



**Request for Proposal – Issued 09/04/2019**  
**Information Technology General Maintenance and Technician Services**  
**Village of Shorewood**

**Proposal Requested**

The Village of Shorewood is publishing a request for proposal for Information Technology general maintenance and technician services. These services would be provided to all of the Village departments on a weekly or as needed basis. The desired service agreement is for a 3-year term (2020-2022) with an option for renewal.

**Project Background**

The Village of Shorewood contracts out all of its Information Technology maintenance and technician services. The Assistant Village Manager is responsible for oversight of the contract. The contracted IT technician(s) work with Village departments to perform weekly tasks. An average of 2-10 hours per week is needed weekly to perform all IT related tasks. Village departments requiring these services include Police, Public Works, Planning & Development, Clerk & Customer Service, Finance, Senior Resource Center, and the Village Manager’s Office. Even though the Library (Village department) utilizes several of their IT needs through the Milwaukee County Federated Library System (MCFLS), some Library employees still have access to the Village network through a remote desktop. The Health Department and the Shorewood Historical Society are the other user groups in the Village Center (separate of the Village) who utilize some of the Village Center’s IT infrastructure (i.e. WiFi, scanning, phones, etc.). These user groups are charged separately for any specific IT needs. The Village has roughly 80 FTE positions and a wide-range of IT equipment ranging from servers, computers, printers, network access points, video cameras, door security, monitors, microphones, projectors, telephones, etc. The Village utilizes a number of vendors to perform specific maintenance and updates on the equipment, but may require the assistance of an IT services contractor to coordinate these maintenance activities. Software and applications utilized by Village of Shorewood staff includes (but not limited to), Microsoft Office Suite, Adobe Acrobat, Laserfiche, BS&A, FortiClient, GCS, Duncan, Badger Tracs, Pro Phoenix, Honeywell Security Camera, Cradlepoints, Axon Body Cameras, TIME System, Livescan, Fleet Maintenance Pro, Phoenix SQL, Flexiexpert, and SafePace Pro. An attached asset list outlines some of the IT equipment the Village needs help maintaining, serving, and replacing.

**Estimated Timeline**

Action items in the estimated timeline are at the discretion of the project manager and are meant to provide a clear understanding of the proposal steps; the schedule is subject to change.

<b>Action Step</b>	<b>Date</b>
RFP Issued	September 4, 2019
Deadline to Schedule Pre-Meeting (if needed)	September 11, 2019
Deadline to Conduct Pre-Meeting (if needed)	September 20, 2019
Proposals Due	September 27, 2019
Interviews (if needed) and Review of Proposals	October 7-18, 2019
Make Recommendation on Contractor	October 23, 2019
Finalize Service Agreement with Contractor	October 30, 2019
Judiciary, Personnel, & Licensing Committee Considers Service Agreement	November 4, 2019
Village Board Considers Service Agreement	November 18, 2019

## **Project Scope**

### *Task 1 Perform general maintenance IT services*

- A. Perform services requested by the Village, which includes but not limited to: server integration, network services, wireless, network security, backup and recovery, consulting, telephone system support, unified communications, call recording and reporting, mobility solutions, VOIP and IP network assessment, implementation services and support, structured cabling, video surveillance, facility services and paging.
- B. Serve as consultative interface for the customer in dealing with third parties such as application providers, software applications, Internet service providers, and telecommunications circuit providers.
- C. Provide weekly report summarizing status of current projects and tasks.
- D. Communicate with Assistant Village Manager and department heads (if needed) with feedback on regular IT tasks and upcoming projects/initiatives.
- E. Document all procedures and operations related to IT general maintenance and provide access to documented procedures to Village staff.

