



NOTICE

PLEASE TAKE NOTICE that a meeting of **the SPECIAL JUDICIARY, PERSONNEL AND LICENSING STANDING COMMITTEE MEETING** will be held via teleconference on **Monday, May 10, 2021** at the times listed below:

Special Meeting of the Judiciary, Personnel and Licensing Committee, 7:45 P.M.

Link: <https://zoom.us/j/97506365198>

Phone: 312-626-6799

Meeting id: 975 0636 5198

1. Call to Order
2. Roll Call
3. Statement of Public Notice
4. Discuss and Consider Volunteer Committee Appointments
5. Adjournment

DATED at Shorewood, Wisconsin this 7TH day of May, 2021.

VILLAGE OF SHOREWOOD
Sara Bruckman, CMC/WCMC
Village Clerk

Should you have any questions or comments regarding any items on this agenda, contact the Manager's Office at 847-2702.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.



VILLAGE OF SHOREWOOD

REPORTS AND PRESENTATIONS TO THE JUDICIARY, PERSONNEL, AND LICENSING COMMITTEE

Agenda Item: Consider appointments for Board of Appeals, Board of Review, BID, Elder Services Advisory Board, the Parks and Open Spaces Committee, Public Art and the Recreation Advisory Board.

Date: May 10, 2021

Presenter: Sara Bruckman, CMC/WCMC

Department: Clerk/Customer Service

History – Please include a timeline of historical relevant events related to this agenda item. This may include previous Village Board action, policies, planning documents, etc. If able, hyperlink to previous agenda packets (include page number) to reference information. If there is no relevant history, N/A should be entered in this space.

1. [March 13, 2019](#) – Clerk Bruckman, President Rozek and Tr. Carpenter, Judiciary, Personnel and Licensing (JP&L) Standing Committee Chair, worked to clearly document the Village’s list of committee appointments and provide an outline that simplifies the process. Appointments made before May 1, 2019 will serve for two terms (plus a partial term if applicable) and members appointed after May 1, 2019 will serve for two terms. It is anticipated that committee members will serve for two terms or two terms and a partial term, allowing the opportunity for others to serve. Each Board, Committee and Commission will appoint their officer(s) at their first meeting in June, unless otherwise statutorily directed. Unless the Board, Committee, or Commission needs a vacancy to fulfill quorum, partial terms will not be filled midterm moving forward.
2. [February 7, 2020](#) – Clerk Bruckman, President Rozek and Tr. Carpenter, Judiciary, Personnel and Licensing (JP&L) Standing Committee Chair, met to review the process for appointments to Boards, Committees and Commissions. The policy was scheduled to be reviewed by Judiciary, Licensing, and Personal Standing Committee in mid-March. The 2020 appointments proceeded in the same manner as 2019.
3. [March 2020](#) – COVID-19 outbreak and the appointment review process is delayed.
4. [September 1, 2020](#)- The JP&L Committee (Trustee Carpenter, Trustee Amenta, Trustee Ircink), Trustee Bockhorst, Assistant Village Manager Burkart, Clerk Bruckman, Jennifer Vulpas and Rachel Ellerman held a Special JP&L Committee meeting to discuss committee structure of the Parks Commission and Pedestrian and Bicycle Safety Committee.
5. [November 16, 2020](#) – [Ordinance 3017](#) Establishing the Parks and Public Spaces Committee was approved by the Village Board
6. [December 7, 2020](#) – All appointments to Boards, Committees, Commissions were completed with the exception of the Public Art Committee
7. [February 2021](#) – Clerk Bruckman confirmed with staff liaison if there are attendance issues and if individuals will be considering a second term if applicable.
8. [April 12, 2021](#) – President McKaig and Clerk Bruckman met to determine and discuss the members of the Boards, Committees and Commission who have expiring terms.
9. [May 3, 2021](#) – JP&L scheduled a Special JP&L Meeting for May 10 to discuss and review applications.

Agenda Item Discussion – Please provide a summary of the agenda item along with bullet points

highlighting

Staff liaisons reviewed with committee chairs to verify attendance and if members that are eligible for a second term would like to continue serving. Those individuals with terms expiring and that were not eligible to serve a second term were notified by the staff liaison. President McKaig reviewed Village [policy 30](#) regarding Village Committee and Commission Appointments. President McKaig has personally reached out to individuals who have served two terms to determine if they had a desire to continue with an additional term for the max of nine years.

The Judiciary, Personnel and Licensing Committee should review Village Policy [3](#), [30](#) and [33](#). It is anticipated JP&L will review applications and provide recommendations for the following Boards, Committees and Commissions: [Board of Appeals \(2\)](#), [Board of Review \(3\)](#), [BID \(4\)](#), [Elder Services Advisory Board \(2\)](#), [Parks and Open Spaces Committee \(10\)](#), [Public Art Committee \(2\)](#) and the [Recreational Advisory Committee \(2\)](#).

- The BID is bringing forward four (4) names to be considered.
- The [Parks and Open Spaces Committee](#) is a newly formed committee and terms will be randomly selected at their first meeting. There are thirteen spots total. Any former Parks Commission and Pedestrian and Bicycle Safety Committee members that submitted an application will be appointed to the new committee. Three current members have submitted an application.
- Public Art Committee has recommended two (2) names.

