



**MINUTES - SHOREWOOD BOARD OF TRUSTEES**  
**Committee of the Whole Meeting**  
**July 6, 2020**

1. Call to Order

President Rozek called the Committee of the Whole meeting of the Village Board to order at 6:00 p.m.

2. Statement of Public Notice

Clerk Bruckman stated that the meeting had been posted and noticed according to law.

3. Roll Call

President Rozek called the roll. Present over the phone: Trustees Davida Amenta, Tr. Tammy Bockhorst, Jessica Carpenter, Arthur Ircink, and Kathy Stokebrand. Wesley Warren was excused.

Others Present: Village Manager Rebecca Ewald, Assistant Village Manager Tyler Burkart, Public Works Director Leeann Butschlick, Police Chief Peter Nimmer, Planning and Development Director Bart Griepentrog

4. Discuss implementation steps and fiscal impacts associated with changes in parking regulations recommended by the 2019 Transportation and Parking Analysis.

Mr. Griepentrog reviewed the presentation included at the end of the minutes.

The following are the night parking decision/actions the Village Board needs to address:

- Should the Village offer an on-street overnight parking permit?
- Should proof of residency be required?
- Limit in number per household?
- What price should be charged?
- Desired implementation data?

There was Village Board discussion on discontinuing permits on commercial lots and potential expenditure reductions. Some Village Board members asked for clarification on the snow plowing process for alternate side of the street parking. Director Butschlick explained plows go through in tandem unless there are cars parked. They will follow-up with parked car cleanup. Director Butschlick explained alternate side would decrease the hours of DPW winter operations. Some Village Board members inquired how much staff time it takes to administer the public and private lots. Clerk Bruckman will follow-up after the meeting.

There was discussion on the residency requirement to purchase a parking permit. Mr. Griepentrog provided insight on the how residency requirement would be administratively burdensome and employees that don't live in the village would not be able to purchase a parking pass. Some Village Board members are in support and some were opposed of the proof of residency requirement.

There was Village Board discussion on the revenue impact. Mr. Emanuelson explained the potential fiscal impacts to the parking utility (included in slide 19). Mr. Emanuelson clarified the parking utility has sufficient fund balance in the parking utility to test the potential scenarios for two to three years. Some Village Board members expressed they would like to lower the parking permit cost. There was Village Board discussion on loss of revenue in citations.

Some Village Board members questioned why the Village wants to have overnight restrictions at all. Mr. Griepentrog explained the history behind overnight restrictions has been land use discussion to have streets free of parking for maintenance and safety issues. Some Village Board members questioned how many cars on the street on average per night. Mr. Griepentrog could provide an estimate after the meeting.

Ms. Ewald recommended a January 1, 2021 implementation date.

5. Tr. Bockhorst moved, seconded by Tr. Ircink to adjourn the meeting at 7:32 p.m. Motion passed 6 - 0.



DRAFT

**MINUTES - SHOREWOOD BOARD OF TRUSTEES**  
**Village Board Meeting**  
**July 6, 2020**

1. Call to Order

President Rozek called the meeting of the Village Board to order at 7:40 p.m.

2. Roll Call

President Rozek called the roll. Present over the phone: Trustees Davida Amenta, Tammy Bockhorst, Jessica Carpenter, Arthur Ircink, and Kathy Stokebrand. Trustee Wesley Warren was excused.

Others Present: Village Manager Rebecca Ewald, Village Attorney Nathan Bayer, Assistant Village Manager Tyler Burkart, Public Works Director Leeann Butschlick, Planning and Development Director Bart Griepentrog, Police Chief Peter Nimmer

3. Statement of Public Notice

Clerk Bruckman stated that the meeting had been posted and noticed according to law.

4. Special Order of Business

- a. Consider Resolution 2020-20 Adopting the Public Participation Plan for the Update of the Comprehensive Plan Village of Shorewood, Wisconsin. (7:41 p.m.)  
Jackie Misch with Vandewalle and Associates presented on the timeline for the Public Participation Plan.

Tr. Carpenter moved, seconded by Tr. Bockhorst to approve Resolution 2020-20 A Resolution Adopting the Public Participation Plan for the Update of the Comprehensive Plan, Village of Shorewood, Wisconsin. Motion carried 5 – 1 by a roll call vote with Tr. Amenta voting nay.

- b. Consider service agreement for Equity Diversity and Inclusion Initiative (7:54 p.m.)

Ms. Ewald explained the 12-month duration of the contract would be broken down into three phases. At the end of the 12 months, there would be a forecast on how to move forward with implementation and framework.

