



APPLICATION FOR CONDITIONAL USE PERMIT

Planning & Development Department
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OFFICE USE ONLY	
General Fee: \$125	Solar Energy Fee \$75
Permit No.	
Zoning District	
CUP Reason	
Code Reference	
Plan Commission Mtg	
Outcome	

CONDITIONAL USE PERMIT APPLICATIONS ARE CONSIDERED BY THE PLAN COMMISSION. MEETINGS ARE ON THE FOURTH TUESDAY EACH MONTH, AS NEEDED. APPLICATIONS ARE DUE FOUR WEEKS BEFORE THE SCHEDULED MEETING. ADDITIONAL MATERIALS MAY BE REQUIRED AS IDENTIFIED BY THE PLANNING & DEVELOPMENT DEPARTMENT.

Business Name:	
Business Address:	
BUSINESS OWNER INFORMATION	PROPERTY OWNER INFORMATION
Name(s)	Name(s)
Address	Address
City/State/Zip	City/State/Zip
Phone	Phone
Email	Email

Have you submitted an Application for Commercial Occupancy*? Yes No N/A

*Plan of Operations and Floor Plan required.

BUSINESS OVERVIEW
What do you wish to do that will require a Conditional Use Permit?

SIGNATURE

DATE

REQUIRED FINDINGS

Please describe how your business proposal meets the required findings below:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare:

2. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish or impair property values within the neighborhood:

3. The establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district or have a negative impact on the diversity of the type of businesses located in the district:

4. Adequate utilities, access roads, drainage and/or necessary facilities have been or are being provided:

5. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets:

6. The conditional use shall, in all other aspects, conform to the applicable regulations of the district in which it is located, except as such regulations may, in each instance, be modified by the Board of Trustees pursuant to the recommendations of the Plan Commission:

7. The conditional use is in accordance with and subject to all other applicable laws and regulations: