development agreement. That agreement called for a mixed use development with underground parking, first floor retail and 84 units of apartments. The agreement also creates a parking structure on the adjacent property which contains both public and private parking stalls.
- This development replaced an existing surface parking lot and was completed in 2013.
- As part of the development agreement, the Village agreed to finance \$1,090,000 for the parking structure, a grant to the project not to exceed \$4,120,000 and a loan to the project of \$3,535,000. The project is currently generating over \$16 million of additional taxable value.

2019 Budget

TID No. 4 Fund - 440

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
Revenues									
440-6600-41120	TID Increment	\$ 482,653	\$ 481,005	\$ 486,405	\$ 500,000	\$ 535,000	\$ 535,000	7.0%	Other Taxes
440-6600-41125	Shortfall Payments	-	-	-	-	-	-	0.0%	Other Taxes
440-6600-43430	Exempt Computer Aid	-	-	-	500	-	-	-100.0%	Intergov't
440-6600-48100	Interest Income	4,910	7,867	10,000	2,500	10,000	10,000	300.0%	Other Rev
440-6600-48110	Interest on Loans/Advances	101,913	99,412	97,412	97,412	95,412	95,412	-2.1%	Other Rev
Total Revenue		589,476	588,284	593,817	600,412	640,412	640,412	6.7%	
Expenditures									
TID Administration									
440-6600-51100	Salaries and Wages	2,217	2,477	1,000	1,895	920	920	-51.5%	Salaries
440-6600-51300	Health Insurance	491	350	300	262	270	270	3.1%	Fringe
440-6600-51305	Dental & Other benefits	14	11	10	20	13	13	-35.0%	Fringe
440-6600-51310	Social Security and Medicare	160	194	68	68	70	70	2.9%	Fringe
440-6600-51315	Wisconsin Retirement System	144	158	60	60	59	59	-1.7%	Fringe
440-6600-52130	Professional Fees Financial	2,133	2,918	1,750	2,500	2,500	2,500	0.0%	Professional
440-6600-53900	Miscellaneous Expenses	150	150	300	250	250	250	0.0%	Supplies & Office
440-6600-55100	Liability & Property Insurance	488	42	-	-	-	-	0.0%	Insurance
440-6600-55110	Workers Comp	-	-	-	-	-	-	0.0%	Insurance
TID General Activities									
440-6600-53140	Communications/Publications	-	-	-	1,000	1,000	1,000	0.0%	Supplies & Office
440-6600-54650	Business Recruitment	-	-	-	2,000	2,000	2,000	0.0%	Econ Dev
440-6600-54660	Developer Recruitment	-	-	-	-	-	-	0.0%	Econ Dev
TID Projects									
440-6600-52120	Professional Fees Legal	-	-	-	-	20,000	20,000	0.0%	Professional
440-6650-52160	Professional Fees Specific Dev.	9,390	778	-	-	-	-	0.0%	Econ Dev
440-6650-54610	Developer Subsidies	43,428	-	-	-	-	-	0.0%	Econ Dev
Other Financing Sources/Uses									
440-8000-58900	Other Finance Charges	350	-	-	-	-	-	0.0%	Debt
440-9000-59300	Transfers to Debt Service	509,744	488,944	498,444	498,444	502,645	502,645	0.8%	OFU
440-9000-59401	Transfers to TID No. 1	-	-	-	-	-	-	0.0%	OFU
Total Expenditures		568,709	496,022	501,932	506,499	529,727	529,727	4.6%	
Net Change in Fund Balance		20,767	92,262	91,885	93,913	110,685	110,685		
Beginning Fund Balance		3,555,628	3,576,395	3,668,657	3,668,657	3,760,542	3,760,542		
Ending Fund Balance		\$ 3,576,395	\$ 3,668,657	\$ 3,760,542	\$ 3,762,570	\$ 3,871,227	\$ 3,871,227		

2019 Budget

Capital Funds

Tax Increment District (TID) No. 5 – 450



Department Description

In 2014 the Village created Tax Incremental Financing District (TID) No. 5 from six parcels located along Oakland Avenue that had been within the TID No. 1 boundaries. The Village chose to create a new TID in order to take advantage of the long debt repayment life that would exist for a new TID compared to the remaining life of TID No. 1.

TID No. 5 Projects:

- This district was designed to be a single site district. Shortly after its creation, the Village entered into a development agreement. That agreement called for the creation of a 2 story, 80,000 square foot grocery store, a 4 deck parking structure, and a 6 story mixed use development with additional parking, first floor retail and upper level apartments.
- This development replaced existing surface parking lots and structures at the site, and was completed in spring of 2017.
- As part of the development agreement, the Village agreed to finance \$5.5 million for land acquisition and a loan to the project of not to exceed \$6.5 million upon final completion of the project. The project is estimated to generate at least \$30 million in taxable value, beginning in 2018. The developer subsequently chose not to execute the \$6.5 million loan upon completion.

2019 Budget

TID No. 5 Fund - 450

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
Revenues									
450-6600-41120	TID Increment	\$ 11,375	\$ 599,805	\$ 1,210,948	\$ 1,200,000	\$ 1,301,000	\$ 1,301,000	8.4%	Other Taxes
430-6600-43430	Exempt Computer Aid	2,343	1,755	1,781	1,500	1,500	1,500	0.0%	Intergov't
450-6600-48100	Interest Income	1,036	6,314	15,000	2,500	15,000	15,000	500.0%	Other Rev
450-6600-48900	Miscellaneous Revenue	10,457	7,000	-	-	-	-	0.0%	Other Rev
	Total Revenue	25,211	614,874	1,227,729	1,204,000	1,317,500	1,317,500	9.4%	
Expenditures									
TID Administration									
450-6600-51100	Salaries and Wages	10,736	8,187	1,000	1,895	920	920	-51.5%	Salaries
450-6600-51300	Health Insurance	1,389	711	300	262	270	270	3.1%	Fringe
450-6600-51305	Dental & Other benefits	94	53	10	25	13	13	-48.0%	Fringe
450-6600-51310	Social Security and Medicare	799	644	68	68	70	70	2.9%	Fringe
450-6600-51315	Wisconsin Retirement System	702	546	60	60	59	59	-1.7%	Fringe
450-6600-52130	Professional Fees Financial	1,944	2,975	1,750	2,500	2,500	2,500	0.0%	Professional
450-6600-53900	Miscellaneous Expenses	157	500	300	250	250	250	0.0%	Supplies & Office
450-6600-55100	Liability & Property Insurance	1,233	1,244	-	-	-	-	0.0%	Insurance
450-6600-55110	Workers Comp	149	163	-	-	-	-	0.0%	Insurance
TID General Activities									
450-6600-52920	Surveys/Studies & Plans	-	11,393	-	20,000	20,000	20,000	0.0%	Professional
450-6600-53140	Communications/Publications	383	-	-	1,000	1,000	1,000	0.0%	Supplies & Office
450-6600-54650	Business Recruitment	-	-	-	2,000	2,000	2,000	0.0%	Econ Dev
450-6600-54660	Developer Recruitment	-	-	-	-	-	-	0.0%	Econ Dev
TID Projects									
450-6650-52100	Professional Fees - TID creation	-	-	-	-	-	-	0.0%	Econ Dev
450-6650-52120	Professional Fees Legal	12,323	2,594	-	-	50,000	10,000	0.0%	Econ Dev
450-6650-52160	Professional Fees Specific Dev.	1,704	289	-	-	-	-	0.0%	Econ Dev
450-6650-54610	Developer Subsidies	-	-	-	-	-	-	0.0%	Econ Dev
Other Financing Sources/Uses									
450-8000-58300	Debt Issuance Costs	-	-	-	-	-	-	0.0%	Debt
450-8000-58900	Other Finance Charges	-	-	-	-	-	-	0.0%	Debt
450-9000-59300	Transfers to Debt Service	199,098	249,098	423,498	423,498	419,898	419,898	-0.9%	OFU
	Total Expenditures	230,711	278,397	426,986	451,558	496,980	456,980	1.2%	
	Net Change in Fund Balance	(205,500)	336,477	800,743	752,442	820,520	860,520		
	Beginning Fund Balance	202,978	(2,522)	333,955	333,955	1,134,698	1,134,698		
	Ending Fund Balance	\$ (2,522)	\$ 333,955	\$ 1,134,698	\$ 1,086,397	\$ 1,955,218	\$ 1,995,218		

2019 Budget

Enterprise Funds



Enterprise funds are used to account for services that are financed and operated in a manner similar to a private business. The intention is for user fees to cover the cost of providing services, including depreciation. The Village operates the following Enterprise funds:

Parking Utility:

This fund accounts for the operations of the Village's parking lots, and other off street parking agreements. Revenue is generated through parking permit fees for Village and various other privately owned lots throughout the Village. Private lot owners then receive payments from the utility for the use of their lots for public parking.

Water Utility Fund:

The Water Utility Fund accounts for the operation of the Village's water supply system. Revenue is generated through fees based on consumption and connection to the system.

Sewer Utility:

Costs and revenues related to the operation of the Village's sanitary sewer system are reported in this fund. Revenue is generated through user fees based on water consumption and connection to the sanitary sewer system.

2019 Budget

Enterprise Funds Parking Utility - 600



Department Description

Many apartment buildings and businesses within the Village do not have adequate parking for their needs. In order to try and alleviate this problem the Village owns three parking lots which are rented out for public use. The Village has also entered into agreements with some local businesses to rent out additional lots for overnight parking spaces.

The Parking Utility accounts include payments to local business for spaces in their lots and expenses associated with administering and enforcing parking regulations. These expenses are funded with monthly parking permit fees paid by those using the spaces.

Services

- Coordination of various off-street parking lots for overnight parking and some limited daytime parking needs
- Issuing of monthly parking permits to residents based on location and available spaces
- Processing of monthly payments to third party parking lot providers.

Budget Impact

The budget is being prepared on a full accrual basis, which does not report capital items or principal repayment as expenses. Any budget surpluses or deficits are funded solely by the parking utility from available reserves.

2019 Budget

Parking Utility - 600

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
Revenues									
600-3900-46300	Village Hall Lot	\$ 31,672	\$ 31,246	\$ 31,000	\$ 30,000	\$ 30,000	\$ 30,000	0.0%	Charges
600-3900-46301	North Municipal Lot	30,963	30,205	30,000	30,000	30,000	30,000	0.0%	Charges
600-3900-46302	River Park Lot	26,867	26,180	26,000	25,000	25,000	25,000	0.0%	Charges
600-3900-46303	Menlo Blvd Lot	4,639	7,030	7,000	6,000	6,000	6,000	0.0%	Charges
600-3900-46304	Hubbard Park Lot	1,965	639	3,000	2,000	2,000	2,000	0.0%	Charges
600-3900-46310	Atwater School Lot	1,278	2,225	2,500	2,500	2,500	2,500	0.0%	Charges
600-3900-46311	Lake Bluff School Lot	1,917	7,621	9,000	6,000	8,000	8,000	33.3%	Charges
600-3900-46312	Feerick Lot	899	2,887	1,000	3,000	1,000	1,000	-66.7%	Charges
600-3900-46313	North Shore Bank Bldg Lot	9,729	10,084	9,000	10,000	10,000	10,000	0.0%	Charges
600-3900-46314	TCF Bank Lot	5,302	8,048	8,500	8,000	8,000	8,000	0.0%	Charges
600-3900-46315	High School East Lot	2,367	4,781	3,500	5,000	3,500	3,500	-30.0%	Charges
600-3900-46320	Ogden Lot	8,096	13,823	14,000	12,000	14,000	14,000	16.7%	Charges
600-3900-46321	Metro Market Lot	1,988	-	3,500	10,000	10,000	10,000	0.0%	Charges
600-3900-46323	AB Data Lot	3,503	1,018	-	-	-	-	0.0%	Charges
600-3900-46337	High School West	3,125	5,515	5,400	6,500	5,000	5,000	-23.1%	Charges
600-3900-46339	Lighthouse Lot	1,989	8,593	11,000	10,000	10,000	10,000	0.0%	Charges
600-3900-46350	Daytime Permits	1,524	1,325	1,200	1,500	1,200	1,200	-20.0%	Charges
600-3900-46330	Oakland Ave - Y	37,474	38,871	38,000	35,000	38,000	-	-100.0%	Charges
600-3900-46331	Wilson - W	9,090	18,465	20,000	18,000	20,000	-	-100.0%	Charges
600-3900-46332	E Capitol Dr - X	11,183	13,872	14,000	18,000	14,000	-	-100.0%	Charges
600-3900-46333	N Oakland Ave - Z	12,452	12,594	13,000	12,000	12,500	-	-100.0%	Charges
600-3900-46334	E Shorewood Blvd	6,154	5,491	3,500	4,000	4,000	-	-100.0%	Charges
600-3900-46335	Bumper - H	6,439	12,664	11,000	15,000	10,000	-	-100.0%	Charges
600-3900-46336	W Capitol Dr - T	3,219	3,030	3,800	3,000	3,000	-	-100.0%	Charges
600-3900-46351	RCA daytime	1,529	3,200	2,000	5,000	2,500	-	-100.0%	Charges
600-3900-46390	Overnight Parking Permission	-	-	50,000	60,000	-	-	-100.0%	Charges
600-3900-46391	Replacement Permits	170	142	75	150	100	-	-100.0%	Charges
600-3900-46392	Waiting List Admin Fee	691	937	500	500	500	500	0.0%	Charges
600-3900-48100	Interest Income	4,056	4,948	3,500	1,000	3,000	3,000	200.0%	Other Rev
600-3900-48110	Loan Interest Income	6,135	5,597	5,043	5,043	4,473	4,473	-11.3%	Other Rev
600-3900-48900	Miscellaneous Revenue	235	299	100	100	100	100	0.0%	Other Rev
600-3900-49900	Surplus Applied	-	-	-	-	-	-	0.0%	OFS
Total Revenue		<u>240,613</u>	<u>285,292</u>	<u>330,118</u>	<u>349,293</u>	<u>278,373</u>	<u>174,273</u>	<u>-50.1%</u>	

2019 Budget

Parking Utility - 600

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
Expenditures									
600-3900-51100	Salaries and Wages	\$ 58,233	\$ 46,073	\$ 45,000	\$ 45,280	\$ 36,469	\$ 36,469	-19.5%	Salaries
600-3900-51300	Health Insurance	22,152	17,250	14,000	14,602	14,350	14,350	-1.7%	Fringe
600-3900-51305	Dental & Other benefits	933	701	620	845	735	735	-13.0%	Fringe
600-3900-51310	Social Security and Medicare	4,088	3,450	3,400	3,464	2,830	2,830	-18.3%	Fringe
600-3900-51315	Wisconsin Retirement System	3,834	3,214	3,000	3,035	2,425	2,425	-20.1%	Fringe
600-3900-51340	Retiree Health Contribution	399	398	-	550	-	-	-100.0%	Fringe
600-3900-52130	Professional Fees Financial	1,454	1,149	1,550	1,500	1,500	1,500	0.0%	Professional
600-3900-52140	Professional Fees Technology	1,950	1,514	1,200	1,500	1,200	1,200	-20.0%	Professional
600-3900-52930	Credit Card Fees	2,870	-	-	1,000	-	-	-100.0%	Contractual
600-3900-52990	Duncan Service Contract Fees	28,254	46,506	50,000	50,000	-	6,000	-88.0%	Contractual
600-3900-53130	Postage Costs	1,076	105	250	250	250	250	0.0%	Supplies & Office
600-3900-53500	Dept/Program Supplies	586	-	100	250	100	100	-60.0%	Supplies - Maint
600-3900-54310	Atwater School Lot	324	564	625	650	625	625	-3.8%	Programming
600-3900-54311	Lake Bluff School Lot	486	2,004	2,250	1,560	2,000	2,000	28.2%	Programming
600-3900-54312	Feerick Lot	228	780	250	780	250	250	-67.9%	Programming
600-3900-54313	North Shore Bank Bldg Lot	2,466	3,252	2,250	2,600	2,500	2,500	-3.8%	Programming
600-3900-54314	TCF Bank Lot	1,344	2,256	2,125	2,080	2,000	2,000	-3.8%	Programming
600-3900-54315	High School Lots	600	2,766	2,225	2,990	2,125	2,125	-28.9%	Programming
600-3900-54320	Ogden Lot	2,907	5,406	4,900	4,200	4,900	4,900	16.7%	Programming
600-3900-54321	Metro Market Lot	-	-	1,750	5,000	5,000	5,000	0.0%	Programming
600-3900-54323	AB Data Lot	1,377	-	-	-	-	-	0.0%	Programming
600-3900-54339	Lighthouse Lot	994	5,184	5,500	5,000	5,000	5,000	0.0%	Programming
600-3900-54700	Payments In Lieu Of Taxes	36,967	38,350	35,000	35,000	38,500	38,500	10.0%	Other Gov't
600-3900-54710	Depreciation	5,500	5,500	5,500	5,500	5,500	5,500	0.0%	Capital
600-3900-55100	Liability & Property Insurance	1,011	1,048	850	1,040	900	900	-13.5%	Insurance
600-3900-55110	Workers Comp	680	788	850	950	850	850	-10.5%	Insurance
600-3900-56310	Parking Lot maint / repairs	-	-	1,000	3,000	3,000	3,000	0.0%	Capital
600-3900-57410	Administrative Charges	8,870	6,096	8,411	10,386	8,422	8,422	-18.9%	Interdepmntl Exp
600-3900-57440	Plowing/Salting	6,532	4,221	7,110	7,333	7,221	7,221	-1.5%	Interdepmntl Exp
600-3900-57450	Police Administration	54,874	54,990	56,000	56,282	57,000	25,400	-54.9%	Interdepmntl Exp
600-8000-58200	Interest	4,651	4,350	4,178	4,178	3,878	3,878	-7.2%	Debt
	Total Expenses	<u>255,740</u>	<u>257,915</u>	<u>259,894</u>	<u>270,955</u>	<u>209,530</u>	<u>183,930</u>	<u>-32.1%</u>	
	Net Change in Equity	(15,127)	27,377	70,224	78,338	68,843	(9,657)		
	Beginning Net Assets	562,539	547,412	574,789	574,789	645,013	645,013		
	Less: Surplus Applied	-	-	-	-	-	-		
	Ending Net Assets	<u>\$ 547,412</u>	<u>\$ 574,789</u>	<u>\$ 645,013</u>	<u>\$ 653,127</u>	<u>\$ 713,856</u>	<u>\$ 635,356</u>		

2019 Budget

Enterprise Funds Water Utility - 610



Department Description

The Shorewood Water Utility is a self-financing enterprise owned by the Village of Shorewood and regulated by the Public Service Commission of Wisconsin, the Wisconsin Department of Natural Resources and the Environmental Protection Agency. Shorewood purchases water from the City of Milwaukee Water Works but owns and maintains the water distribution system within its municipal boundaries.

Services

Though a separately funded enterprise, the Utility is housed with the Department of Public Works. The six-person crew:

- Provides water service to approximately 3,500 residential and commercial customers within the Village;
- Maintains approximately 23 miles of water main ranging in size from 6-16" in diameter;
- Performs monthly drinking water sampling, meter reading and meter maintenance/change-outs;
- Tests and operates hydrants and valves on at least a bi-annual basis; and
- Provides billing of customers on a quarterly basis.

Budget Impact

- Staff continues to use average trends for budgeting salaries and benefit costs. Maintenance costs continue to trend higher.