There was Village Board discussion on the makeup on the EDI committee and if the meetings would be recorded. Ms. Ewald explained they would not be recorded as the makeup of the EDI Committee is mostly staff.

Tr. Amenta moved, seconded by Tr. Bockhorst to approve the service agreement for equity, diversity and inclusion committee leadership with Sam Coleman. Motion carried 6 - 0 by roll call vote

The Village Board took up item 11d; Consider requirement to wear masks (8:24 p.m.)

Tr. Carpenter explained with the nationwide and Wisconsin increase in numbers of COVID-19 she inquired with Attorney Bayer the Village's authority to require masks in all indoor public places within the Village. With the next Village Board meeting not until August 3, Tr. Carpenter would like to call a Special Meeting of the Village Board to discuss this topic.

There was Village Board recommendation to consider the following two items for a potential mask requirement:

Who would be the enforcement agent; the Health Department, the Police Department?

What is going to be considered a public place; places with public access or all public buildings?

Tr. Ircink moved to hold a Special Village Board Meeting to discuss an ordinance that would require masks in the Village of Shorewood in public spaces and businesses. Tr. Carpenter clarified indoor business with public access is the intent. Tr. Ircink withdrew his motion.

Director Christiansen explained the Health Department is in support of the Village moving forward with a mask requirement.

Tr. Ircink moved, seconded by Tr. Carpenter to place it on the agenda of the Special Village Board meeting, date to be determined, or next Village Board meeting to consider a mask requirement in the Village of Shorewood. The motion was withdrawn with unanimous consent after citizen's comments.

Jennifer McIntosh, 4436 N Prospect Ave., Shorewood, 53211; expressed she is not comfortable with the Village Board not picking a date for the Special Meeting. She would like to see a date established now as cases are going up.

Calli Spheeris, 4041 N. Downer Ave., Shorewood, 53211; questioned if there was a way for the public to know if cases were coming from establishments or if there is a pattern on how people are catching COVID-19. Director Christiansen will go over that at the special meeting.

Mollie, 4181 N. Bartlett Ave., Shorewood, 53211; view this consideration as a very urgent issue.

Lance Weinhardt, 4037 N. Stowell Ave., Shorewood, 53211; encourage Village Board to have this meeting as soon as possible. Masking will prevent new cases.

Joel Butler, 4181 Bartlett Ave., Shorewood, 53211; this is an urgent situation and the mask requirement should have happened a long time ago.

Ken Cole, 4324 N. Maryland Ave., Shorewood, 53211; this needs to happen as soon as possible. If you show leadership, lives will be saved.

Alissa Evans, 3826 N. Frederick Ave., Shorewood, 53211; this is an urgent matter that cannot be ignored. There is no leadership on the national or state level, the Village needs to be a leader.

Kristin Sziarto, 4018 N. Morris Blvd., Shorewood, 53211; for the Village to show leadership, this would be a very smart move.

Tr. Carpenter moved, seconded by Tr. Ircink to hold a Special Village Board on Wednesday, July 8, 2020 or at the next Village Board meeting to consider a mask requirement in the Village of Shorewood. President Rozek expressed the meeting should require 48 hours' notice and will be voting no. President Rozek was in favor of a public order and that was voted down.

Alissa Evens, 3826 N. Frederick Ave., Shorewood, 53211; expressed this is an emergency and this meeting needs to be done immediately.

Jennifer McIntosh, 4436 N Prospect Ave., Shorewood, 53211; hopes Wednesday is the date the Village Board moves forward with.

Vote on motion: hold a Special Village Board on Wednesday, July 8, 2020 or at the next Village Board meeting to consider a mask requirement in the Village of Shorewood. Motion carried 5 – 1 with President Rozek voting nay.

5. Consent Agenda Items (9:10 p.m.)
  - a. Accept Presentation of Accounts – July 6, 2020
  - b. Consider volunteer committee/commission appointments
  - c. Consider possible Labor Day celebration based on the cancellation of the Fourth of July celebration
  - d. Consider Application for Special Privilege Approval for a fence within the public right-of-way at Casa de Corazon, 4114 N. Oakland Ave.
  - e. Consider Intergovernmental Agreement for Law Enforcement Services for the 2020 Democratic National Convention.

Tr. Bockhorst moved and Tr. Carpenter seconded to approve the consent agenda.