### *Task 2 Managing Annual IT Capital Expenses*

- A. Update and manage the annual IT asset list outlining all IT related capital expenses. Document is attached.
- B. Generate memo/proposal communicating all proposed IT projects for the upcoming year with Village Manager, Assistant Village Manager, Finance Director, and appropriate department head(s) (if needed) by June of each year. Make changes in the asset list to reflect changes once approved by the Village Manager.
- C. Review the proposed annual budget to assure all IT approved projects are included.
- D. Present best IT practices in the industry when proposing budget and capital expenses to proactively address IT related security and performance concerns.

## **Proposal Content**

The proposal should not exceed ten (10) single-sided pages and should address the following:

1. Transmittal Information.
  - a. Firm's name, address, telephone number and contact person.
  - b. Firm's confirmation of understanding of the project and commitment to provide the appropriate personnel, equipment and facilities to perform the scope of services as defined in this document.
2. Approach.
  - a. Provide a description of the anticipated services.
  - b. Outline your proposed staffing levels and activities.
  - c. Provide description on how to manage weekly workload that could range from 2-10 hours depending on projects and troubleshooting issues.
  - d. Summarize how the Village can contact you after hours in emergency situations.
3. Personnel Experience. For each project team member please submit a BRIEF description of the following:
  - a. Name
  - b. Proposed responsibilities
  - c. Professional registrations
  - d. Description of related past experience, particularly experience of a similar capacity on projects of comparable size and/or scope – include experience with listed software and applications in project background as well as understanding of CJIS compliance standards

4. Cost.
  - a. Provide an hourly rate for each project team member and a detailed estimate of the hours spent by task. Please complete the proposal cost sheet (attached).
  - b. Identify if your final cost would be an hourly rate based on work performed or a flat fee on an annual basis. Include costs for 2020, 2021, and 2022.
  - c. Please note there will be no reimbursement for travel time, meals, or mileage; these incidental costs should be included in the hourly rates. Only document reproduction costs will be reimbursable.
  - d. Describe the circumstances under which you would propose to modify the fees, and how you would communicate such a potential modification to the Village of Shorewood.
  - e. If appropriate, include a proposed billing cycle/schedule.
5. Contract.
  - a. Please attach a copy of your standard contract for these types of services in the email submitting the proposal.
6. Insurance
  - a. The proposal must include either a description of the firm's insurance or a certificate of insurance outlining the firm's insurance policies which evidence compliance with the requirements noted in the *Terms and Conditions* section of this RFP.
7. Examples of Work
  - a. Please provide up to three different examples of programs or services you've performed for other municipalities or public agencies. The work should demonstrate a high quality service.
8. References
  - a. Please provide references of current or previous clients you have worked with in the past.
  - b. It is highly recommended to include at least one municipality as a reference.

## **Terms and Conditions**

### *Payment Terms*

All invoices for services will be processed within 30 days, pending verification and the receipt of any required documentation of services provided in accordance with the terms of the agreement. If approved service agreement identifies services to be paid hourly, invoice must specify deliverable(s) completed and performed as well as any additional costs for equipment or materials. Invoice will be paid upon completion of service unless specified differently in the service agreement. If approved service agreement identifies an annual flat fee for services, the Village asks to receive monthly invoices based on equal installments over contract period.

### *Insurance*

The successful firm shall agree that it will, at all times during the term of the agreement, keep in force and effect insurance policies required by the contract, issued by a company or companies authorized to do business in the State of Wisconsin and satisfactory to the Village. Such insurance shall be primary. Prior to execution of the written contract, the successful firm shall furnish the Village with a Certificate of Insurance listing the Village as an additional insured and upon request, certified copies of the required insurance policies. The Certificate shall reference the contract and provide for thirty (30) days advance notice of cancellation or nonrenewal during the term of the agreement. Failure to submit an insurance certificate, as required, can make the contract voidable at the Village's discretion. Additionally, the Firm shall not allow any subcontractor to commence work until the aforementioned documents, where applicable, have been obtained from the subcontractor and approved by Village of Shorewood.

*Nondiscrimination*

In connection with the performance of work under this agreement, the Firm agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, marital status, sexual orientation, sex, disability, national origin or ancestry. This provision must be included in all subcontracts.

