

**VILLAGE OF SHOREWOOD
REQUEST EXECUTION OF NEW VILLAGE INITIATIVE**

Summary: This form is used for departments, citizen committees and officials to propose new significant initiatives such as service changes, programs, studies, capital items and other requests to be considered for the annual vision planning and prioritization process. The goal of this form is to help staff, residents and officials identify the resources, steps and time involved in executing an initiative. It allows a formalized process for the Village to recognize proposed initiatives and request the Village Board to consider an initiative before investing more resources. Complete the following information and hand in to the Village Manager for the request to be considered.

Name: Michael Maher, Village Trustee

Date: 6/14/19

Department / Committee: Department of Public Works

Initiative: Implement the resource management plan for the expanded Hubbard Park including river trail and bluff

Description and Goal: Include a short summary of the initiative and the goal/desired outcome.

In Spring 2019, the Village contracted with OTIE to conduct a vegetation inventory and develop a land management plan for the expanded Hubbard Park. The plan will detail the ongoing restoration, maintenance and monitoring efforts needed to promote and protect the native vegetation and bio diversity along the river and bluff. The draft land management plan is expected to be completed by Fall 2019.

Time Sensitivity: Identify any time constraints or deadlines associated with the initiative.

As use of the river trail and bluff increases it will be important to protect and preserve the unique native vegetation in the park area before they are lost.

Estimated Staff Time Needed to Execute: Include estimated hours and staff/persons involved.

DPW staff time needed to plan and oversee either the staff and/or outside contractor conducting the needed work.

Staff time needed to work with Parks Commission to review, consider and implement any policy/ordinance changes recommended by the plan.

Estimated Costs: Materials, contractual services, equipment, etc. Indicate annual vs. one-time.

A rough estimate of the ongoing costs to conduct the initial restoration and maintenance work is expected to be in the range of \$10,000 per year for five years. In addition, there may be smaller targeted areas with Hubbard Park which will require more intense restoration work for which special grant and/or project specific funds may be needed.

Implementation Steps for Execution: Include approvals, collaboration with other groups, etc.

DPW hire staff and/or a contractor(s) to perform needed work.
Work with Park Commission to review, consider and implement any recommended policy/ordinance changes.