



**Parks Commission  
Meeting Agenda  
Tuesday, April 13, 2021**

5:30 P.M.  
via Teleconference

Call: 1-312-626-6799  
Meeting ID: 880 1483 9615  
Password: 333446

To join via computer:

<https://us02web.zoom.us/j/88014839615?pwd=bGMreHo2cHFhQnhGWfZxNVNqOTFHQT09>

1. Call to Order
2. Consider Minutes from meeting on March 9, 2021
3. Staff Liaison Updates
  - a. Triangle Park Update
  - b. Scoop the Poop Program Implementation
  - c. Transition to the Parks and Public Spaces Committee
4. Discuss and Consider Locations for New Flagpole
5. Discuss Timeline for the Comprehensive Park Plan
6. Future Agenda Items
7. Adjournment

DATED at Shorewood, Wisconsin this 8th day of April, 2021.

**VILLAGE OF SHOREWOOD**  
Sara Bruckman, CMC/WCMC  
Village Clerk

Should you have any questions or comments regarding any items on this agenda, please contact the Manager's Office at 847-2702.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.



**Parks Commission**  
**Minutes**  
**March 9, 2021 5:30 P.M.**

via Teleconference  
3930 N. Murray Avenue, Shorewood, WI 53211

**1. Call to order.**

The meeting was called to order at 5:31 p.m.

Members present: Jenny Vulpas, Kathy Yanoff, Julie Bradisse, Enrique Figueroa, Bonnie Pedraza, and Lybra Loest

Members not present: Mark Schill

Others present: Assistant Village Manager Tyler Burkart, Horticulturist Ben Habanek

**2. Consider Minutes from Meeting on February 23, 2021**

Mr. Figueroa moved to approve the February 23, 2021 minutes. The motion was seconded by Ms. Yanoff. Motion approved by 6-0 vote.

**3. Staff Liaison Updates**

Mr. Burkart and Mr. Habanek mentioned the Village had a successful River Riparian Trail clean up the last Saturday in February. The Community and Business Relations reviewed holiday decorations in a standing committee meeting in January. They asked the Parks Commission to review and propose some alternative lighting options for the park that could be displayed throughout the winter season. Lastly, Mr. Burkart reminded the Commission that the Village Board will consider their recommendation to initiate the Scoop the Poop! Shorewood program during their March 15 meeting. Ms. Pedraza volunteered to be in attendance. Ms. Vulpas summarized the volunteer committee chair meeting last night. Ms. Vulpas mentioned the Marketing chair expressed interest in helping with the marketing strategic thinking of the dog waste program or other initiatives. The dog waste stations and walkability were also discussed during the meeting.

**4. Discuss and Consider Triangle Park Design Concept and Community Involvement**

Mr. Habanek presented the updated design concept with no flagpole located in the park. The design concept adds seating, places mulch to control weeding, addresses stormwater concerns, and adds a walkway through the eastern part of the park. There was discussion of locating the perennial beds on the outside of the walkway to maximize the open space for play. Two ash trees and two mature blue spruce in the park will eventually need to be removed. The bench pads would be concrete slabs for future benches to be placed on. Shorewood Connects may be applying for a bench through the AARP grant, which is due April 14. Mr. Burkart entertained to the Commission if a community meeting or involvement process would be needed. There was a suggestion of showing a before and after to demonstrate if any grassy open space would be expanded or removed. The Committee asked to identify the screen of arborvitae in the final design. The Committee recommended for Mr. Burkart to draft a letter informing the neighborhood on the drafted design concept and provide a general timeline of when the activities would be performed,

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including inviting community members to the Parks Commission meeting in April or May if they have any public comments.

**5. Discuss and Consider 2020 Annual Report and Future Initiatives**

Ms. Vulpas moved, seconded by Mr. Figueroa to approve the 2020 annual report and future initiatives. Motion approved by a 6-0 vote.

**6. Future Agenda Items**

Ms. Vulpas mentioned the AARP grant submission and an update on the canoe launch installation.

**7. Adjournment.**

Ms. Pedraza moved, seconded by Mr. Figueroa to adjourn the meeting. Motion approved 6-0 vote. Meeting adjourned at 6:28 p.m.

Respectfully submitted by,

Tyler Burkart  
Assistant Village Manager