*Assignment or Subcontract*

The contract may not be assigned or subcontracted by the firm without the written consent of the Village. If all or a portion on the contract work is proposed to assigned or subcontracted, the name of the individual(s) to complete the work, address and firm proposed shall be submitted within the scope of the proposal.

*Independent Contractor Status*

The firm agrees that it is an independent Contractor with respect to the services provided pursuant to this agreement. Nothing in this agreement shall be considered to create the relationship of employer and employee between the parties.

*Amendments to Contract*

This contract may be modified only by written amendment to the contract, signed by both parties.

*Waiver*

One or more waivers by any party of any term of the contract will not be construed as a waiver of a subsequent breach of the same or any other term. The consent or approval given by any party with respect to any act by the other party requiring such consent or approval shall not be deemed to waive the need for further consent or approval of any subsequent similar act by such party.

*Indemnification and Defense of Suits*

The firm agrees to indemnify, hold harmless, and defend the Village, its officers, agents and employees from any and all liability including claims, demands, damages, actions or causes of action, together with any and all losses, costs, or expense, including attorney fees, where such liability is founded upon or grows out of the acts, errors, or omissions of the firm, its employees, agents or subcontractors.

*Contract Period*

The term of this contract will be 2020 – 2022 with an option to extend for two additional years.

*Termination of Contract*

To be defined in the contract document.

*Professional Services Contract*

If your proposal is accepted and a contract is issued, then this Request for Proposal and all documents attached hereto including any amendments, the firm’s technical and price proposals, and any other written offers/clarifications made by the firm and accepted by the Village, will be incorporated into a contract between the Village and the firm, it shall contain all the terms and conditions agreed on by the parties hereto, and no other agreement regarding the subject matter of this proposal shall be determined to exist or bind any of the parties hereto.

The submission of a proposal shall be considered as a representation that the firm has carefully investigated all conditions, has full knowledge of the scope, nature and quality of work required, and is familiar with all applicable State, Federal and Local regulations that affect, or may at some future date affect the performance of this contract.

Acceptance of this proposal will take place only upon award by the Village Board, execution of the contract by the proper Village officials, and delivery of the fully-executed contract to the firm. Acceptance may be revoked at any time prior to delivery of the fully-executed contract to the successful firm. The contract may be amended only by written agreement between the firm and the Village of Shorewood.

### **Selection Criteria**

Village staff will consider the following in evaluation of the proposals:

1. Past record of performance of the vendor and team on similar projects (i.e. references, work examples).
2. Quality and content of the written proposal.
3. Experience and technical competence of the vendor and project team assigned to the project.
4. The vendor's approach to the project, including the Village's confidence in the vendor's ability to satisfactorily perform the work.
5. Cost.

### **Instructions to Firms**

#### *Submittal Instructions*

1. Please provide (1) digital copy of the proposal via email and (4) physical copies to:  
Tyler Burkart, Assistant Village Manager  
Mailing Address: 3930 N. Murray Ave. | Shorewood, WI 53211  
Email Address: [tburkart@villageofshorewood.org](mailto:tburkart@villageofshorewood.org)  
Identify proposal name into subject line of the email: IT Maintenance and Technician Services  
Deadline: Friday, September 27, 2019 by 4:00 p.m. CDT
2. Proposals will be accepted on or before the deadline identified above. Proposals received after that date and time will be rejected. Proposals will not be opened publicly.
3. Questions regarding this RFP should only be directed to staff member identified above. Contact with elected officials, committee members and other staff members is grounds for disqualification.

This RFP does not commit the Village to award a contract, to pay any costs incurred in the preparation of a response to this request or to procure or contract for services or supplies. The Village reserves the right to accept or reject any or all proposals received as a result of this request, to waive minor irregularities in the procedure, to negotiate with any qualified source, or to cancel in part or in its entirety, this RFP, if it is in the best interest of the Village of Shorewood to do so.

