



## NOTICE

PLEASE TAKE NOTICE that a meeting of the **POLICE COMMISSION** of the Village of Shorewood will be held via teleconference on **Tuesday, March 1, 2022** at **5:30 p.m.**

Join the meeting via zoom

Click this link: <https://us02web.zoom.us/j/82583219947>

Or phone: +1 312 626 6799 US

Meeting ID: 825 8321 9947

## AGENDA

1. Call to order.
2. Consider December 22, 2021 meeting minutes.
3. Convene into Closed Session in accordance with Section 19.85(1)c of the Wisconsin State Statutes to consider issues of employment, specifically certification of police officer eligibility list.
  - A. Interview police chief candidates.
  - B. Discuss police chief candidates.
4. Reconvene into open session
5. The Commission may act on any matter properly discussed in closed session.
6. Adjournment.

DATED at Shorewood, Wisconsin, this 25th day of February, 2022.

Police Commission President  
Richard Cole

Should you have any questions or comments regarding any items on this agenda, please contact the Manager's office at 847-2701. It is possible that members of and possible a quorum of members of other governmental bodies of the municipality may attend the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Upon reasonable notice, efforts will be made to accommodate the needs of all individual abilities.



**MINUTES  
POLICE COMMISSION  
December 22, 2021**

1. Call to order.

President Cole called the meeting to order at 5:33 p.m.

Present: President Cole and Commissioners: Anderson, Bulluck and McKnight

2. Consider November 30, 2021 meeting minutes.

Chair Cole moved, seconded by Commissioner Anderson by to approve the November 30, 2021 meeting minutes. Motion carried 4-0.

3. Received feedback on police chief recruitment – Riseling Group.

Ms. Deb Hettrick and Mr. Brian Bridges from The Riseling Group was in attendance to gather feedback from the Commission on the candidate profile to be used during the recruitment and selection process. Commissioners took turns responding to the questions included in the Commission agenda packet. The Riseling Group took notes of the responses.

4. Progress report on police chief recruitment – Riseling Group.

Ms. Hettrick provided an update to the Commission on the current status of the police chief recruitment process. The progress report was included in the Commission packet. All listening sessions with everyone are completed. There will still be consideration for an in-person listening session; however, no one during the remote session had expressed interest for an in-person listening session and Mr. Burkart was not aware of this requested in any of the ten surveys completed online. The Commission expressed hesitation with the current Covid trends, as well. Ms. Hettrick reminded the Commission that the finalists for the police chief will be in person for community members to interact with the candidates and further discuss their concerns with the department. Ms. Hettrick will submit the completed job description to Ms. Ewald and Mr. Burkart to share with the Commission. Mr. Cole reported some of his recommendations that he provided to The Riseling Group for their consideration. The Riseling Group is working on scheduling the interview panels as well as finalizing the application and screening process. Ms. Hettrick mentioned the Commission should email any thoughts or feedback on interview questions they'd like to ask in the interview process or incorporated in the scoring to be sent to Ms. Ewald or Mr. Burkart to forward on to The Riseling Group.

5. Adjournment

Commissioner Anderson moved, seconded by Commissioner Bulluck to adjourn at 6:37 p.m. Motion carried 4-0.

Respectfully submitted,

Tyler Burkart  
Assistant Village Manager