



NOTICE

PLEASE TAKE NOTICE that meeting of **SPECIAL VILLAGE BOARD MEETING** will be held via teleconference on **Wednesday, January 20, 2021** at the times listed below:

SPECIAL MEETING OF THE VILLAGE BOARD, 6:30 P.M.

Link: <https://zoom.us/j/94526622676>

Phone: 312-626-6799

Meeting id: 945 2662 2676

Members of the public will be muted and have their video turned off upon entry. Comments will be taken during citizen's comments and if the Village Board accepts comments at other times during an agenda item. When the Village Board starts accepting citizen's comments, members of the public will have the ability to unmute themselves and appear by video by raising their virtual hand (selecting the raise hand under the bottom right side under participant names) after being called upon by the Chair. If participating by phone, unmute themselves by pressing *6. **PLAN ON SPEAKING AT THE MEETING**, please email the Village Clerk at sbruckman@villageofshorewood.org by 5 p.m. on the meeting night.

MEETING FORMAT:

This is a teleconference meeting of the Village Board. The President will be leading the meeting and Board members will be called upon to speak. If there are members of the public on the call that desire to speak on a topic that is NOT on the agenda, they will be provided an opportunity to do so under "Citizen's to be Heard" on the agenda. The President may also allow for the public to speak following Village Board member discussion on an item following the Village Board discussion. To ensure an efficient meeting, members of the public should not speak until called upon to do so.

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Citizens to be heard – This item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings.
5. New Business
 - a. Consider applying for Public Service Commission (PSC) energy innovation grant. (est. 6:30 p.m.)
 - b. Consider Resolution 2021-03 A Resolution Moving Wards 5-8 Currently Voting At The Shorewood High School North Gym To Vote At The Shorewood Village Center, 3920 N Murray Ave, Shorewood For The February 16, 2021 Spring Primary Election And April 6, 2021 Spring Election (est. 6:45 p.m.)

DATED at Shorewood, Wisconsin this 15th day of January, 2021.

VILLAGE OF SHOREWOOD

Sara Bruckman, CMC/WCMC
Village Clerk

Should you have any questions or comments regarding any items on this agenda,
contact the Manager's Office at 414-847-2702.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.



VILLAGE OF SHOREWOOD

REPORTS AND PRESENTATIONS TO VILLAGE BOARD

Agenda Item: Consider Applying for Public Service Commission (PSC) Energy Innovation Grant.

Date: January 20, 2021

Presenter: Tyler Burkart, Assistant Village Manager **Department:** Village Manager's Office

Agenda Item Discussion – *Please provide a summary of the agenda item along with bullet points highlighting the main items and key issues to be discussed.*

The Public Service Commission of Wisconsin's Office of Energy Innovation (PSC) is seeking applications for the Energy Innovation Grant Program (EIGP). The EIGP covers a wide variety of energy related projects that reduce energy consumption and support renewable energy and energy storage, energy efficiency and demand response, electric and renewable natural gas (RNG) vehicles and infrastructure, or comprehensive energy planning. The PSC plans to award grants to public and private entities in Wisconsin that meet the eligibility requirements set forth herein. The Commission has allocated up to a total of \$7 million in grants for this round of the EIGP.

The Village Manager's Office compiled a grant application for advanced rooftop control units for the Village Center. The Village is requesting \$55,850 for this facility improvement to improve energy efficiency in the Village Center. This was one of the recommended improvements from the energy audit performed back in 2018. A special thanks to Joel Kolste and Eric Anderson in Public Works for providing information for the grant application. In addition, staff also thanks the Conservation Committee for informing the Village about this grant opportunity.

Community and Business Outreach – *If applicable, did you notify the community groups and businesses that are directly impacted by this agenda item. Please specify in attached communication plan how community groups and businesses will be informed of action after Village Board consideration.*

Yes No

Fiscal Note – *Please include comments on the fiscal impact of this action.*

There is nothing allocated in the 2021 budget for this expense. The Village is requesting through the EIGP grant program to fully fund the project at a cost of \$55,850. If the Village only receives partial funding, the Village will also have another opportunity to solidify additional funds through the Focus on Energy grant program. Any remaining funding needed would be included in the proposed 2022 budget. The EIGP grant program requires all projects to be completed by the end of the first quarter in 2022.

Action Required / Recommended – *Please include the recommended motion or possible actions for this agenda item.*

Recommend motion: "I move to authorize staff to apply for the EIGP grant requesting \$55,850 for advanced rooftop control units for Village Center."

Attachments – *Please list the following attachments and supporting documents for this agenda item. Some attachments may be hyperlinked. Include Fiscal notes, if applicable, as the first attachment following this memorandum. Attachments may include: agreements/contracts, presentation materials, letters, service proposals, etc.*

1. EIGP Application



Public Service Commission of Wisconsin
Office of Energy Innovation
Energy Innovation Grant Program
ATTACHMENT A - Application Cover Sheet



SECTION I - Provide information summarizing the project proposal.			
Project Title:		Advanced Rooftop Unit Controls	
PSC Grant Request (\$):		Applicant Cost Share (\$):	Project Total (\$):
\$55,850			\$55,850
Choose one Eligible Activity			
<input type="checkbox"/> Renewable Energy & Energy Storage	<input checked="" type="checkbox"/> Energy Efficiency & Demand Response	<input type="checkbox"/> Electric & RNG Vehicles & Infrastructure	<input type="checkbox"/> Comprehensive Energy Planning
Acknowledgement of ARRA Applicability. Check all that apply. (see Section 1.3 of Application Instructions)			
<input checked="" type="checkbox"/> Buy American: Project: Alteration, maintenance or repair of a public building or public work.			
<input checked="" type="checkbox"/> Davis Bacon and Related Acts: Use of laborers or mechanics employed by contractors and subcontractors.			
<input checked="" type="checkbox"/> Historic Preservation: Project involves historical (over 50 years old), archeological or cultural resources.			
<input checked="" type="checkbox"/> National Environmental Policy Act (NEPA): Project activity is NOT covered by the list shown in Section 1.3.3.			
SECTION II - Provide information for your organization, signatory, and primary contact for the project.			
Applicant Type:		<input type="checkbox"/> City	<input checked="" type="checkbox"/> Village
		<input type="checkbox"/> Town	<input type="checkbox"/> County
<input type="checkbox"/> Tribal Nation	<input type="checkbox"/> Manufacturer		<input type="checkbox"/> K-12 School District
<input type="checkbox"/> University of Wisconsin System	<input type="checkbox"/> Wisconsin Technical College System		<input type="checkbox"/> 501(c)(3) nonprofit
<input type="checkbox"/> Municipal Utility (water, wastewater, electric, natural gas)		<input type="checkbox"/> Hospital (public or nonprofit)	
Name (on W-9):		Village of Shorewood	
Address (on W-9):		3930 N. Murray Ave.	
County or Counties Served by Project:		Milwaukee County	
DUNS Number or CAGE Code:		073858086	
NAICS Code:			
Authorized Representative/Signatory (Person authorized to submit applications and sign contracts)		Primary Contact (if different from Authorized Representative)	
Name: Rebecca Ewald	Name: Tyler Burkart	Title: Village Manager	Title: Assistant Village Manager
Phone: 414-847-2701	Phone: 414-847-2705	E-mail: rewald@villageofshorewood.org	E-mail: tburkart@villageofshorewood.org
Signature of the Authorized Representative			

Executive Summary

The Village of Shorewood is applying for the Energy Innovation Grant Program in order to fund advanced rooftop unit controls for the Shorewood Village Center. The proposed project would include replacement of the existing rooftop condenser unit with a more energy efficient unit.