#### *Amendments*

Amendment of proposals may be done as follows:

By Village: Proposals may be amended by the Village in response to need for clarification, specifications and/or requirements changes, new opening date, etc. Copies of the amendment will be mailed to prospective vendors.

By Firm: Proposals may only be amended after receipt by the Village by submitting a later dated proposal that specifically states that it is amending an earlier proposal. No proposal may be amended after the opening date unless requested by the Village.

Proposals may be withdrawn only in total, and only by a written request to the Village prior to the time and date scheduled for opening of proposals.

#### *Contract Administration*

The staff member is the primary contact for contract administration of this proposal:

Tyler Burkart, Assistant Village Manager  
Phone Number: 414-847-2705  
Email Address: [tburkart@villageofshorewood.org](mailto:tburkart@villageofshorewood.org)

In the absence of the primary contact, the secondary contact for contraction administration is

Rebecca Ewald, Village Manager

Phone Number: 414-847-2701

Email Address: [rewald@villageofshorewood.org](mailto:rewald@villageofshorewood.org)



**Request for Proposal – Issued 09/04/2019**  
**Information Technology General Maintenance and Technician Services**  
**Village of Shorewood**  
**Attachment A – Cost Sheet**

Please provide the following details to inform the Village of estimated costs. If you plan to propose providing services based on hourly billable rates, please fill out Option A. If you plan to propose providing services based on an annual fee, please fill out Option B. The costs you provide below is a do not exceed number. Feel free to create your own cost sheet for ease of completion as long as it follows the format included below. If there are any costs that aren't applicable, please include NA in the appropriate field.

**Option A: Hourly Rates**

Rates	2019	2020	2021
Scheduled work during normal business hours (per hour)			
Non-scheduled work during normal business hours (per hour)			
Work outside normal business hours (per hour)			
Trip Charge to arrive on-site			
Other billable rates or charges:			

**Option B: Annual Fee**

Rates	2019	2020	2021
Annual Fee			
<b>If work performed outside scope of services what would be the following billable rates:</b>			
Scheduled work during normal business hours (per hour)			
Non-scheduled work during normal business hours (per hour)			
Work outside normal business hours (per hour)			
Trip Charge to arrive on-site			
Other billable rates or charges:			

