



MINUTES - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
January 18, 2022

1. Call to Order

President McKaig called the meeting of the Village Board to order at 7:35 p.m.

2. Roll Call

Present via teleconference: President McKaig, Trustees Arndorfer, Moore Baldauff, Ircink, Stokebrand and Warren.

Excused: Tr. Bockhorst

Others Present: Village Manager Ewald, Village Attorney Bayer, DPW Director Butschlick, Planning & Development Director Griepentrog, Captain Santiago, Interim Chief Liebenthal.

3. Statement of Public Notice

Village Manager Ewald stated that the meeting had been posted and noticed according to law.

4. Special Order of Business – none.

5. Consent Agenda Items (7:36 p.m.)

- a. Presentation of Accounts – January 18, 2022
- b. Consider regular village board meeting minutes – December 20, 2021
- c. Consider Park and Open Space Committee member appointment – Andrew Strozinsky.
- d. Consider authorization to hire Assistant Village Manager.
- e. Consider authorization to hire Electrician.
- f. Consider receipt of annual update to the Village of Shorewood Housing Affordability Report.
- g. Consider Service Agreement for Lakefront Lifeguard Services LLC to perform lifeguard services at Atwater Beach for 2022 and Service Agreement for Coastline Services LLC to perform lifeguard consulting services for 2022.
- h. Consider RFP for equity diversity and inclusion environmental scan and strategic planning.

Tr. Warren moved, seconded by Tr. Moore Baldauff to approve the consent agenda, removing items 5b, 5g and 5h. Motion carried 6 – 0.

6. Items Removed from the Consent Agenda

Item 5b - Tr. Stokebrand noted that the East Capital Neighborhood Group should be an Association, not group. She also provided a correction to the spelling of the last name of family that donated the bench, Yanoff. Tr. Warren moved, seconded by Tr. Arndorfer to approve the December 20, 2021 minutes with the amendments offered by Tr. Stokebrand. Motion carried 6-0.

Item 5g - Tr. Stokebrand inquired as to the insurance cost and how would it be paid. Insurance coverage in 2021 was just under \$9,000. Last year it was reimbursed to the contractor. The new vendor's insurance costs received have been lower and the vendor is confirming that the specifications for the insurance are the same as the prior vendor.

Tr. Stokebrand moved, seconded by Tr. Warren to authorize staff to enter into a service agreement with Lakefront Lifeguard Services, LLC to perform Atwater Beach lifeguard services in 2022 not to exceed \$23,000 for all services excluding liability insurance. Liability insurance shall also be paid for by the Village once cost is finalized. The contractor will pay for the liability insurance (capped at \$10,000) and the Village will reimburse the vendor. Motion carried by roll call vote 6-0. Ivy Lucier introduced herself to the Village Board.

Tr. Stokebrand moved, seconded by Tr. Ircink to authorize staff to enter into a service agreement with Coastline Services, LLC to perform lifeguard consulting services for the Village in 2022 not to exceed \$5,000 unless additional consulting services is approved by the Village Manager’s Office. Motion carried by roll call vote 6-0.

Item 5h - Tr. Stokebrand relayed her concerns with release of the RFP at this time due to staff transitions and additional tasks. Tr. Stokebrand moved to approve the RFP for the EDI environmental scan for release in July of 2022. Motion failed for lack of a second.

Tr. Ircink moved, seconded by Tr. Moore Baldauff to approve the RFP for EDI environmental scan and strategic plan. Motion carried by roll call vote 5-1 (Stokebrand).

7. Citizens to be heard – This item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings – none.

President McKaig and members of the Village Board welcomed Captain Santiago to the Village of Shorewood.

8. Public Hearing(s) – none.

9. New Business

- a. Consider Resolution 2022-02: A Resolution regarding the Safe Drinking Water Loan Program Application for Private Lead Service Line Replacement Project Funding. (8:08 p.m.)

Tr. Ircink moved, seconded by Tr. Moore Baldauff to moved approval of Resolution 2022-02, A Resolution regarding the WDNR Safe Drinking Water Loan Program Private Lead Service Line Replacement Project Funding.

The Board discussed. There is not a timeline for future funding, but an announcement would need to be made soon as it was noted to be an annual program. It is staff’s intent to apply for 2023 funding which will be increased to the number of service replacements due to the SEASCI project. The program is new, and the total dollar amount state-wide will not meet the need of the entire state. Director Butschlick will research qualification requirements.

Motion carried by roll call vote 6-0.

- b. Consider Ordinance 3037 An Ordinance Amending Chapter 404, “Pawnbrokers and Secondhand Dealers,” of the Village Code.

Tr. Moore Baldauff moved, seconded by Tr. Warren to approve Ordinance 3037 An Ordinance Amending Chapter 404, “Pawnbrokers and Secondhand Dealers,” of the Village Code. Motion carried by roll call vote 6-0.