**2019 Budget
Summary of All Functional Areas - Water
By Object**

Category	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19
Revenues							
Charges for Services Total	1,858,414	2,086,164	2,036,377	2,081,877	2,037,377	2,037,377	-2.1%
Other Revenues Total	42,110	31,582	28,450	24,500	23,750	23,750	-3.1%
Other Financing Sources Total	-	-	-	-	-	-	0.0%
Total Revenue Water	<u>1,900,524</u>	<u>2,117,746</u>	<u>2,064,827</u>	<u>2,106,377</u>	<u>2,061,127</u>	<u>2,061,127</u>	<u>-2.1%</u>
Expenses							
Salaries Total	231,156	222,960	279,600	315,680	286,905	318,370	0.9%
Fringe Benefits Total	128,609	115,524	126,714	150,598	141,385	151,685	0.7%
Other Governments Total	785,162	800,631	825,000	835,000	855,000	855,000	2.4%
Contractual Payments Total	8,669	10,331	11,500	10,000	11,500	11,500	15.0%
Supplies & Office Total	8,993	12,429	8,810	11,310	8,810	8,810	-22.1%
Supplies - Maintenance Total	96,887	165,784	130,000	105,000	127,500	127,500	21.4%
Supplies - Vehicle Total	1,721	3,458	7,500	2,500	2,500	2,500	0.0%
Utilities Total	477	858	1,000	1,000	1,000	1,000	0.0%
Professional Fees Total	29,716	37,026	33,100	37,750	40,500	40,500	7.3%
Insurance Total	21,610	25,322	37,500	35,127	39,725	38,040	8.3%
Programming Total	10,985	7,993	6,500	11,500	6,500	6,500	-43.5%
Debt Service Total	119,537	112,363	123,175	110,535	98,935	98,935	-10.5%
Capital Total	161,733	142,630	192,000	197,000	197,000	197,000	0.0%
Interdepartmental Exp	30,552	21,656	26,067	38,229	26,912	26,912	-29.6%
Total Expenditures Water	<u>1,635,807</u>	<u>1,678,965</u>	<u>1,808,466</u>	<u>1,861,229</u>	<u>1,844,172</u>	<u>1,884,252</u>	<u>1.2%</u>
Net Change	<u>264,717</u>	<u>438,781</u>	<u>256,361</u>	<u>245,148</u>	<u>216,955</u>	<u>176,875</u>	

2019 Budget

Water Utility - 610

Dept/Account No	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
Revenues									
610-3100-47450	Equipment Rental Sewer	\$ 1,377	\$ 484	\$ -	\$ 1,000	\$ -	\$ -	-100.0%	Other Rev
610-3710-46450	Utility Charges - Residential	930,808	1,053,894	1,020,000	1,020,000	1,020,000	1,020,000	0.0%	Charges
610-3710-46451	Utility Charges - Commercial	100,761	115,513	120,000	123,000	120,000	120,000	-2.4%	Charges
610-3710-46452	Utility Charges - Public Authority	47,576	54,471	53,000	49,500	53,000	53,000	7.1%	Charges
610-3710-46453	Utility Charges - Multi Family	376,382	409,993	390,000	436,000	391,000	391,000	-10.3%	Charges
610-3710-46456	Public Fire Protection	374,672	417,038	417,377	417,377	417,377	417,377	0.0%	Charges
610-3710-46457	Private Fire Protection	28,215	35,255	36,000	36,000	36,000	36,000	0.0%	Charges
610-3710-47425	Joint Meter Charges to Sewer	9,363	13,000	12,000	12,000	12,000	12,000	0.0%	Other Rev
610-3710-48100	Interest Income	2,254	3,837	1,200	1,000	1,500	1,500	50.0%	Other Rev
610-3710-48300	Late Payment Penalty	14,452	14,051	15,000	10,000	10,000	10,000	0.0%	Other Rev
610-3710-48900	Miscellaneous Revenue	14,664	210	250	500	250	250	-50.0%	Other Rev
Total Revenue		1,900,524	2,117,746	2,064,827	2,106,377	2,061,127	2,061,127	-2.1%	
Expenditures									
Water Administration									
610-3710-51100	Salaries and Wages	39,536	72,318	68,000	68,895	70,690	70,690	2.6%	Salaries
610-3710-51160	Opt Out Ins	500	600	650	720	850	850	18.1%	Fringe
610-3710-51300	Health Insurance	1,663	17,606	13,500	13,654	14,745	14,745	8.0%	Fringe
610-3710-51305	Dental & Other benefits	333	665	520	885	825	825	-6.8%	Fringe
610-3710-51310	Social Security and Medicare	3,516	5,469	5,000	5,270	5,405	5,405	2.6%	Fringe
610-3710-51315	Wisconsin Retirement System	32,569	4,962	4,400	4,560	4,585	4,585	0.5%	Fringe
610-3710-51330	Uniform Expense	906	800	1,000	1,000	1,000	1,000	0.0%	Fringe
610-3710-51340	Retiree Health Contribution	9,525	13,382	17,000	15,000	19,000	19,000	26.7%	Fringe
610-3710-51355	Other Benefits	(6,298)	(31)	-	-	-	-	0.0%	Fringe
610-3710-51900	Professional Education	917	1,786	1,579	3,000	3,000	3,000	0.0%	Fringe
610-3710-52100	Professional Fees	18,538	28,435	15,000	25,000	25,000	25,000	0.0%	Professional
610-3710-52130	Professional Fees Financial	2,977	3,756	3,700	5,000	3,000	3,000	-40.0%	Professional
610-3710-52140	Professional Fees Technology	2,765	2,619	2,400	2,750	2,500	2,500	-9.1%	Professional
610-3710-52230	Phone and Internet	477	858	1,000	1,000	1,000	1,000	0.0%	Utilities
610-3710-52300	Other Intergov'tal pymts	652,053	651,966	680,000	700,000	700,000	700,000	0.0%	Other Gov't
610-3710-52910	Software Purch/Maint	2,930	3,402	4,000	4,000	4,000	4,000	0.0%	Contractual
610-3710-52930	Credit Card Fees	5,739	6,929	7,500	6,000	7,500	7,500	25.0%	Contractual
610-3710-53100	Office Supplies	1,268	1,574	1,000	1,000	1,000	1,000	0.0%	Supplies & Office
610-3710-53120	Copy / Printing Costs	1,046	1,862	1,000	1,000	1,000	1,000	0.0%	Supplies & Office
610-3710-53200	Memberships & Subscriptions	954	555	810	810	810	810	0.0%	Supplies & Office
610-3710-54150	Safety Expenses	2,216	3,198	2,500	3,500	2,500	2,500	-28.6%	Supplies & Office
610-3710-54700	Payments In Lieu Of Taxes	133,109	148,665	145,000	135,000	155,000	155,000	14.8%	Other Gov't

2019 Budget

Water Utility - 610

Dept/Account No	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
610-3710-54710	Depreciation	130,841	124,533	180,000	185,000	185,000	185,000	0.0%	Capital
610-3710-54711	PSC Depreciation on CIAC	12,508	12,474	12,000	7,000	12,000	12,000	71.4%	Capital
610-3710-54720	PSC assessment	2,253	1,846	1,500	1,500	1,500	1,500	0.0%	Programming
610-3710-54721	PSC rate costs	3,512	-	-	-	-	-	0.0%	Programming
610-3710-55100	Liability & Property Insurance	8,805	9,302	12,000	12,043	12,000	12,000	-0.4%	Insurance
610-3710-55110	Workers Comp	12,805	16,020	25,500	23,084	27,725	26,040	12.8%	Insurance
610-3710-57410	Administrative Charges	10,514	7,003	8,432	10,309	7,526	7,526	-27.0%	Interdeptmntl Exp
610-3710-57430	Building Usage	11,633	12,190	11,935	12,920	12,386	12,386	-4.1%	Interdeptmntl Exp
Total Administration Expenditures		1,100,110	1,170,285	1,226,926	1,249,900	1,281,547	1,279,862	2.4%	
Maint Mains									
610-3730-51100	Salaries and Wages	122,589	70,430	125,000	110,406	120,940	126,940	15.0%	Salaries
610-3730-51160	Opt Out Ins	-	-	-	756	-	-	-100.0%	Fringe
610-3730-51200	Overtime Wages	10,073	11,226	10,000	5,000	10,000	10,000	100.0%	Salaries
610-3730-51300	Health Insurance	35,209	24,382	28,000	29,922	33,995	33,601	12.3%	Fringe
610-3730-51305	Dental & Other benefits	1,616	1,095	1,650	1,778	1,840	1,840	3.5%	Fringe
610-3730-51310	Social Security and Medicare	9,296	6,558	10,300	8,446	9,635	10,195	20.7%	Fringe
610-3730-51315	Wisconsin Retirement System	8,468	6,102	9,000	7,046	7,875	8,729	23.9%	Fringe
610-3730-53500	Dept/Program Supplies	58,453	90,240	75,000	50,000	75,000	75,000	50.0%	Supplies - Maintenance
610-3730-57420	Equipment Usage	6,692	1,155	4,000	5,000	5,000	5,000	0.0%	Interdeptmntl Exp
Total Maintenance Mains Expenditures		252,396	211,188	262,950	218,354	264,285	271,305	24.3%	
Maint Services									
610-3740-51100	Salaries and Wages	5,109	16,274	27,000	30,950	20,035	26,545	-14.2%	Salaries
610-3740-51200	Overtime Wages	632	619	2,500	1,000	2,000	2,000	100.0%	Salaries
610-3740-51300	Health Insurance	3,229	5,406	9,000	8,787	5,665	7,025	-20.1%	Fringe
610-3740-51305	Dental & Other benefits	148	234	435	522	305	305	-41.6%	Fringe
610-3740-51310	Social Security and Medicare	708	1,201	2,200	2,480	1,605	2,130	-14.1%	Fringe
610-3740-51315	Wisconsin Retirement System	654	1,163	2,000	2,069	1,310	1,825	-11.8%	Fringe
610-3740-53500	Dept/Program Supplies	29,112	20,997	30,000	30,000	30,000	30,000	0.0%	Supplies - Maintenance
610-3740-57420	Equipment Usage	970	954	1,500	2,000	1,500	1,500	-25.0%	Interdeptmntl Exp
Total Maintenance Services Expenditures		40,562	46,848	74,635	77,808	62,420	71,330	-8.3%	
Maint Meters									
610-3750-51100	Salaries and Wages	2,288	4,883	4,000	44,334	25,250	37,330	-15.8%	Salaries
610-3750-51200	Overtime Wages	21	-	100	2,000	500	500	-75.0%	Salaries
610-3750-51300	Health Insurance	967	1,906	1,500	12,586	7,145	9,830	-21.9%	Fringe
610-3750-51305	Dental & Other benefits	46	81	60	749	385	385	-48.6%	Fringe
610-3750-51310	Social Security and Medicare	196	349	275	3,553	2,025	2,985	-16.0%	Fringe

2019 Budget

Water Utility - 610

Dept/Account No	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
610-3750-51315	Wisconsin Retirement System	144	332	270	2,964	1,755	2,565	-13.5%	Fringe
610-3750-53500	Dept/Program Supplies	5,146	700	5,000	5,000	5,000	5,000	0.0%	Supplies - Maintenance
610-3750-57420	Equipment Usage	(71)	74	200	8,000	500	500	-93.8%	Interdeptmntl Exp
Total Maintenance Meters Expenditures		8,737	8,325	11,405	79,186	42,560	59,095	-25.4%	
Maint Hydrants									
610-3760-51100	Salaries and Wages	4,868	5,150	4,500	8,762	4,790	5,805	-33.7%	Salaries
610-3760-51200	Overtime Wages	20	-	-	-	-	-	0.0%	Salaries
610-3760-51300	Health Insurance	601	513	1,000	2,375	1,305	1,525	-35.8%	Fringe
610-3760-51305	Dental & Other benefits	28	24	50	140	80	80	-42.9%	Fringe
610-3760-51310	Social Security and Medicare	370	386	250	670	380	465	-30.6%	Fringe
610-3760-51315	Wisconsin Retirement System	323	349	225	559	310	400	-28.4%	Fringe
610-3760-53500	Dept/Program Supplies	891	31,077	15,000	17,500	15,000	15,000	-14.3%	Supplies - Maintenance
610-3760-57420	Equipment Usage	354	-	-	-	-	-	0.0%	Interdeptmntl Exp
Total Maintenance of Hydrants		7,455	37,499	21,025	30,006	21,865	23,275	-22.4%	
Maint Misc Plan									
610-3770-51100	Salaries and Wages	6,469	5,220	4,500	4,381	5,500	5,805	32.5%	Salaries
610-3770-51200	Overtime Wages	236	175	-	-	-	-	0.0%	Salaries
610-3770-51300	Health Insurance	2,617	1,712	1,000	1,187	1,480	1,525	28.5%	Fringe
610-3770-51305	Dental & Other benefits	140	70	50	70	80	80	14.3%	Fringe
610-3770-51310	Social Security and Medicare	861	387	350	335	420	465	38.8%	Fringe
610-3770-51315	Wisconsin Retirement System	779	366	300	280	340	400	42.9%	Fringe
610-3770-53400	Vehicle Maintenance	1,721	3,458	7,500	2,500	2,500	2,500	0.0%	Supplies - Vehicle
610-3770-53500	Dept/Program Supplies	3,285	7,229	5,000	2,500	2,500	2,500	0.0%	Supplies - Maintenance
610-3770-57420	Equipment Usage	53	34	-	-	-	-	0.0%	Interdeptmntl Exp
Total Maintenance Misc Plant Expenditures		16,161	18,651	18,700	11,253	12,820	13,275	18.0%	
Customer Accounts									
610-3780-51100	Salaries and Wages	39,315	36,622	34,000	38,952	27,200	32,755	-15.9%	Salaries
610-3780-51200	Overtime Wages		43	-	1,000	-	-	-100.0%	Salaries
610-3780-51300	Health Insurance	12,663	11,940	10,000	12,742	9,550	10,710	-15.9%	Fringe
610-3780-51305	Dental & Other benefits	593	536	450	800	560	560	-30.0%	Fringe
610-3780-51310	Social Security and Medicare	2,752	2,691	2,400	3,065	2,125	2,505	-18.3%	Fringe
610-3780-51315	Wisconsin Retirement System	2,570	2,502	2,300	2,628	1,805	2,145	-18.4%	Fringe
610-3780-53130	Postage/Mailings	3,509	5,240	3,500	5,000	3,500	3,500	-30.0%	Supplies & Office
610-3780-57420	Equipment Usage	407	246	-	-	-	-	0.0%	Interdeptmntl Exp
Total Customer Accounts Expenditures		61,809	59,820	52,650	64,187	44,740	52,175	-18.7%	

2019 Budget

Water Utility - 610

Dept/Account No	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19	Category
Other Water									
610-3790-52920	Surveys/Studies & Plans	5,436	2,216	12,000	5,000	10,000	10,000	100.0%	Professional
610-3790-54740	Water Testing	5,220	6,147	5,000	10,000	5,000	5,000	-50.0%	Programming
610-3790-56120	Lead testing / supplies	14,664	-	-	5,000	-	-	-100.0%	Capital
610-3790-56130	Vehicles/Equipment	3,720	5,623	25,000	74,000	30,000	30,000	-59.5%	Capital
610-3790-56600	Utility Infrastructure	793,782	294,967	120,000	1,605,000	825,000	825,000	-48.6%	Capital
610-3790-56699	Capitalized Expenditures	(793,782)	(294,967)	(145,000)	(1,679,000)	(855,000)	(855,000)	-49.1%	Capital
610-8000-58200	Interest	96,985	112,363	110,535	110,535	98,935	98,935	-10.5%	Debt
610-8000-58300	Debt Issuance Costs	22,552	-	12,640	-	-	-	0.0%	Debt
610-8000-58900	Other Finance Charges	-	-	-	-	-	-	0.0%	Debt
Total Other Water Expenditures		148,577	126,349	140,175	130,535	113,935	113,935	-12.7%	
Total Expenses									
		1,635,807	1,678,965	1,808,466	1,861,229	1,844,172	1,884,252	1.2%	
Net Change in Equity									
		264,717	438,781	256,361	245,148	216,955	176,875	-27.8%	
Beginning Net Assets									
		1,794,736	2,059,453	2,498,234	2,498,234	2,754,595	2,754,595		
Less: Surplus Applied									
		-	-	-	-	-	-		
Ending Net Assets		\$ 2,059,453	\$ 2,498,234	\$ 2,754,595	\$ 2,743,382	\$ 2,971,550	\$ 2,931,470		
Debt service Principal payments		\$ 308,340	\$ 289,861	\$ 289,861	\$ 340,558	\$ 296,279			

**2019 Budget
Expenditure Request Detail - Water Utility**

Revenues			
610-3710-46450	Utility Charges - Residential	610-3710-52100	Professional fees
Meter fees	270,000	Meter replacement management fees	10,000
Volumetric charges (250,000 ccf @ \$3.00)	<u>750,000</u>	Utility Management (10 hours monthly)	<u>15,000</u>
Total for account	<u>1,020,000</u>	Total for account	<u>25,000</u>
610-3710-46451	Utility Charges - Commercial	610-3710-53200	Memberships & subscriptions
Meter fees	18,000	Rural Water Association membership: group	450
Volumetric charges (35,000 ccf @ \$3.00)	<u>105,000</u>	AWPA membership	<u>360</u>
Total for account	<u>123,000</u>	Total for account	<u>810</u>
610-3710-46452	Utility Charges - Public Authority	610-3710-54150	Safety expenses
Meter fees	10,500	WisDOT CDL Drug Testing	400
Volumetric charges (13,000 ccf @ \$3.00)	<u>39,000</u>	Safety Program development/CPR training	1,500
Total for account	<u>49,500</u>	Safety Awards	250
		CDL Reimbursements	150
610-3710-46453	Utility Charges - Multi Family		Medical cabinet and safety items
Meter fees	31,000		<u>200</u>
Volumetric charges (120,000 ccf @ \$3.00)	<u>360,000</u>	Total for account	<u>2,500</u>
Total for account	<u>391,000</u>		
Expenses		Capital Asset Requests	
610-3710-52300	Other Intergov'tal pymts	610-3790-56130	Vehicles/Equipment
MWW service fees	75,000	Gate Valve Turner 610-1	30,000
Water sold (417,000 ccf @ \$1.21) + 3% cost increase	520,000	30" Concrete saw (deferred)	<u>-</u>
20% Non-revenue water (85,000 ccf @ \$1.21)	<u>105,000</u>	Total for account	<u>30,000</u>
Total for account	<u>700,000</u>		
610-3710-51900	Professional education	610-3790-56600	Utility Infrastructure
WI Rural Water Association conference	1,500	Downer Meter Pit	450,000
APWA Congress - Butschlick	<u>1,500</u>	Water Relay projects	<u>375,000</u>
Total for account	<u>3,000</u>	Total for account	<u>825,000</u>

Department: Water Utility
Item Name: Trailer Mounted Valve Turner
Estimated Cost: \$30,000
Cost Based On: Vendor Estimates
Estimated Useful Life: 15 years
Account Number: 610-3790-56130

Detailed description and justification for purchase:

This equipment would be utilized for providing pneumatic gate valve turning and the annual gate valve exercising program. Currently all gate valve turning is completed by hand. With the addition of the dual mounted vacuum, it would allow the utility operator the ability to clear the gate valve boxes while on site as opposed to needing an additional piece of equipment brought out to the site. This equipment could also be used by the sewer utility for catch basins.



The vehicle would be an addition to the Village's Vehicle Acquisition and Replacement Program (VARP) for 2018.

Operating budget impact:

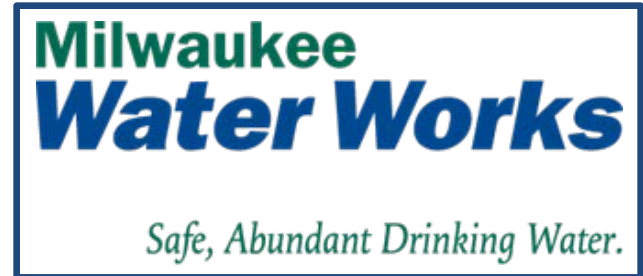
Increase operating efficiencies through reduced labor costs.

