

PLANNING & DEVELOPMENT DEPARTMENT INFORMATIONAL PUBLICATION



At the edge of the city
and the heart of
everything

Basement Recreation Rooms

Before a permit can be issued, a complete building permit application must be submitted along with the following:

- A scaled plan showing the entire basement area
- Proposed room sizes including door opening widths, hallway width and stair landing dimension (minimum 36"x36")
- Plumbing fixture placement (bathroom) if applicable
- Location of heating equipment
- Location of laundry room
- Ceiling height

***The basement may NOT be used for sleeping purposes

Required Permits:

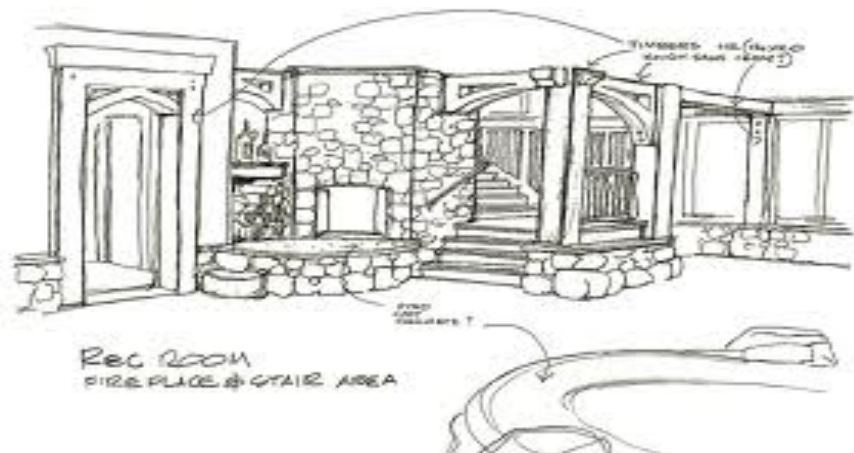
- Building Permit
- Electrical Permit (if applicable)
- Plumbing Permit (if applicable)
- HVAC Permit (if applicable)

Your basement room shall:

- Provide warm air supply and cold air return when forced air heat is used
- Heat all habitable rooms
- Have proper electrical outlet placement throughout space
- Provide proper clearances for heat-producing equipment
- Have wall coverings suitable for below grade installation
- Have a minimum of ONE smoke detector
- Have exhaust ventilation for rooms containing toilets, tubs or showers. (Must vent to exterior)
- Provide proper air exchange for heating unit and water heater

Planning & Development
Department
3930 N. Murray Avenue
Shorewood, Wisconsin
53211

Phone: 414-847-2640
Fax: 414-847-2648
Applications available at:
villageofshorewood.org



NOTE: This informational sheet is NOT intended to answer all questions relating to basement recreation rooms. Please call with any additional questions.