



MINUTES - SHOREWOOD BOARD OF TRUSTEES
Village Board Meeting
May 3, 2021

1. Call to Order

President McKaig called the meeting of the Village Board to order at 7:38 p.m.

2. Roll Call

Ms. Bruckman called the roll. Present via teleconference: President McCullough McKaig, Trustees Jim Arndorfer, Melissa Moore Baldauff, Tammy Bockhorst, Arthur Ircink, Kathy Stokebrand and Wesley Warren.

Others Present: Village Manager Rebecca Ewald, Assistant Village Manager Tyler Burkart, Village Attorney Nathan Bayer, Finance Director/Treasurer Mark Emanuelson, Public Works Director Leeann Butschlick, Planning and Development Director Bart Griepentrog

3. Statement of Public Notice

Ms. Bruckman stated that the meeting had been posted and noticed according to law.

4. Special Order of Business (7:38 p.m.) - None

5. Consent Agenda Items (7:38 p.m.)

- a. Accept Presentation of Accounts – May 3, 2021
- b. Consider regular Village Board Minutes – April 19, 2021
- c. Consider Joint Meeting of the Plan Commission and Village Board minutes – April 19, 2021
- d. 2021 Sidewalk Replacement Program project management and communication plan.
- e. 2020 Municipal Separate Storm Sewer (MS4) Annual Report.
- f. 2020 RU Recycling Program Accomplishments and Actual Costs Annual Report.
- g. Consider Application for Special Privilege Approval for two retaining walls within the public right of way at 4525 N Sheffield Ave.
- h. Consider Temporary Extension of Premise for Scout Wine Merchants, 4512 N Oakland Ave, Shorewood for the 2021 Criterium.
- i. Consider Applications for Special Privileges for loading zones at the following locations:
 - i. School of Rock, 4050 N. Oakland Ave.
 - ii. Walgreen's, 4035 N. Oakland Ave.

Tr. Warren moved, seconded by Tr. Bockhorst to approve the consent agenda. Motion carried 7 – 0.

6. Items Removed from the Consent Agenda (7:39 p.m.) – None

7. Public Hearing(s) (7:39 p.m.) – None

8. Citizens to be heard – This item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings. (7:40 p.m.) –

Aaron Schutz, 4225 N Woodburn St., Alissa Ratzsch, 4218 N Maryland Ave, Beth Giacobassi, 3827 N Prospect, Shorewood WI – Welcomed new and returning board members. In August 2020, shortly after the police shooting of Jacob Blake in Kenosha, Shorewood Village Board issued a unanimous

statement to include “that all committees need to examine use of force and disparate treatment of people of color in their neighborhoods.” Dr. Alexander Weiss was then commissioned to conduct a police organizational study. He provided recommendations which were accepted by the Village Board in December 2020. In January 2021, when the Kenosha police officer was not charged in the shooting of Jacob Blake, Shorewood Moving Forward and Shorewood Solidarity came before the Shorewood Village Board and Human Relations Commission emphasizing the need for accountability and recognition of wrongdoing in order to move forward and heal. The statement was signed by more than 200 individuals. The decision to reinstate that officer demonstrates there is a long way to go as far as accountability in SE Wisconsin. More than five (5) months into Dr. Weiss’ recommendations and there have been incremental changes regarding law enforcement actions, Shorewood Moving Forward and Solidarity Network requests the Shorewood Village Board to sign the statement presented tonight calling for specific and swift action implementing systematic accountability and creating a more equitable community. The statement is available on the Shorewood Moving Forward and Shorewood Community Network Facebook pages.