**2019 - 2028 Financial Plan**  
**Capital Asset - IT / Computers / Printers**

Dept #	Dept	Category	ID#	Description	Year Purchased	Cost	Replace		Year	2019 - 2028									
							Cost	Life		2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
1000	General	Servers		VILLAGE HALL SERVER	2012	42,702	45,000	10	2022	-	-	-	45,000	-	-	-	-	-	-
1000	General	Servers		VILLAGE HALL BACK-UP SERVER / RACKS	2012	14,345	15,000	10	2022	-	-	-	15,000	-	-	-	-	-	-
1000	General	Servers		HP SERVER	2018	2,500	2,500	5	2023	-	-	-	-	2,500	-	-	-	-	-
1000	General	Servers		BARRACUDA BACK-UP SERVER	2015	8,800	10,000	10	2025	-	-	-	-	-	-	10,000	-	-	-
1000	General	Equipment		WIDESCREEN TV - COMMITTEE ROOM	2009	2,244	2,500	7	2020	-	2,500	-	-	-	-	-	-	-	-
1000	General	Equipment		DALITE PROJECTOR/SCREEN	2009	6,959	7,000	10	2020	-	7,000	-	-	-	-	-	-	-	-
1000	General	Equipment		VILLAGE HALL PHONE SYSTEM	2012	37,539	75,000	10	2022	-	-	10,000	-	-	-	-	-	-	-
1000	General	Equipment		IP CAMERA SYSTEM	2015	5,400	5,000	10	2025	-	-	-	-	-	-	5,000	-	-	-
1000	General	Equipment		VILLAGE HALL SECURITY SYSTEM	2016	9,198	10,000	10	2025	-	-	-	-	-	-	10,000	-	-	-
1000	General	Equipment		CISCO WIRELESS ACCESS POINTS (4)	2017	4,000	4,000	5	2022	-	-	-	4,000	-	-	-	-	-	-
<b>1000 Total</b>						<b>133,687</b>	<b>176,000</b>			<b>-</b>	<b>9,500</b>	<b>10,000</b>	<b>64,000</b>	<b>2,500</b>	<b>-</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
1200	Court	Technology		DESKTOP COMPUTER - COURT	2015	1,500	1,500	5	2021	-	-	1,500	-	-	-	-	-	-	-
1200	Court	Technology		LAPTOP - COURT	2014	1,738	2,000	5	2021	-	-	2,000	-	-	-	-	-	-	-
1200	Court	Technology		HP PRINTER	2015	1,800	2,000	5	2021	-	-	2,000	-	-	-	-	-	-	-
<b>1200 Total</b>						<b>5,038</b>	<b>5,500</b>			<b>-</b>	<b>-</b>	<b>5,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
1410	Manager	Technology	5CD7165HRJ	LAPTOP - MANAGER	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
1410	Manager	Technology		HP PRINTER	2015	350	350	5	2020	-	350	-	-	-	-	-	-	-	-
1410	Manager	Technology		LAPTOP - ASST. MGR	2014	1,500	1,500	5	2019	1,500	-	-	-	-	-	-	-	-	-
1410	Manager	Technology	2UA6151YDR	DESKTOP COMPUTER - PAYROLL CLERK	2016	1,500	1,500	5	2021	-	-	1,500	-	-	-	-	-	-	-
<b>1410 Total</b>						<b>4,850</b>	<b>4,850</b>			<b>1,500</b>	<b>350</b>	<b>1,500</b>	<b>1,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
1420	Clerk / CS	Technology	MXL81529VN	DESKTOP COMPUTER - CLERK	2018	1,500	1,500	5	2023	-	-	-	-	1,500	-	-	-	-	-
1420	Clerk / CS	Technology		LAPTOP - CLERK	2015	1,500	1,500	5	2020	-	1,500	-	-	-	-	-	-	-	-
1420	Clerk / CS	Technology	MXL551201N	DESKTOP COMPUTER - CS MANAGER	2016	1,500	1,500	5	2021	-	-	1,500	-	-	-	-	-	-	-
1420	Clerk / CS	Technology	MXL81529XG	DESKTOP COMPUTER - CSR KRECHEL	2018	1,500	1,500	5	2023	-	-	-	-	1,500	-	-	-	-	-
1420	Clerk / CS	Technology	MXL81529XM	DESKTOP COMPUTER - CSR REPINS	2018	1,500	1,500	5	2023	-	-	-	-	1,500	-	-	-	-	-
1420	Clerk / CS	Technology		HP LASER JET PRINTER	2015	1,500	2,000	5	2020	-	2,000	-	-	-	-	-	-	-	-
<b>1420 Total</b>						<b>9,000</b>	<b>9,500</b>			<b>-</b>	<b>3,500</b>	<b>1,500</b>	<b>-</b>	<b>4,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
1510	Finance	Technology	2UA4491WB7	DESKTOP COMPUTER - FINANCE DIRECTOR	2015	2,200	2,000	5	2020	-	2,000	-	-	-	-	-	-	-	-
1510	Finance	Technology		HP PRINTER - Finance Director	2015	350	350	5	2020	-	350	-	-	-	-	-	-	-	-
1510	Finance	Technology	2UA6520VM6	DESKTOP COMPUTER - ASST. FD	2017	1,350	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
1510	Finance	Technology		HP4050N LASERJET - CHECK PRINTER	2017	750	750	5	2022	-	-	-	750	-	-	-	-	-	-
<b>1510 Total</b>						<b>4,650</b>	<b>4,600</b>			<b>-</b>	<b>2,350</b>	<b>-</b>	<b>2,250</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
2400	Planning	Technology	MXL551205B	DESKTOP COMPUTER (Director)	2016	1,500	1,500	5	2021	-	-	1,500	-	-	-	-	-	-	-
2400	Planning	Technology	MXL5512012	DESKTOP COMPUTER (Crystal's)	2016	1,500	1,500	5	2021	-	-	1,500	-	-	-	-	-	-	-
2400	Planning	Technology	2UA6520VP3	DESKTOP COMPUTER (Koepp)	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
2400	Planning	Technology	2UA5341ZGW	DESKTOP COMPUTER (Hensen)	2015	1,500	1,500	5	2020	-	1,500	-	-	-	-	-	-	-	-
2400	Planning	Technology	MXL81529YC	DESKTOP COMPUTER (Burriss)	2018	1,500	1,500	5	2023	-	-	-	-	1,500	-	-	-	-	-
2400	Planning	Technology		HP PRINTER 500 - Main	2013	1,326	1,500	5	2018	-	-	-	-	-	-	-	-	-	-
2400	Planning	Technology		HP PRINTER - Inspectors	2015	1,500	1,500	5	2020	-	1,500	-	-	-	-	-	-	-	-
2400	Planning	Technology	CND0411193	LAPTOP - (Director)	2011	1,500	1,500	5	2018	-	-	-	-	-	-	-	-	-	-
2400	Planning	Technology		LAPTOP - INSPECTOR (Hensen)	2015	1,500	1,500	5	2020	-	1,500	-	-	-	-	-	-	-	-
2400	Planning	Technology		LAPTOP - INSPECTOR (Burriss)	2014	1,500	1,500	5	2020	-	1,500	-	-	-	-	-	-	-	-
2400	Planning	Technology		LAPTOP - INSPECTOR (Koepp)	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
2400	Planning	Technology		OFFICE FURNITURE - P&D ADMIN	2012	3,145	4,000	20	2032	-	-	-	-	-	-	-	-	-	-
<b>2400 Total</b>						<b>19,471</b>	<b>20,500</b>			<b>-</b>	<b>6,000</b>	<b>3,000</b>	<b>3,000</b>	<b>1,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