Project Description

Overall, the project would involve replacement of the rooftop unit, several compressors, and system coolant replacement. The current unit is a McQuay model (#ACD060BY) 55-ton unit installed as the original unit when the Village Center was erected in 2001. The entire HVAC system was also built in 2001. It is a four-fan unit. In the current configuration, all four fans operate when the system demands the need for cooling. The existing cooling system includes a condenser unit on the roof, several compressors in the lower level along with a chiller and an ice storage tank. The system is designed to make ice during off-peak energy demand periods (night) and then stored to be utilized for cooling during high demand times (day). If the system detects the need for building cooling, all four fans operate in unison. Installing a new rooftop condenser would provide the opportunity to provide more optimal fan control. Several of the existing compressors have failed and have been replaced in the last several years. It is anticipated that the remaining compressors must be replaced prior to them failing as the system is reaching the end of its useful life. The desired outcome for implementing advanced rooftop unit controls is to improve the Village's energy efficiency in Village Center.

Key Partners and Stakeholders

One of the main reasons the Village is asking for funding for this particular project is that it will positively impact several stakeholders. The Village Center is the location of the Shorewood Public Library, Senior Resource Center, North Shore Health Department, and several meeting rooms where community groups gather. Thousands of patrons from Shorewood, other North Shore communities, and the City of Milwaukee utilize Library services on a daily basis. Numerous senior residents attend programs and ask questions to collect resources to assist them. The North Shore Health Department (NSHD) has one of their two offices in the Village Center, performing activities ranging from vaccinations to Covid-19 tracing and education to infant and early childhood car seat installations. As Covid-19 cases increased to peak levels recently, the NSHD utilized conference room space in the Village Center to establish an incident command post for health professionals to perform their duties and collaborate with other public health and municipal agencies. This would be a wonderful opportunity to provide assistance for a facility that helps people of all ages while also improving a space used by health, library, and senior-assistance professionals during this challenging pandemic era.

Other partners involved in the project who will help track and measure the metrics include the Finance Department, the Village Manager's Office, and the Village's Conservation Committee. The Conservation Committee is comprised of 13 volunteer committee members who make policy recommendations to improve the Village's sustainability efforts. Several of the Conservation Committee members assisted Village staff in applying for this grant as they are extremely dedicated community members. If approved for funding, the Department of Public Works will reach out to vendors to receive cost estimates to do the work. Public Works will also

be responsible for making sure the new system is working effectively and determine when maintenance would be needed.

Project Objectives, Metrics, & References

Due to the high level of access patrons have to the Village Center, this project will be a great learning opportunity for them. If approved, the Village plans to conduct an educational campaign in the Village Center lobby to showcase the energy savings on a quarterly basis. The Village's Conservation Committee currently tracks all public buildings' energy usage on a quarterly basis through reports provided by the Finance Department ([Click here](#) and view pages 5-6 to see the Committee's Sustainability Scorecard. While the current report showcases all Village buildings in one category, the Committee plans to break this down by building which is easily available). The Village will be able to use this past history to create a benchmark to measure the amount of kW and therms saved annually once the control units are implemented. Each quarter, the Conservation Committee in partnership with the Village Manager's Office plans to provide an update on the public monitor in the Village Center lobby to let patrons know about the recent quarterly energy savings due to the project. Additional communication about the progress of the energy savings will be shared through the Village's weekly e-newsletter called the [Village Manager's Memo](#). Currently there are 2,300 community members subscribed to it. The Village plans to utilize this opportunity to not only inspire community members to assess ways they make more energy sustainable decisions at home, but the Village will also educate community members about the impact thanks to the Public Service Commission of Wisconsin and the Wisconsin Office of Energy Innovation. Any maintenance costs performed on the units would be documented so that the Conservation Committee can measure the payback period for the control units.

