



Design Review Board
Meeting Minutes
Thursday, October 22, 2020
via tele/videoconference

1. Call to order.

The meeting was called to order at 5:02 p.m.

Members present: Chair Scott Kraehnke, Bryan Koester, Ryan O'Connor, Larry Pachefsky, Daryl Melzer, Mike Skauge and Mary Wright.

Others present: Luke Laga, Emily Laga and Bart Griepentrog, Planning & Development Director.

2. Approval of October 8, 2020 meeting minutes.

This item was deferred.

3. Consideration of the application and plans on file for the installation of an awning and planters with trellises at commercial property 4512 N. Oakland Avenue, business owner Emily Laga.

Luke Laga clarified that there was no trellis associated with this application, but that the hearty species vines would rather climb directly onto the building. He indicated that it would likely take up to three years to establish them.

Chair Kraehnke noted that the lighting above the signage was to be reviewed and that the new awning was only to be located above the doorway. Mr. Laga confirmed and stated that the awning would utilize the existing framework, but involve new exterior cladding. Chair Kraehnke also noted that a decal sign was proposed for the glass door and that planters constructed of corrugated steel and cedar were detailed within the plans. Mr. Laga noted that the planters were 16 inches deep and be placed tight up against the building.

Ryan O'Connor questioned the height of the lighting above the signage, noting that it looked tight. Ms. Wright confirmed that the lighting would project down onto the sign. Mr. Laga noted that the sign will be installed in front of the building allowing the lighting mechanics to be hidden in the back while the fixtures would be installed above casting a mellow wash over the sign.

Ms. Wright noted that she liked the design and appreciated the introduction of the greenery. Mr. Melzer questioned if there was a sign for the current tenant and was informed that it has already been removed. He noted that the proposal will look nice.

Director Griepentrog questioned if an awning would also be installed on the north façade and was informed that it was being removed. Chair Kraehnke confirmed that the awning would be clad in steel patchwork.

Ms. Wright motioned to approve the plans as submitted; seconded by Mr. Melzer. Vote 7-0.

4. Consideration of the application and plans on file for the installation of a wall sign at commercial property 4512 N. Oakland Avenue, business owner Emily Laga.

Mr. Koester questioned the sign materials, and Chair Kraehnke noted that the plans indicated it would be constructed of cold-rolled steel.

Mr. Koester motioned to approve the plans as submitted; seconded by Mr. Skauge. Vote 7-0.

5. Adjournment

Mr. Koester moved to adjourn the meeting at 5:15 p.m.; seconded by Ms. Wright. Vote 7-0.

Recorded by,



Bart Griepentrog, AICP
Planning & Development Director