Dept #	Dept	Category	ID#	Description	Year	Cost	Replace	Replace	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
					Purchased		Cost	Life										
2100	Police	Technology	2UA4491W8F	WORKSTATION COMPUTER BOOKING	2014	1,500	1,500	5	2019	1,500	-	-	-	-	-	-	-	-
2100	Police	Technology	MISSING	WORKSTATION COMPUTER BOOKING-FINGERPRINT	2016	1,500	1,500	5	2021									
2100	Police	Technology	2UA4491WCH	WORKSTATION COMPUTER EVIDENCE	2014	1,500	1,500	5	2019	1,500	-	-	-	-	-	-	-	-
2100	Police	Technology	2UA7221YCG	WORKSTATION TIME OFFICER NE	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-
2100	Police	Technology	2UA7221YCH	WORKSTATION COMPUTER SECRETARY	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-
2100	Police	Technology	MXL3031WLS	WORKSTATION COMPUTER DEPUTY CHIEF	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-
2100	Police	Technology	MXL3022HMF	WORKSTATION COMPUTER DET 1	2018	1,500	1,500	5	2023	-	-	-	-	1,500	-	-	-	-
2100	Police	Technology	MXL3031WB6	WORKSTATION COMPUTER DET 2	2018	1,500	1,500	5	2023	-	-	-	-	1,500	-	-	-	-
2100	Police	Technology	NEW	WORKSTATION COMPUTER DET 3	NEW	1,500	1,500	5	2019	1,500	-	-	-	-	-	-	-	-
2100	Police	Technology	MISSING	LAPTOP DET 1	2018	1,500	1,500	3	2021	-	-	1,500	-	-	-	-	-	-
2100	Police	Technology	MISSING	LAPTOP DET 2	2014	1,500		5		-	-	-	-	-	-	-	-	-
2100	Police	Technology	MISSING	LAPTOP MACBOOK PRO POLICE	2015	1,500		5		-	-	-	-	-	-	-	-	-
2100	Police	Technology	2UA7262PRK	WORKSTATION COMPUTER OFFICER SE	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-
2100	Police	Technology	MXL61612FR	WORKSTATION COMPUTER CASH REG	2016	1,500	1,500	5	2021	-	-	1,500	-	-	-	-	-	-
2100	Police	Technology	2UA7262PS4	WORKSTATION COMPUTER CHIEF	2018	1,500	1,500	5	2023	-	-	-	-	1,500	-	-	-	-
2100	Police	Technology	2UA7262PS0	WORKSTATION COMPUTER LT-SCHMIDT	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-
2100	Police	Technology	2UA7262PR7	WORKSTATION COMPUTER LT-LIEBENTHAL	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-
2100	Police	Technology	2UA4491WBQ	WORKSTATION COMPUTER OFFICER SW	2014	1,500				-	-	-	-	-	-	-	-	-
2100	Police	Technology	MXL3031WH1	WORKSTATION COMPUTER OFFICER NW	2018	1,500	1,500	5	2023	-	-	-	-	1,500	-	-	-	-
2100	Police	Technology	MXL10216S0	WORKSTATION COMPUTER OFFICER N MIDDLE	2011	1,500	1,500	5	2019	1,500	-	-	-	-	-	-	-	-
2100	Police	Technology	2UA8050PLF	WORKSTATION TIME SYSTEMS	2008	1,500	1,500	5	2019	1,500	-	-	-	-	-	-	-	-
2100	Police	Technology	2UA4491WHH	WORKSTATION COMPUTER SGT-GARD/SIMA	2014	1,500	1,500	5	2019	1,500	-	-	-	-	-	-	-	-
2100	Police	Technology	2UA7221YD5	WORKSTATION COMPUTER SGT-ACKL/KADE	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-