6. Items Removed from the Consent Agenda (9:11 p.m.) - None
7. Public Hearing(s) (9:11 p.m.) - None
8. Citizens to be heard – This item is for matters not on the agenda. Discussion may follow comment on non-agenda items or discussion and action may come at future meetings. (9:11 p.m.) –

Sarah McEneaney, 2616 E Jarvis St., Shorewood, 53211; past email sent to all Village Board members for an opportunity to denounce behavior that Ms. McEneaney found objectionable regarding a post made by Tr. Amenta on June 11 regarding a comment being conferred as racist to call out a community member and refer to the spitter.

9. New Business
  - a. Consider authorizations for 2020 bonding. (9:14 p.m.)

1. Consider Resolution 2020-25 Initial Resolution Authorizing \$4,705,000 General Obligation Bonds for Street Improvement Projects

Tr. Amenta moved, seconded by President Rozek to approve Resolution 2020-25 Initial Resolution Authorizing \$4,705,000 General Obligation Bonds for Street Improvement Projects. Motion carried 6 – 0 by a roll call vote.

2. Consider Resolution 2020-26 Initial Resolution Authorizing \$760,000 General Obligation Bonds for Police Facilities

Tr. Amenta moved, seconded by Tr. Bockhorst to approve Resolution 2020-26 Initial Resolution Authorizing \$760,000 General Obligation Bonds for Police Facilities. Motion carried 6 – 0 by a roll call vote.

3. Consider Resolution 2020-27 Initial Resolution Authorizing \$255,000 General Obligation Bonds for Parks and Public Grounds

Tr. Amenta moved, seconded by Tr. Ircink to approve Resolution 2020-27 Initial Resolution Authorizing \$255,000 General Obligation Bonds for Parks and Public Grounds. Motion carried 6 – 0 by a roll call vote.

4. Consider Resolution 2020-28 Initial Resolution Authorizing \$165,000 General Obligation Bonds for Fire Department Projects

Tr. Amenta moved, seconded by President Rozek to approve Resolution 2020-28 Initial Resolution Authorizing \$165,000 General Obligation Bonds for Fire Department Projects. Motion carried 6 – 0 by a roll call vote.

5. Consider Resolution 2020-29 Resolution Providing for the Sale of Not to Exceed \$5,875,000 General Obligation Corporate Purpose Bonds, Series 2020C

Tr. Amenta moved, seconded by President Rozek to approve Resolution 2020-29 Resolution Providing for the Sale of Not to Exceed \$5,875,000 General Obligation Corporate Purpose Bonds, Series 2020C. Motion carried 6 – 0 by a roll call vote.

- b. Consider electronic recycling vendor agreement. (9:19 p.m.)

Tr. Amenta moved, seconded by Tr. Bockhorst approval of the service agreement for pick-up and disposal for electronic services with Refrigerant Depot, LLC. Motion carried 6 – 0.

- c. Consider Resolution 2020-21 updates to the 2020 fee schedule. (9:21 p.m.)

Tr. Carpenter moved, seconded by Tr. Amenta approval of Resolution 2021-21 amending fees for electronic recycling items. Motion carried 6 - 0 by a roll call vote

- d. Consider 2021 Budget challenges. (9:22 p.m.)  
Mr. Emanuelson presented on the budget challenges included in the Village Board packet.

Some Village Board members questioned if the issue is of the Village getting to the expenditure limit, would parking meters or wheel tax help us to increase revenue? Mr.

Emanuelson explained no, the revenue would decrease on the property taxes but the expenditure amount is solely expenditures.

The Village Board recessed 9:28 p.m.  
The Village Board reconvened 9:33 p.m.

- e. Consider Resolution 2020-24 Community Development Block Grant Cooperation Agreement with Milwaukee County. (9:34 p.m.)

Tr. Stokebrand moved, seconded by President Rozek to approve the Community Development Grant Cooperation Agreement with Milwaukee County via Resolution 2020-24. Motion carried 6 - 0 by a roll call vote.

- f. Introduction of Resolution 2020-22, A Resolution to discontinue a portion of unimproved right-of-way on the west side of N. Cramer St. at the southwest intersection of N. Cramer St. and E. Menlo Blvd. (9:39 p.m.)
- g. Consider Resolution 2020-23, A Resolution relative to the notice of public hearing for the proposed discontinuance of a portion of unimproved right-of-way on the west side of N. Cramer St. at the southwest intersection of N. Cramer St. and E. Menlo Blvd. (9:40 p.m.)

Tr. Carpenter moved, seconded by Tr. Ircink to approve Resolution 2020-23, A Resolution relative to the notice of public hearing for the proposed discontinuance of a portion of unimproved right-of-way on the west side of N. Cramer St. at the southwest intersection of N. Cramer St. and E. Menlo Blvd. Motion carried 6 - 0 by a roll call vote.

- h. Consider Application for Special Privilege Approval for a retaining wall and fence within the public right-of-way at 1821 E. Menlo Blvd. (9:43 p.m.)

Tr. Bockhorst moved, seconded by Tr. Ircink to approve the Special Privilege for a retaining wall and fence within the public right-of-way at 1821 E. Menlo Blvd. Motion carried 6 - 0 by a roll call vote.

- i. Consider 2021 initiatives (9:46 p.m.)  
Ms. Ewald explained her memo from the Village Board packet.

There was Village Board discussion on moving some initiatives up sooner.

President Rozek moved, seconded by Tr. Ircink to approve the list of 2020 initiatives for continued completion in 2021, adding in to rank the new proposed 2021 initiatives/future agenda items of consideration, and work on completing the next prioritized item as agreed to by the Village Board. Motion withdrawn.

Tr. Amenta moved, seconded by President Rozek to approve the list of 2020 initiatives for continued completion in 2021, adding the initiative community police oversight in place of the administrative review of Village Hall organization structure and in addition rank new proposed 2021 initiatives/future agenda items of consideration, and work on completing the next prioritized item as agreed to by the Village Board. Motion carried 5 – 1 by a roll call vote with Tr. Bockhorst voting nay.

- j. Consideration of action to refer citizen charges/complaint to committee. (10:00 p.m.)

Tr. Bockhorst moved, seconded by Tr. Ircink to refer these charges to the Committee of the Whole

without debate.

Sarah McEneany, 2616 E. Jarvis St., Shorewood, 53211; inquired who serves on the JP&L Committee and voiced concern over the affidavits being reviewed by a committee that has one of the individuals serving on it with allegations against them.

Tr. Carpenter explained she was going to vote no because she would like to see it at a smaller committee.

Vote on Motion: to refer these charges to Committee of the Whole without debate. Motion fails 2 – 4 with Tr. Bockhorst and Ircink voting aye.

Tr. Amenta moved, seconded by President Rozek to refer these charges to Judiciary, Personnel and Licensing Committee without debate.

Some Village Board members expressed they did not agree with JP&L

Melissa Alvin McCorkle, 3921 N. Maryland Ave., Shorewood, 53211; explained she is the mother of the young man who was assaulted on June 6, 2020 and would like the Village Board to consider sending the affidavits to the full committee.

Vote on Motion: to refer these charges to Judiciary, Personnel and Licensing Committee without debate. Motion carries 4 – 2 with Tr. Bockhorst and Ircink voting nay.

- k. Consider options for completion of minutes (10:20 p.m.)  
Clerk Bruckman explained the memo included in the packet.

Michelle Waite, 4335 N. Wildwood Ave., Shorewood, 53211; supports providing citizen's views in a clear way but does not want to waste staff time.

Tr. Ircink moved, seconded by Tr. Bockhorst for the Village Board minutes for the remainder 2020 to include a brief summary, motions and Citizen's comments. Motion carried 5 - 1 by a roll call vote with President Rozek voting nay.

Tr. Stokebrand moved, seconded by Tr. Carpenter to outsource the Village Board minutes of June 10 and 15 to Accurate Business Communications to provide full detail minutes for \$53.00 an hour. Motion carries 4 – 2 with President Rozek and Tr. Amenta voting nay.

#### 10. Reports of Village Officials (11:00 p.m.)

- a. Village President – None
- b. Village Trustees – Tr. Ircink noted the Farmers Market is doing well at the Estabrook location.
- c. Village Manager – None

#### 11. Items for future consideration (11:02 p.m.)

- a. Consider donation to Farmer's Market – Tr. Amenta. Removed
- b. Consider calling Racism a public health crisis – Tr. Ircink.

Tr. Ircink moved, seconded by Tr. Bockhorst to have Strategic Initiatives consider calling Racism a public health crisis. Motion carried 6 – 0.

c. Consider RFPs requiring green infrastructure quotes – Tr. Ircink.

Tr. Ircink moved, seconded by Tr. Bockhorst to have the Public Works Standing Committee review green infrastructure practices when going to RFP and policy. Motion carried 4 – 1 with Tr. Amenta voting nay.

President Rozek left the call.

d. Consider requirement to wear masks – Tr. Ircink & Tr. Carpenter. Taken up after item 4b.

12. Adjournment.

Tr. Bockhorst moved and Tr. Carpenter seconded to adjourn at 11:18 p.m. Motion carried 5 - 0.

Respectfully submitted,

Sara Bruckman, CMC/WCMC  
Village Clerk