Funding Sources:

Utility Reserves.



Department: Water Utility
Item Name: Downer Meter Pit
Estimated Cost: \$450,000
Cost Based On: Engineering estimate
Estimated Useful Life: 50 years
Account Number: 610-3790-56600



Detailed description and justification for purchase:

The water purchased from Milwaukee Water Works enters the Village through two meters housed in sub-surface structures (“pits”) located along Edgewood Avenue at the intersections of N. Downer and N. Oakland Avenues. The Downer pit is designed to supply the majority of the water for the Village with the Oakland pit active only during periods of peak use and emergency fire situations. The Downer pit was constructed in the 1950’s and does not meet current DNR codes or confined space entry safety requirements. The Village is responsible for the maintenance and operation of the pit and all equipment located within with the exception of the master meters and meter test port piping owned and maintained by Milwaukee Water Works. MWW has requested that the Village’s equipment be updated to allow for meter testing per PSC requirements.

This request would fund the engineering work with construction anticipated for 2020.

Operating budget impact:

None.

Funding Source

Bond Proceeds



Department: Water Utility
Item Name: Main replacement
Estimated Cost: \$375,000
Cost Based On: staff/consultant estimate
Estimated Useful Life: 50 years
Account Number: 610-3790-56600

Detailed description and justification for purchase:

The segment of water main on N. Woodburn Street between E. Olive Street and N. Lawnwood Place has multiple repaired breaks over the approximate 600 foot run. The project will include the replacement of 27 lead water services and several gate replacements in multiple locations.

Operating budget impact:

Reduced repair costs.

Revenue Sources:

Bond Proceeds



2019 Budget

Enterprise Funds Sewer Utility - 620



Department Description

The mission of the Shorewood Sewer Utility is to protect the health, safety and environment of the Village of Shorewood through the cost-effective and efficient collection and conveyance of wastewater in accordance with applicable law.

The Sewer Utility accounts for the costs associated with the Village's collection and conveyance of liquid waste from citizen's homes. This waste is transported via a series of underground mains and laterals into the sewer system maintained and operated by Milwaukee Metropolitan Sewerage District (MMSD). MMSD then treats and cleans the liquids using multiple stages of processing. The Sewer Utility is used to maintain the Village's sewer infrastructure system as well as the treatment costs paid to MMSD.

Services

Though a separately funded enterprise, the Utility is housed with the Department of Public Works. The six-person crew:

- Maintains approximately 158,400 lineal feet of sanitary sewer pipe:
 - 97,200 lineal feet combined sewer pipe;
 - 61,200 lineal feet separated pipe.
- Maintains approximately 69,000 lineal feet of storm sewer pipe.
- Conforms to MMSD and CMOM (Capacity, Management, Operations and Maintenance) standards.

Budget Impact

- Additional funding was requested to begin a large diameter pipe televising/inspection program.

**2019 Budget
Summary of All Funds - Sewer
By Object**

Category	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget 18 to '19
Revenues							
Charges for Services Total	2,128,478	2,104,842	2,048,600	2,150,125	2,081,125	2,081,125	-3.2%
Other Revenues Total	42,065	35,944	27,500	24,000	28,000	28,000	16.7%
Other Financing Sources Total	-	-	-	-	-	-	0.0%
Total Revenue Sewer	2,170,543	2,140,786	2,076,100	2,174,125	2,109,125	2,109,125	-3.0%
Expenses							
Salaries Total	201,886	206,783	194,500	219,869	188,555	203,155	-7.6%
Fringe Total	106,381	92,052	80,300	98,818	82,425	85,020	-14.0%
Other Governments Total	709,764	714,444	753,571	724,000	764,000	764,000	5.5%
Contractual Total	8,069	11,378	30,500	41,500	33,500	33,500	-19.3%
Supplies & Office Total	7,484	9,474	7,522	9,705	8,250	8,250	-15.0%
Supplies - Maintenance Total	35,944	75,474	50,250	55,500	50,500	50,500	-9.0%
Supplies - Vehicle Total	4,704	5,731	6,000	5,000	6,000	6,000	20.0%
Utilities Total	374	814	950	750	950	950	26.7%
Professional Fees Total	5,934	7,968	6,800	28,000	26,000	26,000	-7.1%
Insurance Total	42,638	42,188	50,000	51,248	51,630	48,510	-5.3%
Programming Total	-	-	-	-	-	-	0.0%
Debt Service Total	284,175	246,904	238,714	235,024	219,379	219,379	-6.7%
Capital Total (depreciation)	262,333	266,185	275,000	275,000	280,000	280,000	1.8%
Interdepartmental Expenses	45,345	22,375	26,942	39,037	26,912	26,912	-31.1%
Total Expenditures Sewer	1,715,031	1,701,770	1,721,049	1,783,451	1,738,101	1,752,176	-1.8%
Net Change	455,512	439,016	355,051	390,674	371,024	356,949	

2019 Budget

Sewer Utility - 620

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
Revenues									
620-3100-47440	Equipment Rental Water	\$ 2,392	\$ 1,013		\$ 1,000		\$ -	-100.0%	Other Rev
620-3810-46450	Utility Charges - Residential	1,309,849	1,295,234	1,270,000	1,294,000	1,294,000	1,294,000	0.0%	Charges
620-3810-46451	Utility Charges - Commercial	162,405	166,152	166,000	166,175	166,175	166,175	0.0%	Charges
620-3810-46452	Utility Charges - Public Authorit	56,445	61,126	62,000	61,600	61,600	61,600	0.0%	Charges
620-3810-46453	Utility Charges - Multi-Family	598,792	581,730	550,000	627,750	558,750	558,750	-11.0%	Charges
620-3810-46455	Utility Charges - Unmetered	987	600	600	600	600	600	0.0%	Charges
620-3810-48100	Interest Income	12,033	12,470	7,500	2,500	8,000	8,000	220.0%	Other Rev
620-3810-48300	Late Payment Penalty	27,032	22,461	20,000	20,000	20,000	20,000	0.0%	Other Rev
620-3810-48900	Miscellaneous Revenue	608	-	-	500	-	-	-100.0%	Other Rev
Total Revenue		2,170,543	2,140,786	2,076,100	2,174,125	2,109,125	2,109,125	-3.0%	
Expenditures									
Sewer Administration									
620-3810-51100	Salaries and Wages	69,306	124,342	110,000	92,460	97,215	97,215	5.1%	Salaries
620-3810-51160	Opt Out Ins	700	5,279	3,600	930	1,000	1,000	7.5%	Fringe
620-3810-51300	Health Insurance	15,143	24,434	20,000	18,435	19,265	19,265	4.5%	Fringe
620-3810-51305	Dental & Other benefits	286	1,027	2,500	537	1,115	1,115	107.6%	Fringe
620-3810-51310	Social Security and Medicare	5,355	9,142	8,000	7,074	7,490	7,490	5.9%	Fringe
620-3810-51315	Wisconsin Retirement System	25,491	7,972	7,000	6,111	6,365	6,365	4.2%	Fringe
620-3810-51330	Uniform Expense	1,458	1,591	1,000	1,000	1,000	1,000	0.0%	Fringe
620-3810-51340	Retiree Health Contributions	3,303	7,160	-	5,000	-	-	-100.0%	Fringe
620-3810-51355	Other Benefits	(3,518)	(3,145)	-	-	-	-	0.0%	Fringe
620-3810-51900	Professional Education	-	-	1,500	3,000	3,000	3,000	0.0%	Fringe
620-3810-52100	Professional Fees General Eng.	-	928	-	10,000	10,000	10,000	0.0%	Professional
620-3810-52130	Professional Fees Financial	3,017	3,777	3,700	5,000	3,500	3,500	-30.0%	Professional
620-3810-52140	Professional Fees Technology	2,635	3,263	2,400	3,000	2,500	2,500	-16.7%	Professional
620-3810-52230	Phone and Internet	374	814	950	750	950	950	26.7%	Utilities
620-3810-52300	Other Intergov'tal pymts	15,391	18,712	18,571	19,000	19,000	19,000	0.0%	Other Gov't
620-3810-52320	MMSD Sewer	689,358	690,827	730,000	700,000	740,000	740,000	5.7%	Other Gov't
620-3810-52910	Software Purch/Maint	2,330	2,895	3,000	3,000	3,000	3,000	0.0%	Contractual
620-3810-52930	Credit Card Fees	5,739	6,929	7,500	6,000	8,000	8,000	33.3%	Contractual
620-3810-53100	Office Supplies	1,778	2,222	1,500	2,000	1,500	1,500	-25.0%	Supplies & Office

2019 Budget

Sewer Utility - 620

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
620-3810-53200	Memberships & Subscriptions	-	110	222	205	250	250	22.0%	Supplies - Maint
620-3810-53500	Dept/Program Supplies	347	403	250	500	500	500	0.0%	Supplies & Office
620-3810-54150	Safety Expenses	2,170	2,431	2,000	3,500	2,500	2,500	-28.6%	Supplies & Office
620-3810-54700	Payments In Lieu Of Taxes	5,015	4,905	5,000	5,000	5,000	5,000	0.0%	Other Gov't
620-3810-54710	Depreciation	262,330	266,185	275,000	275,000	280,000	280,000	1.8%	Capital
620-3810-55100	Liability & Property Insurance	31,807	31,730	34,000	36,259	35,000	35,000	-3.5%	Insurance
620-3810-55110	Workers Comp	10,831	10,458	16,000	14,989	16,630	13,510	-9.9%	Insurance
620-3810-57410	Administrative Charges	11,298	6,887	9,007	11,117	7,526	7,526	-32.3%	Interdeptmntl Exp
620-3810-57430	Building Usage	11,633	12,190	11,935	12,920	12,386	12,386	-4.1%	Interdeptmntl Exp
Total Sewer Administration Expenditures		1,173,577	1,269,253	1,274,635	1,242,787	1,284,692	1,281,572	3.1%	
Sewer Maintenance									
620-3820-51100	Salaries and Wages	96,831	27,254	35,000	75,284	40,100	53,090	-29.5%	Salaries
620-3820-51200	Overtime Wages	912	346	1,700	3,500	3,000	3,000	-14.3%	Salaries
620-3820-51300	Health Insurance	26,467	8,268	10,000	21,373	12,990	14,055	-34.2%	Fringe
620-3820-51305	Dental & Other benefits	1,262	388	500	1,271	720	720	-43.4%	Fringe
620-3820-51310	Social Security and Medicare	7,767	2,488	3,000	6,033	3,610	4,265	-29.3%	Fringe
620-3820-51315	Wisconsin Retirement System	5,975	2,317	2,500	5,075	2,930	3,650	-28.1%	Fringe
620-3820-52990	Service Contracts / Televising	-	1,554	20,000	32,500	22,500	22,500	-30.8%	Contractual
620-3820-53400	Vehicle Maintenance	4,704	5,731	6,000	5,000	6,000	6,000	20.0%	Supplies - Vehicle
620-3820-53500	Dept/Program Supplies	27,787	29,477	30,000	25,000	30,000	30,000	20.0%	Supplies - Maint
620-3820-57420	Equipment Usage	17,652	1,732	5,000	12,000	5,000	5,000	-58.3%	Interdeptmntl Exp
Total Sewer Maintenance Expenditures		189,357	79,555	113,700	187,036	126,850	142,280	-23.9%	
Storm Maintenance									
620-3830-51100	Salaries and Wages	6,220	28,939	25,000	25,095	25,250	26,545	5.8%	Salaries
620-3830-51200	Overtime Wages	221	82	300	1,000	1,000	1,000	0.0%	Salaries
620-3830-51300	Health Insurance	1,799	7,539	5,000	7,124	7,145	7,025	-1.4%	Fringe
620-3830-51305	Dental & Other benefits	93	351	300	423	385	385	-9.0%	Fringe
620-3830-51310	Social Security and Medicare	470	2,132	2,000	2,011	2,025	2,130	5.9%	Fringe
620-3830-51315	Wisconsin Retirement System	425	1,973	1,600	1,678	1,655	1,825	8.8%	Fringe
620-3830-53500	Dept/Program Supplies	7,810	19,809	20,000	30,000	20,000	20,000	-33.3%	Supplies - Maint
620-3830-57420	Equipment Usage	4,762	1,566	1,000	3,000	2,000	2,000	-33.3%	Interdeptmntl Exp
Total Storm Maintenance Expenditures		21,800	62,391	55,200	70,331	59,460	60,910	-13.4%	

2019 Budget

Sewer Utility - 620

Account Number	Account Name	2016 Actual	2017 Actual	Projected	2018 Adopted Budget	2019 Proposed Budget	2019 Adopted Budget	% Chg Budget '18 to '19	Category
Customer Accounts									
620-3880-51100	Salaries and Wages	28,396	25,820	22,500	22,530	21,990	22,305	-1.0%	Salaries
620-3880-51200	Overtime Wages	-	-	-	-	-	-	0.0%	Salaries
620-3880-51300	Health Insurance	9,587	9,050	8,250	7,992	8,075	8,075	1.0%	Fringe
620-3880-51305	Dental & Other benefits	488	410	350	517	480	480	-7.2%	Fringe
620-3880-51310	Social Security and Medicare	1,980	1,920	1,700	1,724	1,710	1,710	-0.8%	Fringe
620-3880-51315	Wisconsin Retirement System	1,850	1,756	1,500	1,510	1,465	1,465	-3.0%	Fringe
620-3880-53130	Postage/Mailing	3,536	4,711	3,800	4,000	4,000	4,000	0.0%	Supplies & Office
Total Customer Accounts Expenditures		45,837	43,667	38,100	38,273	37,720	38,035	-0.6%	
Other Sewer									
620-3890-52920	Surveys/Studies & Plans	282	-	700	10,000	10,000	10,000	0.0%	Professional
620-3890-56130	Equipment	4,307	20,535	-	-	-	-	0.0%	Capital
620-3890-56600	Utility Infrastructure	2,315,328	179,095	600,000	625,000	200,000	200,000	-68.0%	Capital
620-3890-56699	Capitalized Expenditures	(2,319,632)	(199,630)	(600,000)	(625,000)	(200,000)	(200,000)	-68.0%	Capital
620-8000-58200	Interest	202,251	246,904	235,024	235,024	219,379	219,379	-6.7%	Debt
620-8000-58300	Debt Issuance Costs	81,924	-	3,690	-	-	-	0.0%	Debt
620-8000-58900	Other Finance Charges	-	-	-	-	-	-	0.0%	Debt
620-9000-59500	Transfer To Utilities	-	-	-	-	-	-	0.0%	OFU
Total Other Sewer Expenditures		284,460	246,904	239,414	245,024	229,379	229,379	-6.4%	
Total Expenditures		1,715,031	1,701,770	1,721,049	1,783,451	1,738,101	1,752,176	-1.8%	
Net Change in Equity		455,512	439,016	355,051	390,674	371,024	356,949		
Beginning Net Assets		8,851,367	9,306,879	9,745,895	9,745,895	10,100,946	10,100,946		
Less: Surplus Applied		-	-	-	-	-	-		
Ending Net Assets		\$ 9,306,879	\$ 9,745,895	\$ 10,100,946	\$ 10,136,569	\$ 10,471,970	\$ 10,457,895		
Debt service Principal payments		\$ 545,368	\$ 489,556		\$ 608,853	\$ 476,055	\$ 476,055		

**2019 Budget
Expenditure Request Detail - Sewer Utility**

Revenues

620-3810-46450	Utility Charges - Residential		620-3810-54150	Safety expenses	
	Connection fees (3,200 x \$11.25 x 4)	144,000		WisDOT CDL Drug Testing	400
	Volumetric charges (250,000 ccf @ \$4.60)	<u>1,150,000</u>		Safety Program /CPR training	1,500
	Total for account	<u>1,294,000</u>		Safety Awards	250
				CDL Reimbursements	150
620-3810-46451	Utility Charges - Commercial			Medical cabinet and safety items	<u>200</u>
	Connection fees (115 x \$11.25 x 4)	5,175		Total for account	<u>2,500</u>
	Volumetric charges (35,000 ccf @ \$4.60)	<u>161,000</u>			
	Total for account	<u>166,175</u>	620-3820-52990	Other Service Contracts & Fees	
				Annual payment for shared TV rig	2,500
620-3810-46452	Utility Charges - Public Authority			Large Pipe - televised inspections	<u>20,000</u>
	Connection fees (40 x \$11.25 x 4)	1,800		Total for account	<u>22,500</u>
	Volumetric charges (13,000 ccf @ \$4.60)	<u>59,800</u>			
	Total for account	<u>61,600</u>			

620-3810-46453	Utility Charges - Multi Family	
	Connection fees (150 x \$11.25 x 4)	6,750
	Volumetric charges (120,000 ccf @ \$4.60)	<u>552,000</u>
	Total for account	<u>558,750</u>

Capital Asset Requests

Expenses			620-3890-56130	Vehicles/Equipment	
620-3810-51900	Professional education		none		-
	APWA conference - Butschlick	1,500	other		-
	var. collections system seminars	<u>1,500</u>	Total for account		-
	Total for account	<u>3,000</u>			
620-3810-52320	MMSD Sewer		620-3890-56600	Utility Infrastructure	
	MMSD Fees - Residential (\$120,000 x 4)	480,000	Sewer Lining		150,000
	MMSD Fees - Commercial / Multi Family (\$65,000 x 4)	<u>260,000</u>	Manhole rehabilitation		<u>50,000</u>
	Total for account	<u>740,000</u>	Total for account		<u>200,000</u>

2019 Budget



Sewer Utility Capital Request Supporting Document

Department: Sewer Utility
Item Name: Inflow/Infiltration program –manhole rehabilitation
Estimated Cost: \$175,000
Cost Based On: staff estimate
Estimated Useful Life: 75 years
Account Number: 620-3890-56600

Detailed description and justification for purchase:

Annual maintenance lining program based upon sewer utility staff's inspection and televising activities. Work under this program will occur largely within the combined sewer system area.

Operating budget impact:

none.

Funding Source:

Utility Reserves.

2019 Budget



Sewer Utility Capital Request Supporting Document

Department: Sewer Utility
Item Name: Inflow/Infiltration program –manhole rehabilitation
Estimated Cost: \$50,000
Cost Based On: staff estimate
Estimated Useful Life: 75 years
Account Number: 620-3890-56600

Detailed description and justification for purchase:

An annual manhole rehabilitation program will begin based upon manholes identified in the annual CMOM inspections.

Operating budget impact:

Reduced manhole repair costs.

Funding Source:

Utility Reserves.