2100	Police	Technology	2UA7262PSC	WORKSTATION COMPUTER ADMIN SERV MGR	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-
2100	Police	Technology	MISSING	PRINTER - DEP CHIEF	MISSING	350	350	5	MISSING	-	-	-	-	-	-	-	-	-
2100	Police	Technology	MISSING	PRINTER - ADMIN SERV MGR	2012	500	500	5	2020	-	500	-	-	-	-	-	-	-
2100	Police	Technology	MISSING	PRINTER - CHIEF	2018	350	350	5	2023	-	-	-	-	350	-	-	-	-
<b>2100 Total</b>						<b>37,200</b>	<b>32,700</b>			<b>9,000</b>	<b>500</b>	<b>3,000</b>	<b>12,000</b>	<b>6,350</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
3000	DPW	Technology	MXL8152B3D	DESKTOP COMPUTER - DPW DIRECTOR	2018	1,500	1,500	5	2023	-	-	-	-	1,500	-	-	-	-
3000	DPW	Technology	MXL8152B43	DESKTOP COMPUTER - DPW ASST. DIRECTOR	2018	1,500	1,500	5	2023	-	-	-	-	1,500	-	-	-	-
3000	DPW	Technology	2UA4491W6Z	DESKTOP COMPUTER - ADMIN. ASST.	2015	1,500	1,500	5	2020	-	1,500	-	-	-	-	-	-	-
3000	DPW	Technology		Ipad - FORESTRY	2016	1,000	1,000	4	2020	-	1,000	-	-	-	-	-	-	-
3000	DPW	Technology		Ipad - SEWER	2016	1,000	1,000	4	2020	-	1,000	-	-	-	-	-	-	-
3000	DPW	Technology	MXL3031WP1	DESKTOP COMPUTER - Mechanic - Heyen	2013	1,500	1,500	7	2019	1,500	-	-	-	-	-	-	-	-
3000	DPW	Technology	MISSING	DESKTOP COMPUTER - Mechanic - Streim	2014	1,500	1,500	7	2021	-	-	1,500	-	-	-	-	-	-
3000	DPW	Technology	MISSING	HP Notebook (mechanic)	2015	1,000	1,000	5	2020	-	1,000	-	-	-	-	-	-	-
3000	DPW	Technology	MISSING	LAPTOP DPW UTILITY	2015	1,500	1,500	5	2020	-	1,500	-	-	-	-	-	-	-
3000	DPW	Technology	MXL041154Q	DESKTOP COMPUTER - Forestry	2010	1,500	1,500	7	2020	-	1,500	-	-	-	-	-	-	-
3000	DPW	Technology	2UA011083C	DESKTOP COMPUTER - Forestry - Horticulturist	2011	1,500	1,500	7	2020	-	1,500	-	-	-	-	-	-	-
3000	DPW	Technology	MXL03316VX	DESKTOP COMPUTER - Electrician	2011	1,500	1,500	7	2019	1,500	-	-	-	-	-	-	-	-
3000	DPW	Technology	MXL3031WDQ	DESKTOP COMPUTER - Bldg. Maint.	2013	1,500	1,500	7	2019	1,500	-	-	-	-	-	-	-	-
3000	DPW	Technology	MXL7161B68	DESKTOP COMPUTER - Bldg. Maint. - Anderson	2017	1,500	1,500	7	2024	-	-	-	-	-	1,500	-	-	-
3000	DPW	Technology	MISSING	DESKTOP COMPUTER - Utility Foreman	MISSING	1,500	1,500	7	MISSING	-	-	-	-	-	-	-	-	-
3000	DPW	Technology	2UA7162N59	DESKTOP COMPUTER - Utility	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-
3000	DPW	Technology	MISSING	PRINTER - ASST DPW DIRECTOR	2017	350	350	5	2022	-	-	-	350	-	-	-	-	-
3000	DPW	Technology	MISSING	PRINTER - DPW DIRECTOR	2015	350	350	5	2020	-	350	-	-	-	-	-	-	-
3000	DPW	Technology	MISSING	PRINTER - UTILITY	2015	350	350	7	2022	-	-	-	350	-	-	-	-	-