There has been a seemingly unending litany of deaths of African-Americans at the hands of police, including a man held in Minnesota after being stopped for a minor issue and the shooting of an unarmed child in Chicago. We are one problematic interaction away from a similar tragedy. Shorewood needs to acknowledge people of color have reported many experiences of racism harassment by police. Shorewood police practices and policies do not currently reflect best practices in the 21st century. Shorewood can be a model for the rest of the region in developing a police department structure designed to prevent these horrible events. The Village Board is asked to pass policies and take action as soon as possible to ensure: 1) bring the police complaint process up to national best practice based on the detailed recommendations provided to the Village Board by the Shorewood Moving Forward, Solidarity Network Police Accountability Committee, which includes reinstating the role of Shorewood Civilian Police Commission in overseeing the process, which the Weiss report noted could be completed within 60 days. Sixty days have passed and no excuse for further delay. It was noted that at the Public Safety Committee meeting held prior to this Village Board meeting many of these concerns are being addressed and they are happy to see progress. Encouraged to expedite the process. 2) Ban non-safety related traffic stops, i.e. tinted license plates, broken taillights, hanging freshners. Should only stop for substantive safety issues, i.e. erratic driving, speeding, DUIs, etc. Research shows that traffic stops for non-safety reasons are a) dangerous for officers and the person being stopped, b) ineffective ways to increase public safety and identify crime and c) the source of tension and conflict between the police and community d) responsible for the majority of inequity in traffic stops including harassment of people of color. Moving forward the VB should act to insure the following: 1) robust data collection of all police interactions with the public including demographics to the extent allowed by law made available to the public in a form that is easily analyzed, funds made available so that full data collection and transparency is possible; 2) limiting the role of armed sworn police in Shorewood to cases where research indicates an armed response is necessary; 3) hiring personnel with expertise to respond when an armed response is neither necessary nor recommended including areas of mental health and routine traffic safety stops. This is not everything that needs to be done but represents a solid beginning. With the seating of the new village board of which some members have spoken specifically about responding to the urgent issue of policing in Shorewood, now is the time for action. Would have liked this to be on the first meeting agenda of the Village Board and would like a formal vote to adopt this statement and a commitment to the actions it demands. Shorewood Moving Forward and Shorewood Solidarity Network and others expect the VB to submit a formal report of the actions taken to address these issues with 60 days; 75 signatures received from Shorewood residents requesting this report. Called on the Shorewood community to step forward and support these efforts.

9. New Business

- a. Consider award of contract for Capitol/Wilson streetscape contract 2022-2024 (7:48 p.m.)

DPW Director Leeann Butschlick noted that two responses to the RFP were received. One from The Green Team, a previous contract holder and current natural turf management contractor and Villani Landshapers, the current streetscape contractor. Villani's proposal is significantly lower and has met the terms of their current contract. Staff asks to approve their proposal.

Responded to inquiries regarding benefits of using a single contractor for both streetscape and turf management, no significant benefit and regarding any difference between the companies and their use of herbicides, RFP contain specific requirements regarding pest management, i.e. no pesticides.

Tr. Stokebrand moved, seconded by Tr. Warren approval of a 2022-2024 Streetscape Maintenance contract with Villani Landshapers as outlined in their proposal dated March 19, 2021 for Capitol and Wilson. Motion carried 7 – 0 by a roll call vote.

b. Consider award of contract for natural turf management contract 2022-2024. (7:57 p.m.)

DPW Director Leeann Butschlick the two responses for this RFP were also from The Green Team and Villani Landshapers. Green Team has been our long term contractor for this service and has provided excellent service over the last 12 years. Villani meets the criteria. Villani's proposal is significantly lower and meets the terms of the RFP. Staff is asking to approve their proposal.

Thanks was given to the Conservation Committee for spearheading the Village's shift to natural lawn care. Thanks was given to The Green Team for being a great partner these last 12 years.

Tr. Ircink moved, seconded by Tr. Warren approval of a 2022-2024 Natural Turf Management contract with Villani Landshapers as outlined in the proposal dated March 19, 2021. Motion carried 7 – 0 by a roll call vote.

c. Review of parking metrics (8:04 p.m.)