Appendix A
2019 Budget Personnel Summary - By Home Department

Fund	Title	Home Department	FTE	Total Annual Wages	FICA & WRS	Other Fringe Benefits	Total Benefits	Total Salaries & Benefits
100	Court Clerk	1200 - Municipal Court	0.75	31,028	4,406	3,015	7,421	38,449
100	Judge	1200 - Municipal Court	1.00	4,997	382	17	399	5,396
	1200 - Municipal Court Total		1.75	36,025	4,788	3,032	7,820	43,845
100	Village Manager	1410 - Village Manager	1.00	124,800	17,721	27,617	45,338	170,138
100	Asst Village Manager	1410 - Village Manager	1.00	76,487	10,861	4,152	15,013	91,500
100	Special Assistant / Payroll	1410 - Village Manager	1.00	45,344	6,439	27,263	33,702	79,046
	1410 - Village Manager Total		3.00	246,631	35,021	59,032	94,053	340,684
100	Clerk-Treasurer	1430 - Clerk / Customer Service	1.00	70,366	9,992	4,206	14,198	84,564
100	Assistant to Manager	1430 - Clerk / Customer Service	1.00	69,826	9,916	27,641	37,557	107,383
100	Cust Serv Assoc	1430 - Clerk / Customer Service	1.00	37,814	5,370	9,988	15,358	53,172
100	Cust Serv Assoc	1430 - Clerk / Customer Service	1.00	37,814	5,370	27,379	32,749	70,563
	1430 - Clerk / Customer Service Total		4.00	215,820	30,648	69,214	99,862	315,682
100	Assistant to Finance Director	1510 - Finance	1.00	52,021	7,387	4,091	11,478	63,499
100	Finance Director	1510 - Finance	1.00	91,728	13,025	27,817	40,842	132,570
	1510 - Finance Total		2.00	143,749	20,412	31,908	52,320	196,069
100	Executive Secretary	2100 - Police Civilian	1.00	55,848	7,930	27,414	35,344	91,192
100	Public Safety Clerk	2100 - Police Civilian	1.00	40,979	5,819	3,720	9,539	50,518
100	Comm Service Officer	2100 - Police Civilian	1.00	41,295	5,864	4,017	9,881	51,176
100	Public Safety Clerk	2100 - Police Civilian	1.00	41,295	5,864	27,275	33,139	74,434
	2100 - Police Civilian Total		4.00	179,417	25,477	62,426	87,903	267,320
100	Police Chief	2100 - Police Sworn	1.00	113,422	20,836	32,927	53,763	167,185
100	Deputy Chief	2100 - Police Sworn	1.00	103,022	18,925	32,455	51,380	154,402
100	Lieutenant	2100 - Police Sworn	1.00	100,601	18,480	32,151	50,631	151,232
100	Lieutenant	2100 - Police Sworn	1.00	100,601	18,480	32,273	50,753	151,354
100	Sergeant	2100 - Police Sworn	1.00	91,797	16,863	13,987	30,850	122,647
100	Sergeant	2100 - Police Sworn	1.00	94,442	17,349	8,403	25,752	120,194
100	Sergeant	2100 - Police Sworn	1.00	91,797	16,863	16,998	33,861	125,658
100	Sergeant	2100 - Police Sworn	1.00	94,879	17,429	31,712	49,141	144,020
100	Detective	2100 - Police Sworn	1.00	90,421	16,610	31,554	48,164	138,585
100	Detective	2100 - Police Sworn	1.00	87,426	16,060	13,790	29,850	117,276
100	Police Officer	2100 - Police Sworn	1.00	67,580	12,415	30,277	42,692	110,272
100	Police Officer	2100 - Police Sworn	1.00	70,924	13,029	12,999	26,028	96,952
100	Police Officer	2100 - Police Sworn	1.00	85,744	15,751	31,098	46,849	132,593
100	Police Officer	2100 - Police Sworn	1.00	67,580	12,415	13,201	25,616	93,196
100	Police Officer	2100 - Police Sworn	1.00	85,744	15,751	31,329	47,080	132,824
100	Police Officer	2100 - Police Sworn	1.00	85,744	15,751	31,218	46,969	132,713

Appendix A
2019 Budget Personnel Summary - By Home Department

Fund	Title	Home Department	FTE	Total Annual Wages	FICA & WRS	Other Fringe Benefits	Total Benefits	Total Salaries & Benefits
100	Police Officer	2100 - Police Sworn	1.00	85,744	15,751	31,267	47,018	132,762
100	Police Officer	2100 - Police Sworn	1.00	85,744	15,751	31,218	46,969	132,713
100	Police Officer	2100 - Police Sworn	1.00	67,580	12,415	12,771	25,186	92,766
100	Police Officer	2100 - Police Sworn	1.00	85,744	15,751	31,098	46,849	132,593
100	Police Officer	2100 - Police Sworn	1.00	85,744	15,751	16,631	32,382	118,126
100	Police Officer	2100 - Police Sworn	1.00	85,744	15,751	31,218	46,969	132,713
100	Police Officer	2100 - Police Sworn	0.50	33,790	6,207	6,385	12,592	46,382
100	Police Officer	2100 - Police Sworn	1.00	70,924	13,029	12,929	25,958	96,882
100	Police Officer	2100 - Police Sworn	1.00	70,924	13,029	7,197	20,226	91,150
		2100 - Police Sworn Total	24.50	2,103,662	386,442	577,086	963,528	3,067,190
100	Administrative Clerk	2400 - Planning Development	1.00	40,040	5,686	4,079	9,765	49,805
100	Code Enforcement Inspector	2400 - Planning Development	1.00	56,056	7,960	32,566	40,526	96,582
100	Building Insp	2400 - Planning Development	1.00	67,371	9,567	10,394	19,961	87,332
100	Head Building Inspector	2400 - Planning Development	-	-	-	-	-	-
100	Planning/Zoning Administrator	2400 - Planning Development	1.00	76,502	10,863	9,875	20,738	97,240
		2400 - Planning Development Total	4.00	239,969	34,076	56,914	90,990	330,959
100	DPW Director	3000 - Public Works Admin	1.00	93,330	13,253	13,045	26,298	119,628
100	Asst Director Dpw	3000 - Public Works Admin	1.00	82,181	11,670	34,693	46,363	128,544
100	Secretary	3000 - Public Works Admin	0.95	45,804	6,504	26,002	32,506	78,310
		3000 - Public Works Admin Total	2.95	221,315	31,427	73,740	105,167	326,482
100	Chief Craftsman	3000 - Public Works Bldg Maint	1.00	55,692	7,908	32,227	40,135	95,827
100	Craftsman	3000 - Public Works Bldg Maint	1.00	55,190	7,837	31,771	39,608	94,798
		3000 - Public Works Bldg Maint Total	2.00	110,882	15,745	63,998	79,743	190,625
100	Fleet Foreman	3000 - Public Works Muni Garage	1.00	61,370	8,715	32,329	41,044	102,414
100	Mechanic	3000 - Public Works Muni Garage	1.00	63,489	9,016	32,885	41,901	105,390
		3000 - Public Works Muni Garage Tota	2.00	124,859	17,731	65,214	82,945	207,804
100	Chief Electrician	3000 - Public Works General	1.00	67,049	9,521	33,484	43,005	110,054
100	Utility Operator II	3000 - Public Works General	1.00	62,790	8,916	33,070	41,986	104,776
100	Route Collector	3000 - Public Works General	1.00	60,824	8,637	33,011	41,648	102,472
100	Utility Operator II	3000 - Public Works General	1.00	62,637	8,895	33,126	42,021	104,658
100	Forester I	3000 - Public Works General	1.00	53,464	7,592	14,591	22,183	75,647
100	Forester II	3000 - Public Works General	1.00	58,618	8,323	9,274	17,597	76,215
100	Equipment Operator	3000 - Public Works General	1.00	56,544	8,030	14,813	22,843	79,387
100	Utility Foreman	3000 - Public Works General	1.00	67,049	9,521	31,660	41,181	108,230
100	Route Collector	3000 - Public Works General	1.00	55,037	7,815	32,144	39,959	94,996
100	Utility Operator II	3000 - Public Works General	1.00	55,736	7,915	8,993	16,908	72,644

Appendix A
2019 Budget Personnel Summary - By Home Department

Fund	Title	Home Department	FTE	Total Annual Wages	FICA & WRS	Other Fringe Benefits	Total Benefits	Total Salaries & Benefits
100	Forestry Leader	3000 - Public Works General	1.00	66,568	9,452	10,268	19,720	86,288
100	Utility Operator 1	3000 - Public Works General	1.00	61,458	8,727	9,544	18,271	79,729
100	Route Collector	3000 - Public Works General	1.00	57,920	8,225	14,926	23,151	81,071
100	Route Collector	3000 - Public Works General	0.50	27,846	3,954	7,360	11,314	39,160
100	Equipment Operator	3000 - Public Works General	1.00	57,483	8,162	32,413	40,575	98,058
100	Utility Operator II	3000 - Public Works General	1.50	31,200	2,387	3,009	5,396	36,596
		3000 - Public Works General Total	16.00	902,223	126,072	321,686	447,758	1,349,981
200	Library Director	5110 - Library	1.00	74,277	10,547	27,679	38,226	112,503
200	Asst Library Director	5110 - Library	1.00	59,914	8,507	9,823	18,330	78,244
200	Confidential Secretary	5110 - Library	1.00	38,126	5,414	9,826	15,240	53,366
200	Librarian	5110 - Library	1.00	48,033	6,821	9,762	16,583	64,616
200	Librarian	5110 - Library	1.00	58,219	8,267	10,114	18,381	76,600
200	Librarian	5110 - Library	1.00	47,590	6,758	9,842	16,600	64,190
200	Librarian	5110 - Library	0.75	43,446	6,170	10,877	17,047	60,493
200	Library Associate	5110 - Library	1.00	37,066	5,264	9,875	15,139	52,205
200	Library Clerk	5110 - Library	1.00	33,758	4,793	9,709	14,502	48,260
200	Library Clerk	5110 - Library	0.38	10,662	1,514	87	1,601	12,263
200	Library Clerk	5110 - Library	0.50	14,175	1,084	48	1,132	15,307
200	Library Clerk	5110 - Library	0.38	10,662	816	36	852	11,514
200	Library Clerk	5110 - Library	0.50	15,496	2,200	304	2,504	18,000
200	Library Clerk	5110 - Library	0.38	10,726	821	36	857	11,583
200	Library Clerk	5110 - Library	0.38	10,726	821	36	857	11,583
200	Library Aide	5110 - Library	0.38	8,868	678	30	708	9,576
200	Shelver	5110 - Library	0.25	3,905	299	13	312	4,217
200	Shelver	5110 - Library	0.25	5,174	396	17	413	5,587
200	Shelver	5110 - Library	0.25	3,905	299	13	312	4,217
200	Shelver	5110 - Library	0.25	3,962	303	13	316	4,278
200	Shelver	5110 - Library	0.25	3,848	294	13	307	4,155
200	Shelver	5110 - Library	0.25	3,962	303	13	316	4,278
200	Shelver	5110 - Library	0.25	3,962	303	13	316	4,278
		5110 - Library Total	13.40	550,462	72,672	108,179	180,851	731,313
210	Program Assistant	4600 - Senior Services	0.45	12,889	986	43	1,029	13,918
210	Senior Resource Director	4600 - Senior Services	0.90	51,106	7,257	24,792	32,049	83,155
		4600 - Senior Services Total	1.35	63,995	8,243	24,835	33,078	97,073
		Grand Total	80.95	5,139,009	808,754	1,517,264	2,326,018	7,465,027

Appendix B

2019 Budget Personnel Detail - By Department Charged

Allocated Department	Title	Home Dept	Total FTE	Allocation %	Allocated FTE	Total Wages	Fringe Benefits	Salaries & Benefits
1200 - Municipal Court	Clerk-Treasurer	1200 - Municipal Court	0.75	100.00%	0.75	31,028	7,421	38,449
1200 - Municipal Court	Judge	1200 - Municipal Court	1.00	100.00%	1.00	4,997	399	5,396
1200 - Municipal Court Total			1.75	200.00%	1.75	36,025	7,820	43,845
1410 - Village Manager	Village Manager	1410 - Village Manager	1.00	85.00%	0.85	106,080	38,538	144,618
1410 - Village Manager	Assistant Village Manager	1410 - Village Manager	1.00	100.00%	1.00	76,487	15,013	91,500
1410 - Village Manager	Assistant Specialist	1410 - Village Manager	1.00	50.00%	0.50	22,672	16,852	39,524
1410 - Village Manager Total			3.00	235.00%	2.35	205,239	70,403	275,642
1420 - Clerk / Customer Service	Village Clerk	1420 - Clerk / Customer Service	1.00	100.00%	1.00	70,366	14,198	84,564
1420 - Clerk / Customer Service	Customer Service Director	1420 - Clerk / Customer Service	1.00	80.00%	0.80	55,861	30,045	85,906
1420 - Clerk / Customer Service	Cust Serv Assoc 1	1420 - Clerk / Customer Service	1.00	45.00%	0.45	17,016	6,911	23,927
1420 - Clerk / Customer Service	Cust Serv Assoc 2	1420 - Clerk / Customer Service	1.00	45.00%	0.45	17,016	14,738	31,754
1420 - Clerk / Customer Service	Assistant Specialist	1410 - Village Manager	1.00	35.00%	0.35	15,870	11,796	27,666
1420 - Clerk / Customer Service Total			5.00	305.00%	3.05	176,129	77,688	253,817
1510 - Finance	Finance Director	1510 - Finance	1.00	85.00%	0.85	77,969	34,716	112,685
1510 - Finance	Assistant Finance Director	1510 - Finance	1.00	75.00%	0.75	39,016	8,608	47,624
1510 - Finance Total			2.00	160.00%	1.60	116,985	43,324	160,309
2100 - Police Civilian	Executive Secretary	2100 - Police Civilian	1.00	100.00%	1.00	55,848	35,344	91,192
2100 - Police Civilian	Comm Service Officer	2100 - Police Civilian	1.00	100.00%	1.00	41,295	9,881	51,176
2100 - Police Civilian	Comm Service Officer	2100 - Police Civilian	1.00	100.00%	1.00	40,979	9,539	50,518
2100 - Police Civilian	Public Safety Clerk	2100 - Police Civilian	1.00	100.00%	1.00	41,295	33,139	74,434
2100 - Police Civilian Total			4.00	400.00%	4.00	179,417	87,903	267,320
2100 - Police Sworn	Police Chief	2100 - Police Sworn	1.00	100.00%	1.00	113,422	53,763	167,185
2100 - Police Sworn	Deputy Chief	2100 - Police Sworn	1.00	100.00%	1.00	103,022	51,380	154,402
2100 - Police Sworn	Lieutenant	2100 - Police Sworn	1.00	100.00%	1.00	100,601	50,631	151,232
2100 - Police Sworn	Lieutenant	2100 - Police Sworn	1.00	100.00%	1.00	100,601	50,753	151,354
2100 - Police Sworn	Sergeant	2100 - Police Sworn	1.00	100.00%	1.00	91,797	30,850	122,647
2100 - Police Sworn	Sergeant	2100 - Police Sworn	1.00	100.00%	1.00	94,442	25,752	120,194
2100 - Police Sworn	Sergeant	2100 - Police Sworn	1.00	100.00%	1.00	91,797	33,861	125,658
2100 - Police Sworn	Sergeant	2100 - Police Sworn	1.00	100.00%	1.00	94,879	49,141	144,020
2100 - Police Sworn	Detective	2100 - Police Sworn	1.00	100.00%	1.00	90,421	48,164	138,585
2100 - Police Sworn	Detective	2100 - Police Sworn	1.00	100.00%	1.00	87,426	29,850	117,276
2100 - Police Sworn	Police Officer	2100 - Police Sworn	1.00	100.00%	1.00	67,580	42,692	110,272
2100 - Police Sworn	Police Officer	2100 - Police Sworn	1.00	100.00%	1.00	70,924	26,028	96,952
2100 - Police Sworn	Police Officer	2100 - Police Sworn	1.00	100.00%	1.00	85,744	46,849	132,593
2100 - Police Sworn	Police Officer	2100 - Police Sworn	1.00	100.00%	1.00	67,580	25,616	93,196
2100 - Police Sworn	Police Officer	2100 - Police Sworn	1.00	100.00%	1.00	85,744	47,080	132,824
2100 - Police Sworn	Police Officer	2100 - Police Sworn	1.00	100.00%	1.00	85,744	46,969	132,713
2100 - Police Sworn	Police Officer	2100 - Police Sworn	1.00	100.00%	1.00	85,744	47,018	132,762
2100 - Police Sworn	Police Officer	2100 - Police Sworn	1.00	100.00%	1.00	85,744	46,969	132,713
2100 - Police Sworn	Police Officer	2100 - Police Sworn	1.00	100.00%	1.00	67,580	25,186	92,766
2100 - Police Sworn	Police Officer	2100 - Police Sworn	1.00	100.00%	1.00	85,744	46,849	132,593
2100 - Police Sworn	Police Officer	2100 - Police Sworn	1.00	100.00%	1.00	85,744	32,382	118,126

Appendix B

2019 Budget Personnel Detail - By Department Charged

Allocated Department	Title	Home Dept	Total FTE	Allocation %	Allocated FTE	Total Wages	Fringe Benefits	Salaries & Benefits
2100 - Police Sworn	Police Officer	2100 - Police Sworn	1.00	100.00%	1.00	85,744	46,969	132,713
2100 - Police Sworn	Police Officer	2100 - Police Sworn	0.50	100.00%	0.50	33,790	12,592	46,382
2100 - Police Sworn	Police Officer	2100 - Police Sworn	1.00	100.00%	1.00	70,924	25,958	96,882
2100 - Police Sworn	Police Officer	2100 - Police Sworn	1.00	100.00%	1.00	70,924	20,226	91,150
2100 - Police Sworn Total			24.50	2500.00%	24.50	2,103,662	963,528	3,067,190
2400 - Planning Development	Planning Director	2400 - Planning Development	1.00	100.00%	1.00	76,502	20,738	97,240
2400 - Planning Development	Administrative Clerk	2400 - Planning Development	1.00	100.00%	1.00	40,040	9,765	49,805
2400 - Planning Development	Head Building Inspector	2400 - Planning Development	-	100.00%	-	-	-	-
2400 - Planning Development	Code Enforcement Inspector	2400 - Planning Development	1.00	100.00%	1.00	67,371	19,961	87,332
2400 - Planning Development	Building Insp	2400 - Planning Development	1.00	100.00%	1.00	56,056	40,526	96,582
2400 - Planning Development Total			4.00	500.00%	4.00	239,969	90,990	330,959
3100 - Public Works Admin	Public Works Director	3000 - Public Works	1.00	50.00%	0.50	46,665	13,150	59,815
3100 - Public Works Admin	Asst Director DPW	3000 - Public Works	1.00	60.00%	0.60	49,309	27,818	77,127
3100 - Public Works Admin	Secretary	3000 - Public Works	0.95	80.00%	0.76	36,643	26,004	62,647
3100 - Public Works Admin Total			2.95	190.00%	1.86	132,617	66,972	199,589
3230 - Bldg Maint	Craftsman	3000 - Public Works	1.00	100.00%	1.00	55,692	40,135	95,827
3230 - Bldg Maint	Chief Craftsman	3000 - Public Works	1.00	75.00%	0.75	41,393	29,707	71,100
3230 - Bldg Maint Total			2.00	175.00%	1.75	97,085	69,842	166,927
3300 - Muni Garage	Mechanic	3000 - Public Works	1.00	100.00%	1.00	61,370	41,044	102,414
3300 - Muni Garage	Fleet Foreman	3000 - Public Works	1.00	100.00%	1.00	63,489	41,901	105,390
3300 - Muni Garage Total			2.00	200.00%	2.00	124,859	82,945	207,804
3410 - Street & Alley	DPW General	3000 - Public Works	14.50	6.30%	0.91	54,874	27,868	82,742
3410 - Street & Alley Total			14.50	6.30%	0.91	54,874	27,868	82,742
3430 - Street Lighting	Chief Craftsman	3000 - Public Works	1.00	25.00%	0.25	13,798	9,903	23,701
3430 - Street Lighting	DPW General	3000 - Public Works	14.50	4.50%	0.65	39,197	19,905	59,102
3430 - Street Lighting Total			15.50	29.50%	0.90	52,995	29,808	82,803
3460 - Winter	DPW General	3000 - Public Works	14.50	5.70%	0.83	49,648	25,214	74,862
3460 - Winter Total			14.50	5.70%	0.83	49,648	25,214	74,862
3510 - Combined Collect	DPW General	3000 - Public Works	14.50	12.70%	1.84	110,620	56,180	166,800
3510 - Combined Collect Total			14.50	12.70%	1.84	110,620	56,180	166,800
3530 - Yard Waste	DPW General	3000 - Public Works	14.50	7.60%	1.10	66,197	33,619	99,816
3530 - Yard Waste Total			14.50	7.60%	1.10	66,197	33,619	99,816
3610 - Forestry	DPW General	3000 - Public Works	14.50	17.80%	2.58	155,042	78,740	233,782
3610 - Forestry Total			14.50	17.80%	2.58	155,042	78,740	233,782
3620 - Parks	DPW General	3000 - Public Works	14.50	5.00%	0.73	43,551	22,119	65,670
3620 - Parks	Summer help	3000 - Public Works	2.00	100.00%	2.00	31,200	5,396	36,596
3620 - Parks Total			16.50	105.00%	2.73	74,751	27,515	102,266