- c. Consider Ordinance 3038 An Ordinance Amending Subsection 500-26 Winter Parking.

Tr. Stokebrand moved, seconded by Tr. Ircink to approve Ordinance 3038 An Ordinance Amending Subsection 500-26 Winter Parking. Motion carried by roll call vote 6-0.

- d. Consider Ordinance 3039 An Ordinance Amending Subsection 500-25 Residential Parking Permits.

Tr. Ircink moved, seconded by Tr. Warren to approve Ordinance 3039 An Ordinance Amending Subsection 500-25 Residential Parking Permits. Motion carried by roll call vote 6-0.

- e. Consider Ordinance 3040 An Ordinance Amending Subsections 500-16 Night Parking, 500-17 Two-Hour Parking Limit and 500-30 Four-Hour Parking Limit as they pertain to Municipal Parking Lots and Permits. (8:24 p.m.)

Tr. Stokebrand moved, seconded by Tr. Warren to approve Ordinance 3040 An Ordinance Amending Subsections 500-16 Night Parking, 500-17 Parking Prohibited, 500-19 Two Hour Parking Limit, and 500-30 Four-Hour Parking Limit as they pertain to Municipal Parking Lots and Permits. Motion carried by roll call vote 6-0.

- f. Consider amendment to Policy 17 Municipal Parking and elimination of Policy 39 Overnight Parking Permissions due to its incorporation therein.

Tr. Ircink moved, seconded by Tr. Warren to approve the proposed amendments to Policy 17 Municipal Parking and the elimination of Policy 39 Overnight Parking Permissions due to its incorporation therein. Motion carried by roll call vote 6-0.

- g. Consider Resolution 2022-03: A resolution amending the Village Fee Schedule relative to Parking Permits.

Tr. Stokebrand moved, seconded by Tr. Arndorfer to approve Resolution 2022-03: A resolution amending the Village Fee Schedule relative to Parking Permits. Motion carried by roll call vote 6-0.

- h. Consider Resolution 2022-01 Celebrating International Migratory Bird Day.

Tr. Warren moved, seconded by Tr. Ircink to adopt Resolution 2022-01 proclaiming May 21, 2022 as International Migratory Bird Day in the Village of Shorewood. Motion carried by roll call vote 6-0.

10. Reports of Village Officials

a. Village President

- i. Intergovernmental Cooperation Meeting – [January 10, 2022](#)
- ii. [Proclamation Honoring 2022 Dr. Martin Luther King Jr. Day](#)
- iii. Elected Official NIMS Training [am](#) and [pm](#) – January 27, 2022
- iv. North Shore Police Consolidation Study (agreement)
- v. Commercial District Zoning Project
- vi. Thought Partners
- vii. Oakleaf Trail Repair

b. Village Trustees (9:01 p.m.)

- i. Tr. Ircink - Lake Bluff ice rink is open; Shorewood Chill is February 5; Janet Henning new BID Executive Director
- ii. The trustees thanked Ast. Village Manager Burkart for his service.
- iii. Tr. Stokebrand – noted the new sign at the Nature Preserve.

c. Village Manager – 2022 workplan. (9:10 p.m.)

Manager Ewald answered questions from the Village Board regarding work plan items for 2022.

11. Items for future consideration. (9:17 p.m.)

- a. Consider a resolution to remove certain streetscaping elements of the previously approved special privilege permit issued at 4075 and 4115 N. Oakland Avenue – President McKaig.

President McKaig reviewed the item. President McKaig moved, seconded by Tr. Ircink to consider a resolution to remove certain streetscaping elements of the previously approved special privilege permit issued at 4075 and 4115 N. Oakland Avenue on a future agenda. Motion carried 6-0 by roll call vote.

12. Closed session - the Village Board may adjourn into closed session upon a motion duly made pursuant to 19.85(1)(g) to confer with legal counsel on strategy regarding a notice of claim in the matter of Michael Briner v. Village of Shorewood. (9:24 p.m.)

Tr. Stokebrand moved, seconded by President McKaig to adjourn into closed session upon a motion duly made pursuant to 19.85(1)(g) to confer with legal counsel on strategy regarding a notice of claim in the matter of Michael Briner v. Village of Shorewood. Motion carried 6-0 by roll call vote at 9:25 p.m. The Board agreed to recess until 9:30 p.m. and resume in closed session.

The Village Board conferred with legal counsel on strategy regarding the notice of claim in the matter of Michael Briner v. Village of Shorewood.

13. Reconvene into Open Session

Tr. Stokebrand moved, seconded by Tr. Arndorfer to reconvene into open session at 9:47 p.m. Motion carried 6-0.

14. Adjournment.

Tr. Ircink moved, seconded by Tr. Arndorfer to adjourn at 9:48 p.m. Motion carried 6 - 0.

Respectfully submitted,

Rebecca Ewald

Rebecca Ewald
Village Manager

