



Design Review Board Meeting Minutes Thursday, August 11, 2022

1. Call to order.

The meeting was called to order at 5:05 p.m.

Members present: Chair Scott Kraehnke, Wesley Brice, Lybra Loest, Larry Pachefsky and Daryl Melzer.

Others present: Jessica Carpenter, Connor Fischer, Christopher Adams, and Justin Burriss, Building Inspector

2. Approval of the July 28, 2022 meeting minutes.

Mr. Pachefsky moved to approve the minutes, as drafted; seconded by Mr. Brice. Vote 5-0.

3. Consideration of the application and plans on file for the installation of a front yard patio at residential property 4360 N. Alpine Avenue.

Jessica Carpenter was present to discuss this item. She explained that they are looking to expand the front yard patio approximately three feet, replacing the existing material with blue stone to match the new patio in the rear yard.

Board members discussed the steps onto the patio, the new plantings, and layout of the proposed patio and screening.

Mr. Pachefsky moved to approve the item as submitted, seconded by Mr. Melzer. Vote 5-0.

4. Consideration of the application and plans on file for the installation of landscaping and a patio associated with the event center at commercial property 1200 E. Capitol Drive.

Connor Fischer of Fischer-Fischer-Theis, Inc was present for this item. Mr. Fischer explained that through the renovation of the lower level the owner would like to add an outdoor patio accessed through a new commercial storefront door, and adjacent overhead garage door. The grade in the area is to be lowered, and retaining walls and stairs installed to define the patio area.

Board members discussed the head height of the new door openings matching the existing windows, infilling the missing tile surface in the areas where the grade is lowered, and that all new elements shall match the existing building finishes and materials.

Mr. Pachefsky moved to approve the item as submitted, seconded by Mr. Melzer. Vote 5-0.

5. Consideration of the application and plans on file for the installation of a screening wall at commercial property 3970 N. Oakland Avenue.

Christopher Adams was present for this item. Inspector Burris explained that this is not a fence by definition in the Zoning Chapter, but rather a screening that is regulated as an accessory structure.

Board members discussed the landscaping in front of the screening and access to the mechanical equipment behind the screen.

Mr. Melzer motioned to approve the plans, as submitted; seconded by Mr. Pachefsky. Vote 5-0.

6. Future Agenda Items.

No future agenda items were discussed.

7. Adjournment.

Mr. Pachefsky moved to adjourn the meeting at 5:28 p.m.; seconded by Mr. Melzer. Vote 5-0.

Recorded by,



Justin Burris
Building Inspector