



Agenda
Pedestrian & Bicycle Safety Committee
March 10, 2020, 7:00 P.M.
Village Committee Room
3930 North Murray Avenue, Shorewood, WI

1. Call to order
2. Consider Approval of February 11, 2020 Minutes
3. Public Comments
4. Staff Liaison Update
5. Discuss Pedestrian and Bicycle Safety Month
6. Discuss and Consider 2019 Annual Report and 2021 Future Initiatives
7. Discuss Future Projects and Initiatives
8. Adjournment

DATED at Shorewood, Wisconsin, this 5th day of March, 2020,

VILLAGE OF SHOREWOOD
Sara Bruckman, CMC/WCMC
Village Clerk

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice. Should you have any questions or comments regarding any items on this agenda, please contact the Village Manager's Office at 847-2700. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals.



Pedestrian and Bicycle Safety Committee

Minutes

February 11, 2020 7 P.M.

Village Hall

3930 N. Murray Avenue, Shorewood, WI 53211

1. Call to order

The meeting was called to order at 7:05 p.m.

Members present: Dzidra Benish, Chris Hansen, Sydney Shimko, Diane Jakubowski, and Jerry Lynn

Others Present: Assistant Village Manager Tyler Burkart, Katie Gnau

Not Present: Rachel Ellerman, Jennifer Baynes

2. Consider Approval of December 10, 2019 Minutes

Ms. Jakubowski moved, seconded by Ms. Shimko to approve the December 10, 2019 minutes. Motion approved by 5-0 vote.

3. Public Comments

No public comments.

4. Staff Liaison Updates

There are no staff liaison updates.

5. Discuss Pedestrian and Bicycle Safety Month

The Committee and SRC could work with the Recreation Department again on the Bike Rodeo/First Ride event and do bike bell installations. There was interest in helping with the UPAF Ride of the Arts, specifically hosting a volunteer station. The bike to school day was May 6, which the Committee expressed interest in putting their efforts elsewhere. Instead, there could be an effort to encourage residents to track the times they bike or walk to school and other destinations. Ms. Jakubowski will try to put together a tracking card for the Committee to consider. The Committee asks for Ms. Ellerman to take the lead with the fun run. Mr. Burkart will take the lead with the medallion hunt again. Mr. Burkart will also reach out to Ms. Price to schedule the pedestrian parade early in May. Mr. Lynn will reach out to some businesses to seek interest in sponsoring some of the events. Mr. Burkart will connect with Ms. Ellerman to put together a proposed calendar for the March meeting.

6. Discuss 2019 Annual Report and 2021 Future Initiatives

Mr. Burkart informed the Committee the Village is beginning the process to complete 2019 annual reports. Mr. Burkart is asking a Committee member to complete the report and have it ready for next meeting. In addition, Committee members should work on future initiatives and send them to Mr. Burkart a week before the next meeting.

7. Discuss Future Projects and Initiatives

No future projects or initiatives.

Pedestrian and Bicycle Safety Committee
February 11, 2020 Minutes

8. Adjournment

Ms. Jakubowski moved to adjourn the meeting. Motion seconded by Ms. Benish. Motion approved by 5-0 vote. Meeting adjourned at 7:51 p.m.

Respectfully submitted by,

Tyler Burkart
Assistant Village Manager

Village of Shorewood 2019 Annual Report

**VILLAGE OF SHOREWOOD
DEPARTMENT / COMMITTEE ANNUAL REPORT**

Instructions: To help inform the Village Board on the annual operations, services and activities being performed by all areas of the Village, the Village Manager is asking each department and citizen committee to complete the following report. Please contact the Village Manager's Office if you have any questions about the report.

Name of Department / Committee:

Name of Department Head / Committee Chair:

Other Department Managers / Committee Members:

Identify your most significant department / committee services and activities performed in the past year.

Village of Shorewood 2019 Annual Report

Identify your department / committee proposed initiatives that you hope to perform or implement in future years. Initiatives are significant subjects such as service delivery changes, capital items, programs, or studies that require Village resources and time to execute. Each initiative listed should link to one of the six vision statements in [Vision 2025](#) on pages 6-8. Include the vision number(s) in the “Relationship to Vision 2025” column corresponding with the vision statement(s) that best relates to the initiative along with a brief explanation. For each initiative, please complete the “Request Execution of New Village Initiative” form to complete this section. For citizen committees, please utilize your staff liaison to complete this form.

Department / Committee Initiative(s)	Relationship to Vision 2025
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

From: sydney.shimko@yahoo.com
To: [Tyler Burkart](#)
Subject: Re: PBSC - Future Initiatives
Date: Tuesday, March 3, 2020 8:16:17 PM

Tyler, I wasn't able to fill in the form directly without my text running out of the boxes. Below is what I'd like to submit regarding the 'Riding for Focus' grant for schools - <https://outridebike.org/school-program-grant>. Additionally, it is a requirement of the grant that schools show "Safe riding Opportunity: at least three safe routes, of varying levels of difficulty, near the school." The committee may need to help prove this requirement.

Name: Sydney Shimko

Date: 3/2/2020

Committee: Ped and Bike Safety

Initiative: Assist Schools with 'Riding for Focus' Grant for PE teachers for Bike curriculum and training

Description and Goal:

Riding for Focus is designed to provide middle schools with everything they need to get their 6-8 grade students riding. The awarded grant includes:

Program Curriculum: your school will receive a flexible, turn-key curriculum specifically designed to meet national standards for physical education classes.

Curriculum Training: we award a trip to the Specialized HQ in Morgan Hill, California, for one of your core team to receive curriculum training. Schools can send additional representatives at their expense, space permitting. The training is scheduled for mid-summer.

Equipment: bikes, helmets, and starter maintenance gear required to run the cycling program.

Time Sensitivity: Grant Application due February, 2021

Estimates Staff Time: none to minimal

Estimated Cost: none to minimal

Implementation Steps for Execution:

PHASE ONE

WRITTEN APPLICATION

Written application broken down into three sections:

1. School and Demographic Information
2. Short Essay Questions
3. Program Champion/School Staff Information

PHASE TWO

VIDEO SUBMISSION

Short three minute video submission that introduces us to your school and describes how your team plans to integrate the Riding for Focus program into your school.

The video does not need to be highly polished or scripted; production value is not as important as your storytelling, enthusiasm, and plan for implementation.

Wednesday, February 26, 2020, 02:52:55 PM CST, Tyler Burkart <tburkart@villageofshorewood.org> wrote:

Good afternoon,

This is a reminder to be filling out future initiatives forms and send to me by Thursday, March 5. The form you need to fill out is attached. I will be including proposed initiatives in the agenda packet, which I will send to you all the following day (March 6). If you have any questions about cost, staff resources, or timeline, please reach out.

Thank you,

Tyler

Tyler Burkart

Assistant Village Manager
Village of Shorewood
3930 N. Murray Avenue
Shorewood WI 53211
414-847-2705
414-847-2606 (Fax)

[Village Website](#)

Sign up for information through the [Weekly Manager's Memo](#).