Dept #	Dept	Category	ID#	Description	Year	Cost	Replace	Life	Replace	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
					Purchased		Cost		Year										
3000	DPW	Technology	MISSING	PRINTER - MECHANIC	2017	350	350	7	2024	-	-	-	-	-	350	-	-	-	-
<b>3000 Total</b>						<b>23,900</b>	<b>23,900</b>			<b>4,500</b>	<b>9,350</b>	<b>1,500</b>	<b>2,200</b>	<b>3,000</b>	<b>1,850</b>	-	-	-	-
4600	Sr Center	Technology	MXL72923TY	DESKTOP COMPUTER - SRC DIRECTOR	2017	1,500	1,500	5	2022	-	-	-	1,500	-	-	-	-	-	-
4600	Sr Center	Technology	MXL61612FR	DESKTOP COMPUTER - SRC ASST.	2016	1,500	1,500	5	2021	-	-	1,500	-	-	-	-	-	-	-
4600	Sr Center	Technology	5CG5474DCR	LAPTOP COMPUTER - SRC programming	2016	1,887	2,000	5	2021	-	-	2,000	-	-	-	-	-	-	-
4600	Sr Center	Technology		Projector/AV for VC Meeting Room	2018	6,430	7,000	5	2024	-	-	-	-	-	7,000	-	-	-	-
<b>4600 Total</b>						<b>11,317</b>	<b>12,000</b>			-	-	<b>3,500</b>	<b>1,500</b>	-	<b>7,000</b>	-	-	-	-
<b>Grand Total</b>						<b>249,113</b>	<b>289,550</b>			<b>15,000</b>	<b>31,550</b>	<b>29,500</b>	<b>86,450</b>	<b>17,850</b>	<b>8,850</b>	<b>25,000</b>	-	-	-