Sustainability and energy conservation have been core values for Shorewood. In 2012, the Village Board adopted a [Sustainability Action Plan](#). This plan developed goals and objectives for the Village staff and officials to strive towards becoming a more sustainable community. The very first goal in the plan was to "reduce the energy demand and natural resource impacts of Village facilities." This objective was further emphasized in the Village's [Vision 2025 Plan](#), which was adopted by the Village Board in 2015. This plan called for the Village to reduce conventional energy usage by 25% by 2025. In 2018, the Village reached out to have a Better Buildings Challenge Energy Assessment performed on its public buildings to identify recommended projects and continue making strides to meet its 2025 goals. While the Village was hoping to entertain and consider solar panel installation on the roofs of Village Hall and Center, it was recommended this work shouldn't be completed until the roof is replaced. However, the Village received a total of 11 other recommendations to continue efforts to improve energy efficiency. In early 2020, the Village made significant improvements to LED lighting in the Village Center, reducing lighting energy usage by approximately 20%. The advanced rooftop unit controls are the next highest recommended action listed in the report. On the most recent [Conservation Committee annual report](#), the Committee calls for continued action to strive for 25% reduction in fossil-fuel based energy usage by 2025. In addition, the Shorewood Public Library is in the midst of a Renovation Master Plan, which also calls for improvements to the HVAC system in the Village Center facility. Approving the Village's request for advanced rooftop unit controls will help Shorewood become closer to achieving this goal.

Application Narrative

Eligibility & Ability to Achieve Objectives

The Village is applying for grant funding under Activity 2: Energy Efficiency in an attempt to reduce electric and thermal energy utilized in the Village Center. The Village of Shorewood is a municipality that is home to just over 13,000 residents. The organization has roughly 80 FTE's that help with the day-to-day operations. Department of Public Works staff will be the personnel mainly responsible for administering the advanced rooftop unit control improvements. Specifically, the Village will assign this project to building maintenance staff with assistance from the Assistant Public Works Director. This project will require utilization of a HVAC contractor to assist in developing a replacement unit that maximizes the efficiencies of the existing HVAC system and complete the installation process. The contractor is unknown at this time, but the Village will comply with all ARRA applicability through our request for proposal (RFP) process to assure the selection of an American product, adhere to all prevailing wage requirements, preserve any historic features with the building, and be prepared to complete an Environmental Questionnaire for NEPA review, if needed. Village staff received authorization from the Village Board to apply for this grant. The Shorewood Public Library, Senior Resource Center, and the North Shore Health Department all conveyed support for this project, as well.

Budget Justification & Cost Share

Several municipalities faced an extremely difficult budget preparation process for the 2021 fiscal year. Shorewood certainly wasn't an exception. While many businesses and residents are hurting due to Covid-19 implications, the Village Board wanted to minimize any significant increases to the tax levy for 2021. In addition, Shorewood has limited revenue sources as nearly 70% of the Village's revenue is collected through property taxes. Legislative laws at the state level such as levy limits and a local municipality's inability to implement their own local sales tax make it even more difficult for municipal governing bodies to adopt balance budgets from year to year.

Due to these limitations, the Village Board was unable to include any funding to improve energy efficiencies for the Village's public buildings for 2021. The Village is asking for \$55,850 so that progress can continue this year on improving energy efficiency, projects which have been funded by the Village in previous years. (For example, the Village budgeted \$13,000 in 2020 for the LED upgrades to Village Hall and Village Center.) The breakdown of the \$55,850 can be found on Attachment B – Budget Sheet.

There are three main items involved with the advanced rooftop unit controls: the rooftop condenser, the cooling system compressors, and the refrigerant coolant. The Village is estimating \$24,500 needed for the rooftop condenser, \$23,850 needed for the cooling system compressors, and \$7,500 needed for the refrigerant coolant replacement. All these cost estimates include materials, labor, and other supplies. These cost estimates have been identified through the energy audit performed in 2018 as well as other discussions with contractual personnel who perform these types of improvements.