Appendix B

2019 Budget Personnel Detail - By Department Charged

Allocated Department	Title	Home Dept	Total FTE	Allocation %	Allocated FTE	Total Wages	Fringe Benefits	Salaries & Benefits
5110 - Library	Library Director	5110 - Library	1.00	100.00%	1.00	74,277	38,226	112,503
5110 - Library	Asst Library Director	5110 - Library	1.00	100.00%	1.00	59,914	18,330	78,244
5110 - Library	Confidential Secretary	5110 - Library	1.00	100.00%	1.00	38,126	15,240	53,366
5110 - Library	Librarian	5110 - Library	1.00	100.00%	1.00	48,033	16,583	64,616
5110 - Library	Librarian	5110 - Library	1.00	100.00%	1.00	58,219	18,381	76,600
5110 - Library	Librarian	5110 - Library	1.00	100.00%	1.00	47,590	16,600	64,190
5110 - Library	Librarian	5110 - Library	0.75	100.00%	0.75	43,446	17,047	60,493
5110 - Library	Library Associate	5110 - Library	1.00	100.00%	1.00	37,066	15,139	52,205
5110 - Library	Library Clerk	5110 - Library	1.00	100.00%	1.00	33,758	14,502	48,260
5110 - Library	Library Clerk	5110 - Library	0.38	100.00%	0.38	10,662	1,601	12,263
5110 - Library	Library Clerk	5110 - Library	0.50	100.00%	0.50	14,175	1,132	15,307
5110 - Library	Library Clerk	5110 - Library	0.38	100.00%	0.38	10,662	852	11,514
5110 - Library	Library Clerk	5110 - Library	0.50	100.00%	0.50	15,496	2,504	18,000
5110 - Library	Library Clerk	5110 - Library	0.38	100.00%	0.38	10,726	857	11,583
5110 - Library	Library Clerk	5110 - Library	0.38	100.00%	0.38	10,726	857	11,583
5110 - Library	Library Aide	5110 - Library	0.38	100.00%	0.38	8,868	708	9,576
5110 - Library	Shelver	5110 - Library	0.25	100.00%	0.25	3,905	312	4,217
5110 - Library	Shelver	5110 - Library	0.25	100.00%	0.25	5,174	413	5,587
5110 - Library	Shelver	5110 - Library	0.25	100.00%	0.25	3,905	312	4,217
5110 - Library	Shelver	5110 - Library	0.25	100.00%	0.25	3,962	316	4,278
5110 - Library	Shelver	5110 - Library	0.25	100.00%	0.25	3,848	307	4,155
5110 - Library	Shelver	5110 - Library	0.25	100.00%	0.25	3,962	316	4,278
5110 - Library	Shelver	5110 - Library	0.25	100.00%	0.25	3,962	316	4,278
5110 - Library Total			13.40	2300.00%	13.40	550,462	180,851	731,313
4600 - Senior Services	Senior Resource Director	4600 - Senior Services	0.90	100.00%	0.90	51,106	32,049	83,155
4600 - Senior Services	Program Assistant	4600 - Senior Services	0.45	100.00%	0.45	12,889	1,029	13,918
4600 - Senior Services Total			1.35	200.00%	1.35	63,995	33,078	97,073
6600 - TID's	Finance Director	1510 - Finance	1.00	5.00%	0.05	4,586	2,041	6,627
6600 - TID's Total			1.00	5.00%	0.05	4,586	2,041	6,627
3900 - Parking	Village Manager	1410 - Village Manager	1.00	5.00%	0.05	6,240	2,267	8,507
3900 - Parking	Finance Director	1510 - Finance	1.00	0.00%	-	-	-	-
3900 - Parking	Assistant Finance Director	1510 - Finance	1.00	5.00%	0.05	2,601	574	3,175
3900 - Parking	Customer Service Director / Deputy Clerk	1430 - Customer Service	1.00	10.00%	0.10	6,983	3,756	10,739
3900 - Parking	Cust Serv Assoc 1	1430 - Customer Service	1.00	25.00%	0.25	9,454	3,839	13,293
3900 - Parking	Cust Serv Assoc 2	1430 - Customer Service	1.00	25.00%	0.25	9,454	8,187	17,641
3900 - Parking	Assistant Specialist	1410 - Village Manager	1.00	5.00%	0.05	2,267	1,685	3,952
3900 - Parking	Public Works Director	3000 - Public Works	1.00	0.00%	-	-	-	-
3900 - Parking	Asst Director DPW	3000 - Public Works	1.00	0.00%	-	-	-	-
3900 - Parking Total			9.00	75.00%	0.75	36,999	20,308	57,307
3710 - Water - Admin	Village Manager	1410 - Village Manager	1.00	5.00%	0.05	6,240	2,267	8,507
3710 - Water - Admin	Assistant Village Manager	1410 - Village Manager	1.00	0.00%	-	-	-	-
3710 - Water - Admin	Finance Director	1510 - Finance	1.00	5.00%	0.05	4,586	2,041	6,627

Appendix B

2019 Budget Personnel Detail - By Department Charged

Allocated Department	Title	Home Dept	Total FTE	Allocation %	Allocated FTE	Total Wages	Fringe Benefits	Salaries & Benefits
3710 - Water - Admin	Public Works Director	3000 - Public Works	1.00	25.00%	0.25	23,333	6,574	29,907
3710 - Water - Admin	Asst Director Dpw	3000 - Public Works	1.00	20.00%	0.20	16,436	9,273	25,709
3710 - Water - Admin	Secretary	3000 - Public Works	0.95	10.00%	0.10	4,580	3,250	7,830
3710 - Water - Admin	DPW General	3000 - Public Works	14.50	2.60%	0.38	22,646	11,500	34,146
3710 - Water - Admin Total			20.45	67.60%	1.02	77,821	34,905	112,726
3730 - Water - Mains	DPW General	3000 - Public Works	14.50	15.30%	2.22	133,266	67,682	200,948
3730 - Water - Mains Total			14.50	15.30%	2.22	133,266	67,682	200,948
3740 - Water - Services	DPW General	3000 - Public Works	14.50	3.20%	0.46	27,872	14,155	42,027
3740 - Water - Services Total			14.50	3.20%	0.46	27,872	14,155	42,027
3750 - Water - Meters	DPW General	3000 - Public Works	14.50	4.50%	0.65	39,197	19,905	59,102
3750 - Water - Meters Total			14.50	4.50%	0.65	39,197	19,905	59,102
3760 - Water - Hydrants	DPW General	3000 - Public Works	14.50	0.70%	0.10	6,097	3,095	9,192
3760 - Water - Hydrants Total			14.50	0.70%	0.10	6,097	3,095	9,192
3770 - Water - Misc Plant	DPW General	3000 - Public Works	14.50	0.70%	0.10	6,097	3,095	9,192
3770 - Water - Misc Plant Total			14.50	0.70%	0.10	6,097	3,095	9,192
3780 - Water - Cust Acnt	Assistant Finance Director	1510 - Finance	1.00	10.00%	0.10	5,202	1,149	6,351
3780 - Water - Cust Acnt	Customer Service Director / Deputy Clerk	1430 - Customer Service	1.00	5.00%	0.05	3,491	1,878	5,369
3780 - Water - Cust Acnt	Cust Serv Assoc 1	1430 - Customer Service	1.00	15.00%	0.15	5,672	2,304	7,976
3780 - Water - Cust Acnt	Cust Serv Assoc 2	1430 - Customer Service	1.00	15.00%	0.15	5,672	4,912	10,584
3780 - Water - Cust Acnt	Assistant Specialist	1410 - Village Manager	1.00	5.00%	0.05	2,267	1,685	3,952
3780 - Water - Cust Acnt	DPW General	3000 - Public Works	14.50	1.20%	0.17	10,453	5,309	15,762
3780 - Water - Cust Acnt Total			19.50	51.20%	0.67	32,757	17,237	49,994
3810 - Sewer - Admin	Village Manager	1410 - Village Manager	1.00	5.00%	0.05	6,240	2,267	8,507
3810 - Sewer - Admin	Assistant Village Manager	1410 - Village Manager	1.00	0.00%	-	-	-	-
3810 - Sewer - Admin	Finance Director	1510 - Finance	1.00	5.00%	0.05	4,586	2,041	6,627
3810 - Sewer - Admin	Public Works Director	3000 - Public Works	1.00	25.00%	0.25	23,333	6,574	29,907
3810 - Sewer - Admin	Asst Director Dpw	3000 - Public Works	1.00	20.00%	0.20	16,436	9,273	25,709
3810 - Sewer - Admin	Secretary	3000 - Public Works	0.95	10.00%	0.10	4,580	3,250	7,830
3810 - Sewer - Admin	DPW General	3000 - Public Works	14.50	2.60%	0.38	22,646	11,500	34,146
3810 - Sewer - Admin Total			20.45	67.60%	1.02	77,821	34,905	112,726
3820 - Sewer - Maint	DPW General	3000 - Public Works	14.50	6.40%	0.93	55,746	28,311	84,057
3820 - Sewer - Maint Total			14.50	6.40%	0.93	55,746	28,311	84,057
3830 - Sewer - Storm	DPW General	3000 - Public Works	14.50	3.20%	0.46	27,872	14,155	42,027
3830 - Sewer - Storm Total			14.50	3.20%	0.46	27,872	14,155	42,027
3880 - Sewer - Cust Acnt	Assistant Finance Director	1510 - Finance	1.00	10.00%	0.10	5,202	1,149	6,351
3880 - Sewer - Cust Acnt	Customer Service Director / Deputy Clerk	1430 - Customer Service	1.00	5.00%	0.05	3,491	1,878	5,369
3880 - Sewer - Cust Acnt	Cust Serv Assoc 1	1430 - Customer Service	1.00	15.00%	0.15	5,672	2,304	7,976
3880 - Sewer - Cust Acnt	Cust Serv Assoc 2	1430 - Customer Service	1.00	15.00%	0.15	5,672	4,912	10,584
3810 - Sewer - Admin	Assistant Specialist	1410 - Village Manager	1.00	5.00%	0.05	2,267	1,685	3,952
3880 - Sewer - Cust Acnt Total			5.00	50.00%	0.50	22,304	11,928	34,232

Appendix C

2019 Budget Allocated Staff By Position 2017-2019

Fund	Title	Home Dept	Allocated Department	Budget Allocation 2017	Budget Allocation 2018	Budget Allocation 2019
100	Village Manager	1410 - Village Manager	1410 - Village Manager	75.00%	80.00%	85.00%
100	Village Manager	1410 - Village Manager	3710 - Water - Admin	7.50%	5.00%	5.00%
100	Village Manager	1410 - Village Manager	3810 - Sewer - Admin	7.50%	10.00%	5.00%
100	Village Manager	1410 - Village Manager	3900 - Parking	2.50%	5.00%	5.00%
100	Village Manager	1410 - Village Manager	6600 - TID No. 1	2.50%	0.00%	0.00%
100	Village Manager	1410 - Village Manager	6600 - TID No. 3	2.00%	0.00%	0.00%
100	Village Manager	1410 - Village Manager	6600 - TID No. 4	1.00%	0.00%	0.00%
100	Village Manager	1410 - Village Manager	6600 - TID No. 5	2.00%	0.00%	0.00%
	Village Manager Total			100.00%	100.00%	100.00%
100	Asst Village Manager	1410 - Village Manager	1410 - Village Manager	85.00%	90.00%	100.00%
100	Asst Village Manager	1410 - Village Manager	3710 - Water - Admin	5.00%	5.00%	0.00%
100	Asst Village Manager	1410 - Village Manager	3810 - Sewer - Admin	5.00%	5.00%	0.00%
100	Asst Village Manager	1410 - Village Manager	6600 - TID No. 1	0.00%	0.00%	0.00%
100	Asst Village Manager	1410 - Village Manager	6600 - TID No. 3	2.00%	0.00%	0.00%
100	Asst Village Manager	1410 - Village Manager	6600 - TID No. 4	1.00%	0.00%	0.00%
100	Asst Village Manager	1410 - Village Manager	6600 - TID No. 5	2.00%	0.00%	0.00%
	Asst Village Manager Total			100.00%	100.00%	100.00%
100	Special Assistant / Payroll	1410 - Village Manager	1420 - Clerk / Customer Service	50.00%	20.00%	35.00%
100	Special Assistant / Payroll	1410 - Village Manager	1410 - Village Manager	10.00%	50.00%	50.00%
100	Special Assistant / Payroll	1410 - Village Manager	3780 - Water - Cust Acnt	10.00%	10.00%	5.00%
100	Special Assistant / Payroll	1410 - Village Manager	3880 - Sewer - Cust Acnt	10.00%	10.00%	5.00%
100	Special Assistant / Payroll	1410 - Village Manager	3900 - Parking	20.00%	10.00%	5.00%
	Special Assistant Total			100.00%	100.00%	100.00%
100	Assistant to Manager	1420 - Clerk / Customer Service	1420 - Clerk / Customer Service	89.00%	89.00%	80.00%
100	Assistant to Manager	1420 - Clerk / Customer Service	3780 - Water Cust Acnt	3.00%	3.00%	5.00%
100	Assistant to Manager	1420 - Clerk / Customer Service	3880 - Sewer - Cust Acnt	3.00%	3.00%	5.00%
100	Assistant to Manager	1420 - Clerk / Customer Service	3900 - Parking	5.00%	5.00%	10.00%
	Assistant to Manager Total			100.00%	100.00%	100.00%
100	Cust Serv Assoc 1	1420 - Clerk / Customer Service	1420 - Clerk / Customer Service	45.00%	45.00%	45.00%
100	Cust Serv Assoc 1	1420 - Clerk / Customer Service	3780 - Water - Cust Acnt	15.00%	15.00%	15.00%
100	Cust Serv Assoc 1	1420 - Clerk / Customer Service	3880 - Sewer - Cust Acnt	15.00%	15.00%	15.00%
100	Cust Serv Assoc 1	1420 - Clerk / Customer Service	3900 - Parking	25.00%	25.00%	25.00%
	Cust Serv Assoc 1 Total			100.00%	100.00%	100.00%

Appendix C

2019 Budget Allocated Staff By Position 2017-2019

Fund	Title	Home Dept	Allocated Department	Budget Allocation 2017	Budget Allocation 2018	Budget Allocation 2019
100	Cust Serv Assoc 2	1420 - Clerk / Customer Service	1420 - Clerk / Customer Service	45.00%	45.00%	45.00%
100	Cust Serv Assoc 2	1420 - Clerk / Customer Service	3780 - Water - Cust Acnt	15.00%	15.00%	15.00%
100	Cust Serv Assoc 2	1420 - Clerk / Customer Service	3880 - Sewer - Cust Acnt	15.00%	15.00%	15.00%
100	Cust Serv Assoc 2	1420 - Clerk / Customer Service	3900 - Parking	25.00%	25.00%	25.00%
Cust Serv Assoc 2 Total				100.00%	100.00%	100.00%
100	Finance Director	1510 - Finance	1510 - Finance	74.00%	77.00%	85.00%
100	Finance Director	1510 - Finance	3710 - Water - Admin	7.50%	7.50%	5.00%
100	Finance Director	1510 - Finance	3810 - Sewer - Admin	7.50%	7.50%	5.00%
100	Finance Director	1510 - Finance	3900 - Parking	2.00%	2.00%	0.00%
100	Finance Director	1510 - Finance	6600 - TID No. 1	3.00%	1.00%	1.00%
100	Finance Director	1510 - Finance	6600 - TID No. 3	3.00%	3.00%	2.00%
100	Finance Director	1511 - Finance	6600 - TID No. 4	1.00%	1.00%	1.00%
100	Finance Director	1512 - Finance	6600 - TID No. 5	2.00%	1.00%	1.00%
Finance Director Total				100.00%	100.00%	100.00%
100	Assistant to Finance Director	1510 - Finance	1510 - Finance	50.00%	75.00%	75.00%
100	Assistant to Finance Director	1510 - Finance	3780 - Water - Cust Acnt	20.00%	10.00%	10.00%
100	Assistant to Finance Director	1510 - Finance	3880 - Sewer - Cust Acnt	20.00%	10.00%	10.00%
100	Assistant to Finance Director	1510 - Finance	3900 - Parking	10.00%	5.00%	5.00%
Assistant to Finance Director Total				100.00%	100.00%	100.00%
100	Planning/Zoning Administrator	2400 - Planning Development	2400 - Planning Development	90.00%	95.00%	100.00%
100	Planning/Zoning Administrator	2400 - Planning Development	6600 - TID No. 1	1.00%	0.00%	0.00%
100	Planning/Zoning Administrator	2400 - Planning Development	6600 - TID No. 3	6.00%	5.00%	0.00%
100	Planning/Zoning Administrator	2400 - Planning Development	6600 - TID No. 5	3.00%	0.00%	0.00%
Planning/Zoning Administrator Total				100.00%	100.00%	100.00%
100	DPW Director	3000 - Public Works Admin	3100 - Public Works Admin	50.00%	50.00%	50.00%
100	DPW Director	3000 - Public Works Admin	3710 - Water - Admin	16.00%	20.00%	25.00%
100	DPW Director	3000 - Public Works Admin	3810 - Sewer - Admin	25.00%	25.00%	25.00%
100	DPW Director	3000 - Public Works Admin	3900 - Parking	5.00%	5.00%	0.00%
100	DPW Director	3000 - Public Works Admin	6600 - TID No. 1	0.00%	0.00%	0.00%
100	DPW Director	3000 - Public Works Admin	6600 - TID No. 3	2.00%	0.00%	0.00%
100	DPW Director	3000 - Public Works Admin	6600 - TID No. 5	2.00%	0.00%	0.00%
DPW Director Total				100.00%	100.00%	100.00%