JP&L should review the applications submitted and the request to fill vacancies identified by the staff liaison and committee chair. Each applicant has ranked their committee preference with one being the preferred. The JP&L Committee should rank a list of three (3) backup applicants to fill potential future vacancies. The recommendations and reappointments will move to the full Village Board on May 17, 2021.

President McKaig will be make recommendations for the Plan Commission and CDA subject to Village Board approval on May 17.

Community and Business Outreach – *If applicable, did you notify the community groups and businesses that are directly impacted by this agenda item. Please specify in attached communication plan how community groups and businesses will be informed of action after Village Board consideration.*

Yes No

If Yes, identify how and what community groups and businesses were notified.

Action Required / Recommended – *Please include the recommended motion or possible actions for this agenda item.*

“I move to recommend the appointments of _____ and _____ to the Village Board to the Board of Appeals”

“I move to recommend the appointments of _____, _____, and _____ to the Village Board to the Board of Review”

“I move to recommend the appointments of _____, _____, and _____ to the Village Board to the BID”

“I move to recommend the appointments of _____ and _____ to

the Village Board to the Elder Services Advisory Board.”

“I move to recommend the 10 new appointments of

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

To the Village Board to the Parks and Open Spaces Committee.

“I move to recommend the appointments of _____ and _____
to the Public Art Committee.”

“I move to recommend the appointments of _____ and _____
to the Recreation Advisory Committee.”

Attachments – *Please list the following attachments and supporting documents for this agenda item. Some attachments may be hyperlinked. Include Fiscal notes, if applicable, as the first attachment following this memorandum. Attachments may include: agreements/contracts, presentation materials, letters, service proposals, etc.*

1. Reappointment and Vacancy List

Name	Reappoint	Expire/Replace	Board, Comns., Cmte,	1st Appointment	
Beth Aldana		X	BOA	2018	Resigned April 2021
Michael Paulson	X		BOA	2018	
Jon Toutenhoofd	X		BOA	2018	
Nate Cade		X	BOA	2019	Resigned April 2021
Ari Kasper		X	BOR	2018	Resigned 2020
Dan Shillinglaw		X	BOR	2018	Resigned 2020
Ellen Eckman		X	BOR		Resigned 2021
Bella Peaslee (student)			Conservation		
Maggie Pipack	X		Conservation	2018	
Matt McGovern	X		Conservation	2018	
Josh Liberatore	X		Conservation	2015	Eligible for another term, continuing to serve
Donna Pollock	X		Conservation	2015	Eligible for another term, continuing to serve
Linda Frank	X		Conservation	2015	Eligible for another term, continuing to serve
Henry Tomaszewicz	X		Conservation	2015	Eligible for another term, continuing to serve
Scott Kraehnke	X		DRB	2018	
Larry Pachefsky	X		DRB	2020	
Bryan Koester	X		DRB	2015	Eligible for another term, continuing to serve
Wesley Brice	X		DRB	2015	Eligible for another term, continuing to serve
Nick Carnahan (Alternate)	X		DRB	2020	
Susan Huse		X	Public Art	2015	
Richard Eschner		X	Public Art	2011	Expired in 2020, still working on replacement
Sangeta Patel		X	Plan Commission	2018	Resigned April 2021, Village President will fill appointment
Therese Klein	X		Plan Commission	2018	
Daniel Wychlendt	X		Plan Commission	2018	
Richard Cole	X		Police Commission	2017	
Peter Hammond	X		CDA	2017	Would be eligible for ONE more YEAR, continuing to serve
Desty Lorino		X	CDA	2019	Resigned April 2021
David Price	X		BID	2019	
Shannon Weber	X		BID	2019	
Mary Wright	X		BID	2019	
Stephanie Sherman		X	BID	2015	
Nat Davauer	X		BID	2019	
Lisa Castognozi		X	BID	2018	
Gene Webb		X	BID	2019	Resigning
Additional person added in Bylaws					
Melissa Marshka		X	Rec Advisory	2018	
Reenen Biddulph		X	Rec Advisory	2019	Resigned May 2021
Donna Whittle	X		Library Board	2018	
Alexandra Dimitroff	X		Library Board	2015	Eligible for another term, continuing to serve
Susan Bronson	X		ESAB	2018	
Katie Gnau	X		ESAB	2018	
Amy Tasse		X	ESAB	2018	Resigned 1/11/21
Paul Stenzel		X	ESAB	2019	Resigned 4/14/21 (moved)
Sharveta Parker	X		HRC	2018	
Charlie DeSando	X		HRC	2020	
Mckenzie Edmonds	X		HRC	2018	
Julie Bradisse		x	Parks		Will need to apply for Public Spaces Committee
Enrique Figueroa		x	Parks		Applied for Public Spaces Committee
Lybra Loest		x	Parks		Applied for Public Spaces Committee
Bonnie Pedraza		x	Parks		Applied for Public Spaces Committee
Jennifer Vulpas		x	Parks		Will need to apply for Public Spaces Committee
Jerry Lynn		x	Ped and Bike		Will need to apply for Public Spaces Committee
Rachel Ellerman		x	Ped and Bike		Will need to apply for Public Spaces Committee
Dzidra Bensih		x	Ped and Bike		Will need to apply for Public Spaces Committee

Served two terms, continuing to serve another
JP&L to review applications
Village President will select candidate