If the Village only receives partial funding for this project and not the entire request for \$55,850, it is prepared to propose in its 2022 budget to levy for the remaining funds needed for the project

in the 2022 budget and perform the work immediately in quarter one of 2022 to comply with the grant requirements. The Village would rather receive all the funding for the project in order to start and finish the project in 2021. Approval for full funding would also allow the Village to fund other energy efficient projects in 2022 rather than this one.

The Village also plans on applying for the Focus on Energy grants available for municipalities. This grant could potentially award the Village \$90 per ton for rooftop control units. In order to receive the Focus on Energy grant funding, the Village will need to utilize one of the approved trade allies, which will require the Village to include language in the RFP to ensure that this requirement be met in order to be awarded the project.

Savings & Payback

Considering the estimated savings in energy and cost of equipment, the Village projects a payback of 12 years for this work. It is estimated the Village would realize a savings of 21,550 kWh per year along with 3,100 therms per year. This equates to a \$2,400 savings on electricity and \$2,000 on gas annually. The upgraded RTU would include a direct digital control-based system and have the capability of remote control operation and diagnostics. Air economizing would also be considered with its replacement. While the Village is using conservative estimates in its 12-year payback, the U.S. Department of Energy states that advanced rooftop control units can possibly reduce energy use by more than 50% for each unit, which would dramatically improve the payback period.

The Village anticipates this to be a conservative estimate as there may be other savings, which the Village is unable to estimate at this time. For example, the Village frequently has issues with the HVAC system requiring significant maintenance costs. The rooftop control units could reduce the amount of maintenance needed, which would also alleviate building maintenance personnel's time to perform other projects.

Energy Savings & Environmental Impact

The proposed replacement of the 55-ton rooftop unit would include coolant replacement. Currently the coolant utilized in the cooling system is a R-22 coolant, which has recently been banned from import, sale, and use as it has been deemed a hazardous material by the EPA. This coolant would be replaced with an equivalent environmentally responsible, safe, and effective coolant. Replacement of the existing 55-ton RTU with a new efficient RTU may provide the opportunity to reduce the environmental footprint on the roof and relocate to accommodate additional energy reduction systems. The Village has been exploring opportunities to install rooftop solar power panels on various buildings. Relocating the rooftop unit could potentially accommodate space for such an installation in the future.

As stated in the previous section, it is estimated the Village would register a minimum energy savings of 21,550 kWh per year along with 3,100 therms per year.

Equity & Energy Justice

The Village Center is truly a community center that welcomes thousands of patrons per day. The stakeholder that experiences the largest amount of traffic, the Shorewood Public Library, sees people of all ages, racial backgrounds, and income levels utilize their services. There are

numerous people who use the Library space because they do not own a computer, possess internet service, or have certain resources available. Community members may also use the space to escape the heat during the summer or the cold temperatures in the winter, especially those that may not have the privilege of having a safe shelter during these hot or cold days. It should be noted that attendance logs for the Library demonstrate a significant number of attendees are not Shorewood residents, traveling from other North Shore communities or the City of Milwaukee to utilize the Shorewood Public Library services. In fact, the Shorewood Public Library is ranked number one in the entire Milwaukee County Federated Library System (MCFLS) for total circulation, circulation of children's materials, circulation to non-residents, public computer use, wireless internet use, and library visits.

The Village Center is utilized by the Library and other community groups to host several programs on all types of equity as well as energy conservation. In fact, every year since 2012 (except 2020 due to Covid-19), the Conservation Committee hosted annual screenings of environmental documentaries, offered free to residents as an educational opportunity. This event became known as the [Environmental Film Festival](#). In 2017, the tradition of a single screening in the fall was upgraded to become a three-screening film festival in February, March, and April, leading into Earth Day weekend. Films are typically combined with guest speakers to highlight issues of local and current interest including waste reduction, the importance of native habitats, the damaging tyranny of single-use plastic bags, new opportunities in renewable energy, dam removal, the environmental and social costs of cheap clothing, and many other areas of concern. The screenings will have over 100 people attending and participating. The Village Center provides a safe and usable space for these types of programs.