Appendix C

2019 Budget Allocated Staff By Position 2017-2019

Fund	Title	Home Dept	Allocated Department	Budget Allocation 2017	Budget Allocation 2018	Budget Allocation 2019
100	Asst Director Dpw	3000 - Public Works Admin	3100 - Public Works Admin	60.00%	60.00%	60.00%
100	Asst Director Dpw	3000 - Public Works Admin	3710 - Water - Admin	15.00%	15.00%	20.00%
100	Asst Director Dpw	3000 - Public Works Admin	3810 - Sewer - Admin	20.00%	20.00%	20.00%
100	Asst Director Dpw	3000 - Public Works Admin	3900 - Parking	5.00%	5.00%	0.00%
	Asst Director Dpw Total			100.00%	100.00%	100.00%
100	Secretary	3000 - Public Works Admin	3100 - Public Works Admin	80.00%	80.00%	80.00%
100	Secretary	3000 - Public Works Admin	3710 - Water - Admin	10.00%	10.00%	10.00%
100	Secretary	3000 - Public Works Admin	3810 - Sewer - Admin	10.00%	10.00%	10.00%
	Secretary Total			100.00%	100.00%	100.00%
100	Chief Craftsman	3230 - Public Works Bldg Maint	3230 - Public Works Bldg Maint	100.00%	100.00%	100.00%
	Chief Craftsman Total			100.00%	100.00%	100.00%
100	Craftsman	3230 - Public Works Bldg Maint	3230 - Public Works Bldg Maint	75.00%	75.00%	75.00%
100	Craftsman	3230 - Public Works Bldg Maint	3430 - Street Lighting	25.00%	25.00%	25.00%
	Craftsman Total			100.00%	100.00%	100.00%
100	DPW General	3000 - Public Works	3410 - Street /Alley	6.00%	5.30%	6.30%
100	DPW General	3000 - Public Works	3430 - Street Lighting	4.00%	4.70%	4.00%
100	DPW General	3000 - Public Works	3460 - Winter Maint	5.00%	5.30%	5.20%
100	DPW General	3000 - Public Works	3510 - Refuse	14.50%	12.00%	13.80%
100	DPW General	3000 - Public Works	3530 - Yard Waste	6.00%	6.30%	8.00%
100	DPW General	3000 - Public Works	3610 - Forestry	17.00%	15.30%	16.10%
100	DPW General	3000 - Public Works	3620 - Parks	7.50%	8.00%	9.80%
100	DPW General	3000 - Public Works	3710 - Water Admin	0.00%	2.00%	1.70%
100	DPW General	3000 - Public Works	3730 - Water Mains	18.00%	12.60%	13.80%
100	DPW General	3000 - Public Works	3740 - Water Services	4.00%	3.70%	2.30%
100	DPW General	3000 - Public Works	3750 - Water Meters	1.00%	5.30%	5.80%
100	DPW General	3000 - Public Works	3760 - Water Hydrants	0.30%	1.00%	1.10%
100	DPW General	3000 - Public Works	3770 - Water Misc Plant	0.30%	0.50%	0.60%
100	DPW General	3000 - Public Works	3780 - Water Customer Accts	1.00%	2.00%	0.60%
100	DPW General	3000 - Public Works	3810 - Sewer Admin	0.00%	3.00%	1.10%
100	DPW General	3000 - Public Works	3820 - Sewer Maintenance	10.00%	9.00%	6.90%
100	DPW General	3000 - Public Works	3830 - Storm Maintenance	3.60%	3.00%	2.90%
	DPW General Total			100.00%	100.00%	100.00%
	Grand Total			1400.00%	1400.00%	1400.00%

2019 - 2028 Financial Plan

Appendix D - Capital Asset Vehicles Inventory

Dept	Category	ID#	Description	Year Purchased	Cost	Replace		Year	Replace									
						Cost	Life		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Police	Vehicles - equipped	9	FORD EXPLORER	2018	38,500	38,500	4	2022	-	-	-	38,500	-	-	-	40,000	-	-
Police	Vehicles - equipped	5	CHEVY TAHOE	2018	52,000	52,000	4	2022	-	-	-	52,000	-	-	-	55,000	-	-
Police	Vehicles - equipped	1	FORD EXPLORER	2018	38,500	38,500	4	2022	-	-	-	38,500	-	-	-	40,000	-	-
Police	Vehicles - equipped	10	CHEVY TAHOE	2014	49,750	55,000	4	2019	55,000	-	-	-	55,000	-	-	-	60,000	-
Police	Vehicles - equipped	11	CHEVY EQUINOX	2015	23,913	40,000	5	2020	-	40,000	-	-	-	-	40,000	-	-	40,000
Police	Vehicles - equipped	4	CHEVY TAHOE	2015	53,580	55,000	4	2020	-	55,000	-	-	-	-	60,000	-	-	60,000
Police	Vehicles - equipped	8	JEEP WRANGLER - Parking Checker	2016	25,000	30,000	10	2026	-	-	-	-	-	-	-	30,000	-	-
Police	Vehicles - equipped	2	FORD UTILITY	2016	45,000	50,000	4	2020	-	50,000	-	-	-	-	50,000	-	-	50,000
Police	Vehicles - equipped	3	CHEVY TAHOE	2017	56,000	60,000	4	2021	-	-	60,000	-	-	-	-	60,000	-	-
Police	Vehicles - equipped	6	FORD EXPLORER	2017	56,000	60,000	4	2021	-	-	60,000	-	-	-	-	60,000	-	-
					438,243	479,000			55,000	145,000	120,000	129,000	55,000	150,000	120,000	165,000	60,000	150,000
Planning	Vehicles	PDD	2005 CROWN VIC SQUAD 3 BLACK	2005	20,655	-	10	PD	-	-	-	-	-	-	-	-	-	-
Planning	Vehicles	PDD	2007 CROWN VIC SQUAD 3 BLACK	2011	25,965	-	10	PD	-	-	-	-	-	-	-	-	-	-
Planning	Vehicles	PDD	2015 CHEVY CRUZ	2015	17,097	20,000	15	2030	-	-	-	-	-	-	-	-	-	-
					63,717	20,000			-	-	-	-	-	-	-	-	-	-
DPW	Dump Trucks	45	GMC C5500 Dump TRUCK LOPRO #45	1999	52,207	60,000	15	2019	60,000	-	-	-	-	-	-	-	-	-
DPW	Dump Trucks	54	DUMP TRUCK (pending 2018 replace)	2018	160,000	160,000	15	2033	-	-	-	-	-	-	-	-	-	-
DPW	Dump Trucks	55	Sterling L75Q1 Dump Truck #55	2004	65,250	170,000	15	2019	170,000	-	-	-	-	-	-	-	-	-
DPW	Dump Trucks	56	CHEVY DUMP TRUCK #56	2005	70,381	170,000	15	2020	-	170,000	-	-	-	-	-	-	-	-
DPW	Dump Trucks	47	FORD TRUCK #47 W/PLOW TIPPER TOOL BOS	2006	51,696	60,000	15	2021	-	-	60,000	-	-	-	-	-	-	-
DPW	Dump Trucks	57	GMC 7500 W DUMP BODY #57	2007	77,229	170,000	15	2022	-	-	-	170,000	-	-	-	-	-	-
DPW	Dump Trucks	58	INTERNATIONAL 7300 DUMP TRUCK #58	2008	33,723	170,000	15	2023	-	-	-	-	170,000	-	-	-	-	-
DPW	Dump Trucks	59	INTERNATIONAL TRUCK 7300SFA 4X2	2008	62,545	175,000	15	2025	-	-	-	-	-	-	175,000	-	-	-
DPW	Dump Trucks	50	INTERNATIONAL 4300 W/HOOK #46	2014	135,570	150,000	15	2029	-	-	-	-	-	-	-	-	-	-
DPW	Dump Trucks	44	2016 F-550 CHIPPER TRUCK	2015	58,556	60,000	15	2030	-	-	-	-	-	-	-	-	-	-
DPW	Garbage Trucks	71	2018 MAC GARBAGE TRUCK VIN 1225	2017	199,446	250,000	13	2030	-	-	-	-	-	-	-	-	-	-
DPW	Garbage Trucks	72	2018 MAC GARBAGE TRUCK VIN 1226	2017	199,446	250,000	13	2030	-	-	-	-	-	-	-	-	-	-
DPW	Garbage Trucks	73	2018 MAC GARBAGE TRUCK VIN 1227	2017	268,537	250,000	13	2030	-	-	-	-	-	-	-	-	-	-
DPW	Garbage Trucks	74	2018 MAC GARBAGE TRUCK VIN 1228	2017	268,537	250,000	13	2030	-	-	-	-	-	-	-	-	-	-
DPW	Light Trucks	24	COLORADO PICK UP #24	2008	25,654	24,000	12	2020	-	24,000	-	-	-	-	-	-	-	-
DPW	Light Trucks	22	COLORADO PICK UP BEACH #22	2009	14,775	24,000	12	2021	-	-	24,000	-	-	-	-	-	-	-
DPW	Light Trucks	30	2500 Chevy Silverado HD #30	2011	29,991	25,000	12	2023	-	-	-	-	25,000	-	-	-	-	-
DPW	Other Vehicles	65	VERSALIFT AERIAL #65	2007	130,235	150,000	15	2026	-	-	-	-	-	-	-	150,000	-	-
DPW	Spec. Pick-ups	33	CHEVY TRUCK #33 WATERING TRUCK	1998	22,964	-	20	never	-	-	-	-	-	-	-	-	-	-
DPW	Spec. Pick-ups	38	CHEVY C2500 EXT CAB WATERING TRUCK	1998	25,327	-	20	never	-	-	-	-	-	-	-	-	-	-
DPW	Spec. Pick-ups	39	FORD F350 W/UTILITY BODY #39	2001	18,763	50,000	12	2019	50,000	-	-	-	-	-	-	-	-	-
DPW	Spec. Pick-ups	36	FORD F350 W/UTILITY BODY #36	2002	18,763	50,000	12	2021	-	-	50,000	-	-	-	-	-	-	-
DPW	Spec. Pick-ups	34	GMC 3500 TRK #34 w/Dump Body w/Plow	2012	44,960	60,000	12	2024	-	-	-	-	-	-	60,000	-	-	-
DPW	Spec. Pick-ups	32	FORD F550 2012 Versalift #32	2013	87,231	130,000	12	2024	-	-	-	-	-	-	130,000	-	-	-
DPW	Vehicles	25	2013 Chevy Equinox #25	2013	23,627	24,000	10	2023	-	-	-	-	24,000	-	-	-	-	-
DPW	Vehicles	26	CHEVY EQUINOX VEHICLE #26	2014	22,692	25,000	10	2024	-	-	-	-	-	-	25,000	-	-	-
					2,168,105	2,907,000			280,000	194,000	134,000	170,000	219,000	215,000	175,000	150,000	-	-
					2,670,065	3,406,000			335,000	339,000	254,000	299,000	274,000	365,000	295,000	315,000	60,000	150,000
Water	Spec. Pick-ups	37	Chevy new #37	2010	34,370	33,500	15	2025	-	-	-	-	-	-	33,500	-	-	-
Water	Spec. Pick-ups	35	SILVERADO 2500	2015	34,487	35,000	15	2030	-	-	-	-	-	-	-	-	-	-
					68,857	68,500			-	-	-	-	-	-	33,500	-	-	-
Sewer	Other Vehicles	64	CAMEL SEWER JET VACUUM / STERLING	2004	184,894	400,000	15	2020	-	400,000	-	-	-	-	-	-	-	-
Sewer	Spec. Pick-ups	31	GMC step Van	2012	38,348	40,000	15	2027	-	-	-	-	-	-	-	-	40,000	-
					223,242	440,000			-	400,000	-	-	-	-	-	-	40,000	-

2019 - 2028 Financial Plan
Appendix E - Capital Asset Equipment Inventory

Dept	Category	ID#	Description	Year Purchased	Cost	Replace		Year										
						Cost	Life	Year	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
General	Furniture		COURT ROOM CHAIRS	2008	6,098	6,500	20	2028	-	-	-	-	-	-	-	-	-	6,500
General	Furniture		COMMITTEE ROOM CHAIRS	2016	4,000	5,000	15	2031	-	-	-	-	-	-	-	-	-	-
General	Furniture		TRUSTEE CHAIRS	1980	-	5,000	20	2019	5,000	-	-	-	-	-	-	-	-	-
					10,098	16,500			5,000	-	-	-	-	-	-	-	-	6,500
PARKS	Misc Equip		SCHUMAN UPRIGHT PIANO & BENCH	1960	1,000	-	20	never	-	-	-	-	-	-	-	-	-	-
PARKS	Misc Equip		CEILING LIGHT FIXTURES, WAGON WHEEL, YOLK	1984	4,000	-	20	never	-	-	-	-	-	-	-	-	-	-
PARKS	Misc Equip		TONKA WALK IN COOLER	1985	2,800	-	20	never	-	-	-	-	-	-	-	-	-	-
PARKS	Misc Equip		GARLAND OVEN,ELEC EOPTALARM/LIGHTS SWITCH	1986	2,200	-	20	never	-	-	-	-	-	-	-	-	-	-
PARKS	Misc Equip		BEACH PLAY EQUIPMENT	2000	4,457	50,000	20	2020	-	50,000	-	-	-	-	-	-	-	-
PARKS	Misc Equip		RIVERPARK BLEACHERS/BENCHES	2000	9,059	20,000	20	2020	-	20,000	-	-	-	-	-	-	-	-
PARKS	Misc Equip		ATWATER PARK PLAY EQUIPMENT	2015	100,000	100,000	20	2035	-	-	-	-	-	-	-	-	-	-
					123,516	170,000			-	70,000	-	-	-	-	-	-	-	-
Village Center	Furniture		ROUND TABLES (10)	2003	5,082	6,000	20	2023	-	-	-	-	6,000	-	-	-	-	-
Village Center	Furniture		FLIP TOP TABLES (18)	2017	11,343	12,000	15	2032	-	-	-	-	-	-	-	-	-	-
Village Center	Furniture		LOBBY FURNITURE (2T / 3C)	2007	3,750	4,000	15	2022	-	-	-	4,000	-	-	-	-	-	-
Village Center	Furniture		STACKING CHAIRS FOR VC (170)	2002	20,000	20,000	20	2022	-	-	-	20,000	-	-	-	-	-	-
Village Center	Furniture		COAT RACK	2003	1,482	2,000	20	2023	-	-	-	-	2,000	-	-	-	-	-
VC / SRC	Furniture		SRC CONFERENCE ROOM (3T / 12C)	2011	3,500	5,000	15	2026	-	-	-	-	-	-	-	-	5,000	-
					45,157	49,000			-	-	-	24,000	8,000	-	-	5,000	-	-
Manager	Furniture		OFFICE FURNITURE - MANAGER	2018	7,500	7,500	20	2038	-	-	-	-	-	-	-	-	-	-
Manager	Furniture		OFFICE FURNITURE - ASST. MGR	2008	4,142	7,500	20	2028	-	-	-	-	-	-	-	-	-	7,500
					11,642	15,000			-	-	-	-	-	-	-	-	-	7,500
Clerk	Furniture		OFFICE FURNITURE - CLERK	2008	5,805	6,000	20	2028	-	-	-	-	-	-	-	-	-	6,000
Clerk	Furniture		OFFICE FURNITURE - CS MANAGER	2008	4,325	5,000	20	2028	-	-	-	-	-	-	-	-	-	5,000
Clerk	Furniture		CUBICLES FOR C/T OFFICE	2008	11,285	15,000	20	2028	-	-	-	-	-	-	-	-	-	15,000
					21,415	26,000			-	-	-	-	-	-	-	-	-	26,000
Elections	Misc Equip		DS200 Voting Machine	2015	2,000	6,000	7	2022	-	-	-	6,000	-	-	-	-	-	-
Elections	Misc Equip		DS200 Voting Machine	2015	2,000	6,000	7	2022	-	-	-	6,000	-	-	-	-	-	-
Elections	Misc Equip		DS200 Voting Machine	2015	2,000	6,000	7	2022	-	-	-	6,000	-	-	-	-	-	-
Elections	Misc Equip		AutoMark Voting Machine	2015	unk	2,500	7	2022	-	-	-	2,500	-	-	-	-	-	-
Elections	Misc Equip		AutoMark Voting Machine	2015	unk	2,500	7	2022	-	-	-	2,500	-	-	-	-	-	-
Elections	Misc Equip		AutoMark Voting Machine	2015	unk	2,500	7	2022	-	-	-	2,500	-	-	-	-	-	-
					6,000	25,500			-	-	-	25,500	-	-	-	-	-	-
Finance	Furniture		OFFICE FURNITURE - FINANCE DIRECTOR	2015	5,234	5,000	20	2035	-	-	-	-	-	-	-	-	-	-
					5,234	5,000			-	-	-	-	-	-	-	-	-	-
Police	Misc Equip		AUDIO/VIDEO INTERROGATION ROOMS	2017	20,000	20,000	10	2027	-	-	-	-	-	-	-	-	-	20,000
Police	Misc Equip		POLICE SHOTGUNS/5 RIFLES	2016	10,000	20,000	10	2026	-	-	-	-	-	-	-	-	20,000	-
Police	Misc Equip		SPEED SENTRY TRAILER BUNDLES -2	2007	7,510	10,000	10	2021	-	-	10,000	-	-	-	-	-	-	-
Police	Misc Equip		BASE SYSTEM LIVESCAN	2008	18,590	19,000	10	2020	-	19,000	-	-	-	-	-	-	-	-
Police	Misc Equip		PORTABLE RADIOS (26)	2018	81,000	100,000	10	2028	-	-	-	-	-	-	-	-	-	100,000
Police	Misc Equip		AXON - MOBILE DATA VIDEO (6)	2011	29,000	30,000	10	2021	-	-	30,000	-	-	-	-	-	-	-
Police	Misc Equip		TOUGHBOOK LAPTOPS - SQUADS (6)	2008	20,941	20,000	10	2022	-	-	-	20,000	-	-	-	-	-	-
Police	Misc Equip		SIDEARMS GLOCK 40 CAL (27)	2011	9,000	17,000	10	2020	-	17,000	-	-	-	-	-	-	-	-
Police	Misc Equip		BODY CAMERA'S	2016	30,000	35,000	5	2021	-	-	35,000	-	-	-	-	-	35,000	-
Police	Misc Equip		SERVER UNIT (pending 2018)	2018	10,000	10,000	5	2023	-	-	-	-	10,000	-	-	-	-	-
Police	Misc Equip		FINGERPRINT ID SYSTEM MORPHUS	2017	2,093	2,300	7	2024	-	-	-	-	-	2,300	-	-	-	-
					238,134	283,300			-	36,000	75,000	20,000	10,000	2,300	-	55,000	20,000	100,000