Finance Director Mark Emanuelson provided a brief summary of useful parking metrics since the implementation of the on-street night parking program as of January 1, 2021. Staff committed to provide the Board some follow-up on the impact of these changes. This is the 90-day review; a six-month report will also be prepared where policy issues can be discussed related to parking and other recommendations within the Transportation and Parking Plan and a third quarter report that will be prepared which will explain the numbers in the post-2022 budget.

It was noted there was no significant change in the number of night parkers; however, there was a shift from the lots to the street. Noted that new parking program vendor implementation target date is July. Noted that unpaid parking tickets are filed against the license plate, no warrants are served, and after numerous notices, it does go through the Village's collection process. They can go to court to contest and reopen a ticket. President McCullough McKaig suggested that the Board schedule a presentation from the Municipal Judge and Court Clerk at a future date about the process. Mark noted that staff will be discussing the need for the Village to sell parking in non-Village owned lots in after a second review of the data trends.

d. Consider authorization to hire – accounting assistant (8:20 p.m.)

Finance Director Mark Emanuelson noted that since the resignation of the Assistant to the Finance Director, the position was reviewed and proposes making changes to the position—retitling as an Accounting Assistant and removing some of the more complex duties requiring a degree. Discussed the salary range; pay equity; no need for a 4-year degree; efforts to recruit diverse candidates—recommended reaching out to other committees (HRC, etc.) to share with their networks. Noted that filling municipal staff positions across the board are difficult everywhere, not just Shorewood.

Tr. Warren moved, seconded by Tr. Baldauff to authorize staff to hire for the Accounting Assistant position. Motion carried 7 – 0 by a roll call vote

10. Reports of Village Officials (8:43 p.m.)

a. Village President –

1. Proclamation for Professional Municipal Clerks Week was read
2. Challenged trustees to join her in a May is Bike Month challenge.

b. Village Trustees –

1. Tr. Warren welcomed the new board members—Ann, Jim and Melissa. Acknowledged the Police Accountability Committee for their work on the complaint process. They prepared a thoughtful document which helped to frame things and provided many ideas and thanked them for collaborating with the Board and staff.
2. Tr. Ircink discussed coordinating a Village softball team.
3. Tr. Baldauff noted that a Madison elected city council official asked to if the Village of Shorewood Board would consider a resolution declaring May 5 as Missing and Murdered Indigenous Women and Girls Awareness Day as a statement of our values. Too late for this, however, as part of SIC to develop a calendar to discuss and recognize important issues as a community, i.e. Teacher’s Week, Asian-American Month, etc., which demonstrates our community values.
4. Tr. Arndorfer thanked the Village Manager and staff for helping to onboard the new trustees.
5. Tr. Bockhorst suggested that Tr. Baldauff’s idea be placed on Items for Future Consideration. Also noted that League training for newly elected officials is being offered and encouraged all to attend. She will disseminate some additional training opportunities to the board.

c. Village Manager –

1. Provided updated on fireworks at Estabrook Park. A location has been agreed upon, NSFD is involved, the application will be submitted and planning will move forward.
2. Requests for proclamations come directly through/from the Village President and are updated on the Village Board agenda. This provides some flexibility to respond with short notice requests.

11. Items for future consideration (9:02 p.m.) - None

12. Closed session - the Village Board upon motion duly made, may convene into closed session to confer with legal counsel for the governmental body pursuant to Wis. Stat. 19.85(1)(e) to confer with legal counsel for bargaining reasons regarding the police union agreement. (9:09 p.m.)

Tr. Warren moved, seconded by Tr. Bockhorst to adjourn into closed session to confer with legal counsel for the governmental body pursuant to Wis. Stat. 19.85(1)(e) to confer with legal counsel for bargaining reasons regarding the police union agreement at 9:09 p.m. Motion carried 7 – 0 by a roll call vote.

13. Adjournment.

Tr. Warren moved and Tr. Stokebrand seconded to adjourn at 10:24 p.m. Motion carried 7 - 0.

Respectfully submitted,

Sara Bruckman, CMC/WCMC
Village Clerk