Shorewood possesses an extremely high rental-housing population due to 53% percent of Shorewood's housing stock consisting of duplexes, flats, or apartments. A good portion of these residents are either college students from UW-Milwaukee, seniors, or citizens who may speak English as a second language or are still learning. These populations heavily rely on the Library, Senior Resource Center, and North Shore Health Department services frequently. Especially during these pandemic times, providing an energy efficient and safe space for these user groups is critical as they perform their work.

Financial Leverage & Economic Impact

For the past few years, Shorewood continually funded projects to improve energy efficiency in public buildings. The Village adopted a budget that called for less than a one percent levy limit increase for 2021 in order to alleviate as much financial pressure as possible onto the Shorewood taxpayers and businesses during the pandemic. While many things were removed from the original proposed budget, the funding for advanced rooftop control units also did not make it in the final proposed budget.

The EIGP funding is the only way for this project to be implemented in 2021. If the Village receives no funding for this project, it is unknown whether the Village Board will be willing or able to include funding in the 2022 budget, as taxpayers and businesses may likely still be hurting financially from the ongoing impacts of Covid-19. If the Village receives partial funding for the project, it is much more likely the Village Board allocates funding for this project in 2022

to be completed in the first quarter. The project would go to a vendor in the U.S. who supplies the control units and a local contractor to perform the improvements.

Existing Energy Planning Efforts

The executive summary discussed some of the extensive planning efforts performed by the Village dating back to 2012 when the Village's [Sustainability Action Plan](#) was adopted. This plan developed goals and objectives for the Village staff and officials to strive towards becoming a more sustainable community. The very first goal in the plan was to “reduce the energy demand and natural resource impacts of Village facilities.” This objective was further emphasized in the Village's [Vision 2025 Plan](#), which was adopted by the Village Board in 2015. This plan called for the Village to reduce conventional energy usage by 25% by 2025. The energy audit conducted in 2018 has been a significant catalyst in some of the recent improvements completed to improve energy efficiencies in Shorewood's public buildings. The findings described in the Better Buildings Challenge Energy Assessment report represent an analysis completed by Energy Advisors through the Better Buildings Challenge – Milwaukee program. The energy assessment reviewed all major energy using equipment and systems focusing on the following priorities indicated as critical to Shorewood's business during the initial visit and assessment: operations and maintenance, occupant comfort, and reduce energy waste. The assessment identified 11 energy saving recommendations with a total potential annual savings of \$19,297 and potential incentives through Focus on Energy of \$6,262 used to offset the initial investment cost.

The Conservation Committee collaborates with staff in the Department of Public Works and the Village Manager's Office to make recommendations on policy, procedure, and facility improvements. Based on the direction from the energy audit, the Village moved forward with implementing several of the recommendations for both Village Center and Village Hall to improve the energy efficiency. Approximately \$40,000 has been spent thus far on facility improvements recommended from the energy audit. In conjunction with the work completed as part of the energy audit, the Village continued to improve its HVAC system as funding is available. Such projects that have recently been completed include upgrades replacing four frequency drives (3 pumps/motors and 1 AHU blower), replacing the VFD drive motors to increase system efficiency, upgrading the automatic building controls with new Niagara Jace Webserver for better control of 25 VAV's, attic sensors, a chiller plant, a boiler plant, and air handling units.

Energy Resiliency

The advanced rooftop control units have the ability to improve the energy resiliency in the Village Center, adjusting to dramatic temperature changes much better than our current system. A digital system that allows for remote monitoring and control of fan speed should improve the energy resiliency for Village Center. By adding advanced rooftop control units to a HVAC system, the Village will have a greater ability to pull outside air in when outside temperatures are cool enough to condition the building without using mechanical cooling. It also gives the ability to close off outside air when temperatures are extreme and ventilation is not required. Remote monitoring provides access to system diagnostics and analysis, which gives more insight into problems and the ability to make proactive system adjustments.

Education & Awareness

If grant funding is approved and the control units are installed, the Conservation Committee plans to collaborate with the Village Manager's Office and the Finance Department to report on the quarterly energy savings through the public monitor in the lobby of Village Center. Energy savings will also be shared through other Village communication, which includes the weekly e-newsletter ([Village Manager's Memo](#)), the Village website, social media pages, the Conservation Committee's Sustainability Scorecard, and an article in the [Shorewood Today Magazine](#). The Shorewood Today magazine is a quarterly publication that is sent to all Shorewood residents. The Village plans on working with its writer to do an article on the grant and energy savings, if awarded the grant. The Conservation Committee will also coordinate future educational discussions during the Environmental Film Festivals and other events to share updated energy saving results as a result of this project.

Shorewood is working with other North Shore municipalities on a 2021 Solar Group Buy Program that will incorporate "Solar Power Hour" discussions to inform residents about the benefits of installing solar panels on their residential homes. Shorewood plans to highlight the different ways it has improved its energy efficiency, which could include this project if grant funding is deemed available. Last year, the Village worked with the other North Shore communities and North Shore Fire / Rescue (NSFD) to install solar panels on the fire station in Shorewood. This is one example of an initiative the Village was a partner on to improve energy efficiency and sustainability efforts with other neighboring municipalities. Since the project was completed, the Village has begun reporting to the public on the energy savings from the solar panel as NSFD has experienced a 54% reduction in electric costs since implementation. The Village would love to add to its narrative the advanced rooftop control units and energy savings in the Village Center.

Innovation

The Village of Shorewood is very proud of the strong partnership it has with the Village Center user groups: Shorewood Public Library, Senior Resource Center, North Shore Health Department and several other community groups that utilize this space. Since it was erected in 2001, the Village Center serves as the community center that is a gathering place for thousands of people every day. Establishing this partnership and collaboration was an innovative concept that has been extremely successful. A great advantage to this project is that it impacts so many community members not just in Shorewood and positively assists multiple agencies.

The Village feels that it now needs another innovative solution to resolve issues it has with how the building utilizes energy. The current system is not the most effective and typically provides very inconsistent heating and cooling for staff and patrons. The advanced rooftop control unit's ability to remotely control different parts of the system through recent technological advances will be an effective method for the Village to reduce its energy usage. The Village strongly believes in the advanced rooftop control units, recommended through the energy audit, as a solution to these issues. Once implemented, the Village has a plethora of innovative ways it will tell its story to community members, community partners, and other municipalities.

Village of Shorewood

Advanced Rooftop Control Units

Summary of Project Budget				
Line	Description	PSC Grant Request	Applicant Cost Share	Total Project Cost
1	Personnel	\$17,600		\$17,600
2	Fringe			\$0
3	Equipment	\$36,000		\$36,000
4	Supplies	\$2,250		\$2,250
5	Travel			\$0
6	Contractual			\$0
7	Other			\$0
8	Indirect			\$0
Totals		\$55,850	\$0	\$55,850
% of Total		100%	0%	

Applicant Comments: Enter budget information into the gray fields of the Summary Project Budget. Fields are formatted to display whole numbers. This document is formatted to print on 8.5"x11" paper. Include it as directed in your PDF application. Definitions of each line item are provided on the Definitions Tab. (Use this space to add additional budget information.)



VILLAGE OF SHOREWOOD

REPORTS AND PRESENTATIONS TO VILLAGE BOARD

Agenda Item: Consider Resolution 2021-03 Moving Wards 5 – 8 currently voting at the Shorewood High School North Gym to vote at the Shorewood Village Center, 3920 N. Murray Ave., Shorewood, WI for the February 16, 2021 Spring Primary Election and April 6, 2021 Spring Election.

Date: January 20, 2021

Presenter: Sara Bruckman CMC/WCMC

Department: Clerk/Customer Service

History – *Please include a timeline of historical relevant events related to this agenda item. This may include previous Village Board action, policies, planning documents, etc. If able, hyperlink to previous agenda packets (include page number) to reference information. If there is no relevant history, N/A should be entered in this space.*

1. March 2020 – The Village of Shorewood declared a state of emergency due to COVID-19
2. June 2020 – The Village Board passed a resolution to combine the High School with the Village Center for the August and November 2020 Elections.
3. January 2021 – The Village has been notified the voting location at Shorewood High School—the north gym—may not be available for the two upcoming elections as the school district is evaluating returning to in person learning and my need to utilize the north gym for classroom instruction.

Agenda Item Discussion – *Please provide a summary of the agenda item along with bullet points highlighting the main items and key issues to be discussed.*

This agenda includes consideration of moving the polling location for Wards 5, 6, 7, and 8 from the Shorewood High School North Gym to the Village Center at 3920 N. Murray Ave. for the February 16, 2021 Spring Primary Election and the April 6, 2021 Spring Election.

Community and Business Outreach – *If applicable, did you notify the community groups and businesses that are directly impacted by this agenda item. Please specify in attached communication plan how community groups and businesses will be informed of action after Village Board consideration.*

Yes No

If Yes, identify how and what community groups and businesses were notified.

A letter to all voters in Wards 5, 6, 7, and 8 will be mailed at least 20 days prior to the February Election.

Action Required / Recommended – *Please include the recommended motion or possible actions for this agenda item.*

Recommended motion: I move to approve Resolution 2021-03 Moving Wards 5 – 8 currently voting at the Shorewood High School North Gym to vote at the Shorewood Village Center, 3920 N Murray Ave., Shorewood for the February 16, 2021 Spring Primary Election and the April 6, 2021 Spring Election.

Attachments – *Please list the following attachments and supporting documents for this agenda item. Some attachments may be hyperlinked. Include Fiscal notes, if applicable, as the first attachment following this memorandum. Attachments may include: agreements/contracts, presentation materials, letters, service proposals, etc.*

1. Resolution 2021-03

RESOLUTION – 2021 - 03

A RESOLUTION MOVING WARDS 5-8 CURRENTLY VOTING AT THE SHOREWOOD HIGH SCHOOL NORTH GYM TO VOTE AT THE SHOREWOOD VILLAGE CENTER, 3920 N MURRAY AVE, SHOREWOOD FOR THE FEBRUARY 16, 2021 SPRING PRIMARY ELECTION AND APRIL 6, 2021 SPRING ELECTION

WHEREAS, pursuant to Wis. Stat. sec 5.25(3), all polling locations shall be established for each election at least 30 days prior to the election; and

WHEREAS, elections will be held on February 16, 2021 and April 6, 2021 in all wards for the Village of Shorewood; and

WHEREAS, currently Village of Shorewood Wards 5, 6, 7, and 8 vote at the Shorewood High School North Gym, 1701 E. Capitol Dr.; and

WHEREAS, the Village of Shorewood School District will be considering utilizing the north gym to for returning to in person instruction; and

WHEREAS, the Village Board for the Village of Shorewood seeks to ensure a safe and convenient voting experience for the electors, and

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Shorewood, to approve moving Wards 5 – 8, currently voting at the Shorewood High School North Gym to vote at the Village Center 3920 N Murray Ave for the February 16, 2021 Spring Primary Election and April 6, 2021 Spring Election.

BE IT FURTHER RESOLVED, that the Village of Shorewood Village Clerk will mail notices to all affected addresses for Wards 5, 6, 7, and 8; and will mail a copy of this Resolution to the Milwaukee County Clerk and to the Wisconsin Elections Commission.

PASSED AND ADOPTED by the Village Board of the Village of Shorewood, Milwaukee County, Wisconsin, this 20th day of January, 2021.

Allison Rozek, Village President

Countersigned:

Sara Bruckman, CMC/WCMC, Village Clerk