2019 - 2028 Financial Plan
Appendix E - Capital Asset Equipment Inventory

Dept	Category	ID#	Description	Year Purchased	Cost	Replace		Replace										
						Cost	Life	Year	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Planning	Furniture		OFFICE FURNITURE - P&D ADMIN	2012	3,145	4,000	20	2032	-	-	-	-	-	-	-	-	-	-
Planning	Furniture		OFFICE FURNITURE - 4 DESKS INSPECTORS	2008	4,246	4,500	20	2028	-	-	-	-	-	-	-	-	-	4,500
Planning	Furniture		LATERAL FILE CABINETS	2008	5,855	6,000	20	2028	-	-	-	-	-	-	-	-	-	6,000
					13,246	14,500			-	-	-	-	-	-	-	-	-	10,500
DPW	Garbage Equip		SHARED COMPACTOR SOLID WASTE	2006	41,810	110,000	15	2021	-	-	110,000	-	-	-	-	-	-	-
DPW	Garbage Equip		YARD WASTE COMPACTOR	2017	103,822	110,000	15	2032	-	-	-	-	-	-	-	-	-	-
DPW	Heavy Equip	70	OTTAWA SPOTTER #70 shared	2011	14,750	20,000	12	2026	-	-	-	-	-	-	-	-	20,000	-
DPW	Heavy Equip	84	SECARD SNOW LOADER #84	1980	24,000	75,000	30	2021	-	-	75,000	-	-	-	-	-	-	-
DPW	Heavy Equip		Roscoe Roller	1989	9,700	30,000	15	2019	30,000	-	-	-	-	-	-	-	-	-
DPW	Heavy Equip	87	RAYCO STUMP CUTTER	1995	24,995	35,000	25	2020	-	35,000	-	-	-	-	-	-	-	-
DPW	Heavy Equip	81	SULLAIR COMPRESSOR	1996	13,998	20,000	20	2022	-	-	-	20,000	-	-	-	-	-	-
DPW	Heavy Equip	93	CATERPILLAR 926M WHEEL LOADER	2017	149,800	150,000	12	2029	-	-	-	-	-	-	-	-	-	-
DPW	Heavy Equip	102	KUBOTA TRACTOR W/LOADER BUCKET #102	2001	20,000	40,000	15	2020	-	40,000	-	-	-	-	-	-	-	-
DPW	Heavy Equip	102A	#2001 BARBER SURFRAKE MODEL 400	2001	22,000	30,000	12	2020	-	30,000	-	-	-	-	-	-	-	-
DPW	Heavy Equip	90	JCB 3CX 12L4WS BACKHOE LOADER	2018	80,000	80,000	12	2030	-	-	-	-	-	-	-	-	-	-
DPW	Heavy Equip	200	GATOR 4X4 TRUCK #200	2005	6,401	12,000	15	2020	-	12,000	-	-	-	-	-	-	-	-
DPW	Heavy Equip	109	ODB LEAF VAC #109	2008	17,867	20,000	15	2023	-	-	-	-	20,000	-	-	-	-	-
DPW	Heavy Equip	108	ODB LEAF VAC #108	2008	17,867	20,000	15	2023	-	-	-	-	20,000	-	-	-	-	-
DPW	Heavy Equip	110	ODB LEAF VAC #110	2008	17,867	20,000	15	2023	-	-	-	-	20,000	-	-	-	-	-
DPW	Heavy Equip	88	MT6 TRACTOR #88	2009	122,578	125,000	15	2024	-	-	-	-	-	125,000	-	-	-	-
DPW	Heavy Equip	85	BANDIT CHIPPER #85	2010	36,160	55,000	10	2020	-	55,000	-	-	-	-	-	-	-	-
DPW	Heavy Equip	300	KUBOTA RTV 900	2011	11,500	18,000	10	2021	-	-	18,000	-	-	-	-	-	-	-
DPW	Heavy Equip	82	Spaulding Hot Patch Trailer	2012	17,290	17,000	12	2024	-	-	-	-	-	17,000	-	-	-	-
DPW	Heavy Equip	94	New Holland Skid Steer L220	2012	37,451	35,000	15	2024	-	-	-	-	-	35,000	-	-	-	-
DPW	Heavy Equip		Jib Boom	2013	5,089	10,000	20	2033	-	-	-	-	-	-	-	-	-	-
DPW	Heavy Equip	96	Volvo Loader #96 (shared ?)	2013	26,000	35,000	15	2028	-	-	-	-	-	-	-	-	-	35,000
DPW	Heavy Equip	400	GATOR 4X4 TRUCK #400	2015	8,636	9,000	15	2030	-	-	-	-	-	-	-	-	-	-
DPW	Heavy Equip	95	GLP 050 FORKLIFT #95	2015	27,593	30,000	12	2027	-	-	-	-	-	-	-	-	30,000	-
DPW	Heavy Equip	100	KUBOTA RTV 1100	2016	17,500	20,000	15	2031	-	-	-	-	-	-	-	-	-	-
DPW	Heavy Equip	86	BANDIT CHIPPER #86	2016	34,850	55,000	10	2026	-	-	-	-	-	-	-	55,000	-	-
DPW	Plows/Salters	S-82	SWENSON BOX SALTER	1992	5,989	-	12	never	-	-	-	-	-	-	-	-	-	-
DPW	Plows/Salters	S-83	SWENSON BOX SALTER	1992	5,989	-	12	never	-	-	-	-	-	-	-	-	-	-
DPW	Plow Blades	P-97	WAUSAU 11' straight plow	1997	-	-	20	never	-	-	-	-	-	-	-	-	-	-
DPW	Plow Blades	P-90	Wausau 9' Snow Plow JCB	2002	w/ truck	-	12	never	-	-	-	-	-	-	-	-	-	-
DPW	Plow Blades		WAUSAU	2002	1,800	2,000	15	2015	-	-	-	-	-	-	-	-	-	-
DPW	Plow Blades	P-3	11" SNOW PLOW WAUSAU (CAT LOADER)	2003	5,045	11,000	12	2019	11,000	-	-	-	-	-	-	-	-	-
DPW	Plow Blades	P-4	PLOW BLADE TRUCK #55 or 52?	2004	5,045	6,500	15	2020	-	6,500	-	-	-	-	-	-	-	-
DPW	Plow Blades	P-47	Western Compound V-type plow	2006	w/ truck	-	12	never	-	-	-	-	-	-	-	-	-	-
DPW	Plow Blades	P-38	81/2" V PLOW	2007	4,878	5,000	12	2020	-	5,000	-	-	-	-	-	-	-	-
DPW	Plow Blades	BP-58	UNDERBODY SCRAPER #58	2008	7,546	20,000	15	2020	-	20,000	-	-	-	-	-	-	-	-
DPW	Plow Blades	P-24	WESTERN #24	2008	-	-	20	never	-	-	-	-	-	-	-	-	-	-
DPW	Plow Blades	BP-59	Wausau 10' belly plow	2010	-	20,000	15	2025	-	-	-	-	-	-	20,000	-	-	-
DPW	Plow Blades	P-37	Western 7' straight Plow	2010	-	-	20	never	-	-	-	-	-	-	-	-	-	-
DPW	Plow Blades	P-30	PLOW BLADE TRUCK #30	2011	-	5,000	12	2023	-	-	-	-	5,000	-	-	-	-	-
DPW	Plow Blades		51' Snowblower attachment for truck #88	2011	8,750	10,000	15	2026	-	-	-	-	-	-	-	10,000	-	-
DPW	Plow Blades	P-15	Push Box	2015	3,700	4,000	15	2030	-	-	-	-	-	-	-	-	-	-
DPW	Plow Blades	P-45	WAUSAU #45 8' Plow Blade	2016	8,000	8,500	20	2036	-	-	-	-	-	-	-	-	-	-

2019 - 2028 Financial Plan
Appendix E - Capital Asset Equipment Inventory

Dept	Category	ID#	Description	Year Purchased	Cost	Replace		Replace										
						Cost	Life	Year	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
DPW	Plow Blades	V-88	MT trackless 50" V Plow	2016	4,050	4,000	12	2028	-	-	-	-	-	-	-	-	-	4,000
DPW	Plow Blades	P-0	Wausau HSP3611H Plow Blade	2017	8,000	9,000	12	2029	-	-	-	-	-	-	-	-	-	-
DPW	Plow Blades	P-88	Western 6' V-Plow Blade	2017	2,800	3,000	10	2027	-	-	-	-	-	-	-	-	3,000	-
DPW	Salters	S-58	SAND/SALT SPREADER #58	2008	16,000	60,000	15	2020	-	60,000	-	-	-	-	-	-	-	-
DPW	Salters	S-59	SAND/SALT SPREADER #59	2010	19,000	60,000	15	2025	-	-	-	-	-	-	60,000	-	-	-
DPW	Salters		Salt Brine Maker	2012	15,050	15,000	12	2024	-	-	-	-	-	15,000	-	-	-	-
DPW	Salters		Salt Brine system	2014	3,200	3,500	10	2024	-	-	-	-	-	3,500	-	-	-	-
DPW	Salters		SIDEWALK SALT SPREADER	2015	2,500	3,000	10	2025	-	-	-	-	-	-	3,000	-	-	-
DPW	Salters		ANTI-ICE APPLICATOR	2015	6,075	10,000	10	2025	-	-	-	-	-	-	10,000	-	-	-
DPW	Misc Equip		PIONJAR-AIR HAMMER	1980	2,000	2,200	12	2020	-	2,200	-	-	-	-	-	-	-	-
DPW	Misc Equip		SAWDUST COLLECTOR - bldg maint workshop	1980	3,000	9,400	25	2021	-	-	9,400	-	-	-	-	-	-	-
DPW	Misc Equip		GENERATOR/WELDER	1987	1,300	2,500	30	2020	-	2,500	-	-	-	-	-	-	-	-
DPW	Misc Equip		20 INCH PLANER	1988	3,900	10,000	12	2028	-	-	-	-	-	-	-	-	-	10,000
DPW	Misc Equip		AIR COMPRESSOR (SHOP)	1988	11,296	11,500	12	2020	-	11,500	-	-	-	-	-	-	-	-
DPW	Misc Equip		BEARING PRESS	1988	1,200	2,500	40	2038	-	-	-	-	-	-	-	-	-	-
DPW	Misc Equip		DRILL PRESS (LARGE)	1988	3,450	8,000	30	2024	-	-	-	-	-	8,000	-	-	-	-
DPW	Misc Equip		LATHE	1988	4,650	9,500	30	never	-	-	-	-	-	-	-	-	-	-
DPW	Misc Equip		PIPE THREADER	1988	2,990	3,200	12	2023	-	-	-	-	3,200	-	-	-	-	-
DPW	Misc Equip		SHOP PRESS	1988	3,850	5,000	12	2020	-	5,000	-	-	-	-	-	-	-	-
DPW	Misc Equip		WIRE WELDER	1989	2,600	7,000	30	2019	7,000	-	-	-	-	-	-	-	-	-
DPW	Misc Equip		BRAKE LATHE	1991	5,945	6,000	12	2020	-	6,000	-	-	-	-	-	-	-	-
DPW	Misc Equip		TABLE SAW	1992	4,300	8,940	12	2024	-	-	-	-	-	8,940	-	-	-	-
DPW	Misc Equip		MAKEUP AIR SYSTEM - in mechanic shop	1995	3,000	4,500	25	2020	-	4,500	-	-	-	-	-	-	-	-
DPW	Misc Equip		Heavy Vehicle lift	1997	24,000	30,000	12	2026	-	-	-	-	-	-	-	30,000	-	-
DPW	Misc Equip		BLACK GOLD FURNACE & BENCH TANK	2003	8,716	10,000	15	2023	-	-	-	-	10,000	-	-	-	-	-
DPW	Misc Equip		3/4HP PUMP	2009	1,110	1,200	10	2019	1,200	-	-	-	-	-	-	-	-	-
DPW	Misc Equip		ARBORJET INJECTOR NEEDLE	2009	3,160	3,500	15	2024	-	-	-	-	-	3,500	-	-	-	-
DPW	Misc Equip		OIL Collection Tank	2011	3,850	4,000	10	2021	-	-	4,000	-	-	-	-	-	-	-
DPW	Misc Equip		Solar Recycling Unit - big belly	2011	4,443	10,000	20	2031	-	-	-	-	-	-	-	-	-	-
DPW	Misc Equip		Backup generator	2011	45,500	50,000	20	2031	-	-	-	-	-	-	-	-	-	-
DPW	Misc Equip		CARDINAL ELECTRONIC PIT SCALE SHARED	2012	23,950	24,000	15	2027	-	-	-	-	-	-	-	-	24,000	-
DPW	Misc Equip		Mobile Radios, Antenna Base	2012	14,981	15,000	10	2022	-	-	-	15,000	-	-	-	-	-	-
DPW	Misc Equip		STATIONARY PRESSURE WASHER	2012	6,995	9,000	12	2024	-	-	-	-	-	9,000	-	-	-	-
DPW	Misc Equip		Sand Blaster	2013	1,925	2,500	10	2023	-	-	-	-	2,500	-	-	-	-	-
DPW	Misc Equip		SIGN PLOTTER/CUTTER	2013	5,050	6,500	10	2023	-	-	-	-	6,500	-	-	-	-	-
DPW	Misc Equip		Fault Locator (electrical dept)	2014	4,800	5,000	15	2029	-	-	-	-	-	-	-	-	-	-
DPW	Misc Equip		DIAGNOSTIC SCANNER	2015	5,250	6,000	7	2022	-	-	-	6,000	-	-	-	-	-	-
DPW	Misc Equip		Fuel Pump	2015	7,755	7,500	12	2027	-	-	-	-	-	-	-	-	7,500	-
DPW	Misc Equip		TIRE CHANGER / balancer	2015	10,219	7,500	12	2027	-	-	-	-	-	-	-	-	7,500	-
DPW	Misc Equip		BAND SAW	2016	2,500	2,700	12	2028	-	-	-	-	-	-	-	-	-	2,700
DPW	Misc Equip		Light Vehicle Lift	2016	23,000	25,000	12	2028	-	-	-	-	-	-	-	-	-	25,000
DPW	Misc Equip		STEAM CLEANER (PORTABLE)	2016	3,500	4,500	10	2026	-	-	-	-	-	-	-	4,500	-	-
DPW	Misc Equip		AUTO DIAGNOSTIC SCANNER	2017	6,170	7,500	7	2022	-	-	-	7,500	-	-	-	-	-	-
DPW	Misc Equip		PLASMA CUTTER (pending 2018)	2018	3,000	5,000	10	2028	-	-	-	-	-	-	-	-	-	5,000
					1,306,296	1,767,140			49,200	295,200	216,400	48,500	87,200	224,940	93,000	119,500	72,000	81,700
					1,780,738	2,371,940			54,200	401,200	291,400	118,000	105,200	227,240	93,000	179,500	92,000	232,200

2019 - 2028 Financial Plan
Appendix E - Capital Asset Equipment Inventory

Dept	Category	ID#	Description	Year Purchased	Cost	Replace		Year	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
						Cost	Life											
Water	Heavy Equip	92	New Holland Skidster Loader 1/2 sewer (#92)	2018	11,185	15,000	15	2030	-	-	-	-	-	-	-	-	-	-
Water	Heavy Equip		Loader Bucket	2014	2,000	2,000	15	2029	-	-	-	-	-	-	-	-	-	-
Water	Heavy Equip		Trench Box	2014	8,000	8,000	20	2034	-	-	-	-	-	-	-	-	-	-
Water	Misc Equip		Atwater Park Sprinkler System	1999	4,997	10,000	20	2021	-	-	10,000	-	-	-	-	-	-	-
Water	Misc Equip		Village Center Sprinkler System	2002	9,749	10,000	20	2022	-	-	-	10,000	-	-	-	-	-	-
Water	Misc Equip		Humble Park Sprinkler System	2006	11,150	11,350	20	2026	-	-	-	-	-	-	-	11,350	-	-
Water	Misc Equip		Atwater Park Sprinkler System	2011	4,140	10,000	20	2021	-	-	10,000	-	-	-	-	-	-	-
Water	Misc Equip		Capitol Drive Blvd Sprinkler System	2011	123,313	100,000	20	2030	-	-	-	-	-	-	-	-	-	-
Water	Misc Equip		Meter reading handhelds	2012	6,000	5,000	5	never	-	-	-	-	-	-	-	-	-	-
Water	Tools		Honda Generator	1995	1,200	4,500	20	2020	-	4,500	-	-	-	-	-	-	-	-
Water	Tools		Meter Tester	1996	1,538	2,200	20	2020	-	2,200	-	-	-	-	-	-	-	-
Water	Tools		3" Trash Pump	1998	1,428	1,500	20	2019	1,500	-	-	-	-	-	-	-	-	-
Water	Tools		Air Saw	2000	1,396	-	20	never	-	-	-	-	-	-	-	-	-	-
Water	Tools		Gas Detectors Base Units	2000	1,760	2,000	20	2021	-	-	2,000	-	-	-	-	-	-	-
Water	Tools		24" Concrete Road Saw (30")	2007	4,817	15,000	15	2022	-	-	-	15,000	-	-	-	-	-	-
Water	Tools		Metal Detector	2011	1,200	1,400	20	2021	-	-	1,400	-	-	-	-	-	-	-
Water	Tools		3" Trash Pump	2012	2,957	1,600	12	2024	-	-	-	-	-	1,600	-	-	-	-
Water	Tools		Diaphragm pump	2012	1,589	1,600	12	2024	-	-	-	-	-	1,600	-	-	-	-
Water	Tools		Gate Valve turner	2014	6,000	8,000	15	2029	-	-	-	-	-	-	-	-	-	-
Water	Tools		Guillotine Pipe Saw	2014	11,565	15,000	15	2029	-	-	-	-	-	-	-	-	-	-
Water	Tools		Leak Detection Equip	2016	3,700	5,000	10	2026	-	-	-	-	-	-	-	5,000	-	-
Water	Tools		UTILITY LOCATOR RD7100	2017	5,148	5,000	10	2027	-	-	-	-	-	-	-	-	5,000	-
					224,832	234,150			1,500	6,700	23,400	25,000	-	3,200	-	16,350	5,000	-
Sewer	Heavy Equip	91	BACKHOE/LOADER JCB215S #91	2002	105,067	115,500	12	2025	-	-	-	-	-	-	115,500	-	-	-
Sewer	Heavy Equip		HYDRAULIC HAMMER/SKID Loader	2007	8,735	10,000	15	2022	-	-	-	10,000	-	-	-	-	-	-
Sewer	Heavy Equip	92	New Holland Skidster Loader 1/2water (#92)	2018	11,185	15,000	15	2030	-	-	-	-	-	-	-	-	-	-
Sewer	Other Vehicles	63	50% TYMCO 600 SWEEPER (Shared with WFB)	2012	118,750	140,000	12	2024	-	-	-	-	-	140,000	-	-	-	-
Sewer	Misc Equip		Handheld meter readers/software	2012	6,000	5,000	10	never	-	-	-	-	-	-	-	-	-	-
Sewer	Tools		TRASH PUMPS / SHORING PUMPS	1996	3,500	4,000	20	2023	-	-	-	-	4,000	-	-	-	-	-
Sewer	Tools		GAS MONITOR/CASE/CHARGER	1997	1,689	1,800	10	2021	-	-	1,800	-	-	-	-	-	-	-
Sewer	Tools		TRNCH BOX/SPRDRS (SHIELD)	1997	4,750	-	10	Never	-	-	-	-	-	-	-	-	-	-
Sewer	Tools		DYNA HOIST	1998	4,555	-	10	never	-	-	-	-	-	-	-	-	-	-
Sewer	Tools		BUILD A BOX	2000	3,342	3,500	20	2020	-	3,500	-	-	-	-	-	-	-	-
Sewer	Tools		GAS DETECTION ALARM SYS	2000	3,495	4,000	10	2020	-	4,000	-	-	-	-	-	-	-	-
Sewer	Tools		HYDRAULIC SUBMSBLE PUMP	2000	1,500	4,500	20	2028	-	-	-	-	-	-	-	-	-	4,500
Sewer	Tools		GAS MONITOR RKI	2001	1,306	-	20	never	-	-	-	-	-	-	-	-	-	-
Sewer	Tools		LINER SET	2001	6,400	-	20	Never	-	-	-	-	-	-	-	-	-	-
Sewer	Tools		HYDRAULIC BREAKER JCB	2002	13,500	14,183	20	2022	-	-	-	14,183	-	-	-	-	-	-
Sewer	Tools		LATERAL TV CAM	2002	4,590	-	12	Never	-	-	-	-	-	-	-	-	-	-
Sewer	Tools		NOZZLES FOR CAMEL	2008	2,400	2,600	15	2023	-	-	-	-	2,600	-	-	-	-	-
Sewer	Tools		ROOTCUTTER FOR CAMEL	2008	4,145	4,500	15	2023	-	-	-	-	4,500	-	-	-	-	-
Sewer	Tools		GME trench box / shoring	2011	8,000	8,000	30	2041	-	-	-	-	-	-	-	-	-	-
Sewer	Tools		CONCRETE MIXER	2012	3,989	3,400	12	2024	-	-	-	-	-	3,400	-	-	-	-
Sewer	Tools		Manhole cover lift	2014	1,600	1,600	15	2029	-	-	-	-	-	-	-	-	-	-
Sewer	Tools		SHARED SEWER TELEVISIONING EQUIP	2015	37,817	50,000	15	2030	-	-	-	-	-	-	-	-	-	-
Sewer	Tools	80	SULLAIR DPQ185 AIR COMPRESSOR	2017	20,535	20,000	10	2027	-	-	-	-	-	-	-	-	20,000	-
					376,850	407,583			-	7,500	1,800	24,183	11,100	143,400	115,500	-	20,000	4,500

2019 - 2028 Financial Plan

Appendix F - Capital Assets IT / Computers / Printers

Dept	Category	Description	Year Purchased	Cost	Replace		Year	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
					Life	Year											
General	Servers	VILLAGE HALL SERVER	2012	42,702	45,000	10	2022	-	-	-	45,000	-	-	-	-	-	-
General	Servers	VILLAGE HALL BACK-UP SERVER / RACKS	2012	14,345	15,000	10	2022	-	-	-	15,000	-	-	-	-	-	-
General	Servers	HP SERVER	2018	2,500	2,500	5	2023	-	-	-	-	2,500	-	-	-	-	-
General	Servers	BARRACUDA BACK-UP SERVER	2015	8,800	10,000	10	2025	-	-	-	-	-	-	10,000	-	-	-
General	Equipment	WIDESCREEN TV - COMMITTEE ROOM	2009	2,244	2,500	7	2020	-	2,500	-	-	-	-	-	-	-	-
General	Equipment	DALITE PROJECTOR/SCREEN	2009	6,959	7,000	10	2020	-	7,000	-	-	-	-	-	-	-	-
General	Equipment	VILLAGE HALL PHONE SYSTEM	2012	37,539	75,000	10	2022	-	-	-	75,000	-	-	-	-	-	-
General	Equipment	IP CAMERA SYSTEM	2015	5,400	5,000	10	2025	-	-	-	-	-	-	5,000	-	-	-
General	Equipment	VILLAGE HALL SECURITY SYSTEM	2016	9,198	10,000	10	2025	-	-	-	-	-	-	10,000	-	-	-
General	Equipment	CISCO WIRELESS ACCESS POINTS (4)	2017	4,000	4,000	5	2022	-	-	-	4,000	-	-	-	-	-	-
				133,687	176,000			-	9,500	-	139,000	2,500	-	25,000	-	-	-
Court	Technology	DESKTOP COMPUTER - COURT	2015	1,500	1,500	5	2021	-	-	1,500	-	-	-	-	-	-	-
Court	Technology	LAPTOP - COURT	2014	1,738	2,000	5	2021	-	-	2,000	-	-	-	-	-	-	-
Court	Technology	HP PRINTER	2015	1,800	2,000	5	2021	-	-	2,000	-	-	-	-	-	-	-
				5,038	5,500			-	-	5,500	-	-	-	-	-	-	-
Manager	Technology	LAPTOP - MANAGER	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
Manager	Technology	HP PRINTER	2015	350	350	5	2020	-	350	-	-	-	-	-	-	-	-
Manager	Technology	LAPTOP - ASST. MGR	2014	1,500	1,500	5	2019	1,500	-	-	-	-	-	-	-	-	-
Manager	Technology	DESKTOP COMPUTER - PAYROLL CLERK	2016	1,500	1,500	5	2021	-	-	1,500	-	-	-	-	-	-	-
				4,850	4,850			1,500	350	1,500	1,500	-	-	-	-	-	-
Clerk / CS	Technology	DESKTOP COMPUTER - CLERK	2018	1,500	1,500	5	2023	-	-	-	-	1,500	-	-	-	-	-
Clerk / CS	Technology	LAPTOP - CLERK	2015	1,500	1,500	5	2020	-	1,500	-	-	-	-	-	-	-	-
Clerk / CS	Technology	DESKTOP COMPUTER - CS MANAGER	2016	1,500	1,500	5	2021	-	-	1,500	-	-	-	-	-	-	-
Clerk / CS	Technology	DESKTOP COMPUTER - CSR KRECHEL	2018	1,500	1,500	5	2023	-	-	-	-	1,500	-	-	-	-	-
Clerk / CS	Technology	DESKTOP COMPUTER - CSR REPINS	2018	1,500	1,500	5	2023	-	-	-	-	1,500	-	-	-	-	-
Clerk / CS	Technology	HP LASER JET PRINTER	2015	1,500	2,000	5	2020	-	2,000	-	-	-	-	-	-	-	-
				9,000	9,500			-	3,500	1,500	-	4,500	-	-	-	-	-
Finance	Technology	DESKTOP COMPUTER - FINANCE DIRECTOR	2015	2,200	2,000	5	2020	-	2,000	-	-	-	-	-	-	-	-
Finance	Technology	HP PRINTER - Finance Director	2015	350	350	5	2020	-	350	-	-	-	-	-	-	-	-
Finance	Technology	DESKTOP COMPUTER - ASST. FD	2017	1,350	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
Finance	Technology	HP4050N LASERJET - CHECK PRINTER	2017	750	750	5	2022	-	-	-	750	-	-	-	-	-	-
				4,650	4,600			-	2,350	-	2,250	-	-	-	-	-	-
Planning	Technology	DESKTOP COMPUTER (Director)	2016	1,500	1,500	5	2021	-	-	1,500	-	-	-	-	-	-	-
Planning	Technology	DESKTOP COMPUTER (Crystal's)	2016	1,500	1,500	5	2021	-	-	1,500	-	-	-	-	-	-	-
Planning	Technology	DESKTOP COMPUTER (Koepp)	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
Planning	Technology	DESKTOP COMPUTER (Hensen)	2015	1,500	1,500	5	2020	-	1,500	-	-	-	-	-	-	-	-
Planning	Technology	DESKTOP COMPUTER (Burriss)	2018	1,500	1,500	5	2023	-	-	-	-	1,500	-	-	-	-	-
Planning	Technology	HP PRINTER 500 - Main	2013	1,326	1,500	5	2018	-	-	-	-	-	-	-	-	-	-
Planning	Technology	HP PRINTER - Inspectors	2015	1,500	1,500	5	2020	-	1,500	-	-	-	-	-	-	-	-
Planning	Technology	LAPTOP - (Director)	2011	1,500	1,500	5	2018	-	-	-	-	-	-	-	-	-	-
Planning	Technology	LAPTOP - INSPECTOR (Hensen)	2015	1,500	1,500	5	2020	-	1,500	-	-	-	-	-	-	-	-
Planning	Technology	LAPTOP - INSPECTOR (Burriss)	2014	1,500	1,500	5	2020	-	1,500	-	-	-	-	-	-	-	-
Planning	Technology	LAPTOP - INSPECTOR (Koepp)	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
Planning	Technology	OFFICE FURNITURE - P&D ADMIN	2012	3,145	4,000	20	2032	-	-	-	-	-	-	-	-	-	-
				19,471	20,500			-	6,000	3,000	3,000	1,500	-	-	-	-	-

2019 - 2028 Financial Plan

Appendix F - Capital Assets IT / Computers / Printers

Dept	Category	Description	Year Purchased	Cost	Replace		Year	Replace									
					Cost	Life		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
Police	Technology	WORKSTATION COMPUTER BOOKING	2014	1,500	1,500	7	2021	-	-	1,500	-	-	-	-	-	-	-
Police	Technology	WORKSTATION COMPUTER EVIDENCE	2014	1,500	1,500	7	2021	-	-	1,500	-	-	-	-	-	-	-
Police	Technology	WORKSTATION TIME SYSTEMS	2017	1,500	1,500	7	2024	-	-	-	-	-	1,500	-	-	-	-
Police	Technology	WORKSTATION COMPUTER SECRETARY	2017	1,500	1,500	7	2024	-	-	-	-	-	1,500	-	-	-	-
Police	Technology	WORKSTATION COMPUTER DEPUTY CHIEF	2013	1,500	1,500	5	2019	1,500	-	-	-	-	-	-	-	-	-
Police	Technology	WORKSTATION COMPUTER DET 1	2013	1,500	1,500	5	2019	1,500	-	-	-	-	-	-	-	-	-
Police	Technology	WORKSTATION COMPUTER DET 2	2013	1,500	1,500	5	2019	1,500	-	-	-	-	-	-	-	-	-
Police	Technology	WORKSTATION COMPUTER DET 3	2013	1,500	1,500	5	2019	1,500	-	-	-	-	-	-	-	-	-
Police	Technology	WORKSTATION COMPUTER SRO	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
Police	Technology	WORKSTATION COMPUTER CASH REG	2016	1,500	1,500	5	2021	-	-	1,500	-	-	-	-	-	-	-
Police	Technology	WORKSTATION COMPUTER CHIEF	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
Police	Technology	WORKSTATION COMPUTER LT	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
Police	Technology	WORKSTATION COMPUTER LT	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
Police	Technology	WORKSTATION COMPUTER OFFICER	2015	1,500	1,500	5	2020	-	1,500	-	-	-	-	-	-	-	-
Police	Technology	WORKSTATION COMPUTER OFFICER	2015	1,500	1,500	5	2020	-	1,500	-	-	-	-	-	-	-	-
Police	Technology	WORKSTATION COMPUTER OFFICER	2011	1,500	1,500	5	2019	1,500	-	-	-	-	-	-	-	-	-
Police	Technology	WORKSTATION FRONT OFFICE CORNER	2008	1,500	1,500	5	2019	1,500	-	-	-	-	-	-	-	-	-
Police	Technology	WORKSTATION COMPUTER SGT	2015	1,500	1,500	5	2020	-	1,500	-	-	-	-	-	-	-	-
Police	Technology	WORKSTATION COMPUTER SGT	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
Police	Technology	WORKSTATION COMPUTER CLERK	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
				30,000	30,000			9,000	4,500	4,500	9,000	-	3,000	-	-	-	-
DPW	Technology	DESKTOP COMPUTER - DPW DIRECTOR	2018	1,500	1,500	5	2023	-	-	-	-	1,500	-	-	-	-	-
DPW	Technology	DESKTOP COMPUTER - DPW ASST. DIRECTOR	2018	1,500	1,500	5	2023	-	-	-	-	1,500	-	-	-	-	-
DPW	Technology	DESKTOP COMPUTER - ADMIN. ASST.	2015	1,500	1,500	5	2021	-	-	1,500	-	-	-	-	-	-	-
DPW	Technology	Ipad - FORESTRY	2016	1,000	1,000	4	2020	-	1,000	-	-	-	-	-	-	-	-
DPW	Technology	Ipad - SEWER	2016	1,000	1,000	4	2020	-	1,000	-	-	-	-	-	-	-	-
DPW	Technology	DESKTOP COMPUTER - Mechanic	2013	1,500	1,500	7	2020	-	1,500	-	-	-	-	-	-	-	-
DPW	Technology	HP Notebook (mechanic)	2015	1,000	1,000	5	2020	-	1,000	-	-	-	-	-	-	-	-
DPW	Technology	DESKTOP COMPUTER - Forestry	2011	1,500	1,500	7	2019	1,500	-	-	-	-	-	-	-	-	-
DPW	Technology	DESKTOP COMPUTER - Forestry	2011	1,500	1,500	7	2019	1,500	-	-	-	-	-	-	-	-	-
DPW	Technology	DESKTOP COMPUTER - Electrician	2011	1,500	1,500	7	2019	1,500	-	-	-	-	-	-	-	-	-
DPW	Technology	DESKTOP COMPUTER - Bldg. Maint.	2013	1,500	1,500	7	2020	-	1,500	-	-	-	-	-	-	-	-
DPW	Technology	DESKTOP COMPUTER - Bldg. Maint.	2017	1,500	1,500	7	2024	-	-	-	-	-	1,500	-	-	-	-
DPW	Technology	DESKTOP COMPUTER - Utility	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
				18,000	18,000			4,500	6,000	1,500	1,500	3,000	1,500	-	-	-	-
Sr Center	Technology	DESKTOP COMPUTER - SRC DIRECTOR	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
Sr Center	Technology	DESKTOP COMPUTER - SRC ASST.	2016	1,500	1,500	5	2021	-	-	1,500	-	-	-	-	-	-	-
Sr Center	Technology	LAPTOP COMPUTER - SRC programming	2016	1,887	2,000	5	2021	-	-	2,000	-	-	-	-	-	-	-
Sr Center	Technology	Projector/AV for VC Meeting Room	2018	6,430	7,000	5	2024	-	-	-	-	-	7,000	-	-	-	-
				11,317	12,000			-	-	3,500	1,500	-	7,000	-	-	-	-
				236,013	280,950			15,000	32,200	21,000	157,750	11,500	11,500	25,000	-	-	-

2019 - 2028 Financial Plan
Library - Capital Asset Inventory

Dept	Dept / Category	Description	Year		Cost	Replace Cost	Life	Replace Year	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
			Purchased															
Library	IT System	Dell Inc. PowerEdge 2900 Library Server	2014		5,101	3,500	5	2020	-	3,500	-	-	-	-	-	-	-	-
Library	IT System	Internet Switch	2018		1,800	2,000	5	2023	-	-	-	-	2,000	-	-	-	-	-
Library	IT System	Network switches (2)	2013		1,500	1,800	7	2020	-	1,800	-	-	-	-	-	-	-	-
Library	Furniture	CD DISPLAY UNIT - 2 UNITS	2003		2,340	2,400	20	2023	-	-	-	-	2,400	-	-	-	-	-
Library	Furniture	CD DISPLAY UNIT - 3 UNITS	2003		5,940	6,000	20	2023	-	-	-	-	6,000	-	-	-	-	-
Library	Furniture	CD drawers (8)	2018		3,000	3,000	20	2028	-	-	-	-	-	-	-	-	-	3,000
Library	Furniture	CHAIRS -- adult computer area (23)	2017		7,420	7,500	15	2032	-	-	-	-	-	-	-	-	-	-
Library	Furniture	CHAIRS - children's computer area (12)	2017		4,500	4,500	15	2032	-	-	-	-	-	-	-	-	-	-
Library	Furniture	CHILDRENS TABLE - 2 ITEMS, Circular, low	2003		2,008	2,100	20	2023	-	-	-	-	2,100	-	-	-	-	-
Library	Furniture	COLLABORATIVE TABLES (3)	2017		2,057	2,050	15	2032	-	-	-	-	-	-	-	-	-	-
Library	Furniture	COLLABORATIVE TASK CHAIRS (8)	2017		2,580	2,500	15	2032	-	-	-	-	-	-	-	-	-	-
Library	Furniture	TABLES (8) - Programming room (pending)	2018		4,885	5,000	15	3032	-	-	-	-	-	-	-	-	-	-
Library	Furniture	CONFERENCE TABLE	2003		2,147	2,200	20	2021	-	-	2,200	-	-	-	-	-	-	-
Library	Furniture	LOUNGE CHAIR - 2 ITEMS, Staff break room	2003		2,137	2,200	20	2023	-	-	-	-	2,200	-	-	-	-	-
Library	Furniture	LOUNGE CHAIR - 4 items - children	2017		4,044	4,050	10	2027	-	-	-	-	-	-	-	-	-	4,050
Library	Furniture	LOUNGE CHAIR 1A - 16 ITEMS, Adult	2017		21,930	25,000	12	2029	-	-	-	-	-	-	-	-	-	-
Library	Furniture	LOUNGE CHAIR 1B - 2 ITEMS, Teen	2017		2,022	2,050	10	2027	-	-	-	-	-	-	-	-	-	2,050
Library	Furniture	LOUNGE CHAIR 1B - 3 ITEMS, Teen	2017		3,033	3,000	10	2027	-	-	-	-	-	-	-	-	-	3,000
Library	Furniture	LOUNGE CHAIR 1C - 9 ITEMS, Children	2003		11,925	12,000	20	2019	12,000	-	-	-	-	-	-	-	-	-
Library	Furniture	OFFICE DESK/COMPUTER SYSTEM FURNITUF	2002		4,979	5,100	20	2027	-	-	-	-	-	-	-	-	-	5,100
Library	Furniture	ROLLER SHADE WINDOW COVERING - Child	2003		2,714	2,800	10	2024	-	-	-	-	-	2,800	-	-	-	-
Library	Furniture	ROLLER SHADE WINDOW COVERING - YA	2003		1,026	1,100	10	2024	-	-	-	-	-	1,100	-	-	-	-
Library	Furniture	ROLLER SHADE WINDOW COVERINGS - Adult	2003		1,124	1,200	10	2024	-	-	-	-	-	1,200	-	-	-	-
Library	Furniture	THREE SEAT SOFA	2003		1,658	1,800	20	2023	-	-	-	-	1,800	-	-	-	-	-
Library	Furniture	TWO SEAT SOFA - 2 ITEMS, Children	2017		2,451	2,750	12	2029	-	-	-	-	-	-	-	-	-	-
Library	Furniture	UPHOLSTERED BENCH - 2 lobby	2003		2,205	2,300	20	2020	-	2,300	-	-	-	-	-	-	-	-
Library	Misc Equip	CUBICLE WORKSTATION SYSTEM	2002		27,571	27,700	25	2027	-	-	-	-	-	-	-	-	-	27,700
Library	Misc Equip	FLAT FILE UNIT, Storage room	2003		1,813	1,900	40	2043	-	-	-	-	-	-	-	-	-	-
Library	Misc Equip	MEDIA CART/SERVER	2003		1,112	1,200	30	2033	-	-	-	-	-	-	-	-	-	-
Library	Misc Equip	SLAT WALL FIXTURE	2002		2,784	2,900	20	2022	-	-	-	2,900	-	-	-	-	-	-
Library	Misc Equip	TRAIN TABLE	2016		3,250	3,000	10	2026	-	-	-	-	-	-	-	3,000	-	-
Library	Misc Equip	UNICOM INTERCOM SYSTEM	2002		20,964	25,000	10	w/Phones	-	-	-	-	-	-	-	-	-	-
Library	Misc Equip	VISUAL BOARD - 2 ITEMS	2003		2,123	2,200	20	2023	-	-	-	-	2,200	-	-	-	-	-
Library	Technology	COMPUTERS (13) - Public, Adult	2015		13,000	13,000	5	2020	-	13,000	-	-	-	-	-	-	-	-
Library	Technology	COMPUTERS (5) - Public, Adult lab	2017		5,200	6,000	5	2022	-	-	-	6,000	-	-	-	-	-	-
Library	Technology	COMPUTERS (5) - Public, Laptops	2016		5,000	5,000	5	2021	-	-	5,000	-	-	-	-	-	-	-
Library	Technology	COMPUTERS (5) - Staff, Reference	2017		5,200	6,000	5	2022	-	-	-	6,000	-	-	-	-	-	-
Library	Technology	COMPUTERS (5) - Staff, Reference (pending)	2018		6,000	6,000	5	2023	-	-	-	-	6,000	-	-	-	-	-
Library	Technology	COMPUTERS (6) - Public, Childrens	2014		6,000	7,500	5	2019	7,500	-	-	-	-	-	-	-	-	-
Library	Technology	Early Literacy Stations - 2	2012		5,668	6,000	10	never	-	-	-	-	-	-	-	-	-	-
Library	Technology	Library webpage creation/design	2014		14,925	15,000	10	2024	-	-	-	-	-	15,000	-	-	-	-
Library	Technology	Library webpage upgrade	2018		3,000	3,000	3	2021	-	-	3,000	-	-	-	-	-	-	-
Library	Technology	Operating system upgrade (Windows 10)				6,240	5	2019	6,240	-	-	-	-	-	-	-	-	-
Library	Technology	Point of Purchase system (Square)	2018		900	1,000	5	2023	-	-	-	-	1,000	-	-	-	-	-
Library	Technology	RFID SELF CHECK OUT - Hardware / software	2012		58,250	75,000	10	2022	-	-	-	75,000	-	-	-	-	-	-
Library	Technology	SAM (TBS) SOFTWARE PURCHASE	2003		6,400	3,520	10	2019	3,520	-	-	-	-	-	-	-	-	-
Library	Technology	WIRELESS ROUTER - ACCESS POINT (1)	2017		1,548	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
Library	Technology	WIRELESS ROUTER - ACCESS POINTS (2)	2015		2,558	3,000	5	2020	-	3,000	-	-	-	-	-	-	-	-
									\$ 29,260	\$ 23,600	\$ 10,200	\$ 91,400	\$ 25,700	\$ 20,100	\$ -	\$ 3,000	\$ 41,900	